

**TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA**

Wednesday January 23, 2019
Township Council Chambers
47 Wilmot Street South, Drumbo
10:00 a.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest

5. Adoption of Minutes

a. [January 16th, 2019 Regular Meeting of Council](#)

6. Business Arising from the Minutes

7. Delegations/Presentations

8. Correspondence

a. **General**

[Carla Nell, Municipal Property Assessment Corporation, Re: 2018 Year-End Assessment Report](#)

b. **Specific**

None.

9. Staff Reports

None.

10. Presentations – 2018 Budgets

a. **Denise Krug, Director of Finance/Treasurer**

Review of 2019 Draft Budget

1. [General Government](#) – CAO/Clerk & Director of Finance

Council, General Revenue, Administration, Livestock/Canine, Grants

2. **Protective Services** – Director of Protective Services & Director of Finance
Fire Department, By-Law Enforcement, CEMC
3. **Building/Drainage** – Chief Building Official and Director of Finance
Building Services, Drainage
4. **Public Works** – Director of Public Works and Director of Finance
Roads, Winter Control
5. **Community Services** – Manager of Community Services and Director of Finance
Administration, Grass Cutting, Arena, Parks, Community Centres, Cemeteries, Splash Park
6. **External Agencies** – CAO/Clerk and Director of Finance
Police
7. **Reserve Funds** – CAO/Clerk and Director of Finance
Review of all funds and forecast

Recommendation:

That the 2019 Draft Budget be received; and,

That staff be directed to make the necessary revisions to the estimates for presentation at a future Council meeting.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

16. By-laws

a. **2119-2019**

Being a By-law to confirm the proceedings of Council.

Visit our website @ www.blandfordblenheim.ca

17. Other

18. Adjournment and Next Meeting

Wednesday, February 6, 2019 at 4:00 p.m. in Council Chambers.

MINUTES

Council met at 4:00 p.m. for their regular meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest and Read.

Staff: Baer, Harmer, Matheson, Mordue, Richardson and Scherer.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the January 16, 2019 Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the December 19th, 2018 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

- a. Bram Van den Heuvel, Resident, Re: Building Permit Fees & Deposits

Mr. Van den Heuvel presented his request for the fee of the square foot for an unfinished basement be waived for his building project. He further requested that the two deposits be waived based on the location and nature of the project. He also requested that Council ensure the fees charged through the building department are congruent with other municipalities in Oxford County.

RESOLUTION #3

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved Council receive the Delegation from Bram Van den Heuvel regarding permit fees & deposit; and,

That staff be directed to investigate, prepare a report on possible alterations to the Blandford-Blenheim Building Permit fee structure; and,

That the lot grading deposit fee requirement for Mr. Van den Heuvel's project be waived.

.Carried

8. Correspondence

a. General

- i. Chloe Senior, Clerk, Oxford County, Re: GRCA Appointment
- ii. Chloe Senior, Clerk, Oxford County, Re: UTRCA Appointment

b. Specific

- i. Julie Forth, Clerk, Township of South-West Oxford, Re: Municipal Voters List

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received.

.Carried

RESOLUTION #5

Moved by – Councillor Read
Seconded by – Councillor Balzer

That the Council of the Township of Blandford-Blenheim supports the resolution of the Township of South-West Oxford regarding the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs,

Ministry of Finance, AMCTO, MPAC and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections.

.Carried

9. Staff Reports

a. Rick Richardson – Director of Protective Services

i. FC-19-01 – Monthly Report

Firefighters Dave Roth and Scott Reid presented information on a “mini pump” unit that is being proposed for the Drumbo station.

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report FC-19-01 be received as information.

.Carried

b. Jim Borton – Director of Public Works

i. PW-19-01 – Monthly Report

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-01 be received as information.

.Carried

ii. PW-19-02 – Significant Weather Event

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-02 be received as information;
and,

That Council allows the Director of Public Works or their designate to call a Significant Weather Event when conditions dictate.

.Carried

c. Jim Harmer – Drainage Superintendent

- i. DS-19-01 – Monthly Report

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-19-01 be received as information.

.Carried

- ii. DS-19-02 – Petition for Drainage Works

RESOLUTION #10

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-19-02 be received as Information;
and,

That Council accepts the petition for drainage works for the South Pt of
Lot 14 Concession 2 from Frances and Maureen Cowan; and,

That the Clerk notify the Grand River Conservation Authority that it has
received a petition for drainage work and that they intend to proceed with
this petition.

.Carried

d. Trevor Baer – Acting Manager of Community Services

- i. CS-19-01 – Monthly Report

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report CS-19-01 be received as information.

.Carried

e. John Scherer – Chief Building Official

- i. CBO-19-01 – Monthly Report

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-19-01 be received as information.

.Carried

f. Denice Krug – Director of Finance

- i. TR-19-01 – Temporary Borrowing

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-19-01 be received as information; and,
That Council consider By-law 2112-2019 to authorize the temporary borrowing for the Township of Blandford-Blenheim in 2019 at \$1,000,000.

.Carried

- i. TR-19-02 – Provincial Response Re: Railway High-Tonnage Rate

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-19-02 be received as information.

.Carried

g. Sarah Matheson – Deputy Clerk

- i. DC-19-01 – Multi-Year Accessibility Plan

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-01 be received as information.

.Carried

- ii. DC-19-02 – Alternate Member of the Upper-Tier Council

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-02 be received as information; and,
That Council direct staff to proceed with drafting a policy for the appointment of an alternate member to the upper tier.

.Carried

iii. DC-19-03 – Municipal Alcohol Policy

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-03 be received as information; and,
That Council direct staff to change the municipal alcohol policy to include an “end of service” time.

.Carried

h. Rodger Mordue, Chief Administrative Officer / Clerk

i. CAO-19-01 – Closed Meeting Investigator & Integrity
Commissioner

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CAO-19-01 be received as information;
and,

That the Township enter into an agreement with Gregory F. Stewart for a term of up to six months to provide Closed Meeting Investigation and Integrity Commissioner Services.

.Carried

10. Reports from Council Members

Councillor Balzer referenced the recent vehicle break-in's in Plattsville and questioned if the OPP might be available to speak to residents on effective crime prevention techniques.

Councillor Balzer noted a concern with Ontario Provincial Police actual service time within the Township given the change of officer now reporting at the beginning of their shift to Ingersoll rather than Drumbo.

Councillor Banbury stated that Oxford County Planning and Township Council ought to discuss the severance process involved for a purchaser of farmland with a single-family dwelling on it. Currently the purchaser is not able to easily and economically sever the house off the purchased land to sell, which may be curtailing growth in the agricultural industry.

11. Unfinished Business

None.

12. Motions and Notices of Motion

None.

13. New Business

None.

14. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 6:35 p.m. to discuss;

- Personal matters about an identifiable individual, including municipal or local board employees:
 - ii. Staffing
 - iii. Tax Sale Proceedings

.Carried

RESOLUTION #20

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:55 p.m.

.Carried

By-laws

RESOLUTION #21

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that a first and second reading be given to the following By-laws:

- By-law 2111-2019, Being a by-law to establish an Interim Tax Levy for the year 2019;
- By-law 2112-2019, Being a by-law to authorize the temporary borrowing of money to meet the current expenditures of the Corporation of the Township of Blandford-Blenheim;
- By-law 2113-2019, Being a by-law to meet the various requirements of the Emergency Management and Civil Protection Act and its related regulation 380/04;
- By-law 2114-2019, Being a by-law to authorize the execution of a Municipal Meeting Investigator Agreement and an Integrity Commissioner Agreement between the Township of Blandford-Blenheim and Gregory Stewart for the provision of professional services in accordance with Section 239.2 and Section 223.3 of the Municipal Act, 2001, S.O. 2001 c.25;
- By-law 2115-2019, Being a by-law to appoint the Deputy Treasurer as a person authorized to issue Marriage Licences;
- By-law 2116-2019, Being a by-law to amend Zoning By-law Number 1360-2002, as amended (ZN-1-18-10);
- By-law 2117-2019, Being a by-law to amend By-law Number 1684-2011 being the By-law to adopt a Municipal Alcohol Policy for the Corporation of the Township of Blandford-Blenheim; and,
- By-law 2118-2019, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #22

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

- By-law 2111-2019, Being a by-law to establish an Interim Tax Levy for the year 2019;
- By-law 2112-2019, Being a by-law to authorize the temporary borrowing of money to meet the current expenditures of the Corporation of the Township of Blandford-Blenheim;
- By-law 2113-2019, Being a by-law to meet the various requirements of the Emergency Management and Civil Protection Act and its related regulation 380/04;
- By-law 2114-2019, Being a by-law to authorize the execution of a Municipal Meeting Investigator Agreement and an Integrity Commissioner Agreement between the Township of Blandford-Blenheim and Gregory Stewart for the provision of professional services in accordance with Section 239.2 and Section 223.3 of the Municipal Act, 2001, S.O. 2001 c.25;
- By-law 2115-2019, Being a by-law to appoint the Deputy Treasurer as a person authorized to issue Marriage Licences;
- By-law 2116-2019, Being a by-law to amend Zoning By-law Number 1360-2002, as amended (ZN-1-18-10);
- By-law 2117-2019, Being a by-law to amend By-law Number 1684-2011 being the By-law to adopt a Municipal Alcohol Policy for the Corporation of the Township of Blandford-Blenheim; and,
- By-law 2118-2019, Being a By-law to confirm the proceedings of Council.

.Carried

15. Other Business

Mayor Peterson extended an invitation for a workshop with Oxford County Community Drug Steering Committee. Mayor Peterson also noted the Province of Ontario General Governance Review which includes Oxford County.

16. Adjournment and Next Meeting

RESOLUTION #23

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 7:05 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on
Wednesday, January 23rd, 2019 at 10:00 a.m. in Council Chambers for a Special
Meeting – 2019 Operating Budget.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

December 14, 2018

To: Chief Administrative Officers, Chief Financial Officers, Clerks,
Treasurers and Tax Administrators

From: Carla Y. Nell, Vice President, Municipal and Stakeholder Relations

Subject: 2018 Year-End Assessment Report

As part of our continued commitment to stakeholder engagement and information sharing with our municipal partners, we have prepared the attached **2018 Year-End Assessment Report**, which will be of interest to both municipal administration and elected officials. This report provides a high-level summary of MPAC's 2018 activities that are relevant to the municipal sector, and also two municipal level snapshots of the assessment changes unique to your municipality.

This report will also be provided to Municipal Clerks for submission to municipal councils in January 2019. In the interim, I encourage you to review the report and share any questions with your MPAC Municipal and Stakeholder Relations Regional Manager and/or Account Manager.

Happy Holidays,

A handwritten signature in black ink, appearing to be "C. Nell", written in a cursive style.

Carla Y. Nell
Vice-President, Municipal and Stakeholder Relations

Attachments

Copy Regional and Account Managers



2018 YEAR-END ASSESSMENT REPORT FOR THE 2019 TAX YEAR

AS OF DECEMBER 2018



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

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About MPAC

MPAC stands for Municipal Property Assessment Corporation, and the MPAC team is made up of assessment experts who understand local communities and assess every property in Ontario. Our assessments provide the very foundation that municipalities use to base the property taxes needed to pay for the services we use every day.

As an independent, not-for-profit corporation, our assessments follow the *Assessment Act* and other legislation and regulations set by the Government of Ontario. We also have a Board of Directors made up of provincial, municipal and taxpayer representatives.

MPAC's expertise is in property assessment, customer service and technology. It is these components of MPAC's work that make our contribution to Ontario so valuable.

MPAC is responsible for assessing more than 5 million properties in Ontario, of all types (residential, business and farms), representing \$2.78 trillion in property value. We take property assessment seriously because it's the part we play in helping to make the communities we all live in stronger.



Learn more at:



mpac.ca

Introduction

Ontario municipalities rely on MPAC to provide expert opinions on the value of properties in our communities. We understand that turning these opinions into assessments goes beyond the determination of values. The work we do includes producing the products and services you require to understand, maintain and support your assessment base, such as property data, phase-in, classification, new assessment and appeals. The **2018 Year-End Assessment Report** provides an update on these items.

The Property Assessment Cycle in Ontario

We update the assessment of every property in Ontario every four years to capture changes to properties and the real estate market.

While the effective valuation date of January 1, 2016 remains constant during the four-year cycle, we are responsible for providing an updated annual Assessment Roll to each municipality that includes:

- **Changes to property ownership**
- **Changes to state and condition of a property**
- **Updates to the assessed value and classification**
 - New construction, demolitions and consolidations
 - Requests for Reconsideration (RfR) and Assessment Review Board (ARB) decisions

In advance of the 2019 property tax year, we delivered more than 800,000 Property Assessment Notices to property owners across Ontario where there was a change in property ownership or value. Your municipality also recently received the **2018 Assessment Roll for the 2019 property tax year** and the electronic **Year-End Tax File**. This file includes the updates we made during 2018 to keep your Roll current.

Purpose of This Report

We have prepared this report to assist you in understanding changes in your assessment base to inform ongoing budget and tax policy planning. The report also provides an update on the work we have undertaken over the course of 2018 to deliver an updated and stable Assessment Roll.

In addition, the report shares our plan for the next Assessment Update in 2020, which will provide property values for the 2021–2024 property tax years.

Attached to this report are two municipal-level assessment snapshots:

1. Assessment Change Summary

Provides the updated 2016 current value assessment (destination) and a comparison of the phased-in assessments for the 2018 and 2019 tax years

2. Assessment Base Distribution

Compares the distribution of the total 2018 and 2019 phased-in assessments and includes the percentage of the total assessment base by property class

Responsible for assessing and classifying more than

5 MILLION

properties in Ontario

Representing

\$2.78T

in property value

We delivered more than

800,000

Property
Assessment
Notices

2018 Highlights

Our assessments support the collection of nearly **\$20 billion in municipal taxes annually**. We understand how important our work is to you, which is why we offer a range of services that enables you to understand and employ those values. No two assessment bases are the same. As such, we understand the need to share insights and develop understanding with all municipalities about how markets and communities are changing.

Maintaining Your Annual Assessment Roll

Having accurate and timely data is critical to the assessment process. Throughout the year, we complete regular quality control processes. Specifically, we review assessments and property classification changes received through:

- Building permits
- Vacancy applications
- Tax applications
- Subdivision plans

This ensures information is both current and accurate. This ongoing assessment work provides confidence that the information in your Assessment Roll is reliable and ready to support your budget and tax planning.

New Assessment

In 2018, we delivered more than \$38 billion in new assessment to municipalities across the province. We successfully processed more than 85% of this new assessment within one year of occupancy. Timely processing of new assessment from new

construction or additions to existing property and accurate forecasting of new assessment were identified as key municipal priorities and are included in our Service Level Agreement with municipalities.

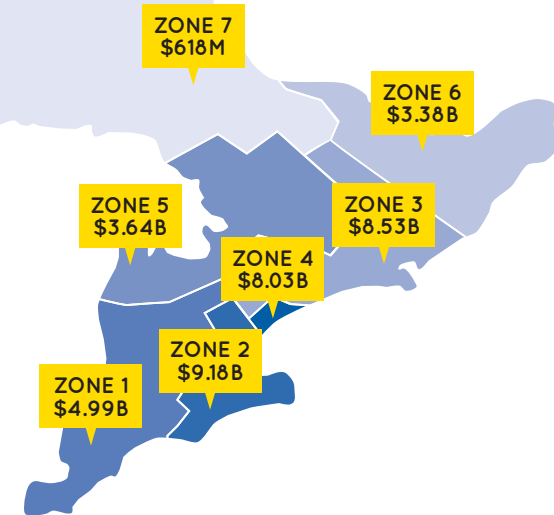
New Assessment Forecasting

A significant change in 2018 was the presentation of the quarterly new assessment forecast and our commitment to capture a minimum of 85% of all new assessment within one year of occupancy, based on availability of information from your municipality.

The other important change in 2018 came from you, our municipal partners.

This year, we started delivering new assessment progress reports on a quarterly basis to support ongoing dialogue between MPAC and municipalities about current and future growth trends and to provide a better sense of future taxable amounts.

2018 NEW ASSESSMENT BY ZONE



We delivered more than **\$38 billion** in new assessment to municipalities across the province

From January 1 to October 31, 2018,
MPAC completed a total of 27,917
Requests for Reconsideration

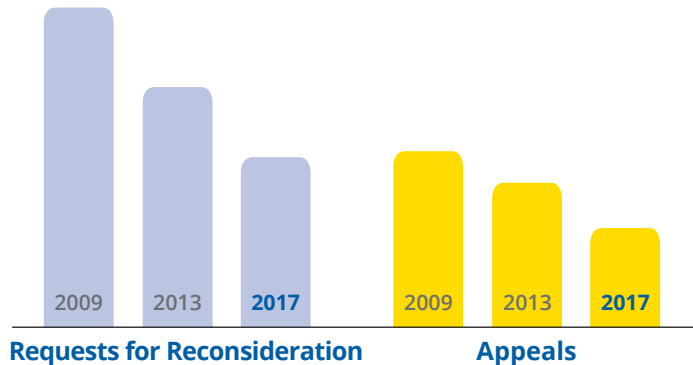
Requests for Reconsideration and Appeals

Another important activity we continue to work on throughout the four-year assessment cycle is responding to and processing assessment changes because of Requests for Reconsideration (RfR) and **Assessment Review Board (ARB)** appeal outcomes. This information is applied to your Assessment Roll throughout the year as part of our ongoing efforts to maintain and deliver stable Assessment Rolls.

We continue to work closely with the ARB and other parties, providing impartial, expert opinions to support the appeal process.

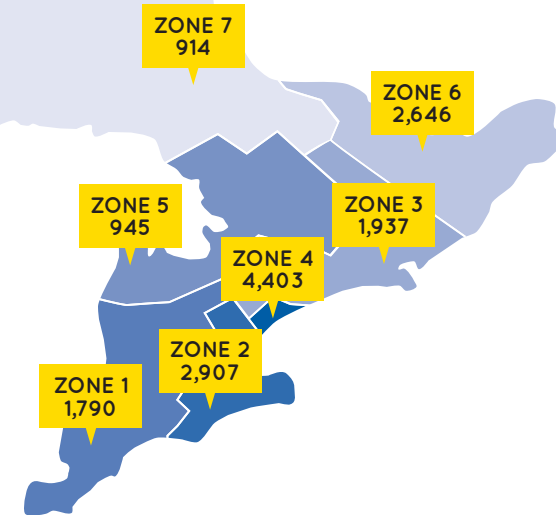
We have seen a steady decrease in the number of RfRs and appeals; since 2009 the number of RfRs filed has decreased by 50% and the number of appeals has decreased by 40%.

We will continue to work with the ARB and other parties to improve the efficiency and effectiveness of the appeals process, with the goal of reducing the time to resolve appeals.



2009, 2013 and 2017 represent the first tax year of the last three Assessment Updates, when the majority of appeals are filed.

2018 TOTAL NUMBER OF COMPLETED APPEALS BY ZONE



We have seen a steady decrease in the number of RfRs and appeals since 2009

Service Level Agreement (SLA)

The service levels in the SLA represent the most important MPAC deliverables as identified by you, our municipal partners. The SLA itself defines high performance standards in key service areas; outlines the roles, responsibilities and dependencies of both parties – reinforcing our shared accountability.

We implemented the SLA in 2017, and the end of 2018 marks a full year of measuring against these service levels.

In 2018, we also launched the SLA Reporting Tool in Municipal Connect to offer an at-a-glance snapshot to guide discussions around SLA objectives, help improve service delivery and promote shared accountability. At the end of our first year, MPAC is happy to report that we have met 96% of all service levels and have worked closely with municipalities, including remedial action, when service levels have not been met.

We have met
96%
of all service levels



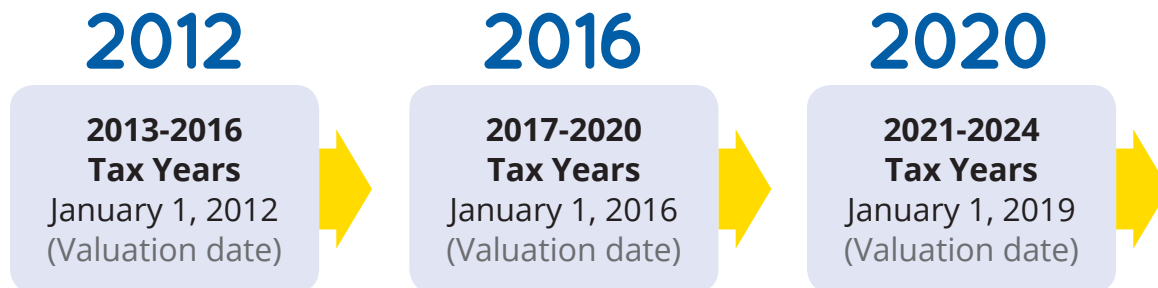
Looking Ahead to the Next Assessment Update

A key change leading up to the **2020 Assessment Update** is the new valuation date of January 1, 2019, passed into legislation by the Province of Ontario. This is two years in advance of the first tax year to which the Assessment Update will apply. In the previous Assessment Update, the valuation date preceded the first tax year by one year.

The four-year phase-in program remains in place, meaning values will be effective for the 2021 to 2024 property tax years. As in the past, all assessment increases are phased-in over four years and assessment decreases are applied immediately.

The earlier valuation date increases the availability of data used to prepare valuations and will provide more time to consult and share preliminary market insights when our engagement activities begin in earnest in 2020.

This will enable MPAC and stakeholders to identify and resolve potential issues before the return of the Roll in December 2020.



Conclusion

At the core of our new **2017-2020 Strategic Plan** is the theme “Valuing What Matters Most.” For municipalities, we value building the customer and municipal relationship. This means enhancing the transparency of new assessment forecasts, processing assessment adjustments in a timely way, ensuring traceability and transparency in our assessment valuation and methodology, and keeping stakeholders apprised of changes in the market that may impact property values.

Through greater collaboration between MPAC and municipalities, we remain committed to continuously improving our service, and we encourage you to share your feedback with us on the delivery of our products and services.

Your local **[Municipal and Stakeholder Relations team](#)** is available to support you with any of our products or services. Please contact your Regional Manager, Account Manager, or Account Support Coordinator if you have any questions or would like more information about this report.





APPENDIX 1

Assessment Change Summary by Property Class Township of Blandford-Blenheim

The following chart provides a comparison of the total assessment for the 2016 base years, as well as a comparison of the assessment change for 2018 and 2019 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2018 Phased-in CVA	2019 Phased-in CVA	Percent Change 2018 to 2019
R Residential	881,366,003	825,814,037	853,590,007	3.4%
M Multi-Residential	4,026,300	3,697,650	3,861,975	4.4%
C Commercial	66,922,000	64,636,499	65,779,247	1.8%
X Commercial (New Construction)	1,892,400	1,848,050	1,870,225	1.2%
I Industrial	5,666,900	5,279,651	5,473,275	3.7%
L Large Industrial	2,836,000	2,716,500	2,776,250	2.2%
J Industrial (New Construction)	771,000	564,087	667,543	18.3%
P Pipeline	90,236,000	85,616,458	87,926,229	2.7%
F Farm	855,681,315	698,063,762	776,872,543	11.3%
T Managed Forests	2,430,800	2,137,184	2,283,993	6.9%
(PIL) C Commercial	2,636,100	2,140,485	2,388,293	11.6%
(PIL) I Industrial	9,600	9,600	9,600	0.0%
E Exempt	60,421,982	51,479,859	55,950,924	8.7%
TOTAL	1,974,896,400	1,744,003,822	1,859,450,104	6.6%



APPENDIX 2

Assessment Base Distribution Summary by Property Class Township of Blandford-Blenheim

The following chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2018 and 2019 phased-in assessment which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2018 Phased-in CVA	Percentage of Total 2018 CVA	2019 Phased-in CVA	Percentage of Total 2019 CVA
R Residential	881,366,003	44.6%	825,814,037	47.4%	853,590,007	45.9%
M Multi-Residential	4,026,300	0.2%	3,697,650	0.2%	3,861,975	0.2%
C Commercial	66,922,000	3.4%	64,636,499	3.7%	65,779,247	3.5%
X Commercial (New Construction)	1,892,400	0.1%	1,848,050	0.1%	1,870,225	0.1%
I Industrial	5,666,900	0.3%	5,279,651	0.3%	5,473,275	0.3%
L Large Industrial	2,836,000	0.1%	2,716,500	0.2%	2,776,250	0.1%
J Industrial (New Construction)	771,000	0.0%	564,087	0.0%	667,543	0.0%
P Pipeline	90,236,000	4.6%	85,616,458	4.9%	87,926,229	4.7%
F Farm	855,681,315	43.3%	698,063,762	40.0%	776,872,543	41.8%
T Managed Forests	2,430,800	0.1%	2,137,184	0.1%	2,283,993	0.1%
(PIL) C Commercial	2,636,100	0.1%	2,140,485	0.1%	2,388,293	0.1%
(PIL) I Industrial	9,600	0.0%	9,600	0.0%	9,600	0.0%
E Exempt	60,421,982	3.1%	51,479,859	3.0%	55,950,924	3.0%
TOTAL	1,974,896,400	100%	1,744,003,822	100%	1,859,450,104	100%

Township of Blandford-Blenheim

2019 Draft Budget



January 23, 2019 Council Meeting

**Township of Blandford-Blenheim
2019 Budget - Draft**

Department	Item	Amount	Comment
	Tax Levy - Draft	\$5,472,652	balance from draft presented at Jan 23 Council meeting
<u>Reductions/Additions</u>			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
Tax Levy including additions/reductions		\$5,472,652	

Recommendations -

2019 Tax Levy - Draft	\$5,472,652
Increase over 2018 Tax Levy	\$539,205
% Increase over 2018	10.93%
<i>2018 Residential Tax Rate</i>	<i>0.00406074</i>
<i>2019 Residential Tax Rate</i>	<i>0.00419001</i>
% Tax Rate Increase / (Decrease) - based on current tax ratios	3.18%
2019 Average Residential Assessment	\$353,715.00
Average Residential Assessment Increase	3.09%
Municipal Tax Effect on Average Residential Property	\$88.79
Average Residential Tax Increase	6.37%

2019 Assessment Data & Tax Rate Calculation

Assessment Summary by tax class 2019 vs. 2018

RTC / RTQ	Description	Support	B 2019 Total Assessed Value	A 2018 Total Assessed Value	C = (B - A) 2019 - 2018 Variance in Assessment		D * 2019 Taxable Assessment	E tax ratios	F discount %	G = (D*E*F) 2019 Weighted Assessment
CF	Commercial Payment In-Lieu - Full	no support direction	1,447,793	1,418,485	29,308		-			
CT	Commercial Taxable - Full	no support direction	63,022,052	46,530,275	16,491,777	2.07%				
CU	Commercial Taxable: Excess Land	no support direction	549,920	510,340	39,580	35.44% *	63,022,052	1.9018	100%	119,855,338.49
CX	Commercial Taxable: Vacant Land	no support direction	2,207,275	2,195,150	12,125	7.76% *	549,920	1.9018	70%	732,086.50
CY	Commercial Payment In-Lieu - Full, Vacant Land	no support direction			-	0.55% *	2,207,275	1.9018	70%	2,938,456.92
CZ	Commercial Payment In-Lieu General, Vacant Land	no support direction	940,500	722,000	218,500		-			
E	Exempt No taxation or PIL	no support direction	55,950,924	51,804,770	4,146,154	30.26%	-			
FT	Farmland Taxable:	english public	728,692,109	656,064,301	72,627,808	8.00%	-			
		english separate	48,180,434	42,527,510	5,652,924	11.07% *	728,692,109	0.2350	100%	171,242,645.62
		french public				13.29% *	48,180,434	0.2350	100%	11,322,401.99
		french separate				*	-	0.2350	100%	-
IH	Industrial Taxable - Full Shared PIL	no support direction	116,400	116,400	-		-	0.2350	100%	-
IT	Industrial Taxable- Full Industrial Rate	no support direction	5,356,875	6,042,269	(685,394)	0.00%	-			
IU	Industrial Taxable - Excess Land	no support direction		45,050	(45,050)	-11.34% *	5,356,875	2.6300	100%	14,088,581.25
IY	Industrial Taxable - Payment In-Lieu General, Vacant Land	no support direction	9,600	9,600	-	-100.00% *	-	2.6300	65%	-
JT	Industrial (New Construction)	no support direction	667,543		667,543	0.00%				
LT	Large Industrial Taxable - Full Industrial Rate	no support direction	2,776,250	2,716,500	59,750	0.00% *	667,543	2.6300	100%	1,755,638.09
MT	Multi-residential - Full Multi Residential Rate	english public	3,779,448	3,622,507	156,941	2.20% *	2,776,250	2.6300	100%	7,301,537.50
		english separate	82,527	75,143	7,384	4.33% *	3,779,448	2.1850	100%	8,258,093.88
		french public				9.83% *	82,527	2.1850	100%	180,321.50
		french separate				*	-			-
PT	Pipeline Taxable - Full	no support direction	87,926,229	85,574,500	2,351,729	2.75% *	87,926,229	1.2593	100%	110,725,500.18
RP	Residential Payment In-Lieu - Full	english public			-		-			
RT	Residential Taxable - Full	english public	795,261,758	754,666,462	40,595,296	5.38% *	795,261,758	1.0000	100%	795,261,758.00
		english separate	54,328,942	57,233,217	(2,904,275)	-5.07% *	54,328,942	1.0000	100%	54,328,942.00
		french public	2,574,098	2,314,349	259,749	11.22% *	2,574,098	1.0000	100%	2,574,098.00
		french separate	1,425,209	1,091,141	334,068	30.62% *	1,425,209	1.0000	100%	1,425,209.00
TT	Managed Forest taxable: full rate	english public	2,005,112	1,872,133	132,979	7.10% *	2,005,112	0.2500	100%	501,278.00
		english separate	260,412	140,303	120,109	85.61% *	260,412	0.2500	100%	65,103.00
		french public	6,365	5,332	1,033	19.37% *	6,365	0.2500	100%	1,591.25
		french separate	12,104	12,585	(481)	-3.82% *	12,104	0.2500	100%	3,026.00
XT	New Construction Commercial: Full	no support direction	1,870,225	1,848,050	22,175	1.20% *	1,870,225	1.9018	100%	3,556,793.91
			1,859,450,104	1,580,527,350	140,291,732	8.88%	1,800,984,887			1,306,118,401.06

58,465,217

Levy Requirement - 2019 \$ 5,472,652
Weighted Assessment 1,306,118,401.06

Weighted assessment from prior year \$1,215,913,480.98
Difference \$90,204,920.08
Increase in Weighed assessment from prior year 7.42%
Increase in Total assessment from prior year 8.88%

as is Education County Total
2019 Residential Tax Rate 0.00419001
2018 Residential Tax Rate 0.00406074 0.00179000 0.00417442 0.01002516
Increase 0.00012927
% Increase/Decrease 3.18%

Tax Rate / Reassessment Impact Analysis

Sample Roll	Assessment			Township only	TAX RATE		Municipal Tax Increase			
	2019	2018	% change		2019	2018	2019	2018	Tax Increase	% change
Estimated Avg Value	\$353,715.00	\$343,109.00	3.09%		0.00419001	0.00406074	\$1,482.07	\$1,393.28	\$88.79	6.37%

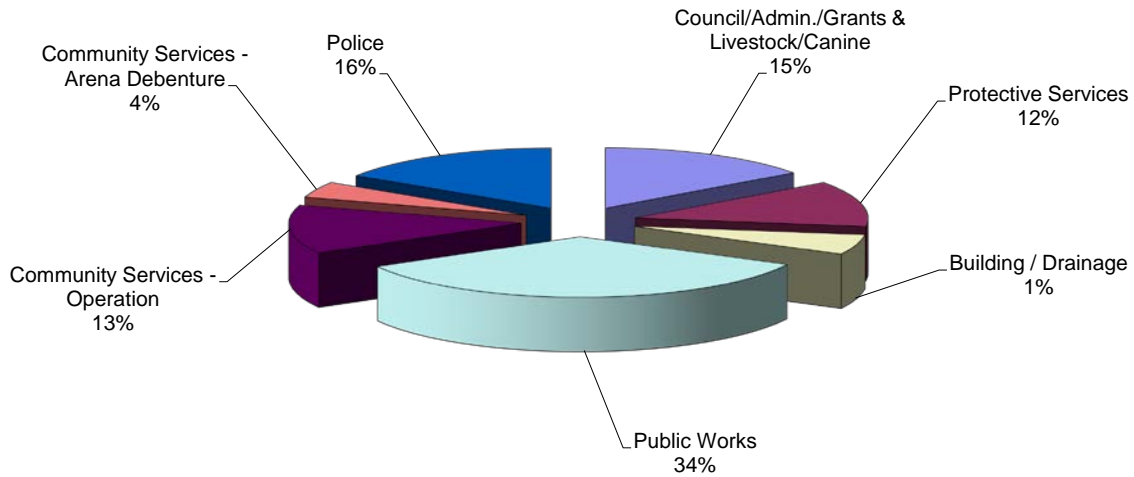
2019 - Items >\$5,000 Increasing Budget

SWIFT Reserve Transfer	\$	100,000	High-Speed Rural Internet Proposal
Prev. Years Realty Tax Interest	\$	25,000	21 Properties being sent to tax sale will be cleared up.
Admin/PW - Additional Student Asset Management	\$	7,300	Student Wages/Benefits less grant
Admin/Drainage - Training, Consultants & Engineering	\$	11,500	Necessary to be compliant with asset management legislation
Admin/Fire - Snow Removal	\$	8,000	New contract at Admin Bldg and Fire Halls.
ROEDC	\$	6,630	Increase in ROEDC grant request
Trsf from Fire Prevention Reserve	\$	10,000	Previously used for operations, 2019 capital purchase.
Fire Training Officer	\$	15,000	Shared training officer with rural municipalities
Fire Training Expense & Mileage	\$	9,200	Increase in required training.
Fire - Vehicle & Equipment Maintenance	\$	9,000	Increase in maintenance costs
Fire Agreement with EZT - Innerkip	\$	14,000	Balance in prepaid agreement approx. 16K
Building Permits	\$	20,000	Decreased to reflect recent actual levels.
PW - Brush/Comport Recovery from County	\$	30,000	Loss of Revenue due to change in County program.
PW - Contracted Services	\$	50,000	Road Needs Study needed for asset management
PW - Gas & Oil	\$	20,000	Increase in Equipment usage including Capital
Arena - Bldg & Property Expense	\$	8,000	Increase in maintenance expenses
Parks - contracted services	\$	5,500	Tree Removal by contractor
Splash Pad Expenses	\$	8,100	Expenses for splash pad not incl. wages & benefits.
Splash Pad Reserve Transfer	\$	10,000	Reserve to plan for splash pad replacement.
CPP & CSPT Police Grants	\$	35,136	Loss of or unknown police grants
OPP Policing Contract	\$	19,760	Increase in police contract
Insurance	\$	5,327	2.4% increase in overall insurance costs.
Crossover Position - Wages & Benefits	\$	67,500	Increase service levels in Comm. Serv. & PW
Increase in Transfer to Reserves	\$	40,000	2.5% increase in transfers.
COLA increase to Wages & Benefits	\$	61,200	3.1% increase approved by Council
	\$	<u>596,153</u>	

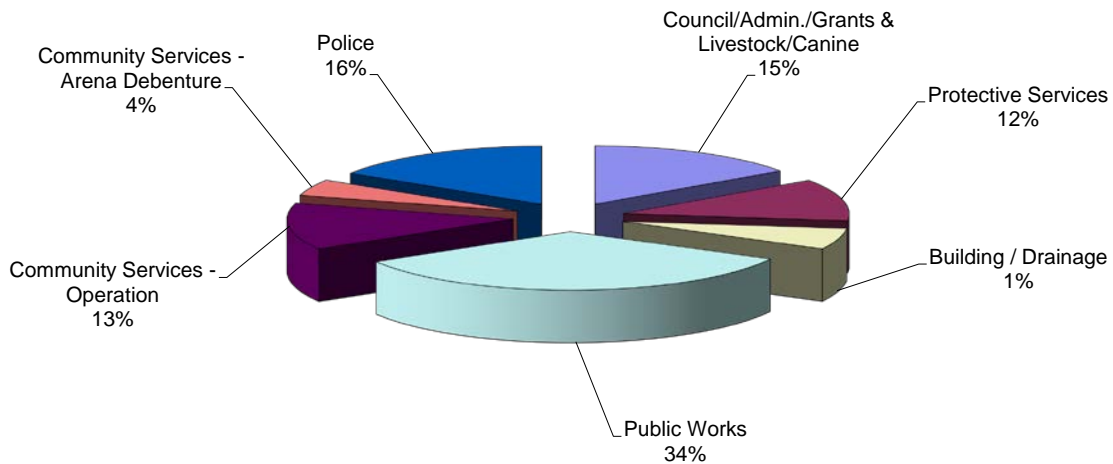
Township of Blandford-Blenheim - 2019 Executive Summary

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget	% Change
General Government	-1,072,868	-1,528,751	-911,415	-884,889	-42,961	115,650	-	-812,200	(10.89%)
Protective Services	700,734	934,494	832,364	837,617	24,008	21,600	-	883,225	6.11%
External Agencies/Boards	877,974	861,436	918,946	919,160	53,904	-	-	973,064	5.89%
Building/Drainage Services	61,006	138,334	87,078	87,736	1,797	150	-	89,683	2.99%
Public Works	2,911,729	4,404,716	3,212,206	3,061,146	182,335	233,503	-	3,476,984	8.24%
Community Services	747,119	750,491	794,268	795,893	30,450	8,700	26,853	861,896	8.51%
Grand Total	4,225,694	5,560,720	4,933,447	4,816,663	249,533	379,603	26,853	5,472,652	
Increase / (Decrease) over last year								539,205	
% Increase / (Decrease) over last year								10.93%	

2019 Township of Blandford-Blenheim Operating Expenses by Department



2018 Township of Blandford-Blenheim Operating Expenses by Department



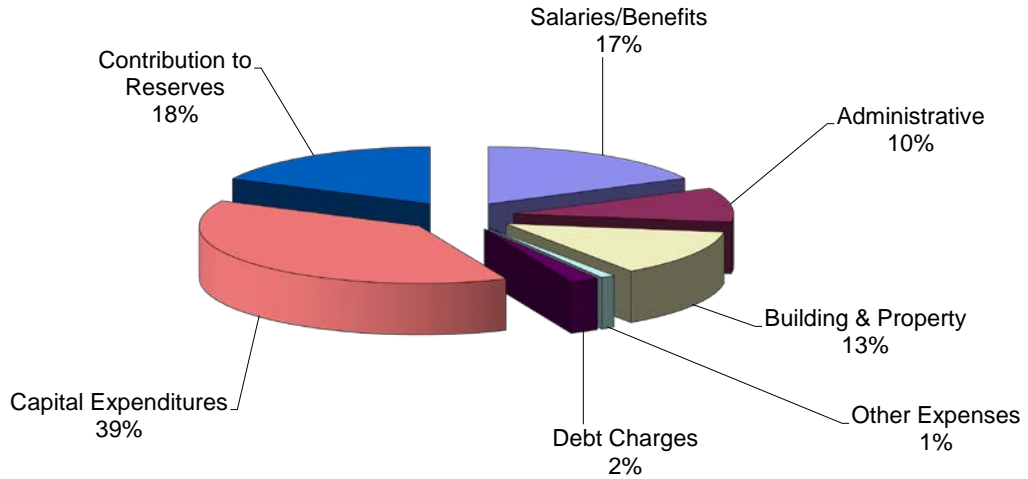
* Excludes Capital and Contributions to Reserves for both years for comparative purposes

Township of Blandford-Blenheim - 2019 Budget

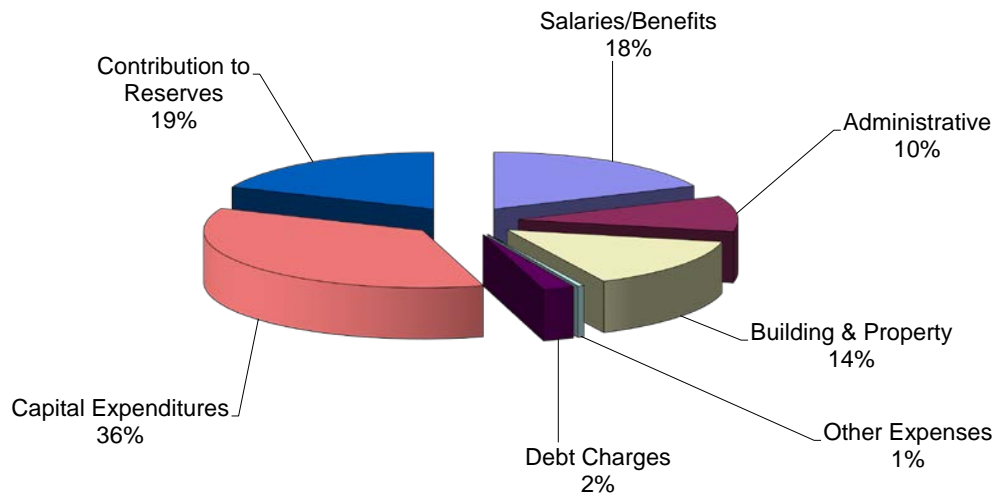
Township of Blandford-Blenheim

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)	-90,745	-131,998	-36,812	-36,812	-6,141	-	-	-42,953
Payment-In-Lieu	-43,407	-46,441	-41,534	-41,534	-4,907	-	-	-46,441
Federal / Provincial Grants	-1,069,430	-2,386,542	-1,211,372	-1,054,700	-16,460	-1,873,827	-	-2,944,987
Revenue from Other Municipalities	-1,237,921	-1,318,584	-1,240,959	-1,240,959	-104,813	-25,000	-	-1,370,772
User Fees	-36,435	-21,996	-28,885	-28,885	-1,025	2,000	-	-27,910
Licences & Permits	-219,108	-185,910	-211,300	-211,300	4,050	-	-	-207,250
Fines & Penalties	-895	-860	-50	-50	-	-	-	-50
Rents	-199,350	-177,335	-189,900	-189,900	-	-	-	-189,900
Interest Income	-225,862	-273,590	-206,378	-206,378	5,000	-	-	-201,378
Other Revenue	-523,698	-750,640	-540,125	-164,425	36,500	-287,000	-	-414,925
Development Charges	-84,049	-	-120,200	-120,200	-	-	-	-120,200
Contribution from Reserves	-1,668,940	-364,860	-4,399,270	-108,770	-	-3,191,300	-	-3,300,070
Municipal Surplus	-105,408	-390,166	-	-	-	-	-	-
Total Revenue	-5,505,248	-6,048,922	-8,226,785	-3,403,913	-87,796	-5,375,127	-	-8,866,836
Expenses								
Salaries, Wages & Benefits	2,175,476	2,233,608	2,443,233	2,551,947	-47,289	8,980	6,253	2,519,891
Administration Expenses	1,237,268	1,261,257	1,324,966	1,257,466	85,141	51,750	2,500	1,396,857
Building & Property Expenses	1,652,770	2,108,120	1,852,154	1,819,258	62,022	-8,800	8,100	1,880,580
Other Expenses	108,679	59,689	64,894	64,594	18,602	50,000	-	133,196
Debt Charges	314,502	306,389	306,250	306,250	-1,214	-	-	305,036
Canteen	2,332	388	5,415	5,415	-3,334	-	-	2,081
Downtown Revitalization	-	-	-	-	2,832	9,500	-	12,332
Capital Expenditures	2,074,479	2,786,888	4,714,674	-	-	5,543,300	-	5,543,300
Contribution to Reserves	2,165,436	2,853,303	2,448,646	2,215,646	220,569	100,000	10,000	2,546,215
Total Expenses	9,730,942	11,609,642	13,160,232	8,220,576	337,329	5,754,730	26,853	14,339,488
Total Township of Blandford-Blenheim	4,225,694	5,560,720	4,933,447	4,816,663	249,533	379,603	26,853	5,472,652

2019 Township of Blandford-Blenheim Budgeted Expenditures



2018 Township of Blandford-Blenheim Budgeted Expenditures



Township of Blandford-Blenheim
2019 Budget Highlights
Administration & Corporate Services

Staffing

Salaries and wages were increased by the 3.1% COLA approved by Council. Benefits were also adjusted as CPP increased by 3.03%, EI decreased by 2.41% and WSIB decreased by 1.59%. OMERS and EHT rates remained the same, however annual maximums increased for all benefits resulting in an overall increase of 9.09% to payroll related benefits.

Mosey & Mosey, our Group Benefit Consultants, took our group benefit plan to market in 2018, which resulted in a 7.7% decrease to our rates for 2019.

The following departments have received approval for student funding:

Administration	general office	1 student
Admin/Public Works	asset management	1 student
Public Works	labourer	2 students
Community Services	parks, arena and cemeteries	2 student

The CSJ federal grant which offers a wage subsidy up to 50% of minimum wage, will be applied for.

OMPF

The Ontario Municipal Partnership Fund (OMPF) is the main general assistance grant to municipalities from the province. In 2018, the amount the Township received increased as the Rural Communities portion of the grant increased by \$73,800 and the Northern and Rural Fiscal Circumstances Grant increased by \$3,000. Prior to this, the amount of funding the Township received each year was decreasing as the Transitional Assistance was being phase out, eliminating it for the Township in 2017. This year, the Township expected to again see an increase to the OMPF; however, the amount of funding is unknown at this time as the province is working to complete the OMPF review early this year. It is currently shown in the budget at the 2018 level.

Year	2014	2015	2016	2017	2018
Rural Community Grant	\$380,200	\$381,600	\$434,600	\$492,100	\$565,900
Northern or Rural Fiscal Circumstances Grant	\$15,300	\$15,400	\$14,400	\$14,500	\$17,500
Transitional Assistance	\$437,500	\$269,400	\$117,500	\$0	
Total OMPF	\$833,000	\$666,400	\$566,500	\$506,600	\$583,400

Toyota Annexation Agreement

Included is a spreadsheet that identifies the revenue and expenses that have been associated with the Toyota funding since 2006. The amount that is being applied directly against the municipal levy is being decreased by \$25,000/year beginning from 2016 to 2020. The additional \$25,000 is being transferred to the Working Capital Reserve, bringing the amount transferred here to \$264,009 for 2019. The increase from assessment growth (estimated \$148,712 – 2019) is being directed to the Bridge Reserve due to this reserve having a deficit balance because of all the current and recent bridge work.

The Toyota assessment appeal is ongoing and is expected to be settled in 2019. From the City of Woodstock's estimates, we are hoping that the Assessment Stabilization Reserve will satisfy the amount to be paid back to Toyota if successful in their appeal. The Township is currently allocating \$50,000 per year to this reserve.

SWIFT Reserve Transfer

SouthWestern Integrated Fibre Technology (SWIFT) Network's goal is to build an ultra-high-speed fibre optic network across southwestern Ontario, bringing affordable access to high-speed broadband to all communities. There is currently a proposal for all Oxford rural municipalities as well as the County to participate in this at a cost of 2% of the municipal levy for 2 years. The budget includes a transfer of \$100,000 to the SWIFT Reserve to support this initiative pending approval of all Oxford municipalities involved.

Main Street Revitalization

There is approximately \$9,500 left of this grant which will be brought forward this year under Federal/Provincial Grants in Administration. This amount is also shown as an expense with additional earnings and benefits for putting up and taking down wreaths and flags that can't be claimed under the grant. The cost of a streetlight and a locked bulletin board for the Drumbo post office box area could be expensed under this grant.

Reserves

The 2019 budget is continuing with a 2.5% annual inflationary increase to reserves contributions. This will allow us to keep up with the inflationary prices of the assets that we are replacing, without having to make large increases to the contributions in any one year.

Asset Management

Due to additional asset management requirements from the province, budgets have been increased by \$5,000 in both conventions/training and professional fees/services under Administration as we will require training and assistance as we strive to meet these new obligations.

Insurance

The Frank Cowan renewal had an overall increase of 2.4% (\$5,327). All insurance amounts were increased by this percentage in the budget as a detailed allocation has not been provided.

Interest Income

The budget for interest income for prior year's property taxes was increased in 2018 by \$25,000 due to the high taxes receivable balance and amount of interest collected over the last couple of years. Staff is working hard to collect these balances and is sending 21 properties to be registered for tax sale in 2019 as a last resort. As a result, we expect a number of these properties to be paid in full and have therefore adjusted this account back to the prior level.

Bank interest has been increased this year by \$20,000 as our bank balance will remain high until later in the year when capital projects are completed and due to recent interest rate increases.

Development Charges Study

The Development Charges Study in conjunction with the County and other Oxford municipalities began in 2018 and will be completed in 2019. The remaining costs are approximately \$17,000 which will come from the General Government Development Charges collected (\$4,000) and the Development Charges Study Reserve (\$13,000).

Police Grants

The Community Policing Partnerships Grant has been eliminated and there has been no confirmation of the Court Security Prisoner Transportation Grant continuing so these have been removed from the budget. The R.I.D.E. grant was left in as there are offsetting expenses.

Denise Krug
Director of Finance/Treasurer

Township of Blandford-Blenheim
2019 Budget Highlights
Protective Services

2019 Operating Items:

Provincial Highways MTO

- \$70,000 revenue was budgeted in 2018 for fire responses to the 401. We will use that same amount for 2019 to reflect the reduction in MVC calls to the 401 in 2018

Salaries, Wages & Benefits

- We are requesting an increase of \$2,200 in the stipends for our (4) Deputy Chiefs & (8) Captains to better reflect the increase in their responsibilities. One new Lieutenant position for each station has also been requested starting in 2019 at a total cost of \$1,000.
- An increase in all firefighter training and NFPA courses will be required in 2019 along with the training of 12 new recruits
- We have requested \$15,000 in the 2019 budget for the hiring of a fulltime Training Officer. The total cost for this position will be shared by the (5) Rural Fire Departments. This new position will have a July 1,2019 starting date.

Fire Agreements

- EZT fire agreement reserve has a balance to start 2019 of approximately \$15,000 We will be adding \$14,000 in 2019 to offset the cost of the fire coverage in this fire area. Staff will begin dialogue with EZT in developing a new fire agreement
- We did see a small increase in revenues in 2018 from the Brant County fire agreement as we attended a couple of large fires in that fire area. Revenues of \$26,000 for this fire agreement in 2019 should obtainable.

Revenues

- We have just completed our third year as a partner with Fire Marque Inc. and a revenue source for the fire department of \$7,500 was generated in 2018
- Fees & Services in 2019 for Motor Vehicle Accidents charges for non-residents along False Alarm calls should generate \$11,600 based on 2018 revenues.

Expenses

- Fire prevention expenses will see an increase in 2019 as our prevention group will be taking a more active role in this line of defence as Fire Safety Education and Fire Prevention Programs.
- An increase of \$8,400 will be required for snowplowing the (4) Fire Stations as per contract

Equipment Supplies

- Equipment supplies for each station will see the purchase of station wear for each firefighter at approximately \$8,000 and we should realize a life expectancy of 3 years before we need to replace this clothing

Yours truly

Rick Richardson
Director of Protective Services

**Township of Blandford-Blenheim
2019 Budget Highlights
Building Services Department**

CORE DEPARTMENTAL SERVICES

Building Permits
Septic Permits
Property Standards
Zoning Review
Zoning & Building Compliance Letters
Joint Agreement with East Zorra Tavistock

Overall

The Building Services Department provides enforcement of the Building Code Act. The Act also covers Property Standards enforcement.

Summer Student

As with previous years, the building departments have requested a summer student. As with last year, East Zorra Tavistock will employ the student and Blandford Blenheim will provide a transfer at year end. The anticipated cost to Blandford Blenheim will be approximately \$5,000.00.

East Zorra Tavistock Service Sharing

As per the service share agreement between East Zorra Tavistock and Blandford Blenheim, Blandford Blenheim transfers half the difference in pay and benefits between the CBO and DCBO salary. This occurs at year end and is in conjunction with the summer student transfer. The transfer amount is unknown at this time as the CBO salary for 2019 has not been set yet.

Position Gapping

Staff will be gapping the DCBO position with an anticipated start date of March 4, 2019. This will result in a substantial savings for fiscal 2019. This savings will be slightly reduced by the increase use of RSM, the townships Code Consultants.

Administration Fees

The previous flat rate of \$1000 per month (Office Space Rental) has been removed and the Administration Fee has been added in lieu. This will better reflect the actual costs of administrative functions and support the township lends to the building services department. The anticipated revenue is projected to be approximately \$12,000.00 and is shown under General Revenue.

John Scherer
CBO

Township of Blandford-Blenheim 2019 Budget Highlights Public Works

REVENUE

- Gravel Extraction Rebate – Higher extraction rates in 2018 to be received in 2019.
- Misc. Reimbursements - \$200,000 from Union Gas for the Hard Surfacing of Twp. 10.
- Recovery from other Municipalities - \$25,000 for hard surfacing old Hwy 2 from Norwich Twp.
- Sale of Equipment - \$35,000 from the sale of the 2009 Tandem truck.
- Brush & Compost Recovery – County has changed program we will see a \$30,000 decrease.

EXPENSES

- Winter control – reduction of \$5,000. Contract work brought in house.
- Roads Need Study - \$50,000 joint tender with area Municipalities. This will help Twp. staff better identify which roads need attention and what process should be used. It will also be beneficial in establishing a cost for each road segment for Asset Management.
- Training – Increase by \$2,000 to increase training for supervisor & staff.
- Dust Layer - Increase by \$3,000. The higher rates implemented in 2018 worked well and received positive feedback from rate payers. A new 3-year tender will go out in 2019, expect a 2-3% increase in cost.
- Base repair \$3,000, Gravel resurfacing – Contract (Spring program) \$10,000, Gravel resurfacing \$1,500 and \$2,000 for Washouts. Higher gravel cost due to the cost of fuel, the higher gravel extraction cost, the projection of a 6-8% increase from our supplier and we are having to apply more gravel from weather related events.
- Bridges and Culverts - \$1,500 for increased tariffs on steel.
- Gas & Oil - \$20,000. Twp. vehicles being used more as more work has been brought in house.
- Street Lights - \$2,500 for a study to determine if Twp. villages have sufficient street lighting.
- Patching & Spray Patching - \$2,000 due to the higher cost of emulsion.
- Tree Removal – Reduce \$20,000, Ash tree's still an issue. Due to wind storms blowing them over, residence removing their own and the lack of availability of qualified contractors.

Salaries, Wages & Benefits is a 2.7% Increase

Administration Expenses is a 12% Increase (Training)

Building & Property Expenses is a 3.5% Increase (Fuel, Dust Layer & Gravel)

Winter Control is a 3.2% increase (Salaries & Benefits)

Jim Borton
Director of Public Works

**Township of Blandford-Blenheim
2019 Budget Highlights
Community Services Department**

CORE DEPARTMENTAL SERVICES

Arena (1)	Trails (1)	Tennis Courts (2)
Parks (5)	Ball Diamonds (6)	Pavilions (2)
Playgrounds (4)	Skateboard Park (1)	Outdoor Canteens (2)
Park Washrooms (4)	Soccer Fields (2)	Community Halls (3)
Cemeteries Management (12)	Municipal Buildings Support (7)	Halls/Facility Rentals
Programs Partnerships	Community Liaison and Support	Project Management
	Splash Pad (1)	

Overall

The Community Services Department will continue to provide high standards of maintenance to all township buildings and recreation facilities including the arena, parks, community halls and cemeteries.

Administration

This year we will be focusing on more Program Partnerships so that we can offer more recreational activities to the residents of Blandford Blenheim without impacting budget. One program that we are trying to start is a Golden Age Active Center. This will not impact budget but administration time will be required to get things started.

We will be coming up with a plan for the Princeton Pad. We plan to look into a partnership agreement with the friends of the Princeton Park to see if we can come up with a plan to move forward to finish off the project.

Another goal that we like to see is to maximize the use our facilities. We will be looking at new ideas that could bring in revenue throughout the year.

Lawn care

Over the past few years we have seen the expenses in this field rise because of the weather. This has lead to more hours being allocated to the Lawn-Care part of the budget when it comes to wages. Also an increase in work week from 37.5 hours a week to 40 hours a week will increase wages in this field. The hours are required to keep up with the demand that is needed for the level of service we provide.

Arena

Less full time wages are being allocated to the arena to closer reflect actuals the last couple of years as more time is being allocated to other areas such as grass cutting and cemeteries. Some part time wages and benefits were added as we are needing more part time help to cover.

Our canteen numbers have been lowered in these areas. Our goal is to try to reduce the loss in the Canteen. Our loss at the end of 2018 was around \$406.86.

- 1) Regular earnings- We are open less
- 2) Canteen Sales-Less hours = less sales
- 3) Canteen Booth Expense- We have shortened our menu

Cemeteries and Parks

Additional work in the cemeteries is being done with the purchase of new equipment and hiring of additional staff. In the 2019 budget our wages for staff are double in the cemeteries compared to the previous year. This is to get our cemeteries up to a higher standard and start our Preventive Maintenance program to keep that standard.

A new service that the township has to offer is the splash pad. This will cost about \$6500 per season to operate; these numbers came from a few different townships that have the same system we put in.

Facilities and Buildings

This year we have a few projects planned in regards to building maintenance. We are going to be starting our Preventive Maintenance program for items in the various buildings and buildings themselves. This will help prolong the life of the items and the buildings.

Regards,

Trevor Baer

Community Services Department

Township of Blandford-Blenheim - 2019 One Time Budget Items

General Government

Council:

01-1093-0955 TRANSFER TO SWIFT RESERVE	\$	100,000	To fund SWIFT Proposal for high speed internet solution
Subtotal	\$	100,000	

General Revenue:

01-0550-0175 CIVIL MARRIAGE SERVICE	\$	2,000	No staff to perform civil marriage services
Subtotal	\$	2,000	

Administration:

01-1130-0105 FEDERAL/PROVINCIAL GRANT	\$	(10,340)	\$20K Main St Grant carried fwd, \$840 add'l CSJ grant
01-1180-0520 CONTR. DEVELOPMENT RES. - ADMINISTR	\$	(4,000)	Transfer from DCs for Development Charge Study
01-1180-0525 CONTRIB. FROM RESERVES	\$	(13,000)	Transfer from Reserve for Development Charge Study
01-1180-0526 CONTRIB. FROM RESERVES - OFFICE PROPERTY	\$	(5,000)	Transfer from Reserves for Office painting
01-1191-0550 REGULAR EARNINGS - PART TIME	\$	4,077	Additional shared student wages for Asset Management
01-1191-0555 BENEFITS - PART TIME	\$	413	Additional shared student benefits for Asset Management
01-1192-0612 CONVENTIONS / TRAINING	\$	5,000	Additional training for asset management
01-1192-0615 DEVELOPMENT CHARGES STUDY	\$	17,000	2019 Costs for DC Study
01-1192-0663 PROFESSIONAL FEES / SERVICES	\$	5,000	Additional consultants for asset management.
01-1193-0850 DOWNTOWN REVITALIZATION EXPENSES	\$	9,500	Expenses covered by Main St Grant
01-1196-0915 PROPERTY CAPITAL	\$	5,000	Expenses for Office painting
Subtotal	\$	13,650	

Protective Services

Fire Department:

01-2070-2360 DONATIONS	\$	(50,000)	Donation from Drumbo VFF for portion of mini pump truck
01-2080-0521 CONTRIB FROM FIRE PREV. RESERVE	\$	(2,000)	Increase in trsf from reserve for fire prevention purchase
01-2080-0525 CONTRIB FROM RESERVES - PROPERTY	\$	(123,800)	Trsf from reserve for fire equipment and hall repairs
01-2080-0527 CONTRIB FROM RESERVES - VEHICLES	\$	(185,000)	Trsf from reserve for pick up & mini pump purchase and truck body repairs
01-2092-1612 TRAINING / SEMINARS & CONVENTIONS	\$	1,200	Increased training costs due to more new recruits
01-2092-1674 MILEAGE	\$	500	Increased costs due to additional training.
01-2092-2612 TRAINING / SEMINARS & CONVENTIONS	\$	2,000	Increased training costs due to more new recruits
01-2092-2628 FIRE PREVENTION MATERIAL	\$	400	Additional fire prevention projects
01-2092-3612 TRAINING / SEMINARS & CONVENTIONS	\$	3,000	Increased training costs due to more new recruits
01-2092-3674 MILEAGE	\$	500	Increased costs due to additional training.
01-2092-4612 TRAINING / SEMINARS & CONVENTIONS	\$	2,000	Increased training costs due to more new recruits
01-2093-1722 EQUIPMENT SUPPLIES	\$	2,000	station gear for all VFF
01-2096-0901 EQUIPMENT CAPITAL	\$	12,000	Fire Prevention inflatable or fire extinguisher teaching cabinet
01-2096-0933 VEHICLE CAPITAL	\$	65,000	New truck for fire chief
01-2096-1901 EQUIPMENT CAPITAL	\$	23,000	Equipment purchases for Bright station
01-2096-2901 EQUIPMENT CAPITAL	\$	31,200	Equipment purchases for Drumbo station
01-2096-2933 VEHICLE CAPITAL	\$	150,000	Mini Pump purchase for Drumbo station
01-2096-3901 EQUIPMENT CAPITAL	\$	23,400	Equipment purchases for Plattsville station
01-2096-3933 VEHICLE CAPITAL	\$	20,000	Body work to Plattsville pumper.
01-2096-4901 EQUIPMENT CAPITAL	\$	26,200	Equipment purchases for Princeton station
01-2096-4915 PROPERTY CAPITAL	\$	20,000	Repairs and Furnishings for Princeton Fire Hall
Subtotal	\$	21,600	

Police:

01-2330-0087 ONT CANNABIS LEGALIZATION IMPL FUND	\$ (10,000)	Provincial grant allocation
01-2392-0664 PUBLIC RELATIONS	\$ 10,000	Spending of grant dollars for public awareness, etc.
Subtotal	\$ -	

Building / Drainage Services**Building Services:**

01-2180-0527 CONTRIBUTION FROM RESERVES	\$ (5,000)	Transfer from Reserves for student expense
01-2192-0608 CONTRACTED SERVICES	\$ 5,000	Student hired thru EZT
Subtotal	\$ -	

Drainage:

01-8092-0620 EMPLOYEE CLOTHING	\$ 150	Increase in clothing due to rebranding.
Subtotal	\$ 150	

Public Works**Public Works - Roads:**

01-3030-0105 OTHER GRANTS - STUDENT EMPLOYMENT	\$ (840)	CSJ grant for additional shared student
01-3030-0116 (OCIF) - ONT COMM INFRASTRUCTURE FUND	\$ (1,852,647)	OCIF grant received in 2018 for Bridge 20 brought fwd
01-3070-0410 RECOVERY FROM OTHER MUNICIPALITIES	\$ (25,000)	Norwich Twp contribution for resurfacing boundary road
01-3070-0405 MISC. REIMBURSEMENTS	\$ (200,000)	Contribution from Union Gas for paving Twp Rd 10
01-3070-0435 SALE OF EQUIPMENT	\$ (35,000)	Sale/Trade of Tandem Dump/Plow truck
01-3070-0495 INTERDEPT TRANSFERS	\$ (2,000)	Transfer from Community Services for 1/2 ton pickup
01-3080-0520 CONTRIB FROM DEV CHARGES - ROADS	\$ (109,200)	Transfer from DCs for Hofstetter N of CR 8 (69K), property purchase on CR 3 (20K) & Murray St Extension (20K)
01-3080-0525 CONTRIB FROM RESERVES - VEHICLES / EQUIPMENT	\$ (298,000)	Transfer from Reserves for tandem dump/plow truck (265K) & 1/2 ton pickup (33K)
01-3080-0535 CONTRIB FROM RESERVES - BRIDGE	\$ (1,050,000)	Transfer from Reserves for Bridge 20 (520K), CN bridge on Blenheim Rd (450K), completion of CN bridge on Gobles Rd (60K) & bridge inspections (20K)
01-3080-0545 CONTRIB FROM RESERVES - ROADS	\$ (1,190,800)	Transfer from Reserves for Resurfacing (410K), River Rd guard rail (35K), completion of Blenheim Rd project (100K), Twp Rd 2E (150K), Princeton upgrades (25K), Twp Rd 10E (10K), Hofstetter N of CR 8 (330K), Drumbo shop floor (50K), Murray St Ext (80K)
01-3091-0555 BENEFITS - PART TIME	\$ 4,077	Additional shared student wages for Asset Management
01-3093-0550 REGULAR EARNINGS	\$ 413	Additional shared student benefits for Asset Management
01-3093-0700 BRUSHING, TREE TRIMMING	\$ (20,000)	Less trimming to do due to recent storms, difficulty getting contractors.
01-3093-0770 MISC OTHER EXPENSES	\$ 2,500	Study of current village street lights
01-3092-0608 CONTRACTED SERVICES	\$ 50,000	Road Needs Study
01-3096-0020 BRIDGE #20	\$ 2,520,000	Bridge #20 work funded by OCIF Component and Top Up funding and Reserve
01-3096-0119 RECONSTRUCTION OF PRINCETON STREETS	\$ 25,000	Preliminary work on Princeton upgrades
01-3096-0125 BLENHEIM & TWP RD 14 INTERSECTION	\$ 100,000	Pave and touch ups on 2018 project
01-3096-0127 GUARD RAIL WORK - RIVER ROAD	\$ 35,000	Replace guard rail on River Rd
01-3096-0129 PROPERTY PURCHASE 895967 OXF RD 3	\$ 200,000	Purchase of property on CR 3
01-3096-0896 BRIDGES - ROAD STUDY	\$ 20,000	Bi-annual bridge inspections
01-3096-0901 EQUIPMENT CAPITAL - ROADS	\$ 300,000	Tandem dump/plow truck
01-3096-0915 PROPERTY CAPITAL - ROADS	\$ 100,000	Drumbo shop floor
01-3096-0924 CNR - GOBLES BRIDGE	\$ 510,000	Replacement of CN Bridge on Blenheim Rd (450K) & completion on CN Bridge on Gobles Rd (60K)
01-3096-0925 ROAD CONSTRUCTION - ROAD RESURFACING	\$ 1,295,000	Road resurfacing (435K), Reconstruct Twp Rd 2E (150K), Hardsurface 10B (210K), Hofstetter Rd Alignment (400K), Murray St Ext (100K)
01-3096-0933 VEHICLE CAPITAL - ROADS	\$ 35,000	1/2 ton pick up truck
Subtotal	\$ 413,503	

Community Services

Administration:

01-6980-0525 CONTRIBUTION FROM RESERVES	\$	(2,000)	Transfer from reserve for vehicle from PW
01-6992-9995 INTERDEPT TRANSFERS TO	\$	2,000	Trsf to PW for 1/2 ton pick up
Subtotal	\$	-	

Plattsville Arena:

01-7080-3525 CONTRIB FROM RESERVES - ARENA EQUIPMENT	\$	(5,500)	Trsf from Reserve for compressor overhaul
01-7096-3901 EQUIPMENT CAPITAL	\$	5,500	Compressor overhaul
Subtotal	\$	-	

Parks:

01-7180-0525 CONTRIB FROM RESERVES - PARKS	\$	(15,000)	Trsf from Reserves for Parks Projects and Equipment
01-7193-1694 BLDG & PROPERTY MAINT.	\$	1,000	Additional cost to take trees down.
01-7193-2694 BLDG & PROPERTY MAINT.	\$	1,500	Additional cost to take trees down.
01-7193-3694 BLDG & PROPERTY MAINT.	\$	1,500	Additional cost to take trees down.
01-7193-4694 BLDG & PROPERTY MAINT.	\$	1,500	Additional cost to take trees down.
01-7196-2915 PROPERTY CAPITAL	\$	9,000	Repair of Soccer Field (9K), Splash Pad Fence (2K)
01-7196-3915 PROPERTY CAPITAL	\$	4,000	Vehicle storage yard
01-7196-4915 PROPERTY CAPITAL	\$	2,000	Improvements to Mason building
Subtotal	\$	5,500	

Communtiy Centres:

01-7280-0525 CONTRIB FROM RESERVES			Trsf from Reserves for Purchase of Bldg on CR 3 to be shared with PW
	\$	(183,000)	(180K) & replacement of tables & chairs (3K)
01-7296-1901 EQUIPMENT CAPITAL	\$	3,000	Tables & Chairs to replace broken ones.
	\$	(180,000)	

Cemeteries:

01-5093-1770 MISC OTHER EXPENSES - 9TH LINE	\$	700	Additional cost to take tree down.
01-5093-8770 MISC OTHER EXPENSES - INACTIVE CEMETERIES	\$	500	Additional cost to take trees down.
01-5096-4002 SHED REPAIRS - PRINCETON	\$	2,000	Siding & Roof on shed in Princeton.
Subtotal	\$	3,200	

Grand Total \$ 379,603

General
Government /
Administration

Township of Blandford-Blenheim - 2019 Budget

General Government

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Council	88,815	146,243	95,225	98,529	4,914	100,000	-	203,443
General Revenue	-2,135,034	-2,669,093	-2,073,993	-2,073,993	-81,595	2,000	-	-2,153,588
Administration	964,164	990,374	1,061,803	1,082,025	33,720	13,650	-	1,129,395
Livestock/Canine	-5,265	-2,136	-1,450	-1,450	-	-	-	-1,450
Grants	14,452	5,861	7,000	10,000	-	-	-	10,000
Grand Total	-1,072,868	-1,528,751	-911,415	-884,889	-42,961	115,650	-	-812,200

Increase / (Decrease) over last year 99,215

% Increase / (Decrease) over last year (10.89%)

Township of Blandford-Blenheim - 2019 Budget

General Government

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)	-56,226	-131,998	-3,000	-3,000	-	-	-	-3,000
Payment-In-Lieu	-43,407	-46,441	-41,534	-41,534	-4,907	-	-	-46,441
Federal / Provincial Grants	-519,475	-629,271	-584,600	-583,400	-1,680	-10,340	-	-595,420
Revenue from Other Municipalities	-1,146,354	-1,220,714	-1,214,959	-1,214,959	-80,713	-	-	-1,295,672
User Fees	-2,588	5,600	-2,175	-2,175	-25	2,000	-	-200
Licences & Permits	-25,252	-21,021	-23,100	-23,100	-12,950	-	-	-36,050
Interest Income	-221,455	-273,215	-201,200	-201,200	5,000	-	-	-196,200
Other Revenue	-40,049	-55,935	-26,425	-26,425	14,500	-	-	-11,925
Development Charges	-787	-	-700	-700	-	-	-	-700
Contribution from Reserves	-15,509	-14,341	-45,000	-6,000	-	-22,000	-	-28,000
Municipal Surplus	-105,408	-390,166	-	-	-	-	-	-
Total Revenue	-2,176,510	-2,777,502	-2,142,693	-2,102,493	-80,775	-30,340	-	-2,213,608
Expenses								
Salaries, Wages & Benefits	497,267	563,353	556,314	598,440	1,653	4,490	-	604,583
Administration Expenses	138,103	208,000	203,634	149,634	-554	27,000	-	176,080
Building & Property Expenses	87,621	104,069	95,546	94,046	586	-	-	94,632
Other Expenses	63,640	42,545	44,300	44,000	6,630	-	-	50,630
Downtown Revitalization	-	-	-	-	2,832	9,500	-	12,332
Capital Expenditures	-	-	-	-	-	5,000	-	5,000
Contribution to Reserves	317,011	330,784	331,484	331,484	26,667	100,000	-	458,151
Total Expenses	1,103,642	1,248,751	1,231,278	1,217,604	37,814	145,990	-	1,401,408
Total General Government	-1,072,868	-1,528,751	-911,415	-884,889	-42,961	115,650	-	-812,200

Council

Section A

Township of Blandford-Blenheim - 2019 Budget Council

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Other Revenue								
01-1070-0370 ELECTION NOMINATION FEES	-	-1,300	-	-	-	-	-	-
01-1070-0405 MISC. REIMBURSEMENTS	-	-20,564	-	-	-	-	-	-
01-1070-0444 HST RECOVERY ON NON-TAXABLE WAGES	-2,648	-	-2,500	-2,500	2,500	-	-	-
Total Other Revenue	-2,648	-21,864	-2,500	-2,500	2,500	-	-	-
Contribution from Reserves								
01-1070-0525 CONTRIB. FROM RESERVES	-	-	-20,000	-	-	-	-	-
Total Contribution from Reserves	-	-	-20,000	-	-	-	-	-
Total Revenue	-2,648	-21,864	-22,500	-2,500	2,500	-	-	-
Expenses								
Salaries, Wages & Benefits								
01-1090-0550 REGULAR EARNINGS	77,417	80,559	78,578	81,014	-	-	-	81,014
01-1090-0555 BENEFITS	1,914	2,113	2,438	3,306	1,653	-	-	4,959
Total Salaries, Wages & Benefits	79,331	82,672	81,016	84,320	1,653	-	-	85,973
Administration Expenses								
01-1092-0612 CONVENTIONS, TRAINING & SEMINARS	1,819	2,308	4,500	4,500	-	-	-	4,500
01-1092-0618 ELECTION EXPENSE	-	23,185	20,000	-	-	-	-	-
01-1092-0620 PUBLIC/EMPLOYEE RELATIONS	4,565	5,604	6,000	6,000	-	-	-	6,000
01-1092-0638 MEALS - COUNCIL MEETING	93	309	250	250	-	-	-	250
01-1092-0640 MEETINGS INVESTIGATOR	114	-	120	120	-	-	-	120
01-1092-0663 PROFESSIONAL FEES/SERVICES	-	47,924	-	-	-	-	-	-
01-1092-0668 SUPPLIES - COUNCIL	147	341	100	100	-	-	-	100
01-1092-0670 TELEPHONE	394	639	364	364	-114	-	-	250
01-1092-0674 MILEAGE	-	-	250	250	-	-	-	250
Total Administration Expenses	7,132	80,310	31,584	11,584	-114	-	-	11,470
Contribution to Reserves								
01-1093-0950 TRANSFER TO ELECTION RESERVE	5,000	5,125	5,125	5,125	875	-	-	6,000
01-1093-0955 TRANSFER TO SWIFT RESERVE	-	-	-	-	-	100,000	-	100,000
Total Contribution to Reserves	5,000	5,125	5,125	5,125	875	100,000	-	106,000
Total Expenses	91,463	168,107	117,725	101,029	2,414	100,000	-	203,443
Total Council	88,815	146,243	95,225	98,529	4,914	100,000	-	203,443

General Revenue

Section B

Township of Blandford-Blenheim - 2019 Budget

General Revenue

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)								
01-0518-0030 MPAC/ARB/MUNICIPAL ASSESSMENT ADJUSTMENTS	27,841	26,699	40,000	40,000	-	-	-	40,000
01-0518-0035 TOWNSHIP SUPPS/OMITS	-85,350	-161,209	-50,000	-50,000	-	-	-	-50,000
01-0518-0040 TOWNSHIP WRITE-OFFS	20	-	5,000	5,000	-	-	-	5,000
01-0518-0042 VACANCY REBATE	1,263	2,512	2,000	2,000	-	-	-	2,000
Total Levy adjustments (Supps, Omits, Write-offs, etc)	-56,226	-131,998	-3,000	-3,000	-	-	-	-3,000
Payment-In-Lieu								
01-0520-0045 CANADA POST	-1,694	-1,738	-1,609	-1,609	-129	-	-	-1,738
01-0520-0050 CPR/CNR - RAILWAYS GRANT IN LIEU	-12,009	-14,690	-11,087	-11,087	-3,603	-	-	-14,690
01-0520-0056 EDUCATION PIL TAXES RETAINED BY TOWNSHIP (COUNTY)	-17,597	-16,545	-17,955	-17,955	1,410	-	-	-16,545
01-0520-0060 HYDRO ONE - IHN PROPERTIES	-1,242	-1,243	-1,144	-1,144	-99	-	-	-1,243
01-0520-0065 MANAGEMENT BOARD SECRETARIAT	-2,790	-3,974	-1,704	-1,704	-2,270	-	-	-3,974
01-0520-0070 MINISTRY OF TRANSPORTATION	-	-	-	-	-	-	-	-
01-0520-0075 OXFORD COUNTY	-8,075	-8,251	-8,035	-8,035	-216	-	-	-8,251
Total Payment-In-Lieu	-43,407	-46,441	-41,534	-41,534	-4,907	-	-	-46,441
Federal / Provincial Grants								
01-0530-0085 ONT MUNICIPAL PARTNERSHIP FUND	-506,600	-583,400	-583,400	-583,400	-	-	-	-583,400
01-0530-0086 SOURCE PROTECTION MUNICIPAL IMPLEMENTATION FUND	-11,507	-	-	-	-	-	-	-
Total Federal / Provincial Grants	-518,107	-583,400	-583,400	-583,400	-	-	-	-583,400
Revenue from Other Municipalities								
01-0540-0125 CUSTOMER SERVICE - WASTE MANAGEMENT	-7,345	-	-7,950	-7,950	-	-	-	-7,950
01-0540-0140 WOODSTOCK - BASE TAXES	-100,270	-100,270	-100,270	-100,270	-	-	-	-100,270
01-0540-0145 WOODSTOCK - ROYALTIES	-21,137	-22,889	-21,137	-21,137	-3,418	-	-	-24,555
01-0540-0150 WOODSTOCK - SITE A (TOYOTA)	-1,017,602	-1,097,555	-1,085,602	-1,085,602	-77,295	-	-	-1,162,897
Total Revenue from Other Municipalities	-1,146,354	-1,220,714	-1,214,959	-1,214,959	-80,713	-	-	-1,295,672
User Fees								
01-0550-0155 BAG TAGS	12	7,374	-200	-200	-	-	-	-200
01-0550-0160 BLUE BOX SALES	100	86	25	25	-25	-	-	-
01-0550-0170 COMPOSTER SALES	-250	190	-	-	-	-	-	-
01-0550-0175 CIVIL MARRIAGE SERVICE	-2,450	-2,050	-2,000	-2,000	-	2,000	-	-
Total User Fees	-2,588	5,600	-2,175	-2,175	-25	2,000	-	-200
Licences & Permits								
01-0560-0225 AUCTIONEER LICENCES	-	-45	-50	-50	50	-	-	-
01-0560-0235 BURIAL PERMIT FEES	-1,070	-940	-800	-800	-	-	-	-800
01-0560-0240 BLDG PERMIT ADMIN FEES	-	-	-	-	-12,000	-	-	-12,000
01-0560-0245 LOTTERY LICENCES	-721	-580	-1,250	-1,250	-	-	-	-1,250

Township of Blandford-Blenheim - 2019 Budget

General Revenue

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-0560-0265 HUNTING LICENCES	-	-	-	-	-	-	-	-
01-0560-0270 MARRIAGE LICENCES	-8,200	-7,130	-6,000	-6,000	-1,000	-	-	-7,000
Total Licences & Permits	-9,991	-8,695	-8,100	-8,100	-12,950	-	-	-21,050
Interest Income								
01-0571-0475 BANK - INTEREST EARNED	-38,473	-104,497	-45,700	-45,700	-20,000	-	-	-65,700
01-0571-0490 CURRENT YEAR - REALTY TAX INTEREST	-61,728	-55,305	-55,000	-55,000	-	-	-	-55,000
01-0571-0495 INTEREST CHARGED ON DRAINS	-107	-823	-500	-500	-	-	-	-500
01-0571-0510 PREV. YEARS - REALTY TAX INTEREST	-121,147	-112,590	-100,000	-100,000	25,000	-	-	-75,000
Total Interest Income	-221,455	-273,215	-201,200	-201,200	5,000	-	-	-196,200
Other Revenue								
01-0540-0130 PRINCETON MUSEUM/LIBRARY ASSOC.	-300	-	-200	-200	-	-	-	-200
01-0570-0370 COMMISSIONER OF OATHS	-460	-490	-300	-300	-	-	-	-300
01-0570-0380 FAX & PHOTOCOPIER	-13	-35	-25	-25	-	-	-	-25
01-0570-0395 LEASES	-12,100	-12,100	-12,100	-12,100	12,000	-	-	-100
01-0570-0400 MISC. REVENUE	-55	-1,059	-	-	-	-	-	-
01-0570-0430 WSIB/EHT REBATE	-2,465	-	-1,500	-1,500	-	-	-	-1,500
01-0570-0445 SALE OF TOWNSHIP PROPERTY	-9,310	-	-	-	-	-	-	-
01-0570-0450 TAX CERTIFICATES	-4,645	-4,965	-4,500	-4,500	-	-	-	-4,500
01-0570-0470 UTILITY REBATES	-2,015	-1,361	-1,000	-1,000	-	-	-	-1,000
01-0570-3230 CASH OVERAGE/SHORTAGE	-135	-54	-	-	-	-	-	-
Total Other Revenue	-31,498	-20,064	-19,625	-19,625	12,000	-	-	-7,625
Municipal Surplus								
01-0586-0535 PREVIOUS YEARS SURPLUS	-105,408	-390,166	-	-	-	-	-	-
Total Municipal Surplus	-105,408	-390,166	-	-	-	-	-	-
Total Revenue	-2,135,034	-2,669,093	-2,073,993	-2,073,993	-81,595	2,000	-	-2,153,588
Total General Revenue	-2,135,034	-2,669,093	-2,073,993	-2,073,993	-81,595	2,000	-	-2,153,588

Administration

Section C

Township of Blandford-Blenheim - 2019 Budget Administration

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-1130-0105 FEDERAL/PROVINCIAL GRANTS	-1,368	-45,871	-1,200	-	-1,680	-10,340	-	-12,020
Total Federal / Provincial Grants	-1,368	-45,871	-1,200	-	-1,680	-10,340	-	-12,020
Other Revenue								
01-1170-0410 ADMIN - MISC. REVENUE	-320	-1,295	-	-	-	-	-	-
01-1170-4360 DONATIONS	-	-6,275	-	-	-	-	-	-
Total Other Revenue	-320	-7,570	-	-	-	-	-	-
Development Charges								
01-1175-0515 DEVELOPMENT CHARGES REC'D - ADMIN	-787	-	-700	-700	-	-	-	-700
Total Development Charges	-787	-	-700	-700	-	-	-	-700
Contribution from Reserves								
01-1180-0520 CONTR. DEVELOPMENT RES. - ADMINISTR	-	-	-	-	-	-4,000	-	-4,000
01-1180-0525 CONTRIB. FROM RESERVES	-11,509	-	-	-	-	-13,000	-	-13,000
01-1180-0526 CONTRIB. FROM RESERVES - OFFICE PROPERTY	-	-	-	-	-	-5,000	-	-5,000
01-1180-0527 CONTRIB. FROM RESERVES - OFFICE EQUIP	-	-	-10,000	-6,000	-	-	-	-6,000
01-1180-0529 CONTRIB. FROM TAX STABILIZATION RESERVE	-	-14,341	-15,000	-	-	-	-	-
Total Contribution from Reserves	-11,509	-14,341	-25,000	-6,000	-	-22,000	-	-28,000
Total Revenue	-13,984	-67,782	-26,900	-6,700	-1,680	-32,340	-	-40,720
Expenses								
Salaries, Wages & Benefits								
01-1190-0550 REGULAR EARNINGS - FULL TIME	295,949	349,740	349,969	383,367	-	-	-	383,367
01-1190-0555 BENEFITS - FULL TIME	93,039	110,970	105,637	110,180	-	-	-	110,180
01-1191-0550 REGULAR EARNINGS - PART TIME	25,902	16,738	16,442	17,228	-	4,077	-	21,305
01-1191-0555 BENEFITS - PART TIME	3,046	3,233	3,250	3,345	-	413	-	3,758
Total Salaries, Wages & Benefits	417,936	480,681	475,298	514,120	-	4,490	-	518,610
Administration Expenses								
01-1192-0602 ADVERTISING	334	112	1,000	1,000	-	-	-	1,000
01-1192-0604 AUDIT FEES	22,739	7,632	22,500	22,500	560	-	-	23,060
01-1192-0606 COMPUTER HARDWARE/SOFTWARE	550	10,455	10,000	6,000	-	-	-	6,000
01-1192-0607 COMPUTER - IT SERVICES	3,288	2,188	16,000	6,000	-	-	-	6,000
01-1192-0608 COMPUTER - ANNUAL CONTRACTS	26,545	25,157	26,500	26,500	-	-	-	26,500
01-1192-0612 CONVENTIONS / TRAINING	6,996	5,045	7,000	7,000	-	5,000	-	12,000
01-1192-0615 DEVELOPMENT CHARGES STUDY	-	4,997	-	-	-	17,000	-	17,000
01-1192-0622 EMPLOYEE/PUBLIC RELATIONS	2,567	2,045	3,000	3,000	-	-	-	3,000
01-1192-0635 LEGAL FEES	-	153	5,000	5,000	-	-	-	5,000
01-1192-0642 MEMBERSHIP DUES	3,019	3,426	3,800	3,800	-	-	-	3,800

Township of Blandford-Blenheim - 2019 Budget

Administration

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-1192-0644 MISC OTHER EXPENSES	16	167	-	-	-	-	-	-
01-1192-0655 PHOTO COPIER - LEASE & COPY USAGE	6,856	5,506	6,500	6,500	-	-	-	6,500
01-1192-0660 COURIER / POSTAGE (LEASE & USAGE)	8,123	8,968	11,500	11,500	-	-	-	11,500
01-1192-0663 PROFESSIONAL FEES / SERVICES	13,992	14,341	24,000	4,000	-	5,000	-	9,000
01-1192-0666 SUBSCRIPTIONS	290	292	400	400	-	-	-	400
01-1192-0668 SUPPLIES	5,606	10,224	9,000	9,000	-	-	-	9,000
01-1192-0670 TELEPHONE	5,579	4,210	6,500	6,500	-1,000	-	-	5,500
01-1192-0674 MILEAGE	1,366	2,076	1,500	1,500	-	-	-	1,500
01-1192-0678 INSURANCE - THIRD PARTY DEDUCTIBLE	7,526	4,069	-	-	-	-	-	-
Total Administration Expenses	115,392	111,063	154,200	120,200	-440	27,000	-	146,760
Building & Property Expenses								
01-1192-0676 INSURANCE	60,070	62,612	62,612	62,612	1,503	-	-	64,115
01-1193-0718 EQUIPMENT MAINT/SUPPLIES	1,278	1,980	2,400	2,400	-	-	-	2,400
01-1193-0730 GRASS CUTTING	760	-	612	612	225	-	-	837
01-1193-0738 HEAT & HYDRO	10,974	7,680	13,642	13,642	-2,142	-	-	11,500
01-1193-0794 PROPERTY MAINT / CLEANING SUPPLIES	10,585	9,607	12,880	11,380	-	-	-	11,380
01-1193-0804 SNOW REMOVAL	2,218	784	2,000	2,000	1,000	-	-	3,000
01-1193-0818 WATER & SEWER	1,343	1,248	1,400	1,400	-	-	-	1,400
01-1193-0901 MINOR CAPITAL	393	20,158	-	-	-	-	-	-
Total Building & Property Expenses	87,621	104,069	95,546	94,046	586	-	-	94,632
Other Expenses								
01-1194-0836 MONTHLY BANK CHARGES / CASH MANAGEMENT FEE	3,681	3,384	4,000	4,000	-	-	-	4,000
01-1194-0850 ECONOMIC DEVELOPMENT	30,000	33,300	33,300	30,000	6,630	-	-	36,630
01-1194-0851 SOURCE PROTECTION MUNICIPAL IMPLEMENTATION	11,507	-	-	-	-	-	-	-
Total Other Expenses	45,188	36,684	37,300	34,000	6,630	-	-	40,630
Downtown Revitalization								
01-1190-0551 REG EARNINGS - DT REVITALIZATION	-	-	-	-	2,239	-	-	2,239
01-1190-0557 BENEFITS - DT REVITALIZATION	-	-	-	-	593	-	-	593
01-1193-0850 DOWNTOWN REVITALIZATION EXPENSES	-	-	-	-	-	9,500	-	9,500
Total Downtown Revitalization	-	-	-	-	2,832	9,500	-	12,332
Capital Expenditures								
01-1196-0915 PROPERTY CAPITAL	-	-	-	-	-	5,000	-	5,000
Total Capital Expenditures	-	-	-	-	-	5,000	-	5,000
Contribution to Reserves								
01-0597-0950 CONTRIB TO TAX STABILIZATION RESERVE	11,215	-	-	-	-	-	-	-
01-0597-0951 TRANSFER TO ASSESSMENT APPEAL RESERVE	50,000	50,000	50,000	50,000	-	-	-	50,000
01-0597-0952 CONTRIB TO WORKING CAPITAL RESERVE - TOYOTA	214,009	239,009	239,009	239,009	25,000	-	-	264,009

Township of Blandford-Blenheim - 2019 Budget Administration

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-1197-0950 DEVELOPMENT CHARGES - ADMIN.	787	-	5,700	5,700	-5,000	-	-	700
01-1197-0951 TRANSFER TO DC STUDY RESERVE	5,000	5,000	-	-	5,125	-	-	5,125
01-1197-0954 TRANSFER TO INSURANCE RESERVE	5,000	5,000	5,000	5,000	-	-	-	5,000
01-1197-0955 TRANSFER TO PROPERTY RESERVE	20,000	20,500	20,500	20,500	513	-	-	21,013
01-1197-0957 TRANSFER TO OFFICE EQUIPMENT RESERVE	6,000	6,150	6,150	6,150	154	-	-	6,304
Total Contribution to Reserves	312,011	325,659	326,359	326,359	25,792	-	-	352,151
Total Expenses	978,148	1,058,156	1,088,703	1,088,725	35,400	45,990	-	1,170,115
Total Administration	964,164	990,374	1,061,803	1,082,025	33,720	13,650	-	1,129,395

Livestock/Canine

Section D

Township of Blandford-Blenheim - 2019 Budget

Livestock/Canine

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Licences & Permits								
01-2260-0240 DOG / PHEASANT LICENCES	-15,261	-12,326	-15,000	-15,000	-	-	-	-15,000
Total Licences & Permits	-15,261	-12,326	-15,000	-15,000	-	-	-	-15,000
Other Revenue								
01-2270-0094 LIVESTOCK CLAIMS	-5,103	-5,777	-4,000	-4,000	-	-	-	-4,000
01-2270-0405 MISC. REIMBURSEMENT	-480	-660	-300	-300	-	-	-	-300
Total Other Revenue	-5,583	-6,437	-4,300	-4,300	-	-	-	-4,300
Total Revenue	-20,844	-18,763	-19,300	-19,300	-	-	-	-19,300
Expenses								
Administration Expenses								
01-2292-0608 CONTRACTED SERVICES - CANINE CONTROL	10,175	9,326	12,500	12,500	-	-	-	12,500
01-2292-0616 ADMINISTRATION COSTS	629	1,290	1,000	1,000	-	-	-	1,000
01-2292-0636 LIVESTOCK COMPENSATION CLAIMS	4,543	5,777	4,000	4,000	-	-	-	4,000
01-2292-0674 MILEAGE	232	234	350	350	-	-	-	350
Total Administration Expenses	15,579	16,627	17,850	17,850	-	-	-	17,850
Total Expenses	15,579	16,627	17,850	17,850	-	-	-	17,850
Total Livestock/Canine	-5,265	-2,136	-1,450	-1,450	-	-	-	-1,450

Grants

Section E

Township of Blandford-Blenheim - 2019 Budget

Grants

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Contribution from Reserves								
01-7380-0525 CONTRIBUTIONS FROM RESERVES	-4,000	-	-	-	-	-	-	-
Total Contribution from Reserves	-4,000	-	-	-	-	-	-	-
Total Revenue	-4,000	-	-	-	-	-	-	-
Expenses								
Other Expenses								
01-7394-0832 GENERAL GRANTS - MISC.	-	-	-	-	-	-	-	-
01-7394-0833 GENERAL GRANTS - ORGANIZATIONS	18,452	5,861	7,000	10,000	-	-	-	10,000
Total Other Expenses	18,452	5,861	7,000	10,000	-	-	-	10,000
Total Expenses	18,452	5,861	7,000	10,000	-	-	-	10,000
Total Grants	14,452	5,861	7,000	10,000	-	-	-	10,000

Protective Services

Township of Blandford-Blenheim - 2019 Budget

Protective Services

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants	-76,286	-67,436	-70,000	-70,000	-	-	-	-70,000
Revenue from Other Municipalities	-39,751	-53,851	-26,000	-26,000	-24,100	-	-	-50,100
User Fees	-1,185	-1,885	-1,000	-1,000	-	-	-	-1,000
Fines & Penalties	-895	-860	-50	-50	-	-	-	-50
Other Revenue	-61,809	-48,384	-10,200	-10,200	-10,000	-50,000	-	-70,200
Development Charges	-19,823	-	-25,000	-25,000	-	-	-	-25,000
Contribution from Reserves	-99,702	-10,472	-193,800	-10,000	-	-310,800	-	-320,800
Total Revenue	-299,451	-182,888	-326,050	-142,250	-34,100	-360,800	-	-537,150
Expenses								
Salaries, Wages & Benefits	393,889	397,896	444,386	449,639	-16,782	-	-	432,857
Administration Expenses	72,840	103,823	73,504	73,504	39,500	9,600	-	122,604
Building & Property Expenses	185,971	216,517	160,658	160,658	15,240	2,000	-	177,898
Other Expenses	32,801	16,891	18,066	18,066	14,000	-	-	32,066
Capital Expenditures	94,701	136,255	183,800	-	-	370,800	-	370,800
Contribution to Reserves	219,983	246,000	278,000	278,000	6,150	-	-	284,150
Total Expenses	1,000,185	1,117,382	1,158,414	979,867	58,108	382,400	-	1,420,375
Total Protective Services	700,734	934,494	832,364	837,617	24,008	21,600	-	883,225

Fire

Section F

Township of Blandford-Blenheim - 2019 Budget

Fire Department

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-2030-2115 PROVINCIAL HIGHWAYS - FIRE CALLS	-76,286	-67,436	-70,000	-70,000	-	-	-	-70,000
Total Federal / Provincial Grants	-76,286	-67,436	-70,000	-70,000	-	-	-	-70,000
Revenue from Other Municipalities								
01-2040-0135 RECEIVED FROM BRANT COUNTY - FIRE	-29,864	-31,869	-26,000	-26,000	-	-	-	-26,000
Total Revenue from Other Municipalities	-29,864	-31,869	-26,000	-26,000	-	-	-	-26,000
User Fees								
01-2050-0185 FIRE INSPECTION SERVICE FEES	-885	-950	-1,000	-1,000	-	-	-	-1,000
01-2070-0345 COMPLIANCE LETTERS - FIRE	-240	-425	-	-	-	-	-	-
Total User Fees	-1,125	-1,375	-1,000	-1,000	-	-	-	-1,000
Other Revenue								
01-2070-0360 DONATIONS	-5,000	-	-	-	-	-	-	-
01-2070-0410 MISC. REVENUE	-8,488	-37,129	-1,600	-1,600	-10,000	-	-	-11,600
01-2070-0411 FIRE AGREEMENT - INNERKIP	-21,409	-	-	-	-	-	-	-
01-2070-0412 INSURANCE RECOVERIES	-4,560	-7,306	-7,000	-7,000	-	-	-	-7,000
01-2070-0435 SALE OF EQUIPMENT & PROPERTY	-	-	-	-	-	-	-	-
01-2070-0444 HST RECOVERY ON NON-TAXABLE WAGES	-6,132	-	-	-	-	-	-	-
01-2070-0495 INTERDEPT TRANSFERS	-	-	-	-	-	-	-	-
01-2070-1360 DONATIONS	-100	-2,949	-	-	-	-	-	-
01-2070-2360 DONATIONS	-	-	-	-	-	-50,000	-	-50,000
01-2070-3360 DONATIONS	-6,000	-1,000	-	-	-	-	-	-
01-2070-4360 DONATIONS	-9,600	-	-	-	-	-	-	-
Total Other Revenue	-61,289	-48,384	-8,600	-8,600	-10,000	-50,000	-	-68,600
Development Charges								
01-2075-0515 DEVELOPMENT CHARGES - FIRE	-19,823	-	-25,000	-25,000	-	-	-	-25,000
Total Development Charges	-19,823	-	-25,000	-25,000	-	-	-	-25,000
Contribution from Reserves								
01-2080-0520 CONTRIB FROM DEVELOPMENT CHARGES	-	-	-	-	-	-	-	-
01-2080-0521 CONTRIB FROM FIRE PREV. RESERVE	-10,000	-10,000	-173,800	-10,000	-	-2,000	-	-12,000
01-2080-0525 CONTRIB FROM RESERVES - PROPERTY	-60,407	-	-20,000	-	-	-123,800	-	-123,800
01-2080-0527 CONTRIB FROM RESERVES - VEHICLES	-29,295	-472	-	-	-	-185,000	-	-185,000
Total Contribution from Reserves	-99,702	-10,472	-193,800	-10,000	-	-310,800	-	-320,800
Total Revenue	-288,089	-159,536	-324,400	-140,600	-10,000	-360,800	-	-511,400
Expenses								
Salaries, Wages & Benefits								
01-2090-0550 REGULAR EARNINGS	93,036	111,325	106,441	109,741	6,570	-	-	116,311

Township of Blandford-Blenheim - 2019 Budget

Fire Department

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-2090-0555 BENEFITS	25,462	33,068	30,537	31,484	423	-	-	31,907
01-2090-1550 REGULAR EARNINGS	24,294	19,590	33,976	33,976	-9,176	-	-	24,800
01-2090-1555 BENEFITS	4,680	4,315	4,840	4,840	392	-	-	5,232
01-2090-2550 REGULAR EARNINGS	80,446	79,237	95,710	95,710	-9,910	-	-	85,800
01-2090-2555 BENEFITS	6,783	7,631	8,461	8,461	-290	-	-	8,171
01-2090-3550 REGULAR EARNINGS	50,334	57,145	51,028	51,028	10,772	-	-	61,800
01-2090-3555 BENEFITS	6,238	7,365	7,517	7,517	186	-	-	7,703
01-2090-4550 REGULAR EARNINGS	59,751	51,598	66,426	66,426	-10,626	-	-	55,800
01-2090-4555 BENEFITS	5,685	6,945	7,023	7,023	563	-	-	7,586
Total Salaries, Wages & Benefits	356,709	378,219	411,959	416,206	-11,096	-	-	405,110
Administration Expenses								
01-2090-0588 EMPLOYEE HEALTH & SAFETY	163	163	200	200	-	-	-	200
01-2092-0612 CONVENTIONS, TRAINING & SEMINARS	2,404	905	2,000	2,000	-	-	-	2,000
01-2092-0642 MEMBERSHIP DUES	294	304	245	245	-	-	-	245
01-2092-0644 EMPLOYEE CLOTHING	891	676	1,000	1,000	-	-	-	1,000
01-2092-0646 OFFICE SUPPLIES	310	553	200	200	-	-	-	200
01-2092-0670 TELEPHONE / CELL PHONE	1,308	334	360	360	-	-	-	360
01-2092-0674 MILEAGE	438	166	500	500	-	-	-	500
01-2092-1612 TRAINING / SEMINARS & CONVENTIONS	2,532	4,884	2,800	2,800	3,750	1,200	-	7,750
01-2092-1622 EMPLOYEE RELATIONS	201	113	175	175	-	-	-	175
01-2092-1628 FIRE PREVENTION MATERIAL	1,444	1,296	1,600	1,600	-	-	-	1,600
01-2092-1643 MEMBERSHIP DUES	145	185	145	145	-	-	-	145
01-2092-1644 MISC OTHER EXPENSES	382	-	-	-	-	-	-	-
01-2092-1670 TELEPHONE	1,374	1,796	1,600	1,600	-	-	-	1,600
01-2092-1674 MILEAGE	203	95	500	500	-	500	-	1,000
01-2092-2612 TRAINING / SEMINARS & CONVENTIONS	2,942	7,459	3,200	3,200	3,750	2,000	-	8,950
01-2092-2622 EMPLOYEE RELATIONS	329	96	500	500	-	-	-	500
01-2092-2628 FIRE PREVENTION MATERIAL	1,048	2,353	1,600	1,600	-	400	-	2,000
01-2092-2643 MEMBERSHIP DUES	145	185	145	145	-	-	-	145
01-2092-2670 TELEPHONE	1,373	1,358	1,500	1,500	-	-	-	1,500
01-2092-2674 MILEAGE	1,073	1,001	1,400	1,400	-	-	-	1,400
01-2092-3612 TRAINING / SEMINARS & CONVENTIONS	3,323	7,876	3,500	3,500	3,750	3,000	-	10,250
01-2092-3622 EMPLOYEE RELATIONS	266	155	400	400	-	-	-	400
01-2092-3628 FIRE PREVENTION MATERIAL	1,412	1,983	1,800	1,800	-	-	-	1,800
01-2092-3643 MEMBERSHIP DUES	145	185	145	145	-	-	-	145
01-2092-3644 MISC OTHER EXPENSES	77	-	-	-	-	-	-	-
01-2092-3670 TELEPHONE	1,373	1,377	1,500	1,500	-	-	-	1,500

Township of Blandford-Blenheim - 2019 Budget

Fire Department

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-2092-3674 MILEAGE	119	2,697	1,500	1,500	-	500	-	2,000
01-2092-4612 TRAINING / SEMINARS & CONVENTIONS	2,783	4,625	2,200	2,200	3,750	2,000	-	7,950
01-2092-4622 EMPLOYEE RELATIONS	714	535	400	400	100	-	-	500
01-2092-4628 FIRE PREVENTION MATERIAL	1,605	1,305	1,300	1,300	-	-	-	1,300
01-2092-4643 MEMBERSHIP DUES	145	185	145	145	-	-	-	145
01-2092-4670 TELEPHONE	1,374	1,378	1,500	1,500	-	-	-	1,500
01-2092-4674 MILEAGE	658	393	700	700	-	-	-	700
01-2094-1822 DISPATCH CHARGES	4,656	4,791	4,791	4,791	-	-	-	4,791
01-2094-2822 DISPATCH CHARGES	4,656	4,791	4,791	4,791	-	-	-	4,791
01-2094-3822 DISPATCH CHARGES	4,656	4,791	4,791	4,791	-	-	-	4,791
01-2094-4822 DISPATCH CHARGES	4,656	4,791	4,791	4,791	-	-	-	4,791
Total Administration Expenses	51,617	65,780	53,924	53,924	15,100	9,600	-	78,624
Building & Property Expenses								
01-2092-1676 INSURANCE	3,189	2,432	2,432	2,432	58	-	-	2,490
01-2092-2676 INSURANCE	4,169	3,297	3,297	3,297	79	-	-	3,376
01-2092-3676 INSURANCE	4,635	3,764	3,764	3,764	90	-	-	3,854
01-2092-4676 INSURANCE	3,148	2,277	2,277	2,277	55	-	-	2,332
01-2093-0686 VEHICLE INSURANCE	1,149	1,208	1,208	1,208	29	-	-	1,237
01-2093-0813 VEHICLE EXPENSES	5,084	1,159	5,000	5,000	-	-	-	5,000
01-2093-1686 VEHICLE INSURANCE	2,752	3,628	3,628	3,628	87	-	-	3,715
01-2093-1694 BLDG & PROPERTY MTCE	678	6,534	2,000	2,000	-	-	-	2,000
01-2093-1696 BLDG & PROPERTY SUPPLIES	466	780	110	110	400	-	-	510
01-2093-1718 EQUIPMENT MAINTENANCE	2,497	3,859	3,000	3,000	-	-	-	3,000
01-2093-1722 EQUIPMENT SUPPLIES	5,718	12,247	5,000	5,000	-	2,000	-	7,000
01-2093-1730 GRASS CUTTING	1,071	-	862	862	318	-	-	1,180
01-2093-1738 HEAT & HYDRO	4,234	3,337	4,158	4,158	-558	-	-	3,600
01-2093-1780 PAGER REPAIRS	457	-	300	300	-	-	-	300
01-2093-1804 SNOW REMOVAL	688	819	1,000	1,000	2,200	-	-	3,200
01-2093-1813 VEHICLE EXPENSES	8,653	5,129	6,800	6,800	-	-	-	6,800
01-2093-1818 WATER AND SEWAGE	336	336	-	-	-	-	-	-
01-2093-2686 VEHICLE INSURANCE	4,302	3,628	3,628	3,628	87	-	-	3,715
01-2093-2694 BLDG & PROPERTY MAINT.	4,427	3,637	2,000	2,000	-	-	-	2,000
01-2093-2696 BLDG & PROPERTY SUPPLIES	1,218	81	250	250	-	-	-	250
01-2093-2718 EQUIPMENT MAINT.	7,377	9,858	6,000	6,000	2,000	-	-	8,000
01-2093-2722 EQUIPMENT SUPPLIES	7,533	15,959	10,013	10,013	-	-	-	10,013
01-2093-2730 GRASS CUTTING	713	-	574	574	211	-	-	785
01-2093-2738 HEAT & HYDRO	4,245	3,173	4,268	4,268	-668	-	-	3,600

Township of Blandford-Blenheim - 2019 Budget

Fire Department

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-2093-2780 PAGER REPAIRS	-	168	400	400	-	-	-	400
01-2093-2804 SNOW REMOVAL	954	672	1,400	1,400	1,000	-	-	2,400
01-2093-2813 VEHICLE EXPENSES	26,175	29,362	17,000	17,000	-	-	-	17,000
01-2093-2818 WATER AND SEWAGE	1,452	1,267	1,400	1,400	-	-	-	1,400
01-2093-2901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-2093-3686 VEHICLE INSURANCE	3,026	3,878	3,878	3,878	93	-	-	3,971
01-2093-3694 BLDG & PROPERTY MAINT.	2,344	7,222	2,000	2,000	-	-	-	2,000
01-2093-3696 BLDG & PROPERTY SUPPLIES	456	586	300	300	-	-	-	300
01-2093-3718 EQUIPMENT MAINT.	3,185	7,092	3,600	3,600	2,000	-	-	5,600
01-2093-3722 EQUIPMENT SUPPLIES	11,473	17,787	10,500	10,500	-	-	-	10,500
01-2093-3730 GRASS CUTTING	1,140	-	918	918	338	-	-	1,256
01-2093-3738 HEAT & HYDRO	4,929	4,170	5,012	5,012	-912	-	-	4,100
01-2093-3780 PAGER REPAIRS	1,355	740	300	300	-	-	-	300
01-2093-3804 SNOW REMOVAL	1,032	983	1,000	1,000	2,200	-	-	3,200
01-2093-3813 VEHICLE EXPENSES	14,041	9,306	9,000	9,000	-	-	-	9,000
01-2093-3818 WATER AND SEWAGE	1,947	1,793	1,200	1,200	-	-	-	1,200
01-2093-4686 VEHICLE INSURANCE	3,740	4,043	4,043	4,043	97	-	-	4,140
01-2093-4694 BLDG & PROPERTY MAINT.	723	-	2,000	2,000	-	-	-	2,000
01-2093-4696 BLDG & PROPERTY SUPPLIES	196	428	200	200	-	-	-	200
01-2093-4718 EQUIPMENT MAINT.	2,908	5,830	3,000	3,000	1,000	-	-	4,000
01-2093-4722 EQUIPMENT SUPPLIES	5,227	9,329	10,046	10,046	-	-	-	10,046
01-2093-4730 GRASS CUTTING	570	-	459	459	169	-	-	628
01-2093-4738 HEAT & HYDRO	3,366	2,337	3,533	3,533	-533	-	-	3,000
01-2093-4780 PAGER REPAIRS	3,797	-	300	300	-	-	-	300
01-2093-4804 SNOW REMOVAL	774	672	1,000	1,000	1,400	-	-	2,400
01-2093-4813 VEHICLE EXPENSES	11,844	21,297	6,000	6,000	4,000	-	-	10,000
01-2093-4818 WATER AND SEWAGE	578	413	600	600	-	-	-	600
Total Building & Property Expenses	185,971	216,517	160,658	160,658	15,240	2,000	-	177,898
Other Expenses								
01-2094-0828 FIRE AGREEMENT - AYR - NORTH DUMFRIES	1,838	-	2,450	2,450	-	-	-	2,450
01-2094-0829 FIRE AGREEMENT - INNERKIP	21,409	-	-	-	14,000	-	-	14,000
01-2094-0830 FIRE AGREEMENT - NEW DUNDEE- WILMOT	5,055	5,156	5,208	5,208	-	-	-	5,208
01-2094-0831 FIRE AGREEMENT - COMMUNICATIONS	3,091	10,327	9,000	9,000	-	-	-	9,000
01-2094-0838 FIRE AGREEMENT - RECEIVER GENERAL	1,408	1,408	1,408	1,408	-	-	-	1,408
Total Other Expenses	32,801	16,891	18,066	18,066	14,000	-	-	32,066
Capital Expenditures								
01-2096-0901 EQUIPMENT CAPITAL	-	7,029	12,000	-	-	12,000	-	12,000

Township of Blandford-Blenheim - 2019 Budget

Fire Department

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-2096-0915 PROPERTY CAPITAL	-	-	-	-	-	-	-	-
01-2096-0933 VEHICLE CAPITAL	-	-	-	-	-	65,000	-	65,000
01-2096-1901 EQUIPMENT CAPITAL	-	14,747	16,700	-	-	23,000	-	23,000
01-2096-1915 PROPERTY CAPITAL	22,018	13,997	15,000	-	-	-	-	-
01-2096-2901 EQUIPMENT CAPITAL	-	12,784	16,700	-	-	31,200	-	31,200
01-2096-2915 PROPERTY CAPITAL	16,830	21,701	40,000	-	-	-	-	-
01-2096-2933 VEHICLE CAPITAL	-	-	-	-	-	150,000	-	150,000
01-2096-3901 EQUIPMENT CAPITAL	-	42,929	41,700	-	-	23,400	-	23,400
01-2096-3915 PROPERTY CAPITAL	13,279	-	-	-	-	-	-	-
01-2096-3933 VEHICLE CAPITAL	-	-	20,000	-	-	20,000	-	20,000
01-2096-4901 EQUIPMENT CAPITAL	29,295	18,741	16,700	-	-	26,200	-	26,200
01-2096-4915 PROPERTY CAPITAL	13,279	4,327	5,000	-	-	20,000	-	20,000
01-2096-4933 VEHICLE CAPITAL	-	-	-	-	-	-	-	-
Total Capital Expenditures	94,701	136,255	183,800	-	-	370,800	-	370,800
Contribution to Reserves								
01-2097-0950 DEVELOPMENT CHARGES	19,823	-	25,000	25,000	-	-	-	25,000
01-2097-0956 TRANSFER TO VEHICLE RESERVE	120,000	123,000	123,000	123,000	3,075	-	-	126,075
01-2097-0957 TRANSFER TO PROPERTY RESERVE	66,000	123,000	123,000	123,000	3,075	-	-	126,075
01-2097-0960 TRANSFER TO RESERVES - PRINCETON	9,600	-	-	-	-	-	-	-
01-2097-0965 TRANSFER TO FIRE PREVENTION & TRAINING RESERVE	4,560	-	7,000	7,000	-	-	-	7,000
Total Contribution to Reserves	219,983	246,000	278,000	278,000	6,150	-	-	284,150
Total Expenses	941,782	1,059,662	1,106,407	926,854	39,394	382,400	-	1,348,648
Total Fire Department	653,693	900,126	782,007	786,254	29,394	21,600	-	837,248

By-Law Enforcement

Section H

Township of Blandford-Blenheim - 2019 Budget

By-Law Enforcement

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Revenue from Other Municipalities								
01-2570-0410 RECOVERIES FROM OTHER MUNICIPALITIES	-9,887	-21,982	-	-	-24,100	-	-	-24,100
Total Revenue from Other Municipalities	-9,887	-21,982	-	-	-24,100	-	-	-24,100
User Fees								
01-2562-0345 COMPLIANCE LETTERS - BY-LAW	-60	-510	-	-	-	-	-	-
Total User Fees	-60	-510	-	-	-	-	-	-
Fines & Penalties								
01-2561-0271 PROPERTY STANDARDS-BY-LAW INFRACTIONS	-800	-800	-	-	-	-	-	-
01-2561-0275 PARKING - BY-LAW INFRACTIONS	-95	-60	-50	-50	-	-	-	-50
Total Fines & Penalties	-895	-860	-50	-50	-	-	-	-50
Other Revenue								
01-2570-0405 MISC. REIMBURSEMENTS	-520	-	-	-	-	-	-	-
Total Other Revenue	-520	-	-	-	-	-	-	-
Total Revenue	-11,362	-23,352	-50	-50	-24,100	-	-	-24,150
Expenses								
Salaries, Wages & Benefits								
01-2590-0550 REGULAR EARNINGS	26,330	10,501	20,984	21,635	-4,845	-	-	16,790
01-2590-0555 BENEFITS	6,559	1,703	5,860	6,042	-1,153	-	-	4,889
Total Salaries, Wages & Benefits	32,889	12,204	26,844	27,677	-5,998	-	-	21,679
Administration Expenses								
01-2592-0608 CONTRACTED SERVICES	20,686	34,847	12,050	12,050	24,100	-	-	36,150
01-2592-0612 TRAINING / SEMINARS & CONFERENCES	-	-	1,200	1,200	-	-	-	1,200
01-2592-0634 LEGAL FEES	-	2,188	2,500	2,500	-	-	-	2,500
01-2592-0642 MEMBERSHIP DUES	-	-	170	170	-	-	-	170
Total Administration Expenses	20,686	37,035	15,920	15,920	24,100	-	-	40,020
Total Expenses	53,575	49,239	42,764	43,597	18,102	-	-	61,699
Total By-Law Enforcement	42,213	25,887	42,714	43,547	-5,998	-	-	37,549

Community Emergency Management (CEMC)

Section G

Township of Blandford-Blenheim - 2019 Budget

CEMC

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Other Revenue								
01-2470-0410 CEMC - MISC. REVENUE	-	-	-1,600	-1,600	-	-	-	-1,600
Total Other Revenue	-	-	-1,600	-1,600	-	-	-	-1,600
Total Revenue	-	-	-1,600	-1,600	-	-	-	-1,600
Expenses								
Salaries, Wages & Benefits								
01-2490-0550 REGULAR EARNINGS	3,274	6,559	4,318	4,452	264	-	-	4,716
01-2490-0555 BENEFITS	1,017	914	1,265	1,304	48	-	-	1,352
Total Salaries, Wages & Benefits	4,291	7,473	5,583	5,756	312	-	-	6,068
Administration Expenses								
01-2492-0650 CEMC TRAINING EXERCISE	281	381	3,300	3,300	-	-	-	3,300
01-2492-0670 TELEPHONE	256	366	360	360	-	-	-	360
01-2492-0674 MILEAGE	-	261	-	-	300	-	-	300
Total Administration Expenses	537	1,008	3,660	3,660	300	-	-	3,960
Total Expenses	4,828	8,481	9,243	9,416	612	-	-	10,028
Total CEMC	4,828	8,481	7,643	7,816	612	-	-	8,428

Building / Drainage

Township of Blandford-Blenheim - 2019 Budget

Building/Drainage Services

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Building Services	14,090	46,464	55,525	54,627	447	-	-	55,074
Drainage	46,916	91,870	31,553	33,109	1,350	150	-	34,609
Grand Total	61,006	138,334	87,078	87,736	1,797	150	-	89,683

Increase / (Decrease) over last year 2,605

% Increase / (Decrease) over last year 2.99%

Township of Blandford-Blenheim - 2019 Budget

Building/Drainage Services

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)	-34,519	-	-33,812	-33,812	-6,141	-	-	-39,953
Federal / Provincial Grants	-30,702	-	-30,209	-30,209	-800	-	-	-31,009
User Fees	-420	-800	-300	-300	-	-	-	-300
Licences & Permits	-193,856	-164,889	-188,200	-188,200	17,000	-	-	-171,200
Other Revenue	-4,805	-4,404	-2,750	-2,750	-	-	-	-2,750
Contribution from Reserves	-42,271	-	-11,000	-	-	-5,000	-	-5,000
Total Revenue	-306,573	-170,093	-266,271	-255,271	10,059	-5,000	-	-250,212
Expenses								
Salaries, Wages & Benefits	229,189	214,624	239,762	242,420	-24,679	-	-	217,741
Administration Expenses	21,048	20,579	37,075	24,075	20,600	5,150	-	49,825
Building & Property Expenses	34,330	34,279	37,574	37,574	-10,452	-	-	27,122
Debt Charges	34,527	33,820	33,813	33,813	6,141	-	-	39,954
Capital Expenditures	48,485	-	-	-	-	-	-	-
Contribution to Reserves	-	5,125	5,125	5,125	128	-	-	5,253
Total Expenses	367,579	308,427	353,349	343,007	-8,262	5,150	-	339,895
Total Building/Drainage Services	61,006	138,334	87,078	87,736	1,797	150	-	89,683

Building

Section I

Township of Blandford-Blenheim - 2019 Budget

Building Services

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Licences & Permits								
01-2160-0230 BUILDING PERMITS	-182,956	-152,039	-180,000	-180,000	20,000	-	-	-160,000
01-2160-0240 SITE PLAN APPLICATION FEE	-1,200	-800	-800	-800	-	-	-	-800
01-2160-0245 SITE ALTERATION APPLICATION FEE	-	-	-400	-400	-	-	-	-400
01-2160-0250 SEWER AND WATER PERMITS	-1,500	-1,050	-2,000	-2,000	-	-	-	-2,000
01-2160-0260 ZONE CHANGE APPLICATIONS / MINOR VARIANCES	-8,200	-11,000	-5,000	-5,000	-3,000	-	-	-8,000
Total Licences & Permits	-193,856	-164,889	-188,200	-188,200	17,000	-	-	-171,200
Other Revenue								
01-2170-0345 BUILDING & ZONING STATEMENTS	-1,920	-2,650	-2,000	-2,000	-	-	-	-2,000
01-2170-0405 MISC. REIMBURSEMENTS	-1,596	-50	-	-	-	-	-	-
Total Other Revenue	-3,516	-2,700	-2,000	-2,000	-	-	-	-2,000
Contribution from Reserves								
01-2180-0527 CONTRIBUTION FROM RESERVES	-42,271	-	-11,000	-	-	-5,000	-	-5,000
Total Contribution from Reserves	-42,271	-	-11,000	-	-	-5,000	-	-5,000
Total Revenue	-239,643	-167,589	-201,200	-190,200	17,000	-5,000	-	-178,200
Expenses								
Salaries, Wages & Benefits								
01-2190-0550 REGULAR EARNINGS	137,249	117,602	133,615	135,411	-18,584	-	-	116,827
01-2190-0551 Regular Earnings - Property Stds	22	3,850	5,986	5,849	-	-	-	5,849
01-2190-0553 Regular Earnings - Zoning	-	1,631	4,070	4,217	-978	-	-	3,239
01-2190-0555 BENEFITS	38,785	35,488	40,982	40,354	-4,861	-	-	35,493
01-2190-0557 BENEFITS - Property Stds	7	1,043	1,920	1,841	-	-	-	1,841
01-2190-0559 BENEFITS - Zoning	-	459	1,203	1,206	-256	-	-	950
Total Salaries, Wages & Benefits	176,063	160,073	187,776	188,878	-24,679	-	-	164,199
Administration Expenses								
01-2192-0097 ADMINISTRATION SUPPLIES	463	740	500	500	-	-	-	500
01-2192-0588 EMPLOYEE HEALTH & SAFETY	206	212	500	500	-	-	-	500
01-2192-0602 ADVERTISING	-	549	250	250	100	-	-	350
01-2192-0606 COMPUTER SUPPLIES/MTCE/SOFTWARE	832	4,468	4,500	500	-	-	-	500
01-2192-0608 CONTRACTED SERVICES	3,391	1,701	10,000	3,000	16,500	5,000	-	24,500
01-2192-0612 CONVENTIONS AND TRAINING	4,291	4,133	5,000	3,000	1,000	-	-	4,000
01-2192-0614 COUNTY PLANNING FEES	1,346	1,390	1,500	1,500	500	-	-	2,000
01-2192-0620 EMPLOYEE CLOTHING	336	77	400	400	-	-	-	400
01-2192-0624 ENGINEERING	2,434	-	-	-	-	-	-	-
01-2192-0635 LEGAL FEES	916	-	3,500	3,500	500	-	-	4,000
01-2192-0642 MEMBERSHIP DUES	736	1,024	1,500	1,500	-	-	-	1,500

Township of Blandford-Blenheim - 2019 Budget
Building Services

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-2192-0666 SUBSCRIPTIONS	-	-	500	500	-	-	-	500
01-2192-0670 TELEPHONE - CELLULAR	912	601	1,000	1,000	200	-	-	1,200
01-2192-0674 MILEAGE	557	690	500	500	250	-	-	750
Total Administration Expenses	16,420	15,585	29,650	16,650	19,050	5,000	-	40,700
Building & Property Expenses								
01-2192-0676 INSURANCE	15,257	16,259	16,259	16,259	390	-	-	16,649
01-2192-0681 OFFICE SPACE RENTAL	12,000	12,000	12,000	12,000	-12,000	-	-	-
01-2193-0686 VEHICLE INSURANCE	1,754	2,415	2,415	2,415	58	-	-	2,473
01-2193-0813 VEHICLE EXPENSES	1,968	2,596	3,500	3,500	500	-	-	4,000
Total Building & Property Expenses	30,979	33,270	34,174	34,174	-11,052	-	-	23,122
Capital Expenditures								
01-2196-0933 VEHICLE CAPITAL	30,271	-	-	-	-	-	-	-
Total Capital Expenditures	30,271	-	-	-	-	-	-	-
Contribution to Reserves								
01-2197-0956 CONTRIBUTION TO BUILDING RESERVE	-	5,125	5,125	5,125	128	-	-	5,253
Total Contribution to Reserves	-	5,125	5,125	5,125	128	-	-	5,253
Total Expenses	253,733	214,053	256,725	244,827	-16,553	5,000	-	233,274
Total Building Services	14,090	46,464	55,525	54,627	447	-	-	55,074

Drainage

Section J

Township of Blandford-Blenheim - 2019 Budget

Drainage

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)								
01-8018-0010 MUNICIPAL DRAIN DEBENTURE LEVY	-30,959	-	-30,959	-30,959	-	-	-	-30,959
01-8018-0020 TILE DRAIN DEBENTURE	-3,560	-	-2,853	-2,853	-6,141	-	-	-8,994
Total Levy adjustments (Supps, Omits, Write-offs, etc)	-34,519	-	-33,812	-33,812	-6,141	-	-	-39,953
Federal / Provincial Grants								
01-8030-0080 MFOA - DRAINAGE SUPERINTENDENT GRANT	-30,702	-	-30,209	-30,209	-800	-	-	-31,009
Total Federal / Provincial Grants	-30,702	-	-30,209	-30,209	-800	-	-	-31,009
User Fees								
01-8070-0345 COMPLIANCE LETTERS - DRAINAGE	-420	-650	-300	-300	-	-	-	-300
01-8070-0350 TILE DRAINAGE LOAN INSPECTIONS	-	-150	-	-	-	-	-	-
Total User Fees	-420	-800	-300	-300	-	-	-	-300
Other Revenue								
01-8070-0357 DRAINAGE APPORTIONMENTS	-1,289	-1,704	-750	-750	-	-	-	-750
Total Other Revenue	-1,289	-1,704	-750	-750	-	-	-	-750
Total Revenue	-66,930	-2,504	-65,071	-65,071	-6,941	-	-	-72,012
Expenses								
Salaries, Wages & Benefits								
01-8090-0550 REGULAR EARNINGS - FULL TIME	47,490	48,727	46,476	47,916	-	-	-	47,916
01-8090-0555 BENEFITS - FULL TIME	5,636	5,824	5,510	5,626	-	-	-	5,626
Total Salaries, Wages & Benefits	53,126	54,551	51,986	53,542	-	-	-	53,542
Administration Expenses								
01-8092-0588 EMPLOYEE HEALTH & SAFETY	180	180	200	200	-	-	-	200
01-8092-0606 COMPUTER SUPPLIES/MTCE/SOFTWARE	-	751	1,000	1,000	-	-	-	1,000
01-8092-0612 TRAINING / SEMINARS & CONVENTIONS	753	841	1,500	1,500	50	-	-	1,550
01-8092-0620 EMPLOYEE CLOTHING	173	-	150	150	-	150	-	300
01-8092-0624 ENGINEERING	-	1,084	1,500	1,500	1,500	-	-	3,000
01-8092-0642 MEMBERSHIP DUES	175	175	175	175	-	-	-	175
01-8092-0668 SUPPLIES	490	77	500	500	-	-	-	500
01-8092-0670 TELEPHONE	941	350	400	400	-	-	-	400
01-8092-0674 MILEAGE	1,916	1,536	2,000	2,000	-	-	-	2,000
Total Administration Expenses	4,628	4,994	7,425	7,425	1,550	150	-	9,125
Building & Property Expenses								
01-8093-0686 VEHICLE INSURANCE	-	58	-	-	-	-	-	-
01-8093-0712 DRAINAGE - TOWNSHIP LANDS	1,813	951	2,000	2,000	-	-	-	2,000
01-8093-0813 VEHICLE EXPENSES	1,538	-	1,400	1,400	600	-	-	2,000
Total Building & Property Expenses	3,351	1,009	3,400	3,400	600	-	-	4,000

Township of Blandford-Blenheim - 2019 Budget Drainage

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Debt Charges								
01-8095-0848 DEBT CHARGES - MUNICIPAL DRAINS INTEREST	2,363	1,640	2,216	2,216	-576	-	-	1,640
01-8095-0850 DEBT CHARGES - MUNICIPAL DRAINS PRINCIPAL	28,604	29,327	28,744	28,744	576	-	-	29,320
01-8095-0854 DEBT CHARGES - TILE DRAINS INTEREST	1,060	842	841	841	2,592	-	-	3,433
01-8095-0856 DEBT CHARGES - TILE DRAINS PRINCIPAL	2,500	2,011	2,012	2,012	3,549	-	-	5,561
Total Debt Charges	34,527	33,820	33,813	33,813	6,141	-	-	39,954
Capital Expenditures								
01-8096-0901 DRAINAGE - EQUIPMENT CAPITAL	18,214	-	-	-	-	-	-	-
Total Capital Expenditures	18,214	-	-	-	-	-	-	-
Total Expenses	113,846	94,374	96,624	98,180	8,291	150	-	106,621
Total Drainage	46,916	91,870	31,553	33,109	1,350	150	-	34,609

Public Works

Township of Blandford-Blenheim - 2019 Budget

Public Works

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Public Works - Roads	2,758,307	4,196,346	2,953,131	2,790,671	185,335	233,503	-	3,209,509
Public Works - Winter Control	153,422	208,370	259,075	270,475	-3,000	-	-	267,475
Grand Total	2,911,729	4,404,716	3,212,206	3,061,146	182,335	233,503	-	3,476,984

Increase / (Decrease) over last year 264,778

% Increase / (Decrease) over last year 8.24%

Township of Blandford-Blenheim - 2019 Budget

Public Works

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants	-296,947	-1,499,508	-332,151	-329,415	-45,756	-1,853,487	-	-2,228,658
Revenue from Other Municipalities	-51,816	-44,019	-	-	-	-25,000	-	-25,000
User Fees	-2,052	-3,902	-4,200	-4,200	-	-	-	-4,200
Other Revenue	-382,751	-140,599	-188,000	-103,000	30,000	-237,000	-	-310,000
Development Charges	-19,155	-	-29,500	-29,500	-	-	-	-29,500
Contribution from Reserves	-1,078,772	-247,277	-3,967,000	-	-	-2,828,000	-	-2,828,000
Total Revenue	-1,831,493	-1,935,305	-4,520,851	-466,115	-15,756	-4,943,487	-	-5,425,358
Expenses								
Salaries, Wages & Benefits	692,981	715,041	784,399	843,577	-35,000	4,490	-	813,067
Administration Expenses	25,584	29,376	25,700	25,200	3,200	-	-	28,400
Building & Property Expenses	1,042,983	1,480,510	1,207,574	1,207,574	54,645	-17,500	-	1,244,719
Other Expenses	-	-	-	-	-	50,000	-	50,000
Capital Expenditures	1,482,298	2,221,823	4,196,474	-	-	5,140,000	-	5,140,000
Contribution to Reserves	1,499,376	1,893,271	1,518,910	1,450,910	175,246	-	-	1,626,156
Total Expenses	4,743,222	6,340,021	7,733,057	3,527,261	198,091	5,176,990	-	8,902,342
Total Public Works	2,911,729	4,404,716	3,212,206	3,061,146	182,335	233,503	-	3,476,984

Roads

Section K

Township of Blandford-Blenheim - 2019 Budget

Public Works - Roads

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-3030-0105 FEDERAL/PROVINCIAL GRANTS	-2,736	-203,648	-2,736	-	-3,360	-840	-	-4,200
01-3030-0110 FEDERAL GAS TAX GRANT	-227,698	-234,391	-234,941	-234,941	10,483	-	-	-224,458
01-3030-0116 (OCIF) - ONT COMM INFRASTRUCTURE FUND	-66,513	-1,061,469	-94,474	-94,474	-52,879	-1,852,647	-	-2,000,000
Total Federal / Provincial Grants	-296,947	-1,499,508	-332,151	-329,415	-45,756	-1,853,487	-	-2,228,658
Revenue from Other Municipalities								
01-3070-0410 RECOVERY FROM OTHER MUNICIPALITIES	-51,816	-44,019	-	-	-	-25,000	-	-25,000
Total Revenue from Other Municipalities	-51,816	-44,019	-	-	-	-25,000	-	-25,000
User Fees								
01-3050-0150 9.1.1. CIVIC ADDRESS SIGNS	-307	-74	-200	-200	-	-	-	-200
01-3050-0180 CULVERT INSTALLATION	-945	-3,828	-4,000	-4,000	-	-	-	-4,000
01-3050-0185 SPECIAL ASSESSMENT	-800	-	-	-	-	-	-	-
Total User Fees	-2,052	-3,902	-4,200	-4,200	-	-	-	-4,200
Other Revenue								
01-3070-0370 BRUSH & COMPOST RECOVERY	-49,547	-	-45,000	-45,000	30,000	-	-	-15,000
01-3070-0375 EQUIPMENT RENTAL	-11,439	-	-8,000	-8,000	-	-	-	-8,000
01-3070-0390 GRAVEL EXTRACTION REBATE - PROVINCE	-37,789	-37,307	-50,000	-50,000	-	-	-	-50,000
01-3070-0405 MISC. REIMBURSEMENTS	-278,976	-274	-10,000	-	-	-200,000	-	-200,000
01-3070-0435 SALE OF EQUIPMENT	-	-103,018	-70,000	-	-	-35,000	-	-35,000
01-3070-0495 INTERDEPT TRANSFERS	-5,000	-	-5,000	-	-	-2,000	-	-2,000
Total Other Revenue	-382,751	-140,599	-188,000	-103,000	30,000	-237,000	-	-310,000
Development Charges								
01-3075-0515 DEVELOPMENT CHARGES - ROADS	-6,488	-	-9,500	-9,500	-	-	-	-9,500
01-3075-0520 DEVELOPMENT CHRGS - BUILDING & FLEET	-12,667	-	-20,000	-20,000	-	-	-	-20,000
Total Development Charges	-19,155	-	-29,500	-29,500	-	-	-	-29,500
Contribution from Reserves								
01-3080-0520 CONTRIB FROM DEV CHARGES - ROADS	-76,000	-	-27,000	-	-	-109,200	-	-109,200
01-3080-0524 CONTRIB FROM PW BLDG RESERVE	-15,469	-	-22,000	-	-	-	-	-
01-3080-0525 CONTRIB FROM RESERVES - VEHICLES / EQUIPMENT	-54,684	-247,277	-613,000	-	-	-298,000	-	-298,000
01-3080-0526 CONTRIB FROM FEDERAL GAS TAX	-	-	-350,000	-	-	-	-	-
01-3080-0535 CONTRIB FROM RESERVES - BRIDGE	-597,858	-	-1,880,000	-	-	-1,050,000	-	-1,050,000
01-3080-0545 CONTRIB FROM RESERVES - ROADS	-334,761	-	-1,075,000	-	-	-1,190,800	-	-1,190,800
01-3080-0564 CONTRIB FROM RESERVES - COMM SERV	-	-	-	-	-	-180,000	-	-180,000
Total Contribution from Reserves	-1,078,772	-247,277	-3,967,000	-	-	-2,828,000	-	-2,828,000
Total Revenue	-1,831,493	-1,935,305	-4,520,851	-466,115	-15,756	-4,943,487	-	-5,425,358

Expenses

Township of Blandford-Blenheim - 2019 Budget

Public Works - Roads

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Salaries, Wages & Benefits								
01-3090-0550 REGULAR EARNINGS - FULL TIME	444,765	426,776	442,073	488,247	-38,050	-	-	450,197
01-3090-0551 FT EARNINGS, COMPOST, BRUSH DEPOT	-	17,495	-	-	11,800	-	-	11,800
01-3090-0555 BENEFITS - FULL TIME	145,629	143,378	160,145	161,818	-12,700	-	-	149,118
01-3090-0557 FT BENEFITS - COMPOST, BRUSH DEPOT	-	4,873	-	-	3,950	-	-	3,950
01-3091-0550 REGULAR EARNINGS - PART TIME	26,494	19,739	18,637	18,637	-	4,077	-	22,714
01-3091-0555 BENEFITS - PART TIME	2,717	2,498	1,969	1,900	-	413	-	2,313
01-3093-0550 REGULAR EARNINGS	-	-273	-	-	-	-	-	-
Total Salaries, Wages & Benefits	619,605	614,486	622,824	670,602	-35,000	4,490	-	640,092
Administration Expenses								
01-3092-0612 CONVENTIONS & TRAINING	12,169	16,874	14,000	14,000	2,000	-	-	16,000
01-3092-0620 EMPLOYEE CLOTHING	4,980	3,679	3,100	3,100	400	-	-	3,500
01-3092-0642 MEMBERSHIP DUES	1,583	1,812	1,600	1,600	300	-	-	1,900
01-3092-0646 OFFICE SUPPLIES	1,089	382	800	800	-	-	-	800
01-3092-0650 OTHER PROFESSIONAL EXPENDITURES	639	1,532	2,000	2,000	-	-	-	2,000
01-3092-0670 TELEPHONE	3,318	3,157	2,500	2,000	-	-	-	2,000
01-3092-0674 MILEAGE	123	-	200	200	-	-	-	200
01-3092-0826 ENGINEERING SERVICES	1,683	1,940	1,500	1,500	500	-	-	2,000
Total Administration Expenses	25,584	29,376	25,700	25,200	3,200	-	-	28,400
Building & Property Expenses								
01-3092-0676 INSURANCE	65,685	67,483	67,440	67,440	1,619	-	-	69,059
01-3093-0686 VEHICLE INSURANCE	9,845	10,615	10,615	10,615	255	-	-	10,870
01-3093-0692 BASE REPAIR	15,799	263,226	15,000	15,000	3,000	-	-	18,000
01-3093-0694 BLDG & PROPERTY MTCE - BLANDFORD GARAGE	474	1,041	4,677	4,677	-	-	-	4,677
01-3093-0695 BLDG & PROPERTY MTCE - DRUMBO GARAGE	10,345	10,316	10,051	10,051	-	-	-	10,051
01-3093-0696 BLDG & PROPERTY SUPPLIES - DRUMBO GARAGE	903	1,091	1,000	1,000	200	-	-	1,200
01-3093-0697 BLDG & PROPERTY SUPPLIES - BLANDFORD GARAGE	183	161	250	250	50	-	-	300
01-3093-0698 BRIDGES & CULVERTS	6,865	11,440	7,500	7,500	1,500	-	-	9,000
01-3093-0699 BRUSH & COMPOST DEPOT	-	-	250	250	-	-	-	250
01-3093-0700 BRUSHING, TREE TRIMMING	85,012	34,975	80,000	80,000	-	-20,000	-	60,000
01-3093-0702 CATCHBASIN, CURB & GUTTER	747	326	1,000	1,000	500	-	-	1,500
01-3093-0704 COLD MIX	676	1,211	3,000	3,000	-	-	-	3,000
01-3093-0707 DEBRIS DISPOSAL	1,163	1,553	1,000	1,000	200	-	-	1,200
01-3093-0710 DRAIN MAINTENANCE	5,587	18,980	10,000	10,000	2,000	-	-	12,000
01-3093-0714 DUST LAYER	113,770	172,504	182,000	182,000	3,000	-	-	185,000
01-3093-0726 GAS & OIL	117,322	181,807	135,000	135,000	20,000	-	-	155,000
01-3093-0730 GRASS CUTTING - PUBLIC WORKS GARAGES	2,770	-	2,230	2,230	821	-	-	3,051

Township of Blandford-Blenheim - 2019 Budget

Public Works - Roads

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-3093-0732 GRAVEL RESURFACING - CONTRACT - ROADS	201,930	216,005	206,000	206,000	10,000	-	-	216,000
01-3093-0734 GRAVEL RESURFACING OTHER - ROADS	20,268	22,943	27,500	27,500	1,500	-	-	29,000
01-3093-0738 HEAT & HYDRO - BLANDFORD GARAGE	6,039	4,291	5,840	5,840	-	-	-	5,840
01-3093-0739 HEAT & HYDRO - DRUMBO GARAGE	11,164	8,178	10,037	10,037	-	-	-	10,037
01-3093-0740 HYDRO CHARGES - STREET LIGHTS	24,734	16,832	23,411	23,411	-	-	-	23,411
01-3093-0743 HYDRO CHARGES - BRIGHT (DNU)	-	-	180	180	-	-	-	180
01-3093-0744 HYDRO CHARGES - DRUMBO (DNU)	-	-	418	418	-	-	-	418
01-3093-0745 HYDRO CHARGES - GOBLES (DNU)	-	-	-	-	-	-	-	-
01-3093-0746 HYDRO CHARGES - PLATTSVILLE (DNU)	-	-	-	-	-	-	-	-
01-3093-0747 HYDRO CHARGES - PRINCETON (DNU)	-	-	-	-	-	-	-	-
01-3093-0748 HYDRO CHARGES - VINK ESTATES (DNU)	-	-	-	-	-	-	-	-
01-3093-0749 HYDRO CHARGES - WASHINGTON (DNU)	-	-	-	-	-	-	-	-
01-3093-0768 MISC MATERIALS FOR STREET LIGHTING	-	-	275	275	-	-	-	275
01-3093-0770 MISC OTHER EXPENSES	198	-	500	500	-	-	-	500
01-3093-0778 STREET LIGHTING REPAIRS	4,832	2,593	3,000	3,000	500	2,500	-	6,000
01-3093-0782 PARTS/SUPPLIES & SMALL TOOLS	12,737	14,329	16,500	16,500	500	-	-	17,000
01-3093-0784 PATCHING & SPRAY PATCHING	52,781	46,147	46,000	46,000	2,000	-	-	48,000
01-3093-0798 RAILWAY CROSSING MAINT.	18,900	19,880	20,000	20,000	-	-	-	20,000
01-3093-0800 SAFETY DEVICES AND SIGNS	24,983	30,198	25,000	25,000	1,000	-	-	26,000
01-3093-0804 SIDEWALKS	8,195	-	8,000	8,000	2,000	-	-	10,000
01-3093-0806 SWEEPING, FLUSH CLEANING	10,362	11,702	15,000	15,000	-	-	-	15,000
01-3093-0812 VEHICLE & EQUIPMENT STOCK	28,176	38,297	37,000	37,000	-	-	-	37,000
01-3093-0813 VEHICLE EXPENSES	90,697	149,271	120,000	120,000	5,000	-	-	125,000
01-3093-0816 WASHOUTS	8,078	13,634	12,000	12,000	2,000	-	-	14,000
01-3093-0818 WATER AND SEWAGE - DRUMBO GARAGE	504	479	600	600	-	-	-	600
01-3093-0819 ON1 CALL LOCATES	1,121	1,146	1,600	1,600	-	-	-	1,600
01-3093-0901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-3094-0842 PROPERTY SIGNS 9-1-1	92	41	200	200	-	-	-	200
Total Building & Property Expenses	962,937	1,372,695	1,110,074	1,110,074	57,645	-17,500	-	1,150,219
Other Expenses								
01-3092-0608 CONTRACTED SERVICES	-	-	-	-	-	50,000	-	50,000
Total Other Expenses	-	-	-	-	-	50,000	-	50,000
Capital Expenditures								
01-3096-0003 BRIDGE #3 (SHARED WITH WILMOT)	-	-	5,000	-	-	-	-	-
01-3096-0007 BRIDGE #7	-	-	-	-	-	-	-	-
01-3096-0020 BRIDGE #20	27,437	56,450	614,474	-	-	2,520,000	-	2,520,000
01-3096-0051 BRIDGE #51	29,702	614,026	455,000	-	-	-	-	-

Township of Blandford-Blenheim - 2019 Budget

Public Works - Roads

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-3096-0114 HOFSTETTER RD. EXT.	871,357	56,253	200,000	-	-	-	-	-
01-3096-0116 BRANT OX. RD. & TWP. RD 2	-	-	-	-	-	-	-	-
01-3096-0119 RECONSTRUCTION OF PRINCETON STREETS	3,891	9,358	10,000	-	-	25,000	-	25,000
01-3096-0125 BLENHEIM & TWP RD 14 INTERSECTION	835	331,072	700,000	-	-	100,000	-	100,000
01-3096-0126 BASE IMPROVEMENT HUBBARD RD	-	35,760	40,000	-	-	-	-	-
01-3096-0127 GUARD RAIL WORK - RIVER ROAD	-	-	35,000	-	-	35,000	-	35,000
01-3096-0128 GPS SYSTEM	-	763	30,000	-	-	-	-	-
01-3096-0129 PROPERTY PURCHASE 895967 OXF RD 3	-	-	-	-	-	200,000	-	200,000
01-3096-0879 BOUNDARY BRIDGE	-	-	-	-	-	-	-	-
01-3096-0896 BRIDGES - ROAD STUDY	11,801	6,496	-	-	-	20,000	-	20,000
01-3096-0901 EQUIPMENT CAPITAL - ROADS	59,684	668,747	665,000	-	-	300,000	-	300,000
01-3096-0905 MUNICIPAL DRAINAGE - ROADS	-	-	-	-	-	-	-	-
01-3096-0915 PROPERTY CAPITAL - ROADS	15,469	19,905	122,000	-	-	100,000	-	100,000
01-3096-0919 ROAD CONST.- PLATTSVILLE STREETS	67,727	-	-	-	-	-	-	-
01-3096-0924 CNR - GOBLES BRIDGE	11,801	12,319	900,000	-	-	510,000	-	510,000
01-3096-0925 ROAD CONSTRUCTION - ROAD RESURFACING	382,594	355,149	370,000	-	-	1,295,000	-	1,295,000
01-3096-0933 VEHICLE CAPITAL - ROADS	-	55,525	50,000	-	-	35,000	-	35,000
Total Capital Expenditures	1,482,298	2,221,823	4,196,474	-	-	5,140,000	-	5,140,000
Contribution to Reserves								
01-3097-0950 DEVELOPMENT CHARGES - ROADS	6,488	-	9,500	9,500	-	-	-	9,500
01-3097-0952 DEVELOPMENT CHARGES - BUILDING & FLEET	12,667	-	20,000	20,000	-	-	-	20,000
01-3097-0954 TRANSFER TO RESERVES - BUILDING & PROPERTY	20,000	20,500	20,500	20,500	513	-	-	21,013
01-3097-0955 TRANSFER TO RESERVES - BRIDGES	200,000	481,788	273,000	205,000	153,837	-	-	358,837
01-3097-0956 TRANSFER TO RESERVES - ROAD CONSTRUCTION	781,723	899,802	704,719	704,719	24,973	-	-	729,692
01-3097-0957 TRANSFER TO RESERVES - VEHICLES	250,000	256,250	256,250	256,250	6,406	-	-	262,656
01-3097-0958 TRANSFER TO RESERVES - FEDERAL GAS TAX	227,698	234,931	234,941	234,941	-10,483	-	-	224,458
01-3097-0959 TRANSFER TO RESERVES - STREET LIGHTS	300	-	-	-	-	-	-	-
01-3097-0960 TRANSFER TO RESERVES - SIDEWALKS	500	-	-	-	-	-	-	-
Total Contribution to Reserves	1,499,376	1,893,271	1,518,910	1,450,910	175,246	-	-	1,626,156
Total Expenses	4,589,800	6,131,651	7,473,982	3,256,786	201,091	5,176,990	-	8,634,867
Total Public Works - Roads	2,758,307	4,196,346	2,953,131	2,790,671	185,335	233,503	-	3,209,509

Roads: Winter Control

Section L

Township of Blandford-Blenheim - 2019 Budget
Public Works - Winter Control

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Expenses								
Salaries, Wages & Benefits								
01-3590-0550 REGULAR EARNINGS - FULL TIME	57,318	77,455	120,744	130,165	-	-	-	130,165
01-3590-0555 BENEFITS - FULL TIME	16,058	20,733	30,007	31,682	-	-	-	31,682
01-3591-0550 REGULAR EARNINGS - PART TIME	-	1,782	9,782	10,085	-	-	-	10,085
01-3591-0555 BENEFITS - PART TIME	-	585	1,042	1,043	-	-	-	1,043
Total Salaries, Wages & Benefits	73,376	100,555	161,575	172,975	-	-	-	172,975
Building & Property Expenses								
01-3593-0804 SNOW PLOWING & REMOVAL - ROADS	4,968	4,439	7,500	7,500	-5,000	-	-	2,500
01-3593-0820 SAND & SALT - ROADS	75,078	103,376	90,000	90,000	2,000	-	-	92,000
Total Building & Property Expenses	80,046	107,815	97,500	97,500	-3,000	-	-	94,500
Total Expenses	153,422	208,370	259,075	270,475	-3,000	-	-	267,475
Total Public Works - Winter Control	153,422	208,370	259,075	270,475	-3,000	-	-	267,475

Community Services

Township of Blandford-Blenheim - 2019 Budget

Community Services

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants	-98,137	-179,946	-152,736	-	-3,360	-	-	-3,360
User Fees	-26,235	-16,379	-18,210	-18,210	-	-	-	-18,210
Rents	-199,350	-177,335	-189,900	-189,900	-	-	-	-189,900
Interest Income	-4,407	-375	-5,178	-5,178	-	-	-	-5,178
Other Revenue	-34,284	-501,318	-312,750	-22,050	2,000	-	-	-20,050
Development Charges	-44,284	-	-65,000	-65,000	-	-	-	-65,000
Contribution from Reserves	-412,686	-92,770	-182,470	-92,770	-	-25,500	-	-118,270
Total Revenue	-819,383	-968,123	-926,244	-393,108	-1,360	-25,500	-	-419,968
Expenses								
Salaries, Wages & Benefits	355,001	336,570	411,472	410,757	27,519	-	6,253	444,529
Administration Expenses	37,358	29,484	30,159	30,159	2,635	-	2,500	35,294
Building & Property Expenses	301,537	272,417	349,474	318,078	1,995	6,700	8,100	334,873
Other Expenses	12,238	253	2,028	2,028	-2,028	-	-	-
Debt Charges	279,975	272,569	272,437	272,437	-7,355	-	-	265,082
Canteen	2,332	388	5,415	5,415	-3,334	-	-	2,081
Capital Expenditures	448,995	428,810	334,400	-	-	27,500	-	27,500
Contribution to Reserves	129,066	378,123	315,127	150,127	12,378	-	10,000	172,505
Total Expenses	1,566,502	1,718,614	1,720,512	1,189,001	31,810	34,200	26,853	1,281,864
Total Community Services	747,119	750,491	794,268	795,893	30,450	8,700	26,853	861,896

Community Services Administration

Section M

Township of Blandford-Blenheim - 2019 Budget

Community Services - Administration

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-6930-0105 GRANT - STUDENT EMPLOYMENT	-1,368	-3,360	-2,736	-	-3,360	-	-	-3,360
Total Federal / Provincial Grants	-1,368	-3,360	-2,736	-	-3,360	-	-	-3,360
Other Revenue								
01-6930-0412 INSURANCE RECOVERIES	-	-	-	-	-	-	-	-
Total Other Revenue	-	-	-	-	-	-	-	-
Contribution from Reserves								
01-6980-0525 CONTRIBUTION FROM RESERVES	-	-	-5,000	-	-	-2,000	-	-2,000
Total Contribution from Reserves	-	-	-5,000	-	-	-2,000	-	-2,000
Total Revenue	-1,368	-3,360	-7,736	-	-3,360	-2,000	-	-5,360
Expenses								
Salaries, Wages & Benefits								
01-6990-0550 REGULAR EARNINGS	83,532	54,232	89,624	87,204	-4,732	-	-	82,472
01-6990-0555 BENEFITS	24,562	20,086	26,210	25,357	2,307	-	-	27,664
01-6991-0550 REGULAR EARNINGS - PART TIME	-	721	5,760	7,850	-5,939	-	-	1,911
01-6991-0555 BENEFITS - PART TIME	-	32	708	952	-721	-	-	231
Total Salaries, Wages & Benefits	108,094	75,071	122,302	121,363	-9,085	-	-	112,278
Administration Expenses								
01-6992-0602 ADVERTISING	850	-	300	300	-	-	-	300
01-6992-0612 CONVENTIONS, TRAINING & SEMINARS	4,526	9,531	5,000	5,000	-	-	2,000	7,000
01-6992-0620 EMPLOYEE CLOTHING	5,560	4,715	5,000	5,000	-	-	500	5,500
01-6992-0642 MEMBERSHIP DUES	825	845	900	900	50	-	-	950
01-6992-0646 OFFICE SUPPLIES	523	218	700	700	-	-	-	700
01-6992-0670 TELEPHONE	5,125	4,580	4,500	4,500	-	-	-	4,500
01-6992-0674 MILEAGE	-	-	200	200	-	-	-	200
01-6992-0686 VEHICLE INSURANCE	4,709	3,559	3,559	3,559	85	-	-	3,644
01-6992-0770 MISC OTHER EXPENSES	894	220	-	-	-	-	-	-
01-6992-0782 PARTS/SUPPLIES & SMALL TOOLS	2,118	728	2,000	2,000	-	-	-	2,000
01-6992-0813 VEHICLE EXPENSES	12,228	5,088	8,000	8,000	2,500	-	-	10,500
Total Administration Expenses	37,358	29,484	30,159	30,159	2,635	-	2,500	35,294
Capital Expenditures								
01-6992-9995 INTERDEPT TRANSFERS TO	5,000	-	5,000	-	-	2,000	-	2,000
Total Capital Expenditures	5,000	-	5,000	-	-	2,000	-	2,000
Contribution to Reserves								
01-6997-0955 Contribution to Reserve - Equip	1,000	13,062	1,025	1,025	26	-	-	1,051
01-6997-0957 Contribution to Reserve - Vehicles	3,000	3,075	3,075	3,075	77	-	-	3,152

Township of Blandford-Blenheim - 2019 Budget
Community Services - Administration

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Total Contribution to Reserves	4,000	16,137	4,100	4,100	103	-	-	4,203
Total Expenses	154,452	120,692	161,561	155,622	-6,347	2,000	2,500	153,775
Total Community Services - Administration	153,084	117,332	153,825	155,622	-9,707	-	2,500	148,415

Grass Cutting

Section N

Arena

Section 0

Township of Blandford-Blenheim - 2019 Budget

Plattsville Arena

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
User Fees								
01-7050-3215 PUBLIC SKATING	-618	-	-600	-600	-	-	-	-600
01-7050-3235 TICKET ICE	-1,402	-912	-1,000	-1,000	-	-	-	-1,000
Total User Fees	-2,020	-912	-1,600	-1,600	-	-	-	-1,600
Rents								
01-7065-3315 PRIME TIME - MINOR GROUPS	-114,870	-89,886	-105,000	-105,000	-	-	-	-105,000
01-7065-3320 PRIME TIME - ALL OTHERS	-42,625	-46,708	-50,000	-50,000	-	-	-	-50,000
01-7065-3325 NON PRIME TIME - MINOR GROUPS	-8,205	-5,259	-6,000	-6,000	-	-	-	-6,000
01-7065-3330 NON PRIME TIME - ALL OTHERS	-14,408	-15,395	-10,000	-10,000	-	-	-	-10,000
Total Rents	-180,108	-157,248	-171,000	-171,000	-	-	-	-171,000
Other Revenue								
01-7070-3225 VENDING REVENUE	-1,614	-1,381	-2,600	-2,600	-	-	-	-2,600
01-7070-3340 ADVERTISING REVENUE	-5,471	-4,513	-7,400	-7,400	-	-	-	-7,400
01-7070-3350 SKATE SHARPENING	-785	-865	-1,300	-1,300	-	-	-	-1,300
01-7070-3360 HALL RENTAL	-6,060	-5,532	-8,000	-8,000	2,000	-	-	-6,000
01-7070-3410 MISC. REVENUE	-	-900	-500	-500	-	-	-	-500
Total Other Revenue	-13,930	-13,191	-19,800	-19,800	2,000	-	-	-17,800
Contribution from Reserves								
01-7080-3525 CONTRIB FROM RESERVES - ARENA EQUIPMENT	-3,675	-	-19,500	-	-	-5,500	-	-5,500
01-7080-3530 CONTRIB FROM RESERVES - ARENA BUILDING	-2,930	-	-	-	-	-	-	-
01-7180-0527 CONTRIB FROM DEV CHARGES	-92,770	-92,770	-92,770	-92,770	-	-	-	-92,770
Total Contribution from Reserves	-99,375	-92,770	-112,270	-92,770	-	-5,500	-	-98,270
Total Revenue	-295,433	-264,121	-304,670	-285,170	2,000	-5,500	-	-288,670
Expenses								
Salaries, Wages & Benefits								
01-7090-3550 REGULAR EARNINGS - FULL-TIME	93,609	99,186	125,275	125,275	-12,856	-	-	112,419
01-7090-3555 BENEFITS - FULL TIME	25,203	29,742	35,463	35,463	-3,047	-	-	32,416
01-7091-3550 REGULAR EARNINGS - PART TIME	15,069	11,907	9,468	9,468	4,093	-	-	13,561
01-7091-3555 BENEFITS - PART TIME	1,602	1,252	561	561	894	-	-	1,455
Total Salaries, Wages & Benefits	135,483	142,087	170,767	170,767	-10,916	-	-	159,851
Building & Property Expenses								
01-7092-3602 ADVERTISING	300	-	300	300	-	-	-	300
01-7092-3676 INSURANCE	31,629	32,891	32,624	32,624	783	-	-	33,407
01-7092-9999 BUILDING MAINTENANCE - INTERDEPT ALLOCATION	-	-	-16,547	-16,547	16,547	-	-	-
01-7093-3608 CONTRACTED SERVICES	6,617	7,092	5,000	5,000	2,000	-	-	7,000
01-7093-3670 TELECOMMUNICATION	1,427	1,433	1,500	1,500	-	-	-	1,500

Township of Blandford-Blenheim - 2019 Budget

Plattsville Arena

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-7093-3694 BLDG & PROPERTY MTCE	20,893	19,227	27,000	27,000	2,000	-	-	29,000
01-7093-3696 BLDG & PROPERTY SUPPLIES	10,440	10,261	12,000	12,000	2,000	-	-	14,000
01-7093-3716 EQUIPMENT REPAIRS	4,211	3,617	4,000	4,000	1,000	-	-	5,000
01-7093-3718 EQUIPMENT MAINTENANCE	3,909	3,825	5,000	5,000	1,000	-	-	6,000
01-7093-3740 HEAT	13,328	13,387	12,312	12,312	-	-	-	12,312
01-7093-3742 HYDRO CHARGES	113,399	77,607	131,600	131,600	-21,600	-	-	110,000
01-7093-3750 ICE MAINTENANCE	1,283	4,647	7,000	7,000	1,000	-	-	8,000
01-7093-3752 ICE REPAIRS	97	-	1,000	1,000	-	-	-	1,000
01-7093-3804 SNOW REMOVAL	4,281	3,415	5,000	5,000	-1,000	-	-	4,000
01-7093-3818 WATER AND SEWAGE	11,705	14,610	11,000	11,000	-	-	-	11,000
01-7093-3901 MINOR CAPITAL	-	-	-	-	-	-	-	-
Total Building & Property Expenses	223,519	192,012	238,789	238,789	3,730	-	-	242,519
Other Expenses								
01-7093-3770 MISC OTHER EXPENSES	10	-	-	-	-	-	-	-
Total Other Expenses	10	-	-	-	-	-	-	-
Debt Charges								
01-7095-0848 DEBT REPAYMENT - INTEREST	49,975	42,569	42,437	42,437	-7,355	-	-	35,082
01-7095-0850 DEBT REPAYMENT - PRINCIPAL	230,000	230,000	230,000	230,000	-	-	-	230,000
Total Debt Charges	279,975	272,569	272,437	272,437	-7,355	-	-	265,082
Canteen								
01-7050-3220 SNACK BOOTH SALES	-4,933	-4,782	-11,200	-11,200	3,500	-	-	-7,700
01-7050-3230 CASH OVERAGE / SHORTAGE	-53	-19	-	-	-	-	-	-
01-7091-3551 REGULAR EARNINGS - CANTEEN	1,105	2,880	4,047	4,047	-407	-	-	3,640
01-7091-3552 BENEFITS - CANTEEN	79	222	1,368	1,368	-927	-	-	441
01-7094-3842 SNACK BOOTH EXPENSES	6,134	2,087	11,200	11,200	-5,500	-	-	5,700
Total Canteen	2,332	388	5,415	5,415	-3,334	-	-	2,081
Capital Expenditures								
01-7096-3897 BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	-
01-7096-3901 EQUIPMENT CAPITAL	3,675	11,500	19,500	-	-	5,500	-	5,500
01-7096-3917 PROPERTY IMPROVEMENT - ARENA	2,930	-	-	-	-	-	-	-
Total Capital Expenditures	6,605	11,500	19,500	-	-	5,500	-	5,500
Contribution to Reserves								
01-7097-3955 TRANSFER TO RESERVES	17,500	17,938	17,938	17,938	448	-	-	18,386
01-7097-3960 TRANSFER TO RESERVES	25,000	25,625	25,625	25,625	641	-	-	26,266
Total Contribution to Reserves	42,500	43,563	43,563	43,563	1,089	-	-	44,652
Total Expenses	690,424	662,119	750,471	730,971	-16,786	5,500	-	719,685
Total Plattsville Arena	394,991	397,998	445,801	445,801	-14,786	-	-	431,015

Parks

Section P

Township of Blandford-Blenheim - 2019 Budget

Parks

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-7190-1550 REGULAR EARNINGS - FULL TIME	4,109	1,883	6,613	6,613	1,593	-	-	8,206
01-7190-1555 BENEFITS - FULL TIME	1,060	481	1,840	1,840	545	-	-	2,385
01-7190-2550 REGULAR EARNINGS - FULL TIME	8,009	8,912	6,613	6,613	1,593	-	-	8,206
01-7190-2555 BENEFITS - FULL TIME	2,046	2,519	1,840	1,840	545	-	-	2,385
01-7190-3550 REGULAR EARNINGS - FULL TIME	8,767	5,023	6,613	6,613	1,593	-	-	8,206
01-7190-3555 BENEFITS - FULL TIME	2,168	1,345	1,840	1,840	545	-	-	2,385
01-7190-4550 REGUAR EARNINGS - FULL TIME	8,371	5,548	6,613	6,613	1,593	-	-	8,206
01-7190-4555 BENEFITS - FULL TIME	2,103	1,467	1,840	1,840	545	-	-	2,385
01-7191-1550 REGULAR EARNINGS - PART TIME	581	597	3,276	3,276	-2,111	-	-	1,165
01-7191-1555 BENEFITS - PART TIME	47	51	342	342	-223	-	-	119
01-7191-2550 REGULAR EARNINGS - PART TIME	1,029	1,704	3,276	3,276	-2,111	-	-	1,165
01-7191-2555 BENEFITS - PART TIME	80	145	342	342	-223	-	-	119
01-7191-3550 REGULAR EARNINGS - PART TIME	769	1,063	3,276	3,276	-2,111	-	-	1,165
01-7191-3555 BENEFITS - PART TIME	63	91	342	342	-223	-	-	119
01-7191-4550 REGULAR EARNINGS - PART TIME	1,210	1,471	3,276	3,276	-2,111	-	-	1,165
01-7191-4555 BENEFITS - PART TIME	93	126	342	342	-223	-	-	119
Total Salaries, Wages & Benefits	40,505	32,426	48,284	48,284	-784	-	-	47,500
Building & Property Expenses								
01-7192-1676 INSURANCE	1,917	1,967	1,966	1,966	47	-	-	2,013
01-7192-2676 INSURANCE	2,281	2,673	2,331	2,331	63	-	-	2,394
01-7192-3676 INSURANCE	1,930	2,181	1,980	1,980	52	-	-	2,032
01-7192-4676 INSURANCE	2,271	2,377	2,320	2,320	57	-	-	2,377
01-7193-1694 BLDG & PROPERTY MAINT.	485	920	1,000	1,000	-	1,000	-	2,000
01-7193-1696 BLDG & PROPERTY SUPPLIES	137	479	1,000	1,000	200	-	-	1,200
01-7193-1730 GRASS CUTTING	2,853	-	2,297	2,297	845	-	-	3,142
01-7193-1738 HEAT & HYDRO	511	370	534	534	-134	-	-	400
01-7193-1818 WATER AND SEWAGE	485	651	600	600	100	-	-	700
01-7193-1901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7193-2694 BLDG & PROPERTY MAINT.	1,557	992	1,500	1,500	500	1,500	-	3,500
01-7193-2696 BLDG & PROPERTY SUPPLIES	1,905	905	2,000	2,000	500	-	-	2,500
01-7193-2730 GRASS CUTTING	7,413	-	5,970	5,970	2,195	-	-	8,165
01-7193-2738 HEAT & HYDRO	2,660	2,856	3,161	3,161	-	-	-	3,161
01-7193-2818 WATER AND SEWAGE	994	1,001	1,200	1,200	300	-	-	1,500
01-7193-3694 BLDG & PROPERTY MAINT.	622	2,282	1,000	1,000	-	1,500	-	2,500
01-7193-3696 BLDG & PROPERTY SUPPLIES	612	509	1,000	1,000	200	-	-	1,200
01-7193-3730 GRASS CUTTING	7,779	-	6,264	6,264	2,304	-	-	8,568
01-7193-3738 HEAT & HYDRO	1,095	647	1,172	1,172	-372	-	-	800

Township of Blandford-Blenheim - 2019 Budget

Parks

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-7193-3901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7193-4694 BLDG & PROPERTY MAINT.	5,205	3,930	1,500	1,500	1,000	1,500	-	4,000
01-7193-4696 BLDG & PROPERTY SUPPLIES	1,677	612	1,500	1,500	500	-	-	2,000
01-7193-4730 GRASS CUTTING	7,363	-	5,930	5,930	2,180	-	-	8,110
01-7193-4738 HEAT & HYDRO	1,662	1,201	1,449	1,449	-249	-	-	1,200
01-7193-4818 WATER AND SEWAGE	441	416	500	500	-	-	-	500
01-7193-4901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7193-5730 GRASS CUTTING - VINK ESTATES	1,036	-	834	834	307	-	-	1,141
01-7193-8730 GRASS CUTTING - OPEN SPACES	943	-	759	759	280	-	-	1,039
Total Building & Property Expenses	55,834	26,969	49,767	49,767	10,875	5,500	-	66,142
Capital Expenditures								
01-7196-0901 PARKS - EQUIPMENT CAPITAL	17,430	18,167	19,700	-	-	-	-	-
01-7196-1897 BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	-
01-7196-1901 EQUIPMENT CAPITAL	-	-	-	-	-	-	-	-
01-7196-2915 PROPERTY CAPITAL	174,620	279,980	273,000	-	-	9,000	-	9,000
01-7196-3915 PROPERTY CAPITAL	92,281	4,908	5,200	-	-	4,000	-	4,000
01-7196-4915 PROPERTY CAPITAL	1,817	111,639	8,000	-	-	2,000	-	2,000
01-7196-4920 PRINCETON PARK EXPANSION	97,399	775	-	-	-	-	-	-
Total Capital Expenditures	383,547	415,469	305,900	-	-	15,000	-	15,000
Contribution to Reserves								
01-7197-0950 DEVELOPMENT CHARGES	44,284	-	65,000	65,000	-	-	-	65,000
01-7197-0956 TRANSFER TO RESERVES	30,000	29,213	29,213	29,213	730	-	-	29,943
Total Contribution to Reserves	74,284	29,213	94,213	94,213	730	-	-	94,943
Total Expenses	554,170	504,077	498,164	192,264	10,821	20,500	-	223,585
Total Parks	135,054	131,828	120,364	120,364	10,821	5,500	-	136,685

Community Centres

Section Q

Township of Blandford-Blenheim - 2019 Budget Community Centres

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-7130-4105 FEDERAL/PROVINCIAL GRANTS	-	-	-	-	-	-	-	-
01-7230-0105 FEDERAL/PROVINCIAL GRANT	-4,310	-186	-	-	-	-	-	-
Total Federal / Provincial Grants	-4,310	-186	-	-	-	-	-	-
Rents								
01-7265-1285 COMMUNITY CENTRE RENTALS	-195	195	-	-	-	-	-	-
01-7265-4285 COMMUNITY CENTRE RENTALS	-11,832	-10,767	-12,000	-12,000	-	-	-	-12,000
Total Rents	-12,027	-10,572	-12,000	-12,000	-	-	-	-12,000
Other Revenue								
01-7270-0445 SALE OF TOWNSHIP PROPERTY	-	-300,000	-200,000	-	-	-	-	-
Total Other Revenue	-	-300,000	-200,000	-	-	-	-	-
Contribution from Reserves								
01-7280-0525 CONTRIB FROM RESERVES	-49,532	-	-	-	-	-3,000	-	-3,000
Total Contribution from Reserves	-49,532	-	-	-	-	-3,000	-	-3,000
Total Revenue	-65,869	-310,758	-212,000	-12,000	-	-3,000	-	-15,000
Expenses								
Salaries, Wages & Benefits								
01-7290-1550 REGULAR EARNINGS - FULL TIME	-	-	-	-	-	-	-	-
01-7290-1555 BENEFITS - FULL TIME	-	-	-	-	-	-	-	-
01-7290-4550 REGULAR EARNINGS - FULL TIME	5,048	6,231	2,872	2,961	764	-	-	3,725
01-7290-4555 BENEFITS - FULL TIME	497	974	743	766	228	-	-	994
01-7290-6550 REGULAR EARNINGS - FULL TIME	50	1,744	2,872	2,961	-1,098	-	-	1,863
01-7290-6555 BENEFITS - FULL TIME	13	440	743	766	-269	-	-	497
01-7291-4550 REGULAR EARNINGS - PART TIME	5,492	4,764	7,000	7,000	216	-	-	7,216
01-7291-4555 BENEFITS - PART TIME	675	608	665	665	202	-	-	867
Total Salaries, Wages & Benefits	11,775	14,761	14,895	15,119	43	-	-	15,162
Building & Property Expenses								
01-7292-1676 INSURANCE	-	-	-	-	-	-	-	-
01-7292-4602 ADVERTISING	-	-	200	200	-	-	-	200
01-7292-4670 TELEPHONE	637	637	475	475	-	-	-	475
01-7292-4676 INSURANCE	2,991	3,019	3,019	3,019	72	-	-	3,091
01-7293-1694 BLDG & PROPERTY MAINT.	-	-	-	-	-	-	-	-
01-7293-1696 BLDG & PROPERTY SUPPLIES	-	-	-	-	-	-	-	-
01-7293-1738 HEAT & HYDRO	-	-	-	-	-	-	-	-
01-7293-4694 BLDG & PROPERTY MAINT.	10,737	9,863	9,000	9,000	1,500	-	-	10,500
01-7293-4696 BLDG & PROPERTY SUPPLIES	274	507	1,000	1,000	200	-	-	1,200

Township of Blandford-Blenheim - 2019 Budget

Community Centres

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-7293-4738 HEAT & HYDRO	12,768	8,338	15,332	15,332	-4,332	-	-	11,000
01-7293-4804 SNOW REMOVAL	764	333	1,500	1,500	-500	-	-	1,000
01-7293-4901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7293-5663 PROFESSIONAL FEES / SERVICES	18,090	17,231	31,396	-	-	-	-	-
01-7293-5676 INSURANCE	1,604	1,632	1,632	1,632	-1,632	-	-	-
01-7293-6676 INSURANCE	1,602	1,630	1,602	1,602	39	-	-	1,641
Total Building & Property Expenses	49,467	43,190	65,156	33,760	-4,653	-	-	29,107
Other Expenses								
01-7293-5770 MISCELLANEOUS EXPENSE	2,355	178	2,028	2,028	-2,028	-	-	-
Total Other Expenses	2,355	178	2,028	2,028	-2,028	-	-	-
Capital Expenditures								
01-7296-1901 EQUIPMENT CAPITAL	-	-	-	-	-	-	-	-
01-7296-4901 EQUIPMENT CAPITAL	-	-	-	-	-	3,000	-	3,000
01-7296-4915 PROPERTY CAPITAL	26,313	-	-	-	-	-	-	-
01-7296-5915 PROPERTY CAPITAL - TRUSSLER	-	-	-	-	-	-	-	-
01-7296-6915 PROPERTY CAPITAL - RICHWOOD	27,530	1,061	-	-	-	-	-	-
Total Capital Expenditures	53,843	1,061	-	-	-	3,000	-	3,000
Contribution to Reserves								
01-7297-0955 TRANSFER TO RESERVES	-	280,959	165,000	-	10,250	-	-	10,250
Total Contribution to Reserves	-	280,959	165,000	-	10,250	-	-	10,250
Total Expenses	117,440	340,149	247,079	50,907	3,612	3,000	-	57,519
Total Community Centres	51,571	29,391	35,079	38,907	3,612	-	-	42,519

Cemeteries

Section R

Township of Blandford-Blenheim - 2019 Budget

Cemeteries

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
User Fees								
01-5050-1195 INTERMENT CHARGES - 9TH LINE	-	-	-	-	-	-	-	-
01-5050-2175 CORNERPOSTS INSTALLED - DRUMBO	-	-	-750	-750	-	-	-	-750
01-5050-2195 INTERMENT CHARGES - DRUMBO	-3,795	-3,575	-2,600	-2,600	-	-	-	-2,600
01-5050-2200 LOT SALES - CARE & MAINTENANCE	-	-	-	-	-	-	-	-
01-5050-2205 LOT SALES - GENERAL - DRUMBO	-2,295	-50	-1,440	-1,440	-	-	-	-1,440
01-5050-2210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-100	-	-	-	-	-	-
01-5050-3195 INTERMENT CHARGES - PLATTSVILLE	-	-650	-	-	-	-	-	-
01-5050-3210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-	-	-	-	-	-	-
01-5050-4175 CORNERPOSTS INSTALLED - PRINCETON	-480	-	-500	-500	-	-	-	-500
01-5050-4195 INTERMENT CHARGES - PRINCETON	-7,475	-8,417	-5,200	-5,200	-	-	-	-5,200
01-5050-4200 LOT SALES - CARE & MAINTENANCE	-	-480	-	-	-	-	-	-
01-5050-4205 LOT SALES - GENERAL - PRINCETON	-5,330	-1,200	-2,880	-2,880	-	-	-	-2,880
01-5050-4210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-1,050	-	-	-	-	-	-
01-5050-4220 NICHE SALES - CARE & MAINTENANCE	-	-	-	-	-	-	-	-
01-5050-6175 CORNERPOSTS INSTALLED - RICHWOOD	-	-	-250	-250	-	-	-	-250
01-5050-6195 INTERMENT CHARGES - RICHWOOD	-650	-325	-650	-650	-	-	-	-650
01-5050-6205 LOT SALES - GENERAL - RICHWOOD	-	-720	-720	-720	-	-	-	-720
01-5050-6210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-	-	-	-	-	-	-
01-5050-7175 CORNERPOSTS INSTALLED - WOLVERTON	-	-	-250	-250	-	-	-	-250
01-5050-7195 INTERMENT CHARGES - WOLVERTON	-650	-	-650	-650	-	-	-	-650
01-5050-7200 LOT SALES - CARE & MAINTENANCE	-	-	-	-	-	-	-	-
01-5050-7205 LOT SALES - GENERAL - WOLVERTON	-2,040	720	-720	-720	-	-	-	-720
01-5050-7210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	380	-	-	-	-	-	-
Total User Fees	-22,715	-15,467	-16,610	-16,610	-	-	-	-16,610
Interest Income								
01-5071-1480 CARE & MAINT. GENERAL - INTEREST	-165	-14	-156	-156	-	-	-	-156
01-5071-1485 CARE & MAINT. MARKER - INTEREST	-22	-2	-22	-22	-	-	-	-22
01-5071-2480 CARE & MAINT. GENERAL - INTEREST	-897	-75	-1,087	-1,087	-	-	-	-1,087
01-5071-2485 CARE & MAINT. MARKER - INTEREST	-119	-10	-225	-225	-	-	-	-225
01-5071-3480 CARE & MAINT. GENERAL - INTEREST	-204	-18	-204	-204	-	-	-	-204
01-5071-3485 CARE & MAINT. MARKER - INTEREST	-85	-7	-82	-82	-	-	-	-82
01-5071-4480 CARE & MAINT. GENERAL - INTEREST	-1,830	-157	-2,118	-2,118	-	-	-	-2,118
01-5071-4485 CARE & MAINT. MARKER - INTEREST	-402	-34	-386	-386	-	-	-	-386
01-5071-6480 CARE & MAINT. GENERAL - INTEREST	-256	-21	-278	-278	-	-	-	-278
01-5071-6485 CARE & MAINT. MARKER - INTEREST	-74	-6	-70	-70	-	-	-	-70

Township of Blandford-Blenheim - 2019 Budget

Cemeteries

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-5090-6550 REGULAR EARNINGS - FT RICHWOOD	482	952	2,118	2,118	3,246	-	-	5,364
01-5090-6555 BENEFITS - FT RICHWOOD	32	69	586	586	942	-	-	1,528
01-5090-6578 BOARD/MANAGER - WAGES - RICHWOOD	-	-	-	-	-	-	-	-
01-5090-7550 REGULAR EARNINGS - FT WOLVERTON	283	725	2,118	2,118	3,246	-	-	5,364
01-5090-7555 BENEFITS - FT WOLVERTON	60	182	586	586	942	-	-	1,528
01-5090-7578 BOARD/MANAGER - WAGES - WOLVERTON	-	-	-	-	-	-	-	-
01-5090-8550 REGULAR EARNINGS - FT OTHER	246	774	2,118	2,118	3,246	-	-	5,364
01-5090-8555 BENEFITS - FT OTHER	18	57	586	586	942	-	-	1,528
01-5091-2550 REG EARNINGS - PT	21	51	-	-	280	-	-	280
01-5091-2555 BENEFITS - PT	1	6	-	-	29	-	-	29
01-5091-3550 REGULAR EARNINGS - PT	-	146	-	-	-	-	-	-
01-5091-3555 BENEFITS - PT	1	17	-	-	-	-	-	-
01-5091-4550 REGULAR EARNINGS - PT	77	160	-	-	280	-	-	280
01-5091-4555 BENEFITS - PT	6	19	-	-	29	-	-	29
01-5091-6550 REGULAR EARNINGS - PT	-	128	-	-	-	-	-	-
01-5091-6555 BENEFITS - PT	-	11	-	-	-	-	-	-
Total Salaries, Wages & Benefits	5,199	14,877	18,928	18,928	29,934	-	-	48,862
Administration Expenses								
01-5093-0674 MILEAGE	-	-	-	-	-	-	-	-
Total Administration Expenses	-	-	-	-	-	-	-	-
Building & Property Expenses								
01-5092-1676 INSURANCE	476	489	489	489	12	-	-	501
01-5092-2676 INSURANCE	582	595	595	595	14	-	-	609
01-5092-3676 INSURANCE	476	489	489	489	12	-	-	501
01-5092-4676 INSURANCE	718	732	732	732	18	-	-	750
01-5092-6676 INSURANCE	476	489	489	489	12	-	-	501
01-5092-7676 INSURANCE	476	489	489	489	12	-	-	501
01-5093-1730 GRASS CUTTING - 9TH LINE	1,014	-	817	817	300	-	-	1,117
01-5093-1754 INTERMENT CHARGES - 9TH LINE	-	-	312	312	-	-	-	312
01-5093-1770 MISC OTHER EXPENSES - 9TH LINE	-	-	500	500	-	700	-	1,200
01-5093-2710 CORNERPOSTS (RESALE) - DRUMBO	365	-	501	501	-	-	-	501
01-5093-2730 GRASS CUTTING - DRUMBO	2,758	-	2,221	2,221	816	-	-	3,037
01-5093-2754 INTERMENT CHARGES - DRUMBO	890	607	1,100	1,100	-	-	-	1,100
01-5093-2766 MARKER/MONUMENT MAINT. - DRUMBO	-	-	50	50	-	-	-	50
01-5093-2770 MISC OTHER EXPENSES - DRUMBO	-	-	600	600	-	-	-	600
01-5093-2794 PROPERTY MAINT. - DRUMBO	-	87	1,000	1,000	500	-	-	1,500
01-5093-3730 GRASS CUTTING - PLATTSVILLE	3,335	-	2,686	2,686	987	-	-	3,673

Township of Blandford-Blenheim - 2019 Budget

Cemeteries

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-5093-3754 INTERMENT CHARGES - PLATTSVILLE	-	200	-	-	-	-	-	-
01-5093-3770 MISC OTHER EXPENSES - PLATTSVILLE	-	-	250	250	-	-	-	250
01-5093-3794 PROPERTY MAINT. - PLATTSVILLE	-	86	1,000	1,000	500	-	-	1,500
01-5093-4710 CORNERPOSTS (RESALE) - PRINCETON	370	120	501	501	-	-	-	501
01-5093-4730 GRASS CUTTING - PRINCETON	11,705	-	9,426	9,426	3,466	-	-	12,892
01-5093-4754 INTERMENT CHARGES - PRINCETON	1,989	1,504	3,400	3,400	-	-	-	3,400
01-5093-4766 MARKER/MONUMENT MAINT. - PRINCETON	-	-	600	600	-	-	-	600
01-5093-4770 MISC OTHER EXPENSES - PRINCETON	198	48	1,000	1,000	-	-	-	1,000
01-5093-4792 PROPERTY IMPROVEMENT - PRINCETON	-	-	-	-	-	-	-	-
01-5093-4794 PROPERTY MAINT. - PRINCETON	-	224	2,000	2,000	500	-	-	2,500
01-5093-4796 PROVINCIAL BURIAL FEE - PRINCETON	642	4	200	200	-	-	-	200
01-5093-6710 CORNERPOSTS (RESALE) - RICHWOOD	125	120	167	167	-	-	-	167
01-5093-6730 GRASS CUTTING - RICHWOOD	1,817	-	1,463	1,463	538	-	-	2,001
01-5093-6754 INTERMENT CHARGES - RICHWOOD	90	-	240	240	-	-	-	240
01-5093-6766 MARKER/MONUMENT MAINT. - RICHWOOD	-	-	60	60	-	-	-	60
01-5093-6794 PROPERTY MAINT. - RICHWOOD	-	67	500	500	500	-	-	1,000
01-5093-7710 CORNERPOSTS (RESALE) - WOLVERTON	-	125	167	167	-	-	-	167
01-5093-7730 GRASS CUTTING - WOLVERTON	2,339	-	1,811	1,811	666	-	-	2,477
01-5093-7754 INTERMENT CHARGES - WOLVERTON	-	-	375	375	-	-	-	375
01-5093-7766 MARKER/MONUMENT MAINT. - WOLVERTON	-	-	120	120	-	-	-	120
01-5093-7794 PROPERTY MAINT. - WOLVERTON	-	67	500	500	500	-	-	1,000
01-5093-8730 GRASS CUTTING - 6 INACTIVE CEMETERIES	3,798	-	2,959	2,959	1,223	-	-	4,182
01-5093-8770 MISC OTHER EXPENSES - INACTIVE CEMETERIES	-	-	500	500	-	500	-	1,000
Total Building & Property Expenses	34,639	6,542	40,309	40,309	10,576	1,200	-	52,085
Other Expenses								
01-5094-8832 GRANTS - ACTIVE CEMETERIES	9,692	-	-	-	-	-	-	-
01-5094-8850 DECORATION DAY EXPENSES - PRINCETON	181	75	-	-	-	-	-	-
Total Other Expenses	9,873	75	-	-	-	-	-	-
Capital Expenditures								
01-5096-2001 FLAGPOLE - DRUMBO	-	390	2,000	-	-	-	-	-
01-5096-4001 FLAGPOLE - PRINCETON	-	390	2,000	-	-	-	-	-
01-5096-4002 SHED REPAIRS - PRINCETON	-	-	-	-	-	2,000	-	2,000
Total Capital Expenditures	-	780	4,000	-	-	2,000	-	2,000
Contribution to Reserves								
01-5098-4960 CONTRIBUTION TO CEMETERY FUNDS	232	-	-	-	-	-	-	-
Total Contribution to Reserves	232	-	-	-	-	-	-	-
Total Expenses	49,943	22,274	63,237	59,237	40,510	3,200	-	102,947

Township of Blandford-Blenheim - 2019 Budget
Cemeteries

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Total Cemeteries	12,346	4,639	39,199	35,199	40,510	3,200	-	78,909

Splash Park

Section S

Township of Blandford-Blenheim - 2019 Budget Splash Park

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Expenses								
Salaries, Wages & Benefits								
01-7190-2551 REGULAR EARNINGS - FT - SPLASH PK	-	-	-	-	-	-	4,099	4,099
01-7190-2552 BENEFITS - FULL TIME - SPLASH PK	-	-	-	-	-	-	1,128	1,128
01-7191-2553 REGULAR EARNINGS - PART TIME - SPLASH PK	-	-	-	-	-	-	931	931
01-7191-2554 BENEFITS - PART TIME - SPLASH PK	-	-	-	-	-	-	95	95
Total Salaries, Wages & Benefits	-	-	-	-	-	-	6,253	6,253
Building & Property Expenses								
01-7194-2608 CONTRACTED SERVICES	-	-	-	-	-	-	1,600	1,600
01-7194-2782 PARTS, SUPPLIES & SMALL TOOLS	-	-	-	-	-	-	6,500	6,500
Total Building & Property Expenses	-	-	-	-	-	-	8,100	8,100
Contribution to Reserves								
01-7197-2957 TRANSFER TO RESERVE - SPLASH PK	-	-	-	-	-	-	10,000	10,000
Total Contribution to Reserves	-	-	-	-	-	-	10,000	10,000
Total Expenses	-	-	-	-	-	-	24,353	24,353
Total Splash Park	-	-	-	-	-	-	24,353	24,353

External Agencies

Township of Blandford-Blenheim - 2019 Budget

External Agencies/Boards

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants	-47,883	-10,381	-41,676	-41,676	35,136	-10,000	-	-16,540
User Fees	-3,955	-4,630	-3,000	-3,000	-1,000	-	-	-4,000
Other Revenue	-	-	-	-	-	-	-	-
Contribution from Reserves	-20,000	-	-	-	-	-	-	-
Total Revenue	-71,838	-15,011	-44,676	-44,676	34,136	-10,000	-	-20,540
Expenses								
Salaries, Wages & Benefits	7,149	6,124	6,900	7,114	-	-	-	7,114
Administration Expenses	942,335	869,995	954,894	954,894	19,760	10,000	-	984,654
Building & Property Expenses	328	328	1,328	1,328	8	-	-	1,336
Other Expenses	-	-	500	500	-	-	-	500
Contribution to Reserves	-	-	-	-	-	-	-	-
Total Expenses	949,812	876,447	963,622	963,836	19,768	10,000	-	993,604
Total External Agencies/Boards	877,974	861,436	918,946	919,160	53,904	-	-	973,064

External Agencies - Police

Section T

Township of Blandford-Blenheim - 2019 Budget

Police

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-2330-0085 OMPF - POLICE SERVICE GRANT	-	-	-	-	-	-	-	-
01-2330-0087 ONT CANNABIS LEGALIZATION IMPL FUND	-	-	-	-	-	-10,000	-	-10,000
01-2330-0090 COMMUNITY POLICING PARTNERSHIPS (CPP) PROG GRAN	-30,111	-5,194	-30,000	-30,000	30,000	-	-	-
01-2330-0091 PRIOR YEAR ADJUSTMENT	-	-	-	-	-	-	-	-
01-2330-0092 COURT SECURITY PRISONER TRANSPORTATION PYMT	-4,819	-5,187	-5,136	-5,136	5,136	-	-	-
01-2330-0093 R.I.D.E. GRANT PROGRAM	-12,953	-	-6,540	-6,540	-	-	-	-6,540
Total Federal / Provincial Grants	-47,883	-10,381	-41,676	-41,676	35,136	-10,000	-	-16,540
User Fees								
01-2350-0506 POLICE CHECK	-3,955	-4,630	-3,000	-3,000	-1,000	-	-	-4,000
Total User Fees	-3,955	-4,630	-3,000	-3,000	-1,000	-	-	-4,000
Other Revenue								
01-2370-0360 DONATIONS	-	-	-	-	-	-	-	-
Total Other Revenue	-	-	-	-	-	-	-	-
Contribution from Reserves								
01-2380-0530 CONTRIBUTION FROM RESERVES	-20,000	-	-	-	-	-	-	-
Total Contribution from Reserves	-20,000	-	-	-	-	-	-	-
Total Revenue	-71,838	-15,011	-44,676	-44,676	34,136	-10,000	-	-20,540
Expenses								
Salaries, Wages & Benefits								
01-2392-0550 REGULAR EARNINGS	6,583	5,753	6,500	6,702	-	-	-	6,702
01-2392-0555 BENEFITS	566	371	400	412	-	-	-	412
Total Salaries, Wages & Benefits	7,149	6,124	6,900	7,114	-	-	-	7,114
Administration Expenses								
01-2392-0600 RIDE GRANT EARNINGS	3,470	3,817	6,540	6,540	-	-	-	6,540
01-2392-0602 ADVERTISING	-	49	250	250	-	-	-	250
01-2392-0612 CONVENTIONS, TRAINING & SEMINARS	951	1,729	4,500	4,500	-	-	-	4,500
01-2392-0642 MEMBERSHIP DUES	684	694	650	650	-	-	-	650
01-2392-0658 POLICE CONTRACT COSTS	936,980	862,818	941,254	941,254	19,760	-	-	961,014
01-2392-0660 POSTAGE	-11	182	-	-	-	-	-	-
01-2392-0664 PUBLIC RELATIONS	59	250	1,500	1,500	-	10,000	-	11,500
01-2392-0666 SUBSCRIPTIONS	-	-	200	200	-	-	-	200
01-2392-0668 OFFICE SUPPLIES	17	41	-	-	-	-	-	-
01-2392-0674 MILEAGE	185	415	-	-	-	-	-	-
Total Administration Expenses	942,335	869,995	954,894	954,894	19,760	10,000	-	984,654
Building & Property Expenses								

Township of Blandford-Blenheim - 2019 Budget

Police

	Actual 2017	YTD Actual 2018	Budget 2018	2019 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2019 Proposed Budget
01-2392-0676 INSURANCE	328	328	328	328	8	-	-	336
01-2393-0722 EQUIPMENT SUPPLIES	-	-	1,000	1,000	-	-	-	1,000
Total Building & Property Expenses	328	328	1,328	1,328	8	-	-	1,336
Other Expenses								
01-2394-0833 DONATIONS	-	-	500	500	-	-	-	500
Total Other Expenses	-	-	500	500	-	-	-	500
Contribution to Reserves								
01-2397-0955 POLICE RESERVE	-	-	-	-	-	-	-	-
Total Contribution to Reserves	-	-	-	-	-	-	-	-
Total Expenses	949,812	876,447	963,622	963,836	19,768	10,000	-	993,604
Total Police	877,974	861,436	918,946	919,160	53,904	-	-	973,064

Reserves

2019 Capital

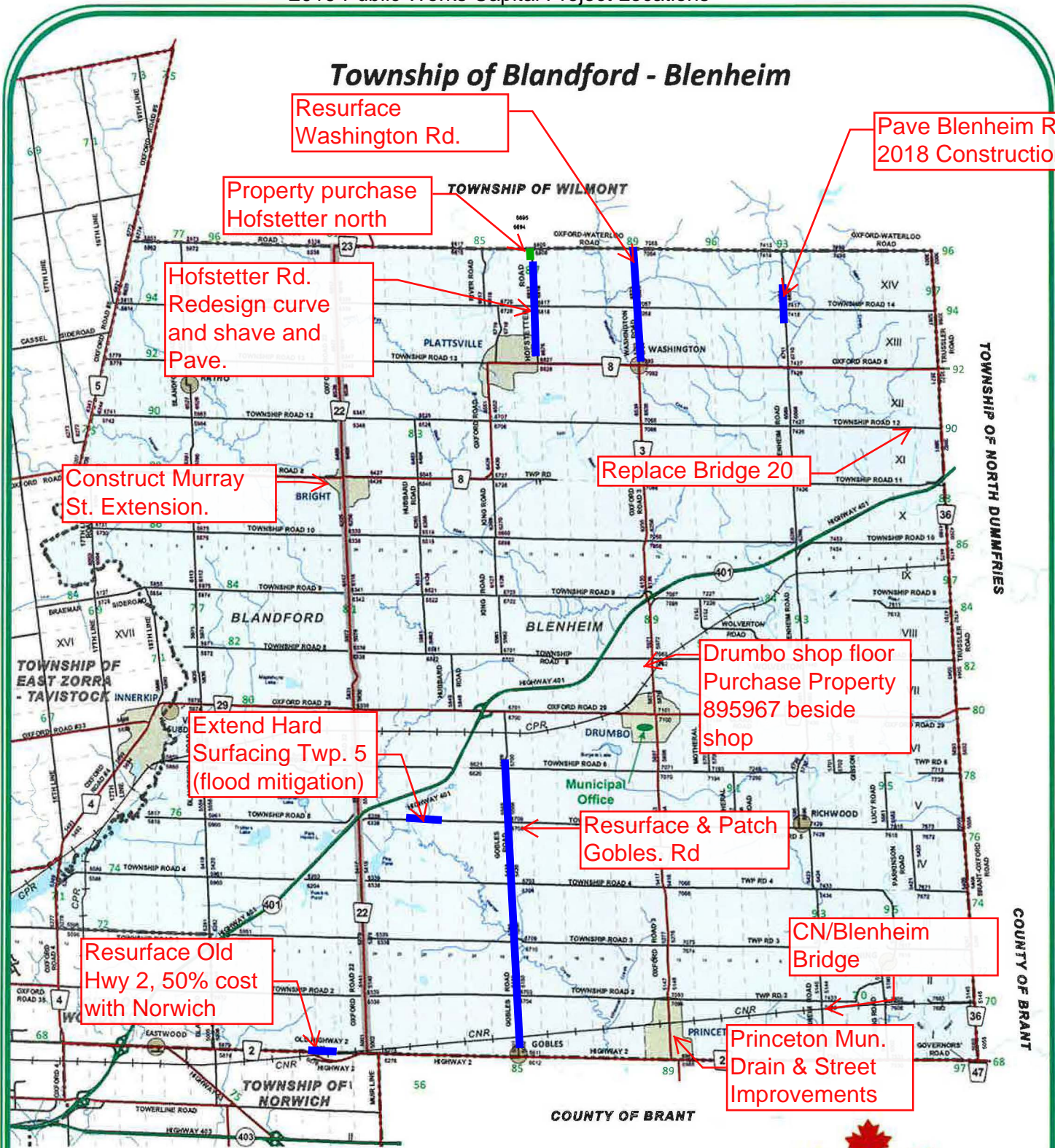
Reserve Fund Forecast

Township of Blandford-Blenheim - 2019 Capital

Location Description	Account ID	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Development Charges	Federal/Provincial Grant	Other	Total Funding	Other Source Description	Details
	01-1192-0615	DEVELOPMENT CHARGE STUDY	High	Regulated	\$17,000.00	\$0.00	\$13,000.00	\$4,000.00	\$0.00	\$0.00	\$17,000.00	DCs and Reserve for DC study	
Drumbo	01-1196-0915	Paint Offices	Low	Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	Office Reserve - Property	Paint interior of Municipal Office.
Admin					\$22,000.00	\$0.00	\$18,000.00	\$4,000.00	\$0.00	\$0.00	\$22,000.00		
	01-1192-0606	COMPUTER EQUIPMENT	Medium	Service Level & Eff/Cost Savings	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00		REPLACE COMPUTER EQUIPMENT AS NECESSARY.
Office Equipment					\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00		
Princeton		SHED REPAIRS	Medium	Prolong life of building	\$2,000.00	\$2,000.00					\$2,000.00		SIDING & ROOF FOR SHED IN PRINCETON CEMETERY
Cemeteries					\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00		
Drumbo	01-2096-2933	Mini Pump	High	Eff/Cost Savings	\$150,000.00	\$0.00	\$100,000.00	***	\$0.00	\$50,000.00	\$150,000.00	***This amount is DC eligible, but funds have not yet been collected. This will be funded from reserves until DC Funds are available.	82-07 the spare unit in Drumbo Station is 28 years old and is only permitted to travel to 401 calls because of its age. This past year we spent \$7500 in repairs . 82-01 pumper is extremely long and very difficult to enter certain driveways . Drumbo firefighters would fundraise 1/3 of cost for this unit . Fire Department would provide a 1 ton 4 door 4x4 chassis and 2 mini pumps. Drumbo firefighters would purchase a slide in fibreglass box to carry Auto X tools and medical equipment . This unit would go to all medical calls and 82-01 pumper would remain at the station . This new chassis should provide at less 25 years of service
Eq. Capital	01-2096-	Pagers	High	Service Level	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00		Replace 24 pagers with Minitor between 4 stations
Princeton	01-2096-4901	Man doors	Low	Service Level	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		Replace 2 man doors including hardware
Eq. Capital	01-2096	MSA bottles (16)	High	End of Life	\$28,800.00	\$0.00	\$28,800.00	\$0.00	\$0.00	\$0.00	\$28,800.00		Each year we have to remove a number of carbon air bottles from service as their life span is 15 years .Older aluminum bottles need to also be removed from service
Drumbo	01-2096-2901	MSA 4 gas tester	High	End of life	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		Replace MSA 4 gas tester as this unit is more than 5 years in service
Plattsville	01-2096-3933	Pumper body work	Medium	Cost savings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00		Pumper is showing signs of rust around door handles and a number of locations on box of unit . Only the box will be repainted as to match the cab . Signage and NFPA stripping to be completed Only one quote has been secured
Vehicle Capital	01-2096-0933	Chief's pick up	High	Eff/Cost Savings	\$65,000.00	\$0.00	\$65,000.00	***	\$0.00	\$0.00	\$65,000.00	***This amount is DC eligible, but funds have not yet been collected. This will be funded from reserves until DC Funds are available.	A number of years ago the plan was to move this 2011 pickup to Community Services . We need to make a change in that plan based on the needs of the Fire Department . This 2011 pickup should be relocated to Plattsville Station to be used as a frontline response vehicle . Attend all medical calls/CO2 calls and leave 83-01 pumper in the station, less wear and tear on pumper by not having to run to medical calls ,faster response times when assisting other stations ,transport firefighters to calls fill air bottles. Auto x gear and medical gear will be stored on this pickup freeing up room on 83-01.Should be able to obtain 5 to 7 more years of life from this 2011 pickup . No problem with building size in Plattsville to locate 2011 pickup and no substantial upfront cost to relocated 2011 pickup to Plattsville Station.
Eq. Capital	01-2096-	Zoll AED 3	High	End of life	\$9,600.00	\$0.00	\$9,600.00	\$0.00	\$0.00	\$0.00	\$9,600.00		Replace current AED with new and improved equipment , New AED pads one size fits all along with pads and battery's having a shelf life of 5 years. American Hospital Assoc. remove at 5 years, USA Dept. of Army Techs remove at 8 years . Drumbo ,Plattsville and Princeton AED,s are 12 years old
Eq. Capital	01-2096-1901	Hydrant tools	Medium	Efficiency	\$8,400.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$0.00	\$8,400.00		Purchase gate valves and hydrant tools for Drumbo,Bright and Princeton Stations to fit 2 different types of hydrants in Plattsville
Eq. Capital	01-2096-	Bunker Suits	High	Health & Safety	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00		Purchase 16 sets bunker suits to replace any suits that are 10 years or older and have a inventory of suits as per health and safety
Princeton	01-2096-4915	Station upgrades	Medium	Maintain Service	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00		Flag pole , new toilet, new office furniture and chairs, blinds for all windows, Storage cabinets in washroom .storage cabinets for mezzanine ,8 folding tables and 30 chairs, TV installed on wall in training room .
Fire Prevention		Inflatable	Medium	Increase Service	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00		Fire prevention committee would like to purchase either a large rubber inflatable house for fire prevention days or a propane fire extinguisher teaching cabinet (no final decision has been decided as of today)
FIRE					\$370,800.00	\$0.00	\$320,800.00	\$0.00	\$0.00	\$50,000.00	\$370,800.00		

													***This project is partially DC eligible (due to it going to 2 lanes), but funds have not yet been collected. This would be fully funded from reserves until DC Funds are available.	
	01-3096-0020	BRIDGE #20 REPLACEMENT	High	Safety/Increase Service Level	\$2,520,000.00	\$0.00	\$520,000.00	***	\$2,000,000.00	\$0.00	\$2,520,000.00	BRIDGE RESERVE / OCIF COMPONENT (2018 & 2019 - \$241,827) & TOP UP FUNDING (1,758,173) Jan 2018 Announcement	REPLACE BR.# 20 ON TWP. RD. 12F 400 METRES WEST OF TRUSSLER ROAD WITH 3 SPAN 2 LANE STRUCTURE. BASED ON OCIF TOP-UP APPLICATION (2017)	
	01-3096-0896	INSPECT BRIDGES	High	Regulated Efficiency/Cost Savings	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	BRIDGE RESERVE	INSPECT BRIDGES, UPDATE REPORT & CONFIRM LOAD LIMITS (BRIDGES - EVERY 2 YEARS, CULVERTS - EVERY 4 YEARS)	
	01-3096-0901	TANDEM DUMP/PLOW TRUCK	High	efficiency/Cost Savings/Maintain Service Level	\$300,000.00	\$0.00	\$265,000.00	\$0.00	\$0.00	\$35,000.00	\$300,000.00	VEHICLE/ EQUIPMENT RESERVE & SALE	REPLACES 1-08 2009 TANDEM DUMP/SANDER/PLOW TRUCK, SALE VALUE = \$35,000	
	01-3096-0925	RESURFACING SURFACE TREATED ROADS	High	Safety/Regulated Efficiency/Cost Savings/Maintain Service Level	\$435,000.00	\$0.00	\$410,000.00	\$0.00	\$0.00	\$25,000.00	\$435,000.00	RD. CONST. RESERVE & NORWICH TWP.	FIBREMAT GOBLES ROAD (55,000M2) INCLUDING PATCHING (20,000), WASHINGTON ROAD (22,400M2) AND OLD HWY 2 (9,800M2) BOUNDARY WITH NORWICH TWP. 50/50 SHARE. TWP. RD. 5 (3,500M2) FOR FLOOD MITIGATION.	
	01-3096-0127	GUARD RAIL WORK - RIVER RD	High	Safety/Regulated Efficiency/Cost Savings/Maintain Service Level	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	RD. CONST. RESERVE	Replace guard rail on River road	
	01-3096-0125	BLenheim RD. AT TWP. RD. 14 CN GOBLES BRIDGE	Medium	Level/Complete 2018 project	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	RD. CONST. RESERVE	PAVE 2018 CONSTRUCTION PROJECT AND TOUCH UPS	
	01-3096-0924	CN BRIDGE ON BLENHEIM RD	Medium	Safety/Maintain Service Level	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	BRIDGE RESERVE	COMPLETE PAVING AND LANDSCAPING ON THIS PROJECT	
	01-3096-0925	RECONSTRUCT TWP. RD. 2E	Medium	Increase Service Level	\$450,000.00	\$0.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	BRIDGE RESERVE	REPLACES EXISTING STRUCTURE. COST SHARING 85% CN 15% TOWNSHIP	
	01-3096-0925	RECONSTRUCT TWP. RD. 2E	Medium	Increase Service Level	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	RD CONST. RESERVE	RECONSTRUCT TWP. RD. 2 IN PREPARATION FOR FUTURE HARD SURFACING FROM PRINCETON EAST TO BLENHEIM RD.	
	01-3096-0119	PRINCETON MUN. DRAIN & STREET UPGRADES	Medium	Increase Service Level	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	RD. CONST. RESERVE	MEETINGS WITH ENGINEERS, ROAD DESIGN, DRAWINGS AND DRAINAGE PLAN.	
	01-3096-0901	1/2 TON PICKUP	Medium	Efficiency/Cost Savings	\$35,000.00	\$0.00	\$33,000.00	\$0.00	\$0.00	\$2,000.00	\$35,000.00	VEHICLE/ EQUIPMENT RESERVE & SALE	NEW DIRECTOR 1/2 TON, 2016 TRANSFERRED TO C.S., 2008 FORD PICKUP DISPOSED OF	
	01-3096-0925	HARDSURFACE TWP. RD. 10 B HOFSTETTER RD. RD. ALIGNMENT, PULVERIZE & PAVE	Medium	Increase Service Level	\$210,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$200,000.00	\$210,000.00	RD. CONST. RESERVE & UNION GAS.	DOUBLE SURFACE TREATMENT TWP. RD. 10 (25,200M2) UNION GAS PAVING \$200,000.00	
	01-3096-0925	HARDSURFACE TWP. RD. 10 B HOFSTETTER RD. RD. ALIGNMENT, PULVERIZE & PAVE	Medium	Safety/Increase service Level	\$400,000.00	\$0.00	\$330,800.00	\$69,200.00	\$0.00	\$0.00	\$400,000.00	RD. CONST. RESERVE/DC FUNDS	REALIGNMENT AND LOWERING GRADES ON HOFSTETTER RD. SOUTH OF OXFORD-WATERLOO RD. PULVERIZE AND PAVE FROM OX. WAT. RD. TO OX. RD. 8	
	01-3096-0915	DRUMBO SHOP CONCRETE FLOOR PURCHASE PROPERTY 895967 OXFORD RD 3	Low	Health and Safety/End of Life	\$100,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	RD. CONST. RESERVE	REMOVE DELAMINATING CONCRETE FLOOR AND DRAIN AND REPLACE IN DRUMBO SHOP (ORIGINAL 1970'S SECTION) 4500 SQ. FT + 540 SQ. FT APPROX = 5040 SQ. FT AT \$12.00/SQ. FT PLUS DRAIN GRATES INCLUDING IN FLOOR HEATING	
	01-3096-0925	MURRAY ST. EXTENSION - BRIGHT	Low	Increase Service Level	\$200,000.00	\$0.00	\$180,000.00	\$20,000.00	\$0.00	\$0.00	\$200,000.00	DC RESERVE/COMM CTR RESERVE	2 CAR GARAGE AND PROPERTY TO BE SHARED WITH CS FOR EQUIPMENT STORAGE	
	01-3096-0925	MURRAY ST. EXTENSION - BRIGHT	Low	Increase Service Level	\$100,000.00	\$0.00	\$80,000.00	\$20,000.00	\$0.00	\$0.00	\$100,000.00	RD. CONST. RESERVE	BUILD EXTENSION OF MURRAY ST. TO CUTHBERTSON TO 24' WIDE WITH CURB & GUTTER	
Public Works					\$5,140,000.00	\$50,000.00	\$2,718,800.00	\$109,200.00	\$2,000,000.00	\$262,000.00	\$5,140,000.00			
	01-7096-3901	COMPRESSOR #1	High	program/Efficiency/cost saving	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	ARENA EQUIPMENT RESERVE	COMPLETE OVERHAUL EVERY 5 YEARS. IINSTALLED 1995 - 15-18 YEARS LIFE EXPECTANCY.	
Arena					\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00			
PLATTSVILLE	01-7196-3915	VEHICLE STORAGE YARD	Medium	Increased service/ Barr	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	RESERVE	CREATE SAFETY BARRIER BETWEEN EQUIPMENT AND PARK	
DRUMBO	01-7196-2915	SPLASH PAD FENCE	High	Safety/ Increase service	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	RESERVE	ADDITION TO FENCE IN SPLASH PARK AREA	
PRINCETON	01-7196-4915	MASON BUILDING	Low	Increased service/ Stro	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	RESERVE	MASON BUILDING NOW USED FOR GRASS CUTTING EQUIPMENT, NEW ROOF AND GARAGE DOOR COMPLETED IN 2018, MORE IMPROVEMENTS NEEDED	
DRUMBO	01-7196-2915	REPAIR OF SOCCER FIELD	High	Safety/ Finish off all fie	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	RESERVE	REMAINDER OF WORK TO REPAIR SOCCER FIELDS.	
Parks					\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00			
		1/2 TON PICK UP FROM PW	High	Efficiency/ cost saving	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	PARKS VEHICLE RESERVE	2016 1/2 TON PICK UP TRANSFERRED FROM PW, DISPOSE OF 2011	
Parks Grounds Equipment					\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00			
All	01-7296-4901	Tables & Chairs	High	Safety/Maintain service	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00		Tables & Chairs to replace those broken over the years.	
Community Centres					\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00			
2019 Capital Total					\$5,566,300	\$52,000	\$3,089,100	\$113,200	\$2,000,000	\$312,000	\$5,566,300			

Township of Blandford - Blenheim



- property purchase
- Resurface (surface treatment/Asphalt)



Township of Blandford-Blenheim - Reserve & Reserve Fund Forecast (2018 to 2028)

Account #	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028		
01-0112-0005 DC STUDY RESERVE	01-0112-0008	Opening Balance				\$5,000	\$10,000	\$10,000	\$2,125	\$7,378	\$12,763	\$18,282	\$1,939	\$7,737	\$13,681	\$19,773	\$1,017	
		Contribution to Reserves				\$5,000	\$5,000	\$5,000	\$5,125	\$5,253	\$5,384	\$5,519	\$5,657	\$5,798	\$5,943	\$6,092	\$6,244	\$6,400
		Contribution from Reserves				\$0	\$0	\$5,000	\$13,000	\$0	\$0	\$0	\$22,000	\$0	\$0	\$0	\$25,000	\$0
		Closing Reserve Balance				\$5,000	\$10,000	\$10,000	\$2,125	\$7,378	\$12,763	\$18,282	\$1,939	\$7,737	\$13,681	\$19,773	\$1,017	\$7,417
01-0112-0005 TAX STABILIZATION RESERVE	01-0112-0005	Opening Balanc		\$153,482	\$164,362	\$200,862	\$242,786	\$244,587	\$246,898	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	
		Contribution to		\$10,880	\$100,000	\$41,924	\$10,705	\$11,215	\$79,918	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Contribution from Reserves		\$63,500	\$0	\$8,904	\$8,904	\$8,904	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Closing Reservi		\$164,362	\$200,862	\$242,786	\$244,587	\$246,898	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816	\$311,816
01-0112-0005 ASSESSMENT APPEAL RESERVE	01-0112-0006	Opening Balanc		\$0	\$0	\$51,147	\$101,147	\$151,147	\$201,147	\$251,147	\$301,147	\$351,147	\$401,147	\$451,147	\$501,147	\$551,147	\$601,147	
		Contribution to Reserves		\$51,147	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
		Contribution from Reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Closing Reservi		\$0	\$51,147	\$101,147	\$151,147	\$201,147	\$251,147	\$301,147	\$351,147	\$401,147	\$451,147	\$501,147	\$551,147	\$601,147	\$651,147	\$701,147
01-0112-0005 SWIFT RESERVE	01-0112-0008	Opening Balance						\$0	\$100,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0		
		Contribution to Reserves						\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
		Contribution from Reserves						\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0		
		Closing Reserve Balance				\$0	\$0	\$0	\$100,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0		
01-0112-0005 WORKING CAPITAL RESERVE (TOYOTA FUNDS)	01-0112-0007	Opening Balanc		\$0	\$0	\$0	\$0	\$95,366	\$309,375	\$443,384	\$707,393	\$996,402	\$1,285,411	\$1,574,420	\$1,869,351	\$2,307,072	\$2,744,793	
		Contribution to Reserves		\$95,366	\$214,009	\$239,009	\$264,009	\$289,009	\$289,009	\$289,009	\$289,009	\$294,931	\$437,721	\$437,721	\$437,721	\$437,721		
		Contribution from Reserves		\$0	\$0	\$105,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
		Closing Reservi		\$0	\$0	\$0	\$95,366	\$309,375	\$443,384	\$707,393	\$996,402	\$1,285,411	\$1,574,420	\$1,869,351	\$2,307,072	\$2,744,793		
OFFICE RESERVE - PROPERTY	01-0112-0010	Opening Balanc		\$20,000	\$32,789	\$52,789	\$57,354	\$1,577	\$21,577	\$42,077	\$58,090	\$79,627	\$65,704	\$88,332	\$111,526	\$135,299		
		Contribution to		\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$20,500	\$21,013	\$21,538	\$22,076	\$22,628	\$23,194	\$23,774	\$24,368		
		Contribution fr		\$7,211	\$0	\$15,434	\$55,777	\$0	\$0	\$5,000	\$0	\$36,000	\$0	\$0	\$0	\$50,000		
		Closing Reservi		\$32,789	\$52,789	\$57,354	\$1,577	\$21,577	\$42,077	\$58,090	\$79,627	\$65,704	\$88,332	\$111,526	\$135,299			
01-0112-0850 OFFICE EQUIPMENT RESERVE	01-0112-0012	Opening Balanc		\$10,000	\$10,000	\$25,815	\$6,709	\$1,592	\$7,592	\$3,742	\$4,046	\$4,507	\$5,130	\$5,918	\$6,008			
		Contribution to Reserves		\$21,000	\$6,000	\$6,000	\$6,000	\$6,150	\$6,304	\$6,461	\$6,623	\$6,788	\$6,958	\$7,132	\$7,310			
		Contribution from Reserves		\$5,185	\$25,106	\$11,117	\$0	\$10,000	\$6,000	\$6,000	\$6,000	\$6,000	\$7,000	\$7,000	\$7,000			
		Closing Reservi		\$10,000	\$25,815	\$6,709	\$1,592	\$7,592	\$3,742	\$4,046	\$4,507	\$5,130	\$5,918	\$6,008				
01-0112-0850 ELECTION RESERVE	01-0112-0015	Opening Balanc		\$11,000	\$8,710	\$0	\$5,000	\$10,000	\$15,000	\$125	\$6,125	\$12,275	\$18,579	\$40				
		Contribution to		\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,125	\$6,000	\$6,150	\$6,304	\$6,461	\$6,623				
		Contribution fr		\$2,290	\$13,710	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$25,000	\$0				
		Closing Reservi		\$8,710	\$0	\$5,000	\$10,000	\$15,000	\$125	\$6,125	\$12,275	\$18,579	\$40					
01-0112-0850 INSURANCE RESERVE - 3RD PARTY DEDUCTIBLE	01-0112-0850	Opening Balanc		\$4,879	\$1,423	\$6,423	\$1,091	\$6,091	\$11,091	\$16,091	\$21,091	\$26,091	\$31,091	\$36,091				
		Contribution to		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000				
		Contribution fr		\$8,455	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
		Closing Reservi		\$1,423	\$6,423	\$11,423	\$6,091	\$11,091	\$16,091	\$21,091	\$26,091	\$31,091	\$36,091					
01-0112-0092 FIRE DEPARTMENT	01-0112-0092	Opening Balanc		\$768,849	\$748,903	\$508,737	\$225,624	\$405,272	\$673,865	\$756,065	\$699,415	\$285,068	\$438,183					
		Contribution to		\$240,000	\$499,801	\$240,000	\$240,000	\$329,000	\$246,000	\$252,150	\$258,454	\$264,915	\$271,538	\$278,326				
		Contribution fr		\$259,946	\$739,967	\$523,113	\$60,352	\$60,407	\$163,800	\$308,800	\$672,800	\$111,800	\$559,800	\$1,210,000				
		Closing Reservi		\$748,903	\$508,737	\$225,624	\$405,272	\$673,865	\$756,065	\$699,415	\$285,068	\$438,183						
01-0112-0096 FIRE DEPARTMENT - BRIGHT MEMORIAL	01-0112-0096	Opening Balanc		\$320	\$320	\$320	\$320	\$320	\$320	\$320	\$320	\$320	\$320					
		Contribution to Reserves																
		Contribution from Reserves																
		Closing Reservi		\$320	\$320	\$320	\$320	\$320	\$320	\$320	\$320	\$320						
01-0112-0096 FIRE DEPARTMENT - FIRE PREVENTION & TRAINING	01-0112-0091	Opening Balanc		\$0	\$0	\$0	\$0	\$15,624	\$10,184	\$7,184	\$2,184	\$184	\$184					
		Contribution to Reserves					\$15,624	\$4,560	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000					
		Contribution from Reserves					\$10,000	\$10,000	\$12,000	\$9,000	\$7,000	\$7,000	\$7,000					
		Closing Reservi		\$0	\$0	\$0	\$15,624	\$10,184	\$7,184	\$2,184	\$184	\$184						
01-0112-0096 PRINCETON FIRE DEPARTMENT - ATV	01-0112-0097	Opening Balanc		\$0	\$0	\$0	\$1,000	\$22,000	\$2,305	\$2,305	\$2,305	\$2,305	\$2,305					
		Contribution to Reserves					\$21,000	\$9,600	\$0	\$0	\$0	\$0	\$0					
		Contribution from Reserves					\$29,295	\$0	\$0	\$0	\$0	\$0	\$0					
		Closing Reservi		\$0	\$0	\$0	\$22,000	\$2,305	\$2,305	\$2,305	\$2,305							

01-0112-0020	BUILDING SERVICES	01-0112-0020	Opening Balanc	\$5,000	\$10,000	\$15,000	\$0	\$100,900	\$58,629	\$52,754	\$53,008	\$58,392	\$63,911	\$37,568	\$43,367	\$14,310	\$20,402	\$26,646	\$33,047	
			Contribution to	\$5,000	\$5,000	\$12,370	\$100,900	\$0	\$5,125	\$5,253	\$5,384	\$5,519	\$5,657	\$5,798	\$5,943	\$6,092	\$6,244	\$6,400	\$6,560	
			Contribution from Reserves	\$0	\$0	\$27,370	\$0	\$42,271	\$11,000	\$5,000	\$0	\$0	\$32,000	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0
			Closing Reservi	\$10,000	\$15,000	\$0	\$100,900	\$58,629	\$52,754	\$53,008	\$58,392	\$63,911	\$37,568	\$43,367	\$14,310	\$20,402	\$26,646	\$33,047	\$39,607	
01-0112-0100	ROAD DEPARTMENT 01-0112-0100	01-0112-0100	Opening Balanc	\$1,918,441	\$2,117,267	\$1,985,356	\$1,711,745	\$1,724,593	\$2,013,544	\$241,885	(\$924,717)	(\$646,738)	\$123,260	\$379,674	\$1,144,179	\$1,717,737	\$1,506,136	\$726,102	\$1,044,741	
			Contribution to	\$989,000	\$1,019,077	\$989,000	\$1,020,226	\$1,291,723	\$1,658,340	\$1,372,198	\$1,410,029	\$1,449,049	\$1,488,963	\$1,545,056	\$1,558,682	\$1,572,649	\$1,586,966	\$1,601,640	\$1,616,681	
			Contribution fr	\$790,174	\$1,150,988	\$1,262,611	\$1,007,378	\$1,002,772	\$3,430,000	\$2,538,800	\$1,132,050	\$679,050	\$1,232,550	\$780,550	\$985,125	\$1,784,250	\$2,367,000	\$1,283,000	\$910,000	
			Closing Reservi	\$2,117,267	\$1,985,356	\$1,711,745	\$1,724,593	\$2,013,544	\$241,885	(\$924,717)	(\$646,738)	\$123,260	\$379,674	\$1,144,179	\$1,717,737	\$1,506,136	\$726,102	\$1,044,741	\$1,751,422	
01-0112-0102	STREET LIGHTING (1995) 01-0112-0102	01-0112-0102	Opening Balanc	\$0	\$100	\$300	\$600	\$600	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	
			Contribution to	\$100	\$200	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	
			Contribution from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Closing Reservi	\$100	\$300	\$600	\$600	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	
01-0112-0103	SIDEWALKS	01-0112-0103	Opening Balanc	\$23,954	\$24,454	\$25,454	\$15,455	\$15,455	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	
			Contribution to	\$500	\$1,000	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	
			Contribution from Reserves	\$0	\$0	\$10,499	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Closing Reservi	\$24,454	\$25,454	\$15,455	\$15,455	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	\$15,955	
01-0112-0700	ARENA	01-0112-0700	Opening Balanc	\$159,410	\$264,617	\$136,821	\$103,058	\$39,160	\$75,055	\$99,118	\$138,269	\$178,537	\$216,949	\$139,234	\$181,021	\$186,040	\$182,822	\$219,899	\$274,302	
			Contribution to	\$231,437	\$0	\$42,500	\$42,500	\$42,500	\$43,563	\$44,652	\$45,768	\$46,912	\$48,085	\$49,287	\$50,519	\$51,782	\$53,077	\$54,404	\$55,764	
			Contribution fr	\$126,229	\$127,797	\$76,263	\$106,398	\$6,605	\$19,500	\$8,500	\$5,500	\$5,500	\$125,800	\$7,500	\$45,500	\$55,000	\$16,000	\$0	\$60,000	
			Closing Reservi	\$264,617	\$136,821	\$103,058	\$39,160	\$75,055	\$99,118	\$138,269	\$178,537	\$216,949	\$139,234	\$181,021	\$186,040	\$182,822	\$219,899	\$274,302	\$270,066	
01-0112-0710	PARKS & RECREATION	01-0112-0710	Opening Balanc	\$91,435	\$159,123	\$181,729	\$126,486	\$144,346	\$52,256	\$51,269	\$76,211	\$109,083	\$126,048	\$169,062	\$213,151	\$211,343	\$257,664	\$305,144	\$353,810	
			Contribution to	\$70,700	\$27,898	\$49,742	\$21,950	\$30,000	\$29,213	\$39,943	\$40,941	\$41,965	\$43,014	\$44,089	\$45,192	\$46,321	\$47,479	\$48,666	\$49,883	
			Contribution fr	\$3,012	\$5,292	\$104,985	\$4,090	\$122,090	\$30,200	\$15,000	\$8,070	\$25,000	\$0	\$0	\$47,000	\$0	\$0	\$0	\$0	
			Closing Reservi	\$159,123	\$181,729	\$126,486	\$144,346	\$52,256	\$51,269	\$76,211	\$109,083	\$126,048	\$169,062	\$213,151	\$211,343	\$257,664	\$305,144	\$353,810	\$403,693	
01-0112-0710	COMMUNITY SERVICES - VEHICLES & GR EQUIP	01-0112-0715	Opening Balanc	\$0	\$0	\$0	\$8,050	\$16,100	\$28,150	\$25,501	\$36,161	\$49,138	\$57,439	\$46,172	\$58,147	\$67,470	\$82,152	\$41,451	\$36,876	
			Contribution to	\$0	\$0	\$8,050	\$8,050	\$12,050	\$12,351	\$12,660	\$12,977	\$13,301	\$13,633	\$13,974	\$14,324	\$14,682	\$15,049	\$15,425	\$15,811	
			Contribution fr	\$0	\$0	\$0	\$0	\$0	\$15,000	\$2,000	\$5,000	\$24,900	\$2,000	\$55,750	\$20,000	\$20,000	\$20,000	\$20,000		
			Closing Reservi	\$0	\$0	\$8,050	\$16,100	\$28,150	\$25,501	\$36,161	\$49,138	\$57,439	\$46,172	\$58,147	\$67,470	\$82,152	\$41,451	\$36,876	\$50,686	
01-0112-0710	PRINCETON MINOR BALL FUND	01-0109-0156	Opening Balanc	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719		
			Contribution to Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Contribution from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Closing Reservi	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719		
01-0112-0710	PRINCETON PARK LEGACY DONATIONS	01-0109-157	Opening Balanc	\$0	\$0	\$0	\$0	\$65,925	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209		
			Contribution to Reserves	\$0	\$0	\$0	\$0	\$65,925	\$34,654	\$82,369	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Contribution from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Closing Reservi	\$0	\$0	\$0	\$65,925	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209		
01-0112-0720	DECORATION DAY - PRINCETON CEMETERY	01-0112-0300	Opening Balanc	\$0	\$3,352	\$4,242	\$3,748	\$3,720	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831		
			Contribution to	\$0	\$890	\$976	\$85	\$232	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Contribution fr	\$0	\$0	\$1,470	\$112	\$121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			Closing Reservi	\$0	\$4,242	\$3,748	\$3,720	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831			
01-0112-0720	COMMUNITY CENTRES	01-0112-0720	Opening Balanc	\$0	(\$6,343)	\$2,437	\$23,516	\$18,262	(\$33,876)	\$236,124	\$63,374	(\$6,120)	\$4,649	\$15,687	\$27,001	\$34,598	\$38,485	\$50,669	\$63,158	
			Contribution to	\$10,000	\$10,000	\$44,000	\$10,000	\$0	\$270,000	\$10,250	\$10,506	\$10,769	\$11,038	\$11,314	\$11,597	\$11,887	\$12,184	\$12,489		
			Contribution fr	\$16,343	\$1,220	\$22,921	\$15,254	\$52,137	\$0	\$183,000	\$80,000	\$0	\$0	\$0	\$4,000	\$8,000	\$0	\$0		
			Closing Reservi	(\$6,343)	\$2,437	\$23,516	\$18,262	(\$33,876)	\$236,124	\$63,374	(\$6,120)	\$4,649	\$15,687	\$27,001	\$34,598	\$38,485	\$50,669	\$63,158		
01-0109-0110	ADMINISTRATION - DEVELOPMENT CHARGE STUDY	01-0109-0110	Opening Balanc	9,563.28	\$7,092	(\$5,323)	\$636	\$2,364	\$3,187	\$3,887	\$587	\$1,287	\$1,987	\$2,687	\$387	\$1,087	\$1,787	\$2,487		
			Contribution to	869.56	\$844	\$5,000	\$6,728	\$823	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700		
			Contribution fr	3,340.62	\$13,259	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$3,000		
			Closing Reservi	7,092.22	(\$5,322.64)	(\$323)	\$7,364	\$3,187	\$3,887	\$587	\$1,287	\$1,987	\$2,687	\$387	\$1,087	\$1,787	\$2,487			

01-0109-0115	FIRE DEPT - DEVELOPMENT CHARGES	01-0109-0115	Opening Balanc	\$37,593	\$66,079	\$55,588	\$80,415	\$123,336	\$161	\$25,161	\$50,161	\$75,161	\$100,161	\$125,161	\$150,161	\$175,161	\$200,161	\$225,161	\$250,161	
			Contribution to	\$28,486	\$27,009	\$24,826	\$42,922	\$19,824	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
			Contribution from Reserves	\$37,500	\$0	\$0	\$0	\$143,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Closing Reservi	\$66,079	\$55,588	\$80,415	\$123,336	\$161	\$25,161	\$50,161	\$75,161	\$100,161	\$125,161	\$150,161	\$175,161	\$200,161	\$225,161	\$250,161	\$275,161	
01-0109-0100	PUBLIC WORKS: BUILDING & FLEET - DEVELOPMENT CHRGS	01-0109-0100	Opening Balanc	\$12,095	\$22,246	\$34,690	\$50,545	\$55,757	\$28,754	\$21,754	\$21,754	\$41,754	\$61,754	\$81,754	\$101,754	\$121,754	\$141,754	\$161,754	\$181,754	
			Contribution to	\$10,152	\$12,444	\$15,855	\$27,212	\$12,997	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
			Contribution from Reserves	\$0	\$0	\$0	\$22,000	\$40,000	\$27,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Closing Reservi	\$22,246	\$34,690	\$50,545	\$55,757	\$28,754	\$21,754	\$21,754	\$41,754	\$61,754	\$81,754	\$101,754	\$121,754	\$141,754	\$161,754	\$181,754	\$201,754	
01-0109-0105	ROADS - DEVELOPMENT CHARGES	01-0109-0105	Opening Balanc	\$103,492	\$128,476	\$146,103	\$155,636	\$170,913	\$102,577	\$112,077	\$32,377	\$41,877	\$51,377	\$60,877	\$70,377	\$79,877	\$89,377	\$98,877	\$108,377	
			Contribution to	\$24,984	\$19,255	\$9,533	\$15,276	\$7,664	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	
			Contribution from Reserves	\$1,628	\$0	\$0	\$0	\$76,000	\$0	\$89,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Closing Reservi	\$128,476	\$146,103	\$155,636	\$170,913	\$102,577	\$112,077	\$32,377	\$41,877	\$51,377	\$60,877	\$70,377	\$79,877	\$89,377	\$98,877	\$108,377	\$117,877	
01-0109-0125	ROADS - FEDERAL GAS TAX REVENUES	01-0109-0125	Opening Balanc	\$417,211	\$509,370	\$727,142	\$554,330	\$785,459	\$1,024,910	\$1,009,841	\$1,234,299	\$178,757	\$413,417	(\$720,923)	(\$476,060)	(\$231,197)	\$13,666	\$258,529	\$273,392	
			Contribution to	\$225,584	\$227,919	\$219,114	\$231,129	\$239,451	\$234,931	\$224,458	\$224,458	\$234,660	\$234,660	\$244,863	\$244,863	\$244,863	\$244,863	\$244,863		
			Contribution fr	\$133,425	\$10,147	\$391,926	\$0	\$0	\$250,000	\$0	\$1,280,000	\$0	\$1,369,000	\$0	\$0	\$0	\$0	\$230,000	\$225,000	
			Closing Reservi	\$509,370	\$727,142	\$554,330	\$785,459	\$1,024,910	\$1,009,841	\$1,234,299	\$178,757	\$413,417	(\$720,923)	(\$476,060)	(\$231,197)	\$13,666	\$258,529	\$273,392	\$293,255	
01-0109-0155	PARKS & RECR. - DEVELOPMENT CHARGES	01-0109-0155	Opening Balanc	\$67,716	\$111,996	\$160,973	\$216,844	\$219,435	\$113,046	\$59,276	\$31,506	\$2,906	(\$24,864)	(\$52,634)	(\$80,404)	(\$15,404)	\$49,596	\$114,596	\$179,596	
			Contribution to	\$44,280	\$48,977	\$55,870	\$95,361	\$45,581	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	
			Contribution from Reserves	\$0	\$0	\$0	\$92,770	\$151,969	\$118,770	\$92,770	\$93,600	\$92,770	\$92,770	\$92,770	\$92,770	\$92,770	\$92,770	\$92,770	\$92,770	
			Closing Reservi	\$111,996	\$160,973	\$216,844	\$219,435	\$113,046	\$59,276	\$31,506	\$2,906	(\$24,864)	(\$52,634)	(\$80,404)	(\$15,404)	\$49,596	\$114,596	\$179,596	\$244,596	
OPENING BALANCE				\$3,817,158	\$4,387,055	\$4,319,325	\$3,694,813	\$4,447,618	\$5,017,361	\$3,824,516	\$3,070,660	\$2,402,768	\$3,810,334	\$2,964,709	\$3,545,160	\$5,289,354	\$6,333,298	\$6,734,753	\$8,037,618	
CONTRIBUTION TO RESERVES				\$1,916,972	\$2,102,462	\$1,845,561	\$2,141,959	\$2,397,683	\$3,037,425	\$2,546,214	\$2,619,128	\$2,578,686	\$2,629,195	\$2,712,271	\$2,879,818	\$2,905,194	\$2,931,205	\$2,957,865	\$2,985,192	
CONTRIBUTION FROM RESERVES				\$1,350,427	\$2,170,192	\$2,461,699	\$1,384,153	\$1,827,940	\$4,230,270	\$3,300,070	\$3,287,020	\$1,171,120	\$3,474,820	\$2,131,820	\$1,135,625	\$1,861,250	\$2,529,750	\$1,655,000	\$1,242,000	
CLOSING BALANCE				\$4,383,702.84	\$4,319,324.86	\$3,703,186.96	\$4,452,618.37	\$5,017,361.50	\$3,824,516.24	\$3,070,659.75	\$2,402,768.12	\$3,810,334.22	\$2,964,708.95	\$3,545,160.44	\$5,289,353.87	\$6,333,298.16	\$6,734,752.70	\$8,037,617.76	\$9,780,809.85	
Discretionary Reserves Only (Excludes DCs, FGT & Others)				\$3,525,403.87	\$3,177,869.41	\$2,638,952.91	\$2,894,770.20	\$3,658,713.35	\$2,512,382.09	\$1,519,584.47	\$1,775,250.39	\$3,115,207.43	\$3,402,835.12	\$3,708,195.14	\$5,116,382.14	\$5,789,171.41	\$5,819,318.64	\$6,983,720.28	\$8,580,288.93	
Discretionary reserves as % of Municipal Expenses Estimate of Expenses				59.8%	49.7%	40.3%	45.1%	56.8%	36.8%	21.7%	24.8%	42.4%	45.2%	48.0%	64.7%	71.4%	70.0%	82.0%	98.3%	
Low Risk > 20% Mod 10-20% High < 10% MMAH				\$6,367,665.93	\$6,787,494.50	\$6,871,382.79	\$6,828,232.14	\$6,655,642.81	\$6,822,033.88	\$6,992,584.73	\$7,167,399.34	\$7,346,584.33	\$7,530,248.94	\$7,718,505.16	\$7,911,467.79	\$8,109,254.48	\$8,311,985.84	\$8,519,785.49	\$8,732,780.13	

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2119-2019

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on January 23rd, 2019 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 23rd day of January, 2019.

By-law read a third time and finally passed this 23rd day of January, 2019.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE