

**TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA**

Wednesday July 5, 2017
Township Council Chambers
47 Wilmot Street South, Drumbo
4:00 p.m.

1. **Welcome**
2. **Call to Order**
3. **Approval of the Agenda**
4. **Disclosure of Pecuniary Interest**
5. **Consideration of Minutes**
 - a. June 21, 2017 Regular meeting of Council
6. **Business Arising from the Minutes**
7. **Delegations/Presentations**
 - a. Gabe Metron, Public Sector Digest

Presentation of the Township's Asset Management Plan
8. **Correspondence**
 - a. **General**

None
 - b. **Specific**

None
9. **Committee of Adjustment**
 - a. **Minutes**

April 5, 2017 meeting of the Committee of Adjustment
 - b. **Application:**
 - i. Minor Variance Application A07-17 – Zachary and Dana Jancsar
Visit our website @ www.blandfordblenheim.ca

Recommendation:

That the Township of Blandford-Blenheim Committee of Adjustment not approve Application A07-17 submitted by Zachary and Dana Jancsar for lands described as Part Lot 7, Concession 7 (Blandford), Township of Blandford-Blenheim, as it relates to:

1. Relief from Table 5.1.1.3 – Regulations for Accessory Uses, to increase the maximum permitted lot coverage of a building accessory to a residential use from 100 m² (1,076.4 sq ft) to 350 m² (3,767 sq ft) and maximum height from 5 m (16.4 ft) to 7 m (23 ft) to facilitate the construction of a detached garage on the subject property.

As the proposed variances are not deemed to be:

- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-law number 1360-2002;
- (ii) desirable for the appropriate development or use of the land;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002; and,
- (iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

10. Staff Reports

a. **Jim Harmer, Drainage Superintendent**

- i. DS-17-16, Monthly report

Recommendation:

That Report DS-17-16 is received as information.

b. **Jim Borton, Director of Public Works**

- i. PW-17-20, Monthly Report

Recommendation:

That Report PW-18-20 be received as information

c. **Ken Wood, Manager of Community Services**

- i. CS-17-05, Plattsville skate park project

(The report will be distributed prior to the meeting)

d. **Rodger Mordue, CAO/Clerk**

- i. CAO-17-16, Canada 150 celebration - Princeton

Recommendation:

That Report CAO-17-16 be received as information; and,

That Council recognize Princeton's Canada 150 celebration organizing committee as a Committee of Council with its term expiring August 31, 2017.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

16. By-laws

- a. 2027-2017

Being a By-law to confirm the proceedings of Council.

17. Other

18. Adjournment and Next Meeting

Wednesday, August 2, 2017 at 4:00 p.m. in Council Chambers.

MINUTES

Council met at 4:00 p.m.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan and Peterson

Staff: Borton, Harmer, Krug, Mordue, Richardson and Wood
Mayor Wearn in the Chair

1. **Welcome**

2. **Call to Order**

3. **Approval of the Agenda**

RESOLUTION #1

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the June 21, 2017 Regular Meeting of Council be approved with the addition of item 15. a.

.Carried

4. **Disclosure of Pecuniary Interest**

None declared.

5. **Adoption of Minutes**

RESOLUTION #2

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 7, 2017 Regular Meeting of Council be adopted as printed and circulated.

.Carried

RESOLUTION #3

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 7, 2017 Closed Session meeting of Council be approved.

.Carried

RESOLUTION #4

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the March 22, 2017 Police Service Board meeting be received.

.Carried

6. **Business Arising from the Minutes**

None

7. **Delegations/Presentations**

- a. Christene Scrimgeour, CPA, CA, BA, Re: 2016 Draft Financial Statements

RESOLUTION #5

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

That the Draft 2016 Financial Statements as presented by Christene Scrimgeour of Scrimgeour & Associates be adopted as printed.

.Carried

8. **Correspondence**

a. **General**

- i. County of Oxford – Head of Council (Warden) Selection
- ii. County of Oxford – Princeton wastewater

RESOLUTION #6

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received and that the noted action be approved.

.Carried

b. **Specific**

- i. County of Oxford – Local Court Security Advisory Committee

RESOLUTION #7

Moved By – Councillor Balzer
Seconded by – Councillor Peterson

That Council submit the name of Councillor Betty Cowan as the Township's representative on the Local Court Security Advisory Committee.

.Carried

9. **Staff Reports**

a. **Rick Richardson, Director of Protective Services**

- i. FC-17-11, Monthly report

RESOLUTION #8

Moved By – Councillor Balzer
Seconded by – Councillor Peterson

That Report RC-17-11 is received as information.

.Carried

- ii. FC-17-10, PTSD prevention plan

RESOLUTION #9

Moved By – Councillor Banbury
Seconded By – Councillor Cowan

That Report FC-17-10 be received as information; and,

That Whereas the Ministry of Labour has directed all employers who employ workers to whom Section 14 of the Workplace Safety and Insurance Act, 1997 applies, to submit a workplace prevention plan to the Ministry,

Be It Resolved That the Township of Blandford-Blenheim Fire Department (PTSD) Post Traumatic Stress Disorder Prevention Plan be approved and submitted to the Ministry of Labour .

.Carried

b. **Ken Wood, Manager of Community Services**

- i. CS-17-04, Monthly Report

RESOLUTION #10

Moved By – Councillor Banbury
Seconded By – Councillor Cowan

That Report CS-17-04 be received as information.

.Carried

c. **John Scherer, CBO/Manager of Building Services**

- i. CBO-17-07, Monthly report

RESOLUTION #11

Moved By – Councillor Banbury
Seconded By – Councillor Cowan

That Report CBO-17-07 be received as information.

.Carried

d. Rodger Mordue, CAO/Clerk

- i. CAO-17-15, Plattsville Lions Club Community Partnership Agreement

RESOLUTION #12

Moved By – Councillor Banbury
Seconded By – Councillor Cowan Recommendation:

That Report CAO-17-15 be received as information.

.Carried

10. Reports from Council Members

Councillor Banbury spoke of the Ranger vehicle recently purchased through the fundraising efforts of the firefighters. Cowan reported that the trees are in at the Princeton park.

11. Unfinished Business

None

12. Motions and Notices of Motion

None

13. New Business

None

14. Closed Session

None

15. By-laws

RESOLUTION # 13

Moved By – Councillor Cowan
Seconded By – Councillor Banbury

That first and second reading be given to the following by-law:

- By-law 2025-2017 Being a By-law to appoint certain municipal officials (Jim Borton)
- By-law 2026-2017 Being a By-law to confirm the proceedings of Council

.Carried

RESOLUTION # 14

Moved By – Councillor Cowan
Seconded By – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

- By-law 2025-2017 Being a By-law to appoint certain municipal officials (Jim Borton)
- By-law 2026-2017 Being a By-law to confirm the proceedings of Council

.Carried

16. **Other**

None

17. **Adjournment and Next Meeting**

RESOLUTION #15

Moved By – Councillor Cowan
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:55 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, July 5, 2017 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim

COMMITTEE OF ADJUSTMENT MINUTES

The Township of Blandford-Blenheim Committee of Adjustment met at 5:15 p.m.

Present: Mayor Wearn, Members Balzer, Banbury, Cowan and Peterson.

Staff: Crandall, Harmer, Krug, Mordue and Richardson.

Others: Rebecca Smith, Planner, Oxford County.

Mayor Wearn in the Chair.

Minutes

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

That the minutes of the February 15, 2017 Committee of Adjustment session of Council be adopted, as printed and circulated.

.Carried

Applications

i. Minor Variance Application A-04/17 – Diane Einwechter, Mark Bales and Helen May

The Planner presented the report and recommended approval. No one spoke in favour or against the application.

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

That the Township of Blandford-Blenheim Committee of Adjustment Approve Application A04-17 submitted by Diane Einwechter, Mark Hales and Helen May

for lands described as Part Lot 9, Concession 14 (Blenheim), Township of Blandford-Blenheim, as it relates to:

1. Relief from Section 7.2, Table 7.2 – Zone Provisions, to decrease the minimum required interior side yard width from 7.5 m (24.6 ft) to 3 m (10 ft); and
2. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses, to increase the maximum height of an accessory structure from 5 m (16.4 ft) to 5.5 m (18 ft) to facilitate the construction of a detached accessory structure.

As the proposed variances are deemed to be:

- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-law number 1360-2002;
- (ii) desirable for the appropriate development or use of the land;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002; and,
- (iv) in keeping with the general intent and purpose of the Official Plan.

.Carried

ii Minor Variance Application A05-17 – Nathan Awde and Victoria Ruck

The Planner presented the report and recommended approval. No one spoke in favour or against the application.

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

That the Township of Blandford-Blenheim Committee of Adjustment Approve Application A05-17 submitted by Nathan Awde and Victoria Ruck for lands described as Part Lot 18, Concession 6 (Blenheim), Township of Blandford-Blenheim, as it relates to:

1. Relief from Section 10.2, Table 10.2 – Zone Provisions, to reduce the minimum front yard depth from 10 m (32.8 ft) to 8 m (26.2 ft);
2. Relief from Section 10.2, Table 10.2 – Zone Provisions, to reduce the minimum distance from centerline of a County Road from 26 m (85.3 ft) to 22 m (72.2 ft); and,
3. Relied from Section 5.28.1, Table 5.28.1 – Permitted Projections into Required Yards, to increase the maximum projection of a covered porch into the required front yard depth from 1.5 m (4.9 ft) to 2.5 m (8.2 ft) to facilitate an addition to the existing single detached dwelling.

As the proposed variances are deemed to be:

- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-law number 1360-2002;
- (ii) desirable for the appropriate development or use of the land;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002; and,
- (iv) in keeping with the general intent and purpose of the Official Plan.

The Committee adjourned at 5:25 p.m. and the open Council meeting resumed.



Community Planning

P. O. Box 1614, 21 Reeve Street
Woodstock Ontario N4S 7Y3
Phone: 519-539-9800 • Fax: 519-421-4712
Web site: www.oxfordcounty.ca

Our File: A07-17

APPLICATION FOR MINOR VARIANCE

TO: Township of Blandford-Blenheim Committee of Adjustment
MEETING: July 5, 2017
REPORT NUMBER: 2017-189

OWNERS: Zachary and Dana Jancsar
825946 Township Road 8, R.R. #1 Innerkip ON, N0J 1M0

VARIANCES REQUESTED:

Relief from **Table 5.1.1.3 – Regulations for Accessory Uses**, to increase the maximum permitted lot coverage of a building accessory to a residential use from 100 m² (1,076.4 ft²) to 350 m² (3,767 ft²) and maximum height from 4 m (13.1 ft) to 7 m (23 ft), to facilitate the construction of a detached garage on the subject property.

LOCATION:

The subject property is described as Part Lot 7, Concession 7 (Blandford), Part 1, 41R-1539, in the Township of Blandford-Blenheim. The property is located on the south side of Township Road 8, west of Blandford Road, and is municipally known as 825946 Township Road 8.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule “B-1” Township of Blandford-Blenheim Land Use Plan Agricultural Reserve

TOWNSHIP ZONING BY-LAW NO. 1360-2002: Residential Existing Lot Zone (RE)

SURROUNDING LAND USES: Predominantly agricultural lands, with an existing institutional property to the south and agricultural lands within the Township of East Zorra-Tavistock to the west.

COMMENTS:(a) Purpose of the Application:

The applicants are requesting relief from the above noted provisions of the Township's Zoning By-law to facilitate the construction of a two-storey detached garage on the subject property. It should be noted that the subject property currently contains an existing shed, comprising approximately 142 m² (1,528 ft²).

The proposed detached garage will comprise approximately 208 m² (2,239 ft²), including a covered patio with a total area of 55.7 m² (600 ft²), with a height of 7 m (23 ft). As a result, the total accessory building lot coverage on the property will equate to approximately 350 m² (3,767 ft²).

As indicated by the applicants, the detached garage will be used for personal storage purposes. The subject property comprises approximately 0.9 ha (2.3 ac) and is currently occupied by an existing single detached dwelling and shed.

Plate 1, Location Map & Existing Zoning, shows the location of the subject property and zoning in the immediate vicinity.

Plate 2, Aerial Map (2015) with Existing Zoning, provides an aerial view of the subject lands and surrounding area.

Plate 3, Applicants Site Sketch, identifies the location of the existing single detached dwelling and shed as well as the proposed detached garage on the subject property.

Plate 4, Applicants Elevation Sketch, shows the south elevation of the proposed detached garage.

(b) Agency Comments:

The application was reviewed by a number of public agencies.

The County Public Works Department noted that private water supply serving the proposed detached garage shall be designed and installed according to Ministry Guidelines and/or Ontario Building Code.

The Township Chief Building Official, Township Director of Public Works, Township Drainage Superintendent, County Public Health & Emergency Services Department and Upper Thames River Conservation Authority (UTRCA) had no concerns with the proposal.

(c) Public Consultation:

Public Notice was sent to neighbouring property owners on June 23, 2017. At the time of writing this report, no comments or concerns had been received from the public.

(d) Intent and Purpose of the Official Plan:

Section 10.3.6 of the Official Plan states that the Committee of Adjustment shall take into account the following points when considering an application for minor variance:

- The objectives and policies of the Official Plan can be met if the minor variance is granted;
- The request for variance constitutes a minor departure from the performance standards of the zoning by-law;
- The general intent of the zoning by-law can be met; and
- Whether the variance is desirable for the appropriate development of land.

In determining whether the variance is desirable, the plan states that the Committee shall consider:

- whether there are constraints and/or restrictions due to physical or inherent conditions of the site;
- whether alternative designs of the proposal are clearly not feasible or appropriate;
- the concerns of adjacent owners and residents, and community in general;
- whether approval would create an undesired precedent;
- whether compliance with the By-law would be unreasonable or impossible and impose undue hardship on the applicant.

The subject property is located within the 'Agricultural Reserve' designation according to the County Official Plan. Typically, the development of an accessory structure for personal storage purposes on an existing rural residential property meets the intent of the Agricultural Reserve policies, providing such development occurs in accordance with the provisions of the Zoning By-law.

In this case, there does not appear to be any physical limitations on the site that would prevent the applicants from meeting the requirements of the Zoning By-law and compliance with the Zoning By-law would not impose an undue hardship. While it is not anticipated that the proposal would have any impact on neighbouring properties, the proposed relief would create an undesirable precedent. As such, it is the opinion of Planning staff that the requested relief is not in-keeping with the intent of the County Official Plan.

(e) Intent and Purpose of the Zoning By-law:

The subject property is currently zoned 'Residential Existing Lot Zone (RE)' according to the Township Zoning By-law, which permits single detached dwellings and accessory structures/buildings thereto.

Accessory structures are permitted on an 'RE' zoned lot to a maximum lot coverage of 100 m² (1,076.4 ft²) of ground floor area or 10% of the lot area, whichever is less, and a maximum height of 4 m (13.1 ft). It should be noted that these provisions were adopted by Council and are considered to be both reasonable and acceptable for accessory buildings and structures on a rural residential lot.

In this case, the applicants propose to construct a detached garage comprising 208 m² (2,239 ft²), with a height of 7 m (23 ft), resulting in a total accessory building lot coverage of approximately 350 m² (3,767 ft²). It should be noted, that the proposed detached garage will also include a second storey games room with an area of approximately 87 m² (936.5 ft²). As

the Zoning By-law only regulates the ground floor area of such accessory buildings, this area is not included in the requested relief.

The lot coverage and height provisions for accessory uses are intended to ensure such structures/buildings remain clearly secondary and ancillary to the main use of the property, while having minimal impacts on neighbouring properties. These provisions also assist to ensure sufficient space is maintained on the property to accommodate private services, grading/drainage and amenity space. These provisions also limit the potential for such structures to house commercial or industrial uses that would be inappropriate for a residential lot.

While sufficient area exists on the property to accommodate the proposed accessory structure, private services, proper grading/drainage and amenity space, Staff are of the opinion that increasing the maximum permitted lot coverage of an accessory building by 3.5 times, as well as the maximum height by approximately 75%, is not considered minor in nature or in keeping with the intent of the Zoning By-law.

Staff also note that including the proposed second storey games room, the total gross floor area of the proposed detached garage is 295 m² (3,175.5 ft²). Further, the existing accessory structure on the property is already larger than permitted by the Zoning By-law.

(f) Desirable Development/Use:

It is the opinion of Planning staff that the applicants' request to increase the lot coverage and height of a building accessory to a residential use is not considered minor or desirable for the development of the subject property.

The requested relief is not considered minor as the proposed relief represents a substantial deviation from the accessory use lot coverage and height provisions contained in the Township Zoning By-law. In this regard, Planning staff are of the opinion that the proposed detached garage will be larger than is necessary to accommodate uses accessory to a residential dwelling, especially given the presence of an existing accessory building on the property. While the applicants have indicated that they intend to use the structure for personal storage purposes, an accessory structure of such size may encourage the establishment of non-residential uses, which are not permitted by the existing Zoning By-law.

Although the property is located in an agricultural area and the proposed accessory building will be located to the rear of the existing single detached dwelling on the property, Planning staff are of the opinion that such an increase in height and lot coverage will set an undesirable precedent, which could be used by other rural residential lot owners seeking justification for larger accessory structures on similar properties.

In light of the foregoing, it is the opinion of this Office that the requested relief is not in keeping with the general intent and purpose of the County Official Plan and Township Zoning By-law and should not be given favourable consideration.

RECOMMENDATION

That the Township of Blandford-Blenheim Committee of Adjustment **not approve** Application A07-16, submitted by Zachary and Dana Jancsar, for lands described as Part Lot 7, Concession 7 (Blandford), Part 1, 41R-1539, Township of Blandford-Blenheim, as it relates to:

1. Relief from **Table 5.1.1.3 – Regulations for Accessory Uses**, to increase the maximum permitted lot coverage of a building accessory to a residential use from 100 m² (1,076.4 ft²) to 350 m² (3,767 ft²) and maximum height from 4 m (13.1 ft) to 7 m (23 ft), to facilitate the construction of a detached garage on the subject property.

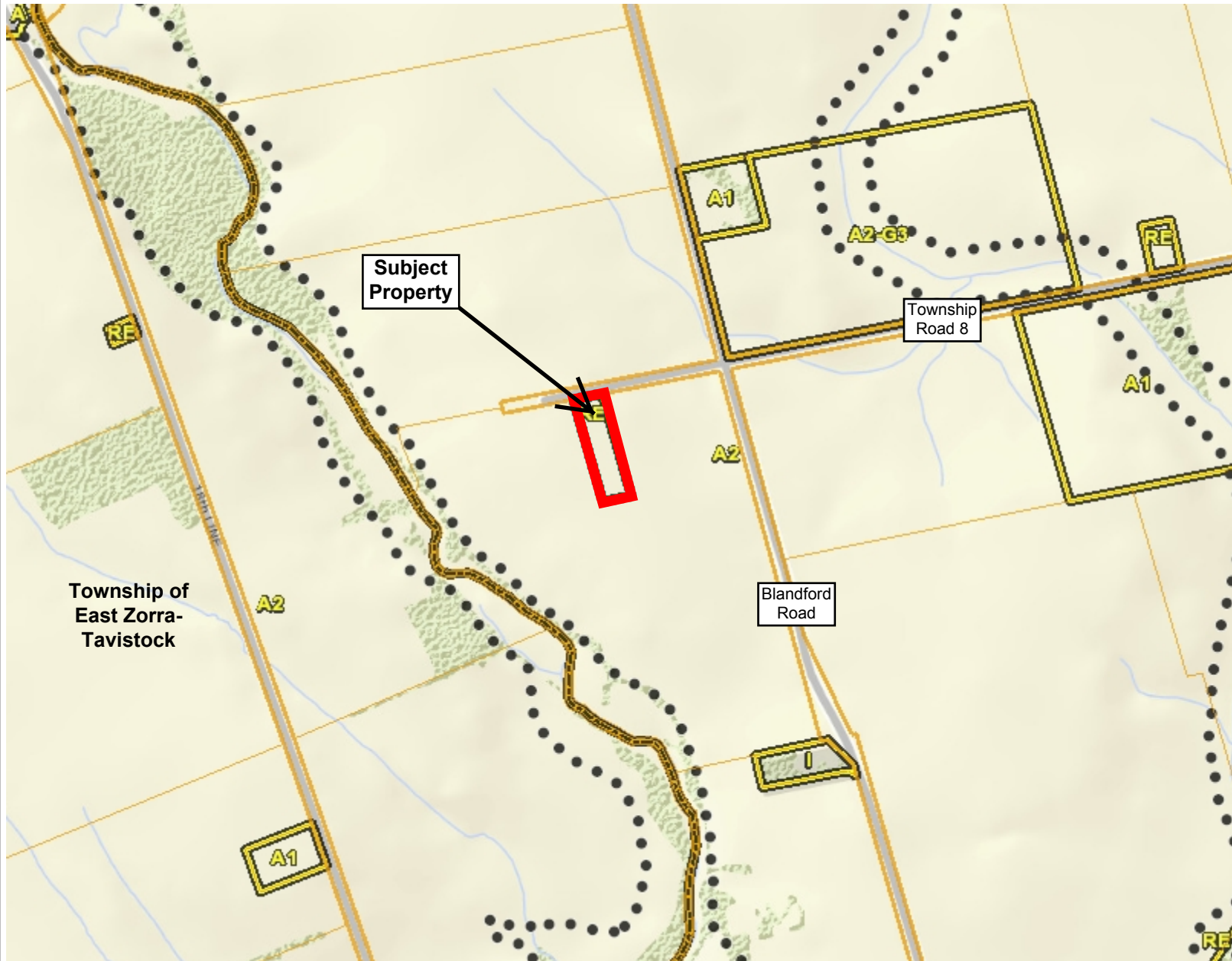
As the variances requested are not deemed to be:

- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002;
- (ii) desirable for the appropriate development or use of the land, building or structure;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002; and,
- (iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

Authored by: *original signed by* Rebecca Smith, Development Planner

Approved for submission by: *original signed by* Eric Gilbert, MCIP, RPP, Senior Planner

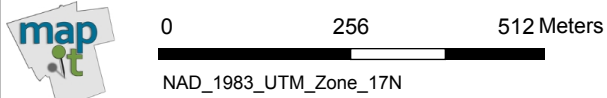
RS/rs
June 23, 2017



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)**

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

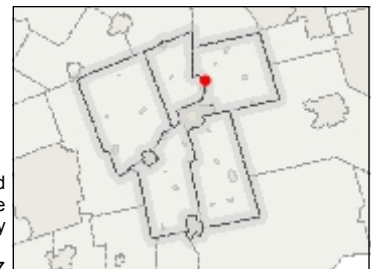
June 2, 2017



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - ▨ Flood Fringe
 - ▨ Floodway
 - ▨ Environmental Protection (EP1)
 - ▨ Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - ▲ 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- ▨ Zoning (Displays 1:16000 to 1:500)

Notes



0 77 154 Meters



NAD_1983_UTM_Zone_17N



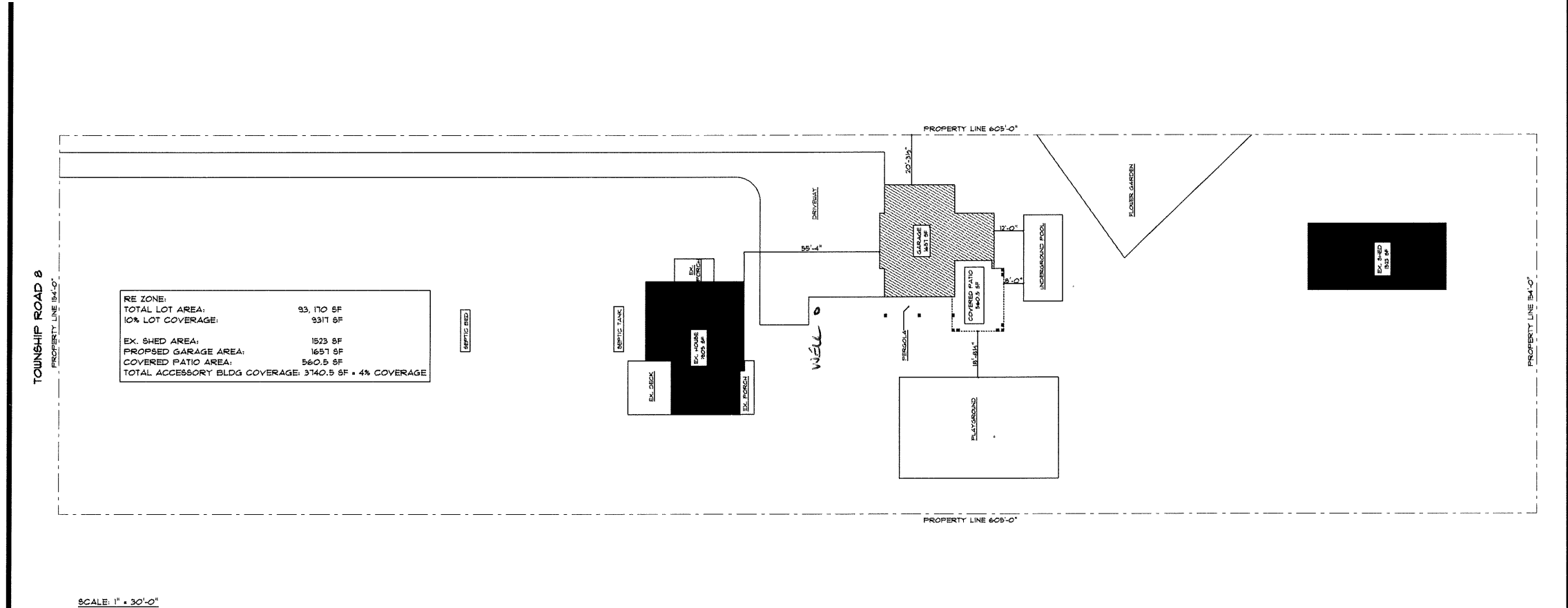
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June 2, 2017

Plate 3 - Applicants Site Sketch

File No.: A-07/17 - Zachary & Dana Jancsar

Part Lot 7, Concession 7 (Blandford), Part 1, 41R-1539, Township of Blandford-Blenheim - 825946 Township Road 8



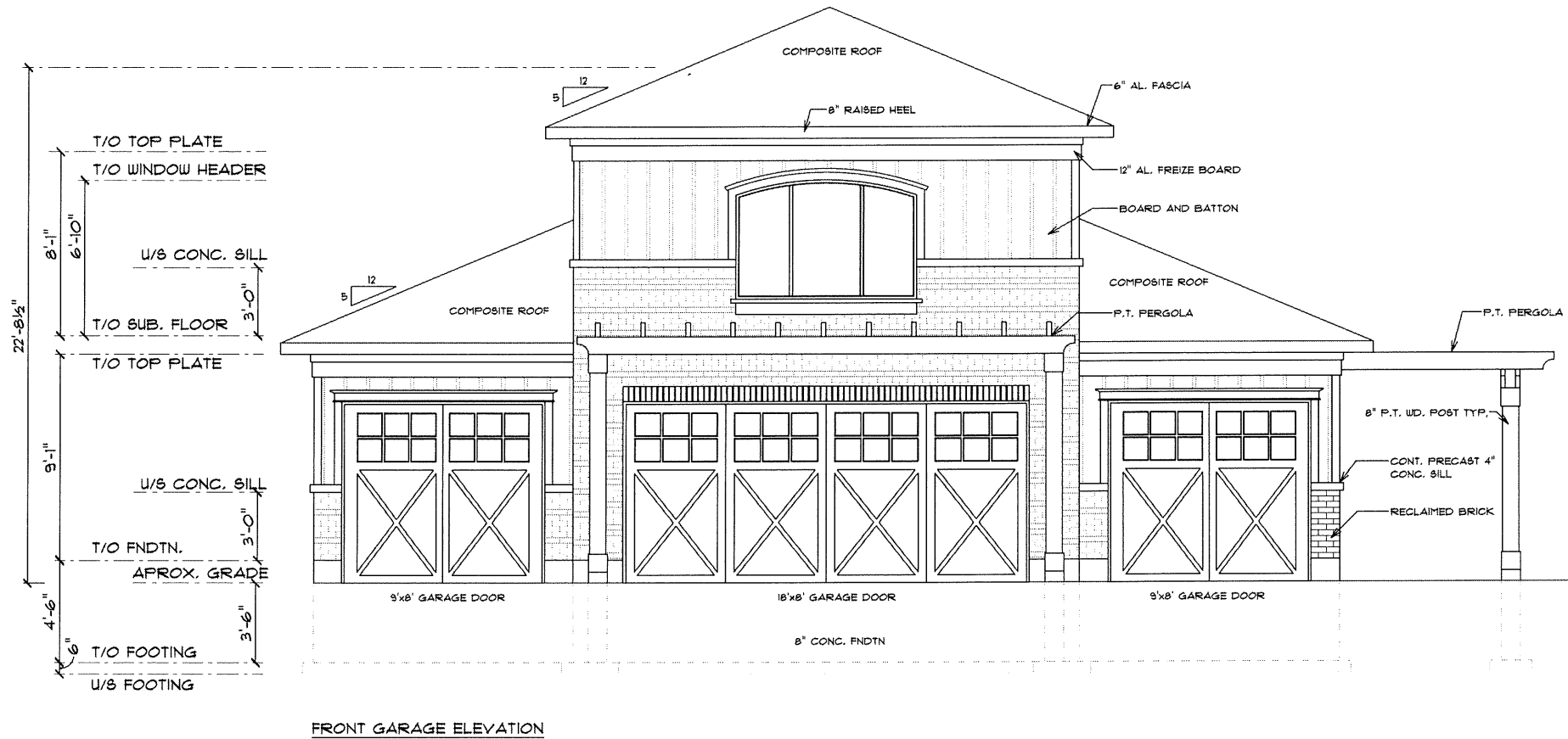
SCALE: 1" = 30'-0"

SITE PLAN		<p>SECTION LETTER</p> <p>PAGE NUMBERS</p>	DRAWN BY: ZACK JANC SAR		PAGE:
ZACK JANC SAR GARAGE			SCALE: 1'-0" = 1/4"		
		DATE: 01/03/17		A10	

Plate 4 - Applicants Elevation Sketch

File No.: A-07/17 - Zachary & Dana Jancsar

Part Lot 7, Concession 7 (Blandford), Part 1, 41R-1539, Township of Blandford-Blenheim - 825946 Township Road 8



GARAGE FRONT ELEVATION		SECTION LETTER	DRAWN BY: ZACK JANC SAR PAGE:
		PAGE NUMBERS	
ZACK JANC SAR GARAGE		DATE: 01/03/17	A4

Site Photo

A-07/17 – Jancsar



View of Subject Property from Blandford Road



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	June 28, 2017
Subject:	Monthly Report	Council Meeting Date:	July 5, 2017
Report #:	DS-17-16		

Recommendation:

That Report DS-17-16 be received as information

Background:

Monthly activities of the Drainage Department June 28, 2017

Analysis/Discussion

1. Working on drain maintenance and various site meeting to review work required with ratepayers.
2. Working with lawyer on compliance letters.
3. 54 locate for ON 1 Call in June 2017 including 0 emergency and 1 priority locates.
4. Commenting on various planning application.
5. Mitchell Drain have received special funding for P. Eng design for possible Green Infrastructure on Municipal Drains
6. Plattsville Estates Phase 3A, 3B, and 4 petitions to incorporate drains working with Engineer also reviewed proposal on townhouse development
7. Hamilton Drain petition have appointed Engineer to prepare a report, attended various site meeting with Engineer and ratepayers on design
8. Petition for Hofstetter Road and Princeton by Gary Crandall appointed Engineer at June 7th meeting
9. Petition for Drainage improvement in Princeton from County Engineer appointed Engineer at June 7th meeting

10. Working on Section 65 reports for severances

11. Kamview Drain construction completed and actual cost By-law at July 5 2017 council meeting

Financial Considerations:

None

Attachments:

None

Respectfully submitted by:

Jim Harmer Drainage Superintendent



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Borton Director of Public Works
Reviewed By:	Rodger Mordue	Date:	June 28, 2017
Subject:	Monthly Report	Council Meeting Date:	July 5, 2017
Report #:	PW-17-20		

Recommendation:

That Report PW-17-20 be received as information,

Background:

Road Crew Activities

- See Road Supervisor Activity Report for June (CA)

Capital

- Hofstetter Road extension – Top soil has been stripped, cuts to sub base complete and base material has been started. K. Smart is working on a tender for the urban section and foreman work.
- CN advised of 2 lane bridge decision – awaiting agreement from them
- Drumbo Parking lot is complete.
- Norjohn started the Fibremat resurfacing on surface treated roads on June 22 and is expected to be complete by July 4.

County Shared Service/Road Association/Training

- Shared Services meeting was June 8.
 - Topics of discussion were, the adverse affect the large farm equipment is having on roads and the lack of regulations for overloaded wagons being hauled by tractors.

- Road Association – As Secretary/Treasurer I attended an AORS workshop and board meeting June 22-23.
- Training – Ryan was sent to a Supervisor due Diligence course.

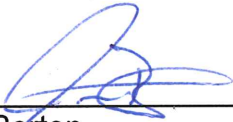
Other

- Road side grass cutting will be completed by July 7 weather permitting.
- 2017 tree budget has been used. I have a list started for 2018, if a tree is deemed a hazard then it will be assessed and appropriate action taken.

Attachments:

- Road Supervisor Activity Report for June.

Respectfully submitted by:



Jim Borton
Director of Public Works

Monthly Activities for June

Daily Activities

Hofstetter Rd extension activities have resumed
18 Cowan St Princeton CB repair
Finish Gates and parking lot Twp 2 @ Canning road
Weed eat guardrails
Roadside mowing
Roadside mowing behind guardrails.
Tree removal and canopy trimming on River Rd.
Bridge washing completed.
Fill pot holes in our hard surfaced roads with cold mix.
Pickup road side garbage.
Trim trees and pickup branches from the road side.
Maintain regulatory signs.
Daily, weekly, and monthly road inspections.
Preventative maintenance on Township Equipment.
Shoulder maintenance and graveling.
Haul compost and brush to Salford.

Future projects

Clean around drainage inlet. Ratho
Ditching – Canning Rd north of Nith Bridge
Blenheim Rd - Reconstruction
River Rd - Widening

Emergency Calls

June 8 – OPP call for dead deer Hofstetter Rd
June 19 – Stop sign River Rd @ 14th stop sign down
June 21 – OPP call for tree down on TWP 10

General Information

June has been off to a hot dry start most of the dust control has taken with good results.
The contractor has been in and paved the Drumbo parking lot, Lines have been painted, Topsoil and seeding will be completed shortly.

Residents' Concerns

Hubbard – Roadside mowing.

Twp. 6 – would like tree left that is scheduled for removal.

Dead end west of Canning Rd - When will Dust control be put on.

Wilson St, Bright – Oil spill on edge of road

Twp. 2D – Roadside grass complaint

Blenheim Rd between 5th and 4th - roadside garbage

Hogweed - River Rd near walk path



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rodger Mordue, CAO/Clerk
Reviewed By:	N/A	Date:	June 21, 2017
Subject:	Canada 150 Celebration - Princeton	Council Meeting Date:	July 5, 2017
Report #:	CAO-17-16		

Recommendation:

That Report CAO-17-16 be received; and,

That Council recognize Princeton's Canada 150 celebration organizing committee as a Committee of Council with its term expiring August 31, 2017.

Background:

In the 2017 budget a number of Canada 150 specific events in the Township were recognized and were allocated funding. One such event is being organized by a group of citizens in Princeton and is planned for August 6 and 7, 2017.

At the June 7, 2017 meeting of Council correspondence from the Committee requesting the waiving of facility rental fees and the recognition of the event as an "event of municipal significance" was considered and approved.

Analysis/Discussion:

At the March 1, 2017 meeting of Council a resolution was passed allocating funding from the 2017 budget to four to four groups in the Township for Canada 150 specific events. These groups were: Plattsville Historical Society; Drumbo District Historical Society; Drumbo Agricultural Society; and, the Canada 150 Committee in Princeton. Three of these groups carry on other events and have an established history in the Township. The fourth is the Canada 150 Committee in Princeton and it is comprised of a group of citizens who have come together to specifically organize a Canada 150 celebration in that community.

The Canada 150 Committee in Princeton are coming together to organize this one event. This event will be taking place entirely at the Princeton Park. In order to have adequate insurance coverage for the event as well as those on the organizing Committee it has been recommended

by the Township's insurance carrier to recognize the group as a Committee of Council. The Committee would then have coverage under our policy the same way other Township Committee members, Council members or Township employees do.

Individuals who have attended organizing meetings and who are considered members of the Canada 150 Committee in Princeton are:

Kathy Keys, Chairperson
Peggy Crosby, Secretary

Edna Williamson
Debbie Randall
Betty deKoning
Pat De Waal
Don Eaton
Ann Cobb
Marguerite Anderson
Jack Anderson
Nestor Kozey
Marjory Bain
Pat Cadwell
Blake Mullin
Myles Cruickshank
Bernie Hickey
Mary Hickey
Al Van DeCappelle
Karry Finucan
Bill Goodwin
Diane Goodwin
Kathy Mantel
Kait Toohey
Pat Toohey
Bob Govier
Pat Toohey
Rev. Derrick Perry
Betsy Ingram
Charles Gurney
Gayle Gurney
Reg Gurney

Others who volunteer their services at the event itself and who are not included as members on the Committee would be covered under the Township's Volunteer coverage section.

Financial Considerations:

There is no additional premium to recognize the Princeton Canada 150 Committee as a Committee of Council.

Attachments:

N/A

Respectfully submitted by:

Rodger Mordue
CAO/Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2028-2017

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on July 5, 2017 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 5th day of July, 2017.

By-law read a third time and finally passed this 5th day of July, 2017.

MAYOR
MARION WEARN

CAO / CLERK
RODGER MORDUE