

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday, February 20th, 2019
Township Council Chambers
47 Wilmot Street South, Drumbo
4:00 p.m.

1. **Welcome**
2. **Call to Order**
3. **Approval of the Agenda**
4. **Disclosure of Pecuniary Interest**
5. **Adoption of Minutes**
 - a. [February 6, 2019 Minutes of Council](#)
6. **Business Arising from the Minutes**
7. **Delegations / Presentations**
 - a. [Frank Gross, Manager of Transportation & Waste Management Services, Oxford County Re: Speed and Road Safety Concerns](#)
8. **Correspondence**
 - a. General

None.
 - b. Specific
 - i. [Drumbo Firefighters Association, Re: Co-Ed Slo-Pitch Tournament](#)

Recommendation:

Whereas Regulation 389/91 of the Liquor License Act was amended in 2011; and,

Whereas Regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

Be it hereby resolved that the Drumbo Firefighters Association June 15, 2019 Tournament at the Drumbo Park be declared an event of municipal significance.

ii. [Drumbo Lions Club, Re: Harvest Carnival](#)

Recommendation:

Whereas Regulation 389/91 of the Liquor License Act was amended in 2011; and,

Whereas Regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

Be it hereby resolved that the Drumbo Lions Club August 16-18, 2019 Tournament at the Drumbo Park be declared an event of municipal significance.

9. Staff Reports

a. Rick Richardson – Director of Public Works

i. [FC-19-02 – January Monthly Report](#)

Recommendation:

That Report FC-19-02 be received as information.

b. Jim Harmer – Drainage Superintendent

i. [DS-19-04 – Petition for Drainage, Appointment of Engineer](#)

Recommendation:

That Report DS-19-04 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any comments to the petition for drainage work at the South Pt of Lot 14 Concession 2 from Frances and Maureen Cowan;

Be it hereby resolved that Council appoints K. Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, ON, N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act.

c. John Scherer – Chief Building Official

i. [CBO-19-04 – Monthly Report to Council](#)

Recommendation:

Visit our website @ www.blandfordblenheim.ca

That Report CBO-19-04 be received as information.

ii. [CBO-19-05 – Year End Report to Council](#)

Recommendation:

That Report CBO-19-05 be received as information.

d. Jim Borton – Director of Public Works

i. [PW-19-06 – Tandem Truck/Snow Equipment Tender Results](#)

Recommendation:

That Report PW-19-06 be received as information;

And further that Council accept the tender submitted by Metro Freightliner, Brantford, ON for the supply of a new 2020 Freightliner 114 SD chassis including Viking-Cives dump/sander and related snow plow equipment as specified for a total amount of \$297,303.00 including HST.

10. Reports from Council Members

11. Unfinished Business

12. Motions and Notices of Motion

13. New Business

14. Closed Session

a. Proposed or pending acquisition or disposition of land by the municipality or local board

i. Economic Development

ii. Capital Project

15. By-laws

a. [2122-2019](#)

Being a By-law to amend Zoning By-law Number 1360-2002, as amended (2133179 Ontario Inc).

b. [2123-2019](#)

Being a By-law to adopt the estimates of all sums required for 2019 for Township purposes.

c. [2124-2019](#)

Being a By-law to confirm the proceedings of Council.

16. Other

17. Adjournment and Next Meeting

Wednesday, March 6th, 2019 at 4:00 p.m. in Council Chambers.

MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest and Read.

Staff: Baer, Harmer, Krug, Matheson, Mordue and Richardson.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
 Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the February 6, 2019 Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Read
 Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the November 27th, 2018 Police Services Board Meeting be received.

.Carried

RESOLUTION #3

Moved by – Councillor Read
 Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the January 23rd, Operating Budget Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

None.

8. Correspondence

a. General

None.

b. Specific

- i. Ted Comiskey, Chair of Demand the Right Coalition of Ontario Municipalities, Re: Right to Approve Landfill Developments

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

BE IT RESOLVED THAT the TOWNSHIP OF BLANDFORD-BLENHEIM calls upon the Government of Ontario, as part of its “Made-in-Ontario Environment Plan” to formally entrench the right of municipalities to approve or reject landfill projects in or adjacent to their communities;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND FURTHER THAT the TOWNSHIP OF BLANDFORD-BLENHEIM encourages all other municipalities in Ontario to consider this motion calling for immediate provincial action;

AND THAT the MOTION adopted by Council be forwarded to the DEMAND THE RIGHT COALITION OF ONTARIO MUNICIPALITIES.

.Carried

9. Staff Reports

a. Jim Borton – Director of Public Works

- i. PW-19-03 – Dust Suppressant Tender

RESOLUTION #5

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-03 be received for information;

And further to award the dust suppressant tender for a 3-year term including 2019, 2020 & 2021 to Pollard Highway Products at a unit price of \$0.0825; \$0.084 and \$0.087 per litre plus HST respectively for the supply, delivery and application of 20% liquid brine solution (salt brine).

.Carried

ii. PW-19-04 – Monthly Report

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-04 be received as information.

.Carried

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Read

That Deadstock removal transportation companies be exempt from Half Load legislation when servicing properties on Township Roads.

.Carried

iii. PW-19-05 – Bridge 20 Tender Results

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-05 be received as information;

And further that Council accept the low bid submitted by CoCo Group of Companies and award contract NO. 2019-0020 for the replacement of Bridge 20 on Township Road 12 for a total of \$2,329,000.00 plus HST to CoCo Group of Companies.

.Carried

b. Jim Harmer – Drainage Superintendent

i. DS-19-04 – Monthly Report

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-19-04 be received as information.

.Carried

c. John Scherer – Chief Building Official

- i. CBO-19-02 – Shared Summer Student Request - Building

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-19-02 be received; and,

That Council authorize the CBO to proceed with engaging a Building Services Summer Student as set out in the report.

.Carried

d. Trevor Baer – Acting Manager of Community Services

- i. CS-19-02 – Monthly Report

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CS-19-02 be received as information.

.Carried

e. Denise Krug – Director of Finance

- i. TR-19-03 – Council Grant & Subsidy Requests

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-19-03 be received as information; and,

That Council direct staff to allocate the following Grant & Subsidy Funds for the 2019 fiscal year:

Organization Name	Purpose of Funding Request	Value of Grant
Drumbo & District Heritage Society	Antique Road Show	\$1,000.00
Drumbo Agriculture Society	Assistance with Entertainment at Drumbo Fair	\$1,000.00
Drumbo Lions Club	Harvest Carnival – fee waiving request	\$1,000.00
Plattsville & District Heritage Society	Road signs identifying long lost settlements	\$1,000.00
Plattsville & District Lions	Waiving of rental fees for hall	\$1,000.00
Plattsville Evangelical Missionary Church	Summer Day Camp	\$1,000.00
Princeton & District Museum/Library Association	Display Boards, Postcards	\$1,000.00

.Carried

f. Sarah Matheson – Deputy Clerk

- i. DC-19-04 – Pregnancy and Parental Leave for Members of Council Policy

RESOLUTION #13

Moved by – Councillor Banbury
 Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-04 be received as information; and,
 That Council approve the Pregnancy and Parental Leave for Members of Council Policy.

.Carried

g. Rodger Mordue, Chief Administrative Officer / Clerk

- i. CAO-19-01 – Closed Meeting Investigator & Integrity Commissioner

RESOLUTION #14

Moved by – Councillor Banbury
 Seconded by – Councillor Demarest

Be it hereby resolved that Report CAO-19-01 be received as information; and,

That the Township enter into an agreement with Gregory F. Stewart to provide Closed Meeting Investigation and Integrity Commissioner services.

.Carried

10. Reports from Council Members

Councillor Read reminded all of the Drumbo Lions Event March 2nd 2019 at 6:30 p.m. to 11:00 p.m. at the Drumbo Agricultural Hall. The Event is a fundraiser for the Splash Pad at the Drumbo Park and involves many lottery games.

Councillor Balzer extended his compliments to the Public Works Department regarding the quality of winter maintenance on Township Roads.

Mayor Peterson reported of the annual ROMA Conference in Toronto, at which the Regional Governance Review was a major topic. He also reported of the meeting he attending with the consultants assigned to the Review. He was given an allotted amount of time to answer three specific questions and speak on behalf of the residents of Blandford-Blenheim.

11. Unfinished Business

None.

12. Motions and Notices of Motion

None.

13. New Business

None.

14. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION #15

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 5:00 p.m. to discuss;

- Personal matters about an identifiable individual, including municipal or local board employees:

i. Staffing

.Carried

RESOLUTION #16

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:05 p.m.

.Carried

15. By-laws

RESOLUTION #17

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that a first and second reading be given to the following By-laws:

- By-law 2120-2019, Being a By-law to Appoint an Alternate Member to the Council of the County of Oxford during an absence of the Mayor; and,
- By-law 2121-2019, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #18

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

- By-law 2120-2019, Being a By-law to Appoint an Alternate Member to the Council of the County of Oxford during an absence of the Mayor; and,
- By-law 2121-2019, Being a By-law to confirm the proceedings of Council.

.Carried

16. Other Business

None.

17. Adjournment and Next Meeting

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:10 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on
Wednesday, February 20th, 2019 at 4:00 p.m. in Council Chambers.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim

Speed & Road Safety Concerns

Drumbo, Bright

Presentation to Township of Blandford-Blenheim Council

February 20, 2019

Frank Gross, Oxford County
Manager of Transportation & Waste Management Services



Growing stronger together

County-wide Traffic Calming Approach

- **Regular/ongoing speed monitoring in settlement areas**
- **Information sharing and collaboration with Police, municipal partners and community**
- **Adopt posted speeds which are consistent with driving environment**
- **Need and prioritization of traffic calming measures**
- **Consideration of traffic calming measures as part of road design for planned road rehabilitation and land development**
- **Speed monitoring to evaluate effectiveness of traffic calming measures**

Driving Environment

- **Driver's choice of speed can be influenced by several factors :**
 - ▶ Peripheral vision and proximity of peripheral stimuli (built-up areas vs open space)
 - ▶ Driver cues – lane width, shoulder width, sightlines
 - ▶ Road design – horizontal/vertical curves, road cross section (urban vs rural), road surface
 - ▶ Driver workload – signage, cyclists, pedestrians, parked cars, intersections, driveways
- **Driver's perception of risk influences operating speed**
- **Driver's choice of speed is influenced by the visual scene in front of them and road characteristics**

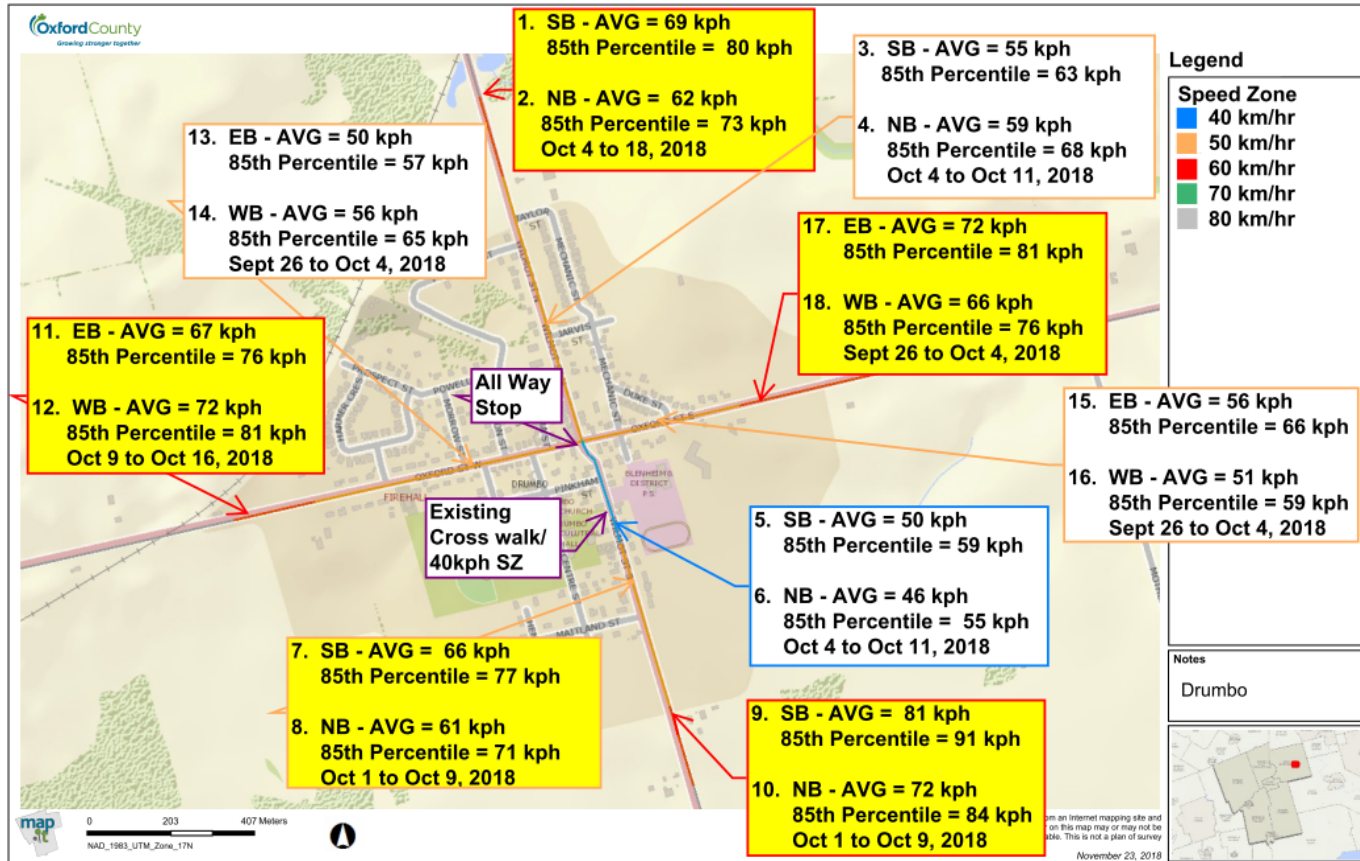
Speed & Road Safety Concerns

- **County Council received correspondence from Blandford Blenheim Council on August 8, 2018 regarding speeding concerns in Drumbo**
- **County staff received a resolution from Blandford Blenheim Council regarding speeding concerns in Bright – May 2018**

Work Plan

- **Meetings with TBB and OPP**
- **Collection of speed data**
- **Review of historical collision data**
- **Review of driving environment**
- **Data evaluation and proposed recommendations**
- **Review results / recommendations with OPP and TBB Public Works Staff**

Speed Data - Drumbo



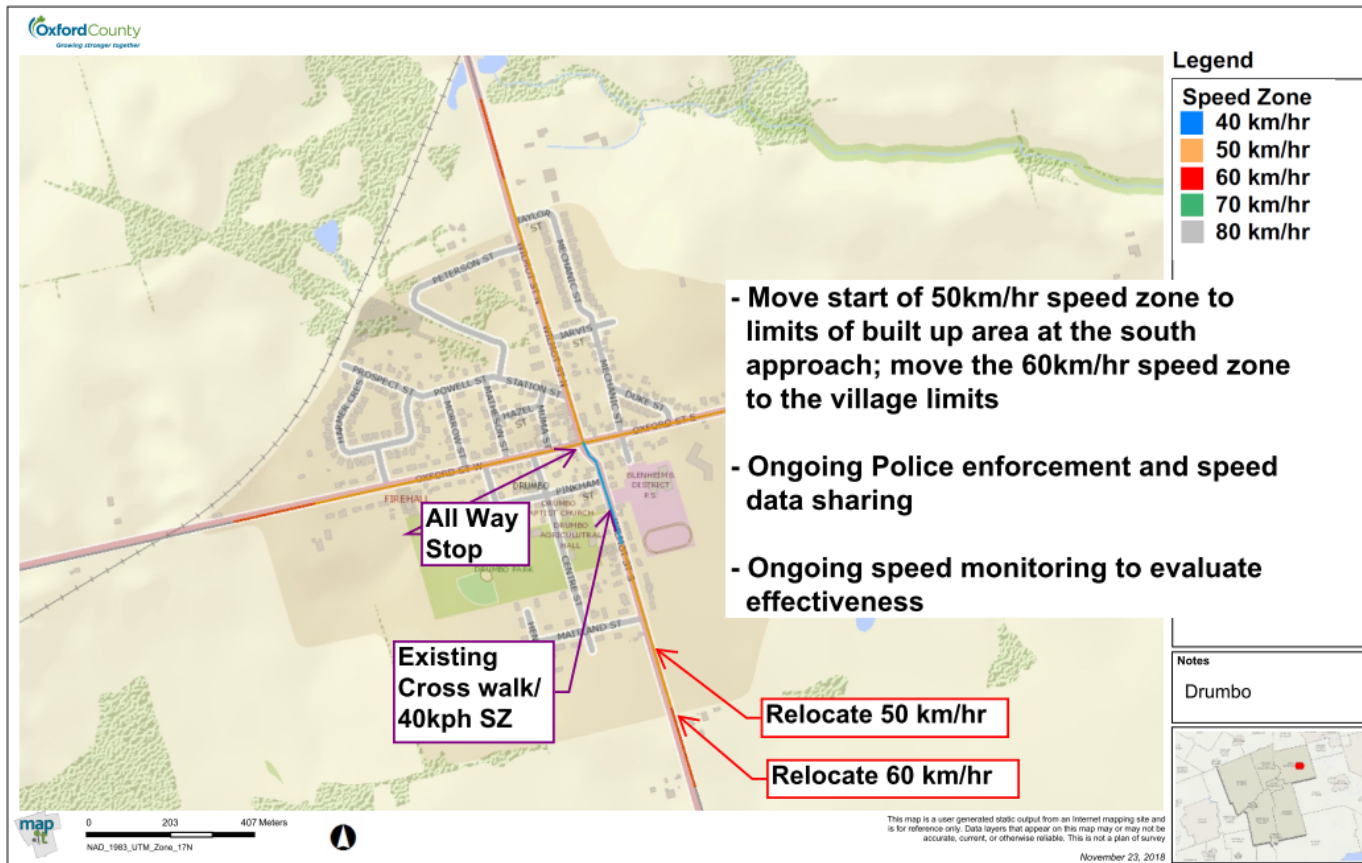
Collision Data - Drumbo

- **Historical collision data from 2013 to June 2018:**
 - ▶ 10 collisions involved parked cars/cars reversing
 - ▶ 1 collision occurred within a stop-controlled intersection
 - ▶ 1 turning movement
 - ▶ 1 involved a pulled down hydro wire

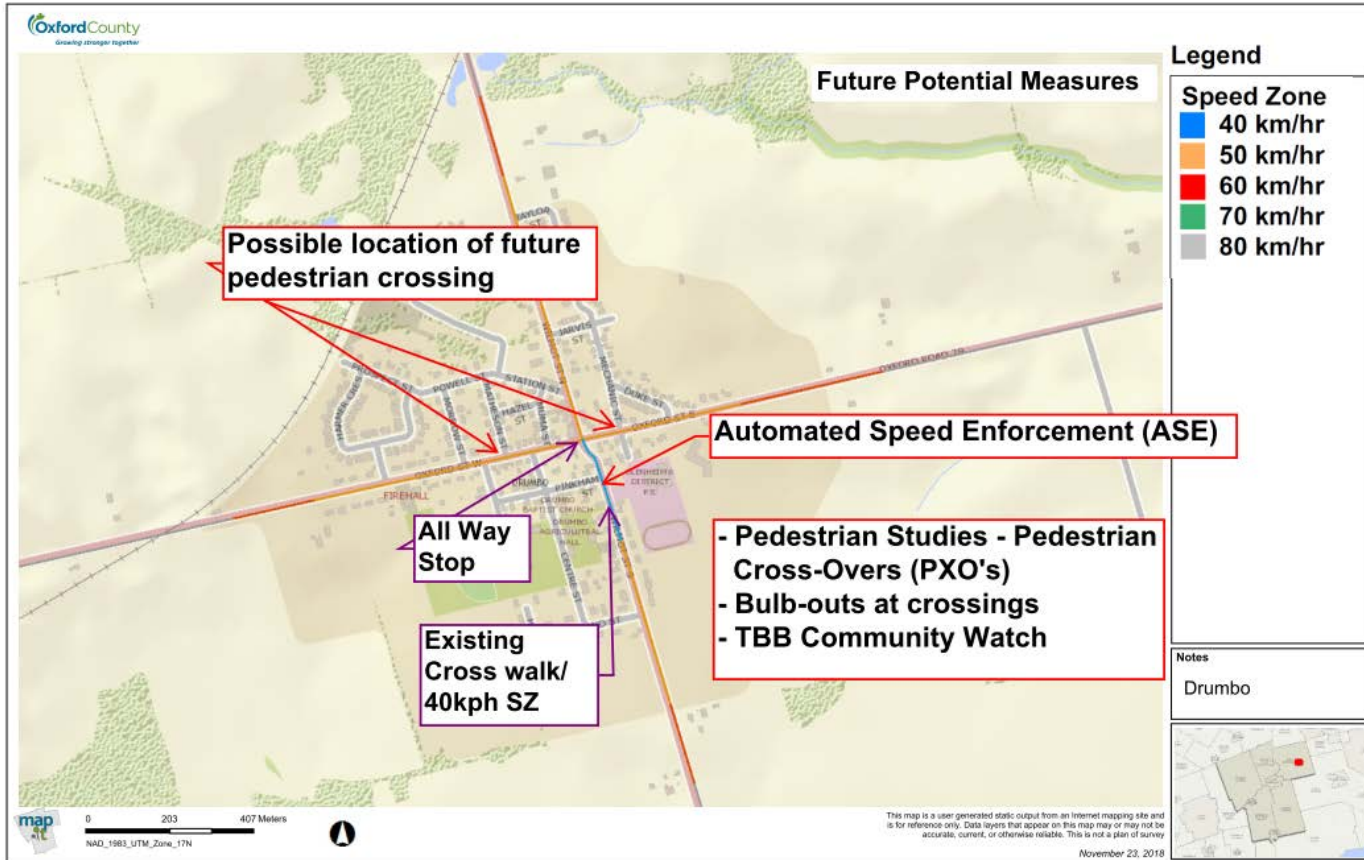
Speed and Road Safety Review Findings

- **Speeds marginally excessive entering/exiting the village**
- **Speeds within the village not excessive**
- **Posted speed (50 km/hr) beyond the built-up areas is ineffective**
- **No apparent trends in speed related collisions**

Recommendations - Immediate



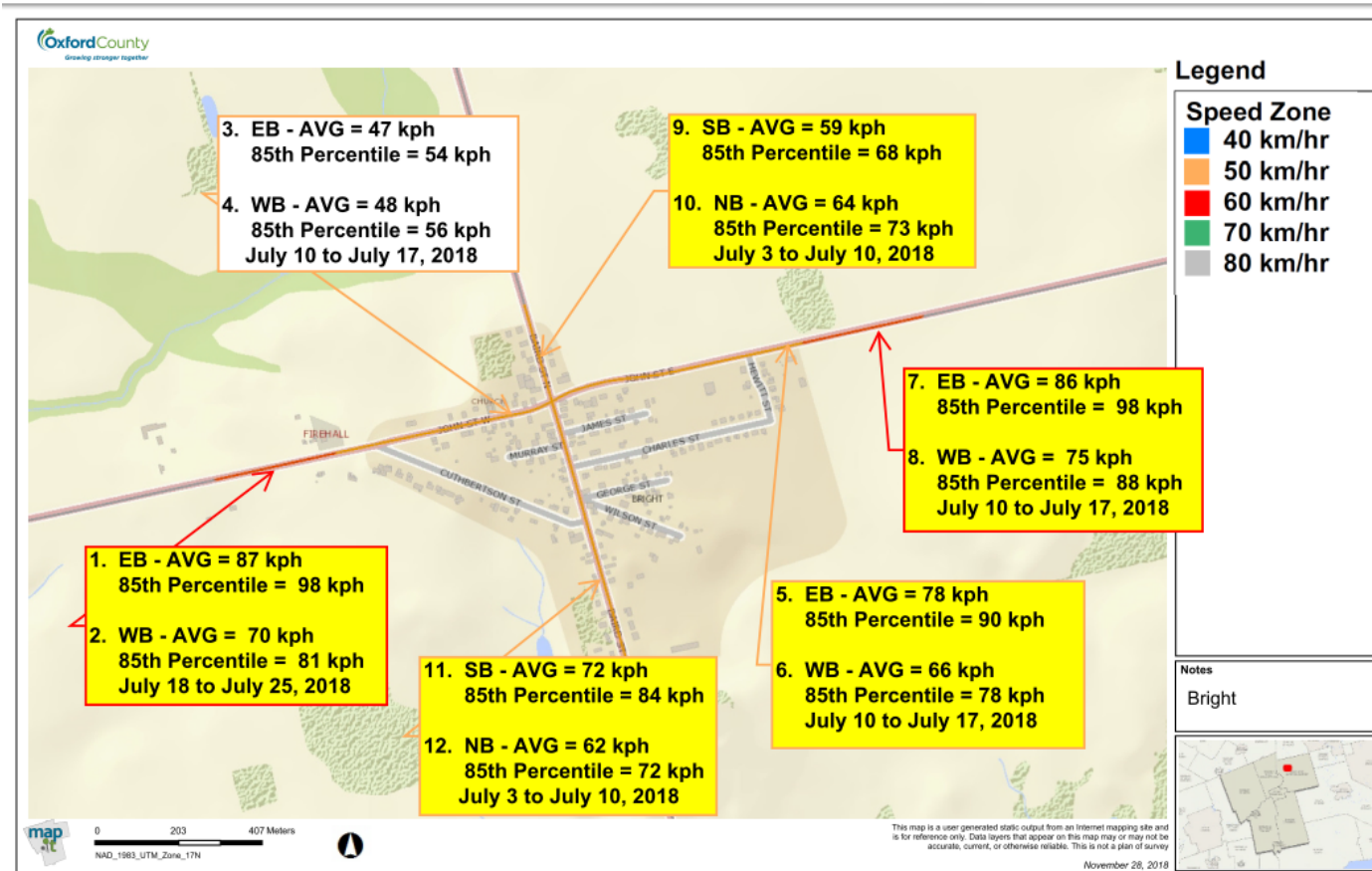
Future Considerations



Work Plan – Bright

- **Collection of speed data**
- **Review of historical collision data**
- **Review of driving environment**
- **Data evaluation and proposed recommendations**
- **Review results / recommendations with OPP and TBB Public Works Staff**

Speed Data - Bright



Collision Data

- **Historical Collision Data (2013 to June 2018):**
 - 0 collisions within the village limits

Speed and Road Safety Review Findings

- **Excessive speeds at east/west approaches entering the village**
- **Speeds marginally excessive at north/south approaches**
- **Reduced speed zones beyond the built-up areas are ineffective**

Recommendations - Immediate

- **Modify speed zones on Oxford Rd 8 (John St) to match limits of built up areas**
- **Install additional 50kph speed signs on Oxford Rd 22 (Baird St S)**
- **Ongoing speed monitoring**
- **Reassess need for electronic speed feedback signs on Oxford Rd 22 (Baird St S)**
- **Ongoing Police enforcement and speed data sharing**

Future Considerations

- **Extension of urban road x-section planned for 2020**
 - ▶ Oxford Rd 22 (Baird St S)
 - ▶ Oxford Rd 8 (John St W)
- **Potential candidate location for Automated Speed Enforcement**
- **TBB Community Watch Program**



Drumbo Firefighters Association



January 31, 2019

Re: Firefighters Co-ed Slo-Pitch Tournament

Dear Mayor Mark Peterson and Blandford-Blenheim Township Council Members,

The Drumbo Firefighters Association continues to work toward fundraising for the benefit our Fire Station and our community as a whole.

Again this year, we would like to organize a co-ed slo-pitch tournament to be held on June 15, 2019 at the Drumbo Park, in partnership with the Township’s Community Day. Along with the slo-pitch tournament, this event would include food sales through the concession booth and a licensed beer garden within a tent and temporarily fenced in area.

We respectfully request Council’s permission to hold this event of “municipal significance” at the Drumbo Park on the dates mentioned above. We would also request to schedule the baseball fields for these dates.

Once provided with written consent from Council, we will be applying for a liquor licence for the beer garden and obtaining adequate liability insurance for the event.

If any further information is needed, please contact Dave Roth at 226-749-3965 or Michelle Van Wyk at 519-532-4024.

Thank you for your consideration in this request.

Sincerely,

The Drumbo Firefighters Association

Thank you for your support!

Visit: www.drumbofire.ca

Drumbo Lions Club



January 30, 2019

Re: Harvest Carnival

Dear Mayor Peterson and Blandford-Blenheim Township Council Members,

The Drumbo Lions Club continues their efforts of raising funds for projects that help support the engagement, enhancement and growth of our community.

The Harvest Carnival is an event that the Drumbo Lions Club has been holding for the last 62 years and we would like to continue that tradition again this year. The Harvest Carnival is held at the Drumbo Park on the third weekend in August which falls on August 16th, 17th and 18th, 2019. The Drumbo Lions Club would like to operate a licensed beer garden (will consist of a tent and temporary fencing) for the duration of the weekend and would also like to organize a "hoedown" in the pavilion on August 17, 2019. Along with alcohol sales during the "hoedown", the Drumbo Lions Club would also like to have food for sale.

We respectfully request Council's permission to hold this event of "municipal significance" at the Drumbo Park on the dates mentioned above. We would also request to schedule the pavilion for these dates.

Please find a sketch of the areas proposed to use for the event attached.

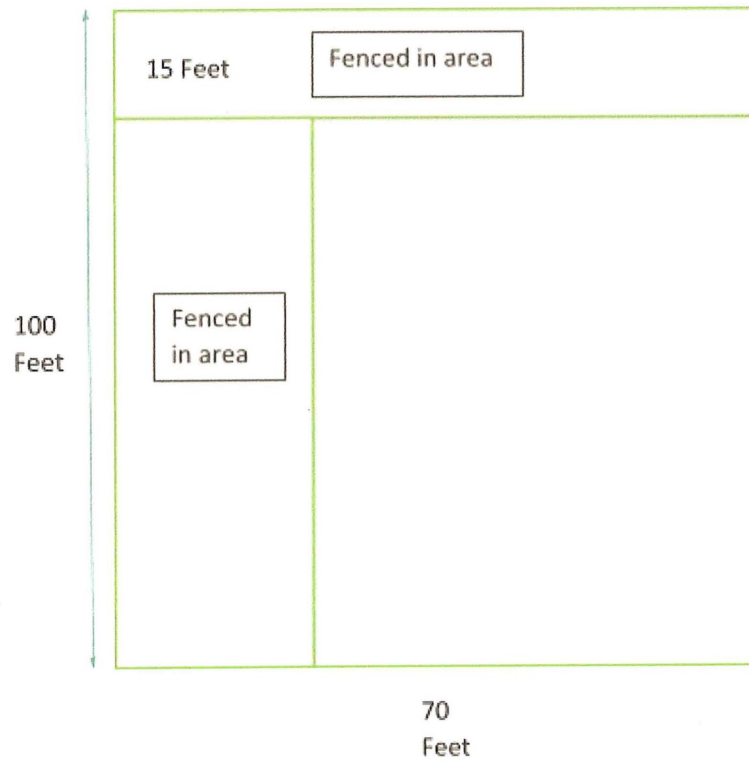
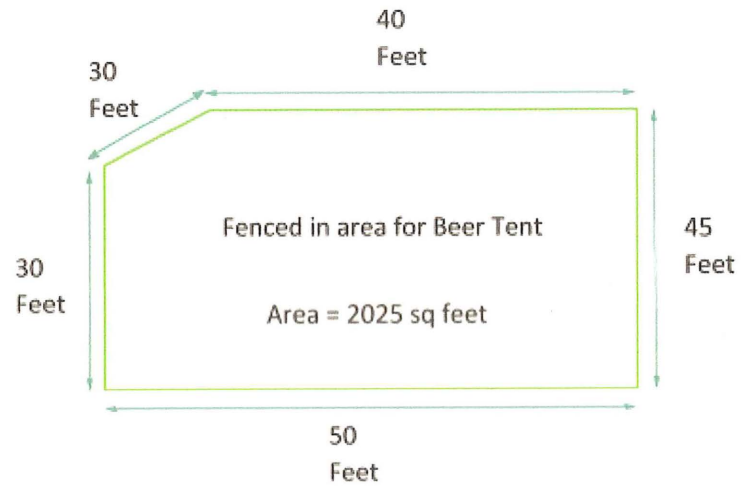
Once provided with written consent from Council, we will be applying for a liquor licence for the beer garden and a food permit for the "hoedown".

If any further information is needed, please contact Kristin Darling at 519-533-7719.

Thank you for your consideration in this request.

Yours sincerely,

The Drumbo Lions Club





TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	February 12 th , 2019
Subject:	January Monthly Report	Council Meeting Date:	February 20 th ,2019
Report #:	FC-19-02		

Recommendation:

That Report FC-19-02 is received as information

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of January 2019

Analysis/Discussion:

Fire:

- (13) burn permits were issued in January
- January 2019 monthly fire calls (attach)

Meetings, Courses and Training Attended:

- Jan 9th attended staff meeting
- Jan 9th staff attended RFSOC recruit orientation evening at Brownsville Fire Station. All RFSOC recruits and their Fire Chiefs attended this evening in order to fully understand the commitment that is required from each recruit during this (8) weekend training course. Firefighter Health and Safety is number one for each session, arriving on time and ensuring that each recruit have their required homework completed.
- Jan 10th attended RFSOC meeting in Norwich to discuss 2019 Training initiatives and also the new Training Officer partnership

By-Law Enforcement – January 2019

- 18-24 Dirt dumping
- 19-01 Noise complaint about barking dog
- 19-02 Noise complaint about new CPR yard
- 19-03 Parking complaint during snow plowing
Staff decided to have our By-Law contractors blitz the Streets in Plattsville on (2) occasions to enforce our no parking bylaw
- Staff met with our Township Solicitor to discuss charges pertaing to a By-Law issue in the Township
- Meet with a group from Toronto who have completed an application for a Special Event Permit to host a weekend celebration on a property outside Plattsville in August 2019

Emergency Plan Coordinator: Nothing to report

CEMC Activities:

- Our annual Municipal Compliance Report has been submitted to the OFMEM
- We are currently updating our Emergency Plan for 2019 based on our new By-Law 2113-2019 that Council adopted on January 9th ,2019
- Plans are under way to host our annual Municipal Emergency Control Group training session which will take place in April 2019

Respectfully submitted by:

Rick Richardson
Director of Protective Services

January 2019 Fire Calls**Bright**

1	11-Jan	Charles St	CO Alarm
2	19-Jan	Baird St S	Medical Call
3	26-Jan	Baird St S	Medical Call
4	27-Jan	Baird St S	Medical Call

Drumbo

1	02-Jan	Hwy 401 Km 252	MVC
2	02-Jan	Hwy 401 Km 252	MVC
3	06-Jan	Oxford Rd 29	Medical Call
4	07-Jan	Hwy 401 Km 248	MVC
5	07-Jan	Hwy 401 Km 254	MVC
6	07-Jan	Hwy 401 Km 246	MVC
7	07-Jan	Hwy 401 KM 249	MVC
8	07-Jan	Hwy 401 Km 259	MVC
9	09-Jan	Hwy 401 Km 262	MVC
10	16-Jan	Hwy 401 Km 246	Vehicle Fire
11	22-Jan	Hwy 401 Km 258	Vehicle Fire
12	23-Jan	Hwy 401 Km 257	MVC
13	28-Jan	Hwy 401 Km 260	Vehicle Fire

Plattsville

1	07-Jan	Hwy 401 Km 260	MVC Assist
2	16-Jan	Hwy 401 Km 246	MVC Assist
3	16-Jan	Mill St	Gas Leak
4	22-Jan	Hwy 401 Km 250	Vehicle Fire Assist
5	26-Jan	Baird St S	Medical Assist

Princeton

1	05-Jan	Highway 2	MVC
2	07-Jan	Hwy 401 Km 254	MVC Assist
3	07-Jan	Hwy 401 Km 249	MVC Assist
4	25-Jan	Highway 2	Medical Call
5	28-Jan	West Quarter Townline	Odor Investigation
6	30-Jan	Canning Rd	Medical Call

EZT

1	18-Jan	Oxford Rd 29	Medical Call
2	27-Jan	Oxford Rd 29	CO Alarm



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	February 15, 2019
Subject:	Petition for Drainage Appointment of Engineer	Council Meeting Date:	February 20, 2019
Report #:	DS-19- 04		

Recommendation:

That Report DS-19-04 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any comments to the petition for drainage work at the South Pt of Lot 14 Concession 2 from Frances and Maureen Cowan.

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act

Background:

Have received a signed petition for drainage in the area of South Pt of Lot 14 Concession 2 707001 Township Road 2 from Frances and Maureen Cowan for a new drain crossing on the Buck Wilson Drain to gain access to farm land at the North West corner of their property

The GRCA have been notified of council intention to proceed with the petition that was accepted at the January 16 2019 council meeting.

Also Council has not received any request for cost benefit statements or environmental appraisal as per Section 6 and 7 of the Drainage Act

Analysis/Discussion:

Therefore in accordance with Section 8 of the Drainage Act Council may appoint an Engineer to prepare a report in accordance with Section 4 of the Act

Financial Considerations:

The cost of all municipal drain are assessed to effected landowner in the area of the drainage works.

Attachments:

Area to be effected by petition

Respectfully submitted by:

Jim Harmer



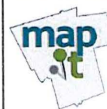
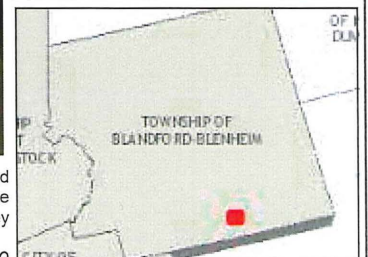
BUCK WILSON DRAIN Cowan Culvert Petition



Legend

- Parcel Lines
- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

Notes



0 0 0 Kilometers
 NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

January 15, 2019



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	John Scherer, CBO/ Manager of Building Services
Reviewed By:	Rodger Mordue, CAO/Clerk	Date:	February 6, 2019
Subject:	Monthly Report to Council	Council Meeting Date:	February 20, 2019
Report #:	CBO-19-04		

Recommendation:

That Report CBO – 19- 04 be received as information.

Background:

To provide Council with an update, regarding the monthly Building activities for the period ending January 31, 2019.

Building Updates:

1. Various other day to day responsibilities regarding Building Services, Property Standards & Zoning.
2. Working with County of Oxford Staff to aid in the development of AMANDA.

Legislative Updates:

None

Property Standards/By-Law Updates:

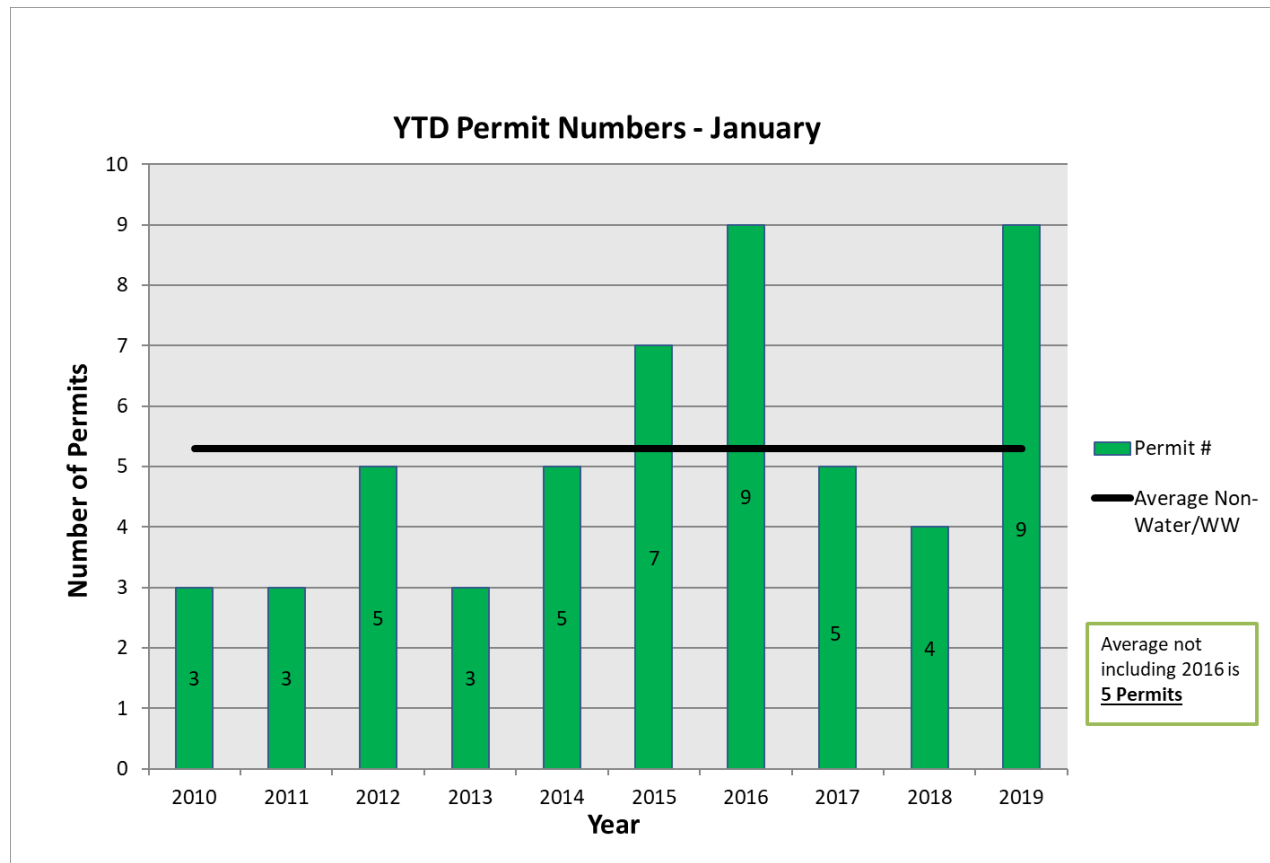
1. Property Standards/Bylaw written complaints received:

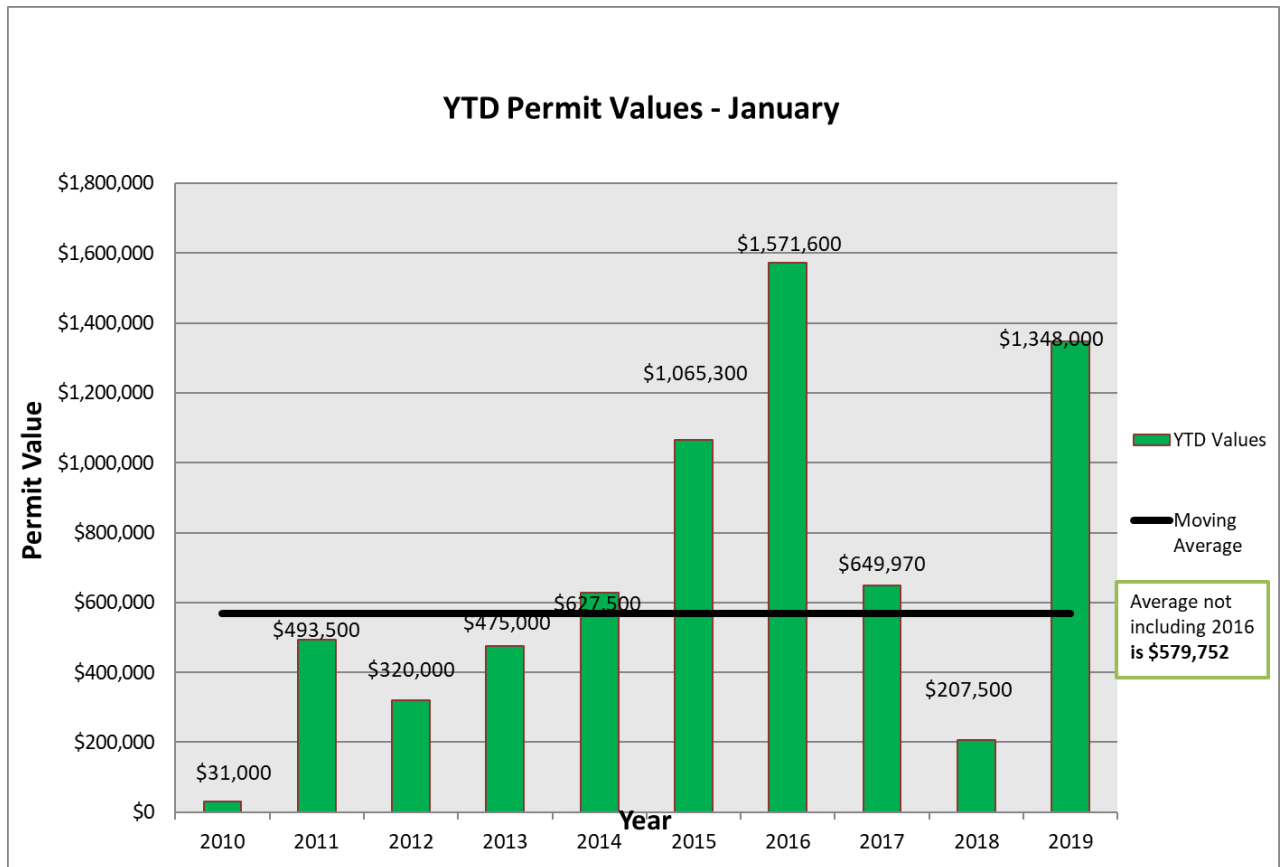
Currently 6 Complaints Unresolved	Complaints Received	Complaints Closed/Resolved	Unresolved Complaints Historic
January 2019	6		
Year to Date – January 31, 2019	6	3	
Historic Complaints - Unresolved			2

Monthly Permit Activity


	No. of Permits	Construction Value	Permit Fees
January 2019	9	\$1,348,000.00	\$19,505.00
Year to Date - January 31, 2019	9	\$1,348,000.00	\$19,505.00

Building Description	Permit Value	Permit Fee
Septic System	\$ 12,000.00	\$ 550.00
SDD	\$ 275,000.00	\$ 5,562.50
SDD	\$ 400,000.00	\$ 4,033.75
SDD	\$ 400,000.00	\$ 4,033.75
Basement Finish	\$ 30,000.00	\$ 500.00
Basement Finish	\$ 30,000.00	\$ 500.00
SDD Addition	\$ 50,000.00	\$ 475.00
Demo - Storage Building	\$ 1,000.00	\$ -
Storage Building	\$ 150,000.00	\$ 3,850.00
	\$1,348,000.00	\$19,505.00





Respectfully submitted by:



John Scherer
Manager Building Services/CBO



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	John Scherer, CBO/ Manager of Building Services
Reviewed By:	Rodger Mordue, CAO/Clerk	Date:	February 11, 2019
Subject:	Year End Report to Council	Council Meeting Date:	February 20, 2019
Report #:	CBO-19-05		

Recommendation:

That Report CBO–19-05 be received as information.

Background:

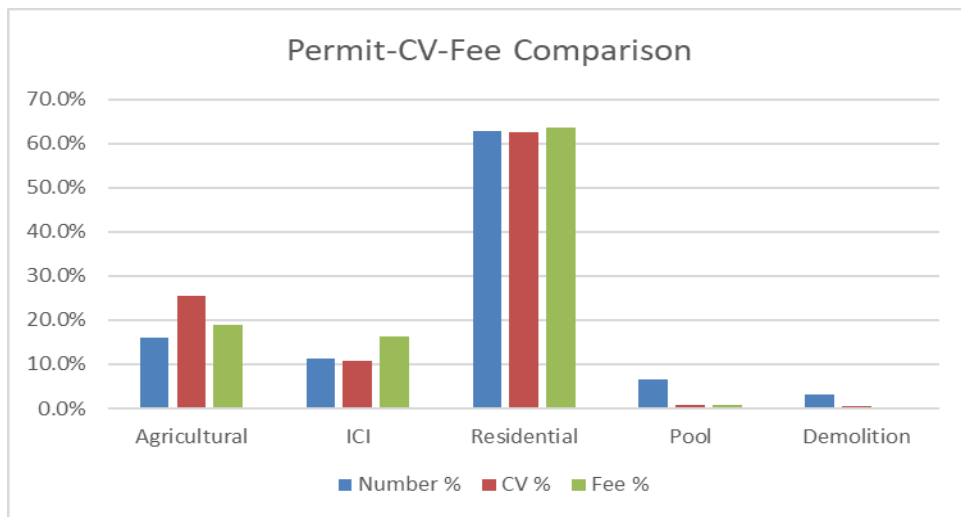
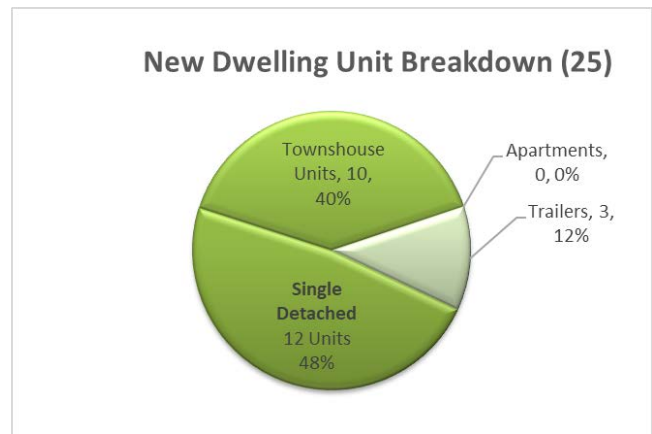
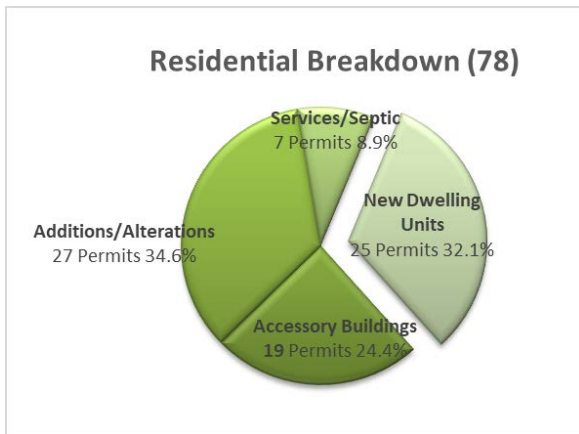
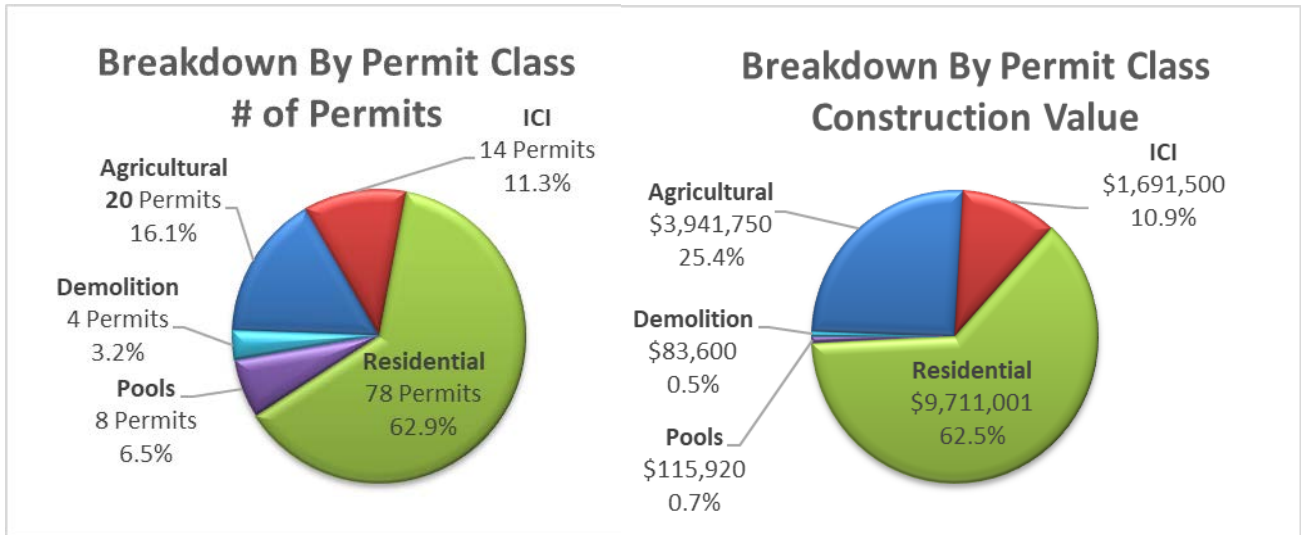
To provide Council with an update, regarding the Year End Report on Building activities for the period ending December 31, 2018.

This report is a requirement of the Ontario Building Code Act section 7.(4) and must be completed yearly.

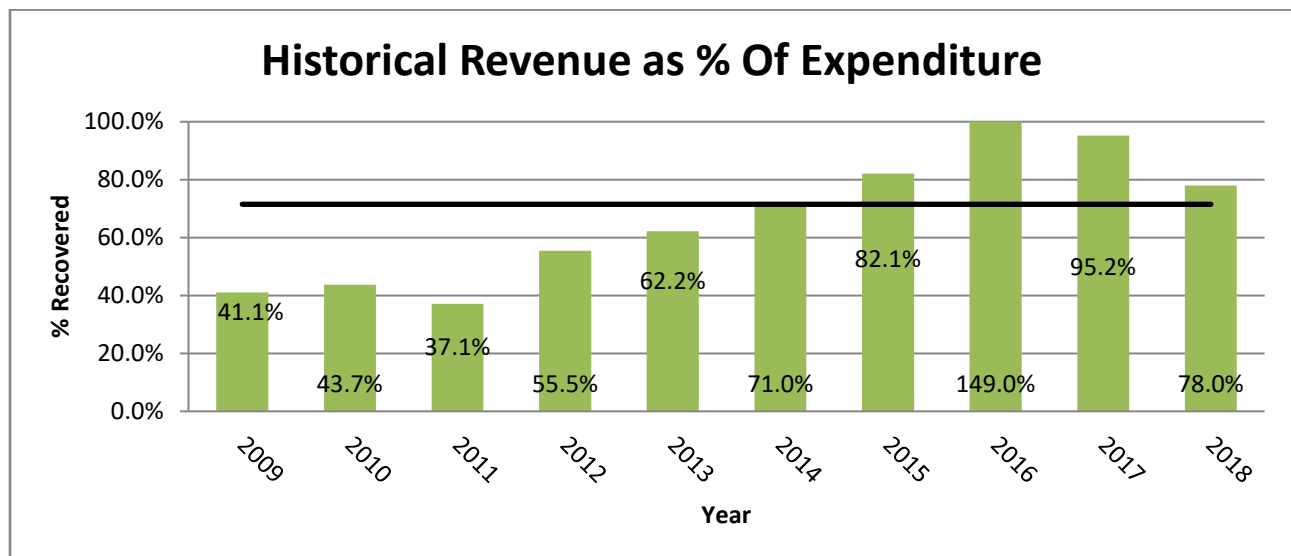
Information:

Section 7(4) of the Ontario Building Code Act requires that an annual report be prepared and presented to Council on building permit fees collected and the cost to run the department.

The total fees collected by the building department in **2018** was **\$153,089.00**. The total number of permits issued was 124, with an estimated construction value of **\$15,543,771.00**.



2018		
REVENUE		
*Building Permits Issued		\$ 152,039.00
ZCA/MVA/SPC		\$ 11,800.00
Sewer & Water Permits		\$ 1,050.00
Reserve Transfer		\$ 11,000.00
Building & Zoning Statements		\$ 2,700.00
TOTAL REVENUE		\$178,589.00
EXPENSES		
Wages & Benefits		\$ 162,852.00
Supplies/Advertising/Misc		\$ 7,070.00
Professional Development		\$ 4,133.00
County Planning Fees		\$ 1,410.00
Office Space Rental		\$ 12,000.00
Professional Insurance		\$ 16,259.00
Vehicle & Capital		\$ 9,831.00
Milage		\$ 690.00
Communication		\$ 601.00
Legal, Contracted Service, Student		\$ 12,947.14
TOTAL EXPENSES		\$227,793.14
Net Revenue		-\$ 49,204.14
Revenue as % of Expenses		78%
*may include fees from permits issued/paid in 2017/2019 but not fully issued/paid in fiscal 2018		



As outlined in this report, the Township has recovered approximately **78.0%** of the expenses to operate the building department in 2018. As required by Section 7.(2) of the Ontario Building Code, the building department's fees have not exceeded the anticipated reasonable cost of administration and enforcement of the Ontario Building Code Act.

Note that the existing reserve fund can only be used to enforce the provisions of the Building Code Act.

Recommendations:

1. That Council accept the Building Department Annual Report for 2018, as required to be prepared under Section 7(4) of the Ontario Building Code, as information.

Respectfully submitted by:



John Scherer
Manager Building Services/CBO



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Borton Director of Public Works
Reviewed By:	Rodger Mordue	Date:	February 14, 2019
Subject:	Tandem Truck/Snow Equipment Tender Results	Council Meeting Date:	February 20, 2019
Report #:	PW-19-06		

Recommendation:

That Report PW-19-06 be received as information;

And further that Council accept the tender submitted by Metro Freightliner, Brantford, ON for the supply of a new 2020 Freightliner 114 SD chassis including Viking-Cives dump/sander and related snow plow equipment as specified for a total amount of \$297,303.00 including HST.

Background:

Tenders were sent to six area truck chassis dealers for a new tandem truck chassis including snowplow, wing and combination dump/sander body. Three bids were received, all of whom meet specifications. This truck replaces the 2009 Sterling Tandem axle truck and snow equipment which will be disposed of once we take delivery of the new truck.

Analysis/Discussion:

Metro Freightliner of Brantford, ON is not the low bid for a new 2020 Freightliner 114 SD chassis with Viking-Cives combination dump/sander body, snow plow and wing for a total of \$297,303.00 including HST. Delivery of the chassis is expected in June/July and then Viking-Cives will install the plow/wing and dump/sander body. Delivery of the completed unit is expected to be December 2019.

Carrier Centers of Woodstock, ON is the low bid for a new 2020 International HV513 chassis with Viking-Cives combination dump/sander body, snow plow and wing for a total of \$295,947.00 including HST. Delivery of the chassis is expected in October and then Viking-Cives will install the plow/wing and dump/sander body. Delivery of the completed unit is expected to be April 2020.

Staff’s recommendation to council is to go with Metro Freightliner. It is the shorter lead time to receive the completed unit. Unit 1-08 2009 Sterling, is the unit being replaced. The safety on this unit expires the end of November 2019, staff will be able to make due without this unit for a short period of time. The cost to safety the vehicle and maintain it until April of 2020 would cost more than the difference in the price of the International. The net difference between the Freightliner and the International is \$1221.12.

Financial Considerations:

Budget amount is \$300,000.00

<u>Results:</u>	<u>Subtotal</u>	<u>Including HST</u>	<u>Net Cost</u>
Metro Freightliner	\$263,100.00	\$297,303.00	\$267,730.56
Carrier Centers	\$261,900.00	\$295,947.00	\$266,509.44
Team Truck	\$264,355.00	\$298,721.15	\$269,007.64

Respectfully submitted by:

Jim Borton
 Director of Public Works

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2122-2019

A By-Law to amend Zoning By-Law Number 1360-2002, as amended.

WHEREAS the Municipal Council of the Corporation of the Township of Blandford-Blenheim deems it advisable to amend By-Law Number 1360-2002, as amended.

THEREFORE, the Municipal Council of the Corporation of the Township of Blandford-Blenheim, enacts as follows:

- 1. That Schedule "A" to By-Law Number 07-2003-Z, as amended, is hereby amended by changing to "AB-7" the zone symbol of the lands so designated "AB-7" on Schedule "A" attached hereto.
- 2. That Section 8.4 to By-law Number 07-2003-Z, as amended, is hereby further amended by adding the following subsection at the end thereof:

"8.4.7 **LOCATION: Part Lot 22, Concession 11 (Blenheim), AB-7 (Key Map 14)**

8.4.7.1 Notwithstanding any provisions of this Zoning By-Law to the contrary, no *person* shall within any AB-7 Zone *use any lot, or erect, alter or use any building or structure* for any purpose except for the following:

all *uses* permitted in Section 8.1 of this *Zoning By-Law*;

8.4.7.2 Notwithstanding any provisions of this Zoning By-Law to the contrary, no *person* shall within any AB-7 Zone *use any lot, or erect, alter or use any building or structure* for any purpose except in accordance with the following provisions:

8.4.7.2.1 SPECIAL PROVISION FOR AN EXISTING STORAGE BUILDING

Notwithstanding any other provision of this Zoning By-law to the contrary, the storage building *existing* as of February 20, 2019, shall be located no closer than 4.2 m (14 ft) from the *rear lot* line.

8.4.6.3 That all the provisions of the AB Zone in Section 8.2 of this Zoning By-Law, as amended, shall apply, and further, that all other provisions of this Zoning By-Law, as amended, that are consistent with the provisions herein shall continue to apply *mutatis mutandis*."

READ a first and second time this 20th day of February, 2019.

READ a third time and finally passed this 20th day of February, 2019.

Mark Peterson - Mayor

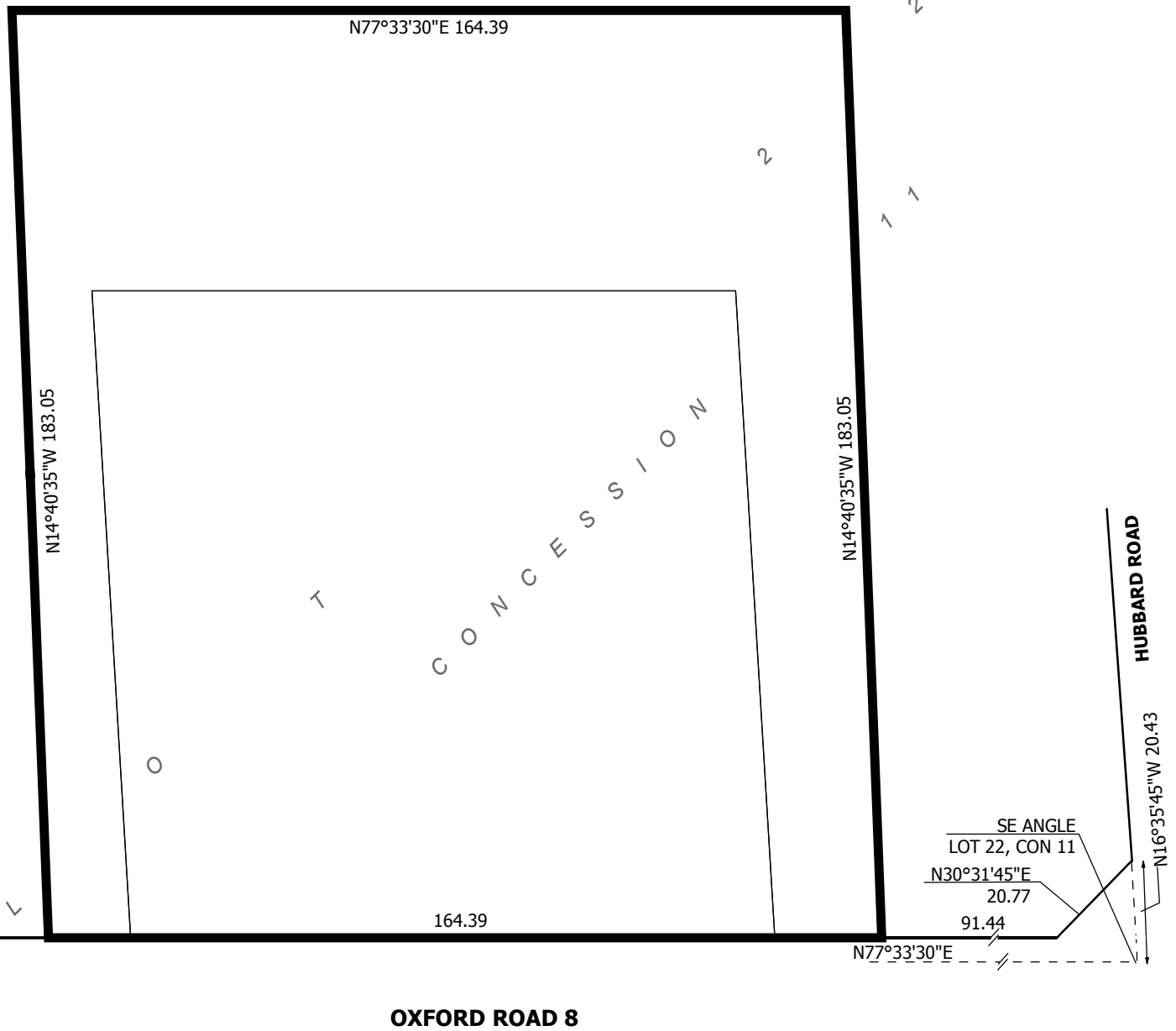
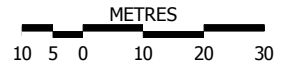
(SEAL)

Rodger Mordue – CAO/Clerk

SCHEDULE "A"

TO BY-LAW No. 2122-2019

PT OF LOT 22, CONCESSION 11 (BLENHEIM)
TOWNSHIP OF BLANDFORD-BLENHEIM



OXFORD ROAD 8



AREA OF ZONE CHANGE TO AB-7

NOTE: ALL DIMENSIONS IN METRES

THIS IS SCHEDULE "A"

TO BY-LAW No. 2122-2019, PASSED

THE 20th DAY OF February, 2019

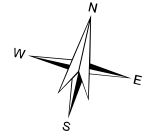


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MAYOR

CAO/CLERK

KEY MAP



 LANDS TO WHICH BYLAW 2122-2019 APPLIES

ZN 1-18-06

TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER 2122-2019

EXPLANATORY NOTE

The purpose of By-Law Number 2122-2019 is to rezone the lots to be severed and enlarged by Consent Application B18-23-1, from 'General Agricultural Zone (A2)' and 'Agri-Business Zone (AB)' to 'Special Agri-Business Zone (AB-7)' to ensure the zoning of the lands is consistent with the lands to be enlarged, to which the parcel will be added. A special provision is required to permit a reduced rear yard depth of 4.2 m (14 ft) to recognize the location of the existing grain storage building on the lot to be severed.

The subject lands are described as Part Lot 22, Concession 11 (Blenheim), Part 1, 41R-2528, in the Township of Blandford-Blenheim. The lands are located on the northwest corner of Oxford Road 8 and Hubbard Road, and are municipally known as 836459 Hubbard Road.

The Township of Blandford-Blenheim, after conducting the public hearing necessary to consider the application, adopted the amending By-law Number 2122-2019. The public hearing was held on August 1, 2018. No comments or concerns were received from the public.

Any person wishing further information relative to Zoning By-Law Number 2122-2019 may contact the undersigned.

Mr. Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim
P.O. Box 100
DRUMBO, Ontario
N0J 1G0

Telephone: 463-5347

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER **2123-2019**

Being a by-law to adopt the estimates of all sums
required for 2019 for Township purposes.

WHEREAS Section 290 of the Municipal Act S.O. 2001, and amendments thereto, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including (a) amounts sufficient to pay all debts of the municipality falling due within the year; (b) amounts required to be raised for sinking funds or retirement funds; and (c) amounts required for any board, commission or other body;

AND WHEREAS the Council of the Corporation of the Township of Blandford-Blenheim has prepared such an estimate of all sums required during the year of 2018;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. The estimate of all sums required for Township purposes for the Corporation of the Township of Blandford-Blenheim for the year 2019 is hereby adopted.
2. The estimate of all sums required for Township purposes, including estimates for all taxation purposes, for the Corporation of the Township of Blandford-Blenheim for the year 2019, also called the 2019 Budget, is attached hereto as Schedule "A" and forms part of this By-law.
3. This By-law shall come into force and take effect upon being passed by Council.

By-law **READ** a **FIRST** and **SECOND** time this 20th day of February 2019.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 20th day of February, 2019.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

Schedule "A"

By-law Number 2123 – 2019

Local Estimates for Tax Purposes

Purpose	Amount
General Government	(930,520)
Protective Services	878,225
External Agencies / Boards	973,064
Building / Drainage Services	89,683
Public Works	3,451,984
Community Services	851,896
Total	5,314,332

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2124-2019

15. c.

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on February 20th, 2019 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 20th day of February, 2019.

By-law read a third time and finally passed this 20th day of February, 2019.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE