

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday, May 15th, 2019
Township Council Chambers
47 Wilmot Street South, Drumbo
4:00 p.m.

- 1. Welcome**
- 2. Call to Order**
- 3. Approval of the Agenda**
- 4. Disclosure of Pecuniary Interest**
- 5. Adoption of Minutes**
 - a. May 1, 2019 Minutes of Council
- 6. Business Arising from the Minutes**
- 7. Delegations / Presentations**
 - a. Paul Michaels, County of Oxford Planning Department
 - County of Oxford Growth Projections
 - b. Tony Hymers, OPP Detachment Commander
 - Providing an update
 - c. Alan Yeandle
 - Animal control By-law enforcement
 - Stubbe's precast development in Princeton
 - d. Darrell Ingrey
 - Property Standards concern
 - Township fence regulations
- 8. Correspondence**
 - a. General

- i. Ontario Public Works Association, National Public Works Week
- ii. County of Oxford Report PW 2019-18, Reducing Litter and Waste in Our Community (EDRO Registration #013-4689) and Transitioning to Blue Box Extended Producer Responsibility.

b. Specific

- i. Township of McKellar, cuts to Library funding

Recommendation:

That Council of the Township of Blandford-Blenheim supports the resolution of the Township of McKellar urging the Ontario Government to restore the funding to the Ontario Library Service North and Southern Ontario Library Service at a minimum to the previous 2018 funding level.

- ii. Region of Peel, Ontario Health System Transformation

Recommendation:

That the Council of the Township of Blandford-Blenheim support the resolution of the Region of Peel regarding recent Provincial Government announcements relating to Public Health and Paramedic Services in Ontario.

9. Staff Reports

a. Rick Richardson – Director of Public Works

- i. FC-19-06 –Monthly Report

Recommendation:

That Report FC-19-06 be received as information; and,

That the Mayor and Clerk be authorized to sign the necessary documents to enter into an agreement with MEU Consulting for the provision of By-law enforcement services.

b. John Scherer – Chief Building Official

- i. CBO-19-11 – Monthly Report to Council

Recommendation:

That Report CBO-19-11 be received as information.

c. Rodger Mordue – CAO/Clerk

- i. CAO-19-10 – Request to sell a portion of Township property

Visit our website @ www.blandfordblenheim.ca

Recommendation:

That Report CAO-19-10 be received; and,

That Council deny the request from Jon and Kristy Steen to purchase a portion of Township owned property at 39 Station Street Drumbo to add to their adjoining property at 43 Powell Street Drumbo

10. Reports from Council Members

11. Unfinished Business

12. Motions and Notices of Motion

13. New Business

14. Closed Session

15. By-laws

a. 2138-2019

Being a By-law to authorize the execution of an agreement for By-law enforcement services (MEU Consulting).

b. 2139-2019

Being a By-law to adopt the budgetary estimates, tax rates and to provide for penalty and interest in default of payment thereof for 2019.

c. 2140-2019

Being a By-law to confirm the proceedings of Council.

16. Other

17. Adjournment and Next Meeting

Wednesday, June 5, 2019 at 4:00 p.m. in Council Chambers.

MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Bell, Borton, Harmer, Krug, Mordue and Richardson.

Other: Smith, Oxford County Planner

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Balzer

Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the May 1, 2019 Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Balzer

Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the April 16, 2019 Town Hall Meeting be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Balzer

Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the April 17, 2019 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

None.

8. Public Meeting

a. Public Meeting Proposed Telecommunication Tower

RESOLUTION #4

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Township's protocol for the development of Telecommunications Towers to consider an application by Rogers Communications and that Mayor Peterson Chair the Public Meeting.

.Carried

Agent for Rogers Telecommunications Jeff McKay was in attendance and provided an explanation of the proposal. No questions were asked no comments were raised by those in attendance.

RESOLUTION #5

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

That, the Township of Blandford-Blenheim concur that the proposal by Rogers Communications Canada Inc. to erect a wireless communication installation on lands known as 936243 Blenheim Rd. and owned by Perry William Miller is fully compliant in the Township's opinion, with the requirements of the Township's locally-enacted Land-Use Policy, entitled Policy for the Development and/or

Redevelopment of Telecommunication Towers, and all obligations for the municipal and public consultation requirements have been satisfactorily met.

.Carried

b. Public Meeting Under the Planning Act

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider application for zone change ZN 1-19-02 and ZN 1-19-03 submitted by John and Hilary Libbrecht and application ZN 1-19-06 submitted by Johnathon Harmer, and Lynn Perreault and that Mayor Peterson Chair the Public meeting.

.Carried

i. Application for Zone Change, ZN 1-19-02, John Libbrecht and ZN1-19-03, John & Hilary Libbrecht

The Planner presented the report recommending that Council approve the application. No questions were asked by Council of the Planner. Paul Barron, agent for the he applicants, John and Hilary Libbrecht, was in attendance and spoke in favour of the application. No other member of the audience spoke in favour of or in opposition to the application.

ii. Application for Zone Change, ZN 1-19-06, Johnathon Hunter & Lynn Perrault

The Planner presented the report recommending that Council approve the application. No questions were asked by Council of the Planner. The applicants, were in attendance. No other member of the audience spoke in favour of or in opposition to the application.

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

That the Council of the Township of Blandford-Blenheim approve the zone change applications submitted by John & Hilary Libbrecht for lands described as

Part Lots 11 & 12 Concession 6 (Blenheim), Township of Blandford-Blenheim to be rezoned from 'Development Zone (D)', 'Limited Agricultural Zone (A1-Sp)' and 'General Agricultural Zone (A2)' to 'Special Development Zone (D-Sp)' to ensure zone boundaries are consistent with proposed new property boundaries.

.Carried

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That the Council of the Township of Blandford-Blenheim approve the application submitted by Jonathon Harmer & Lynn Perreault for lands described as Lots 8 & 9, Plan 65, in the Township of Blandford-Blenheim to rezone the subject lands from 'Institutional Zone (I)' to Special Residential Type 1 Zone (R1-15) to facilitate the conversion of an existing church to a single detached dwelling.

.Carried

9. Correspondence

a. General

None

b. Specific

- i. Oxford County Report PW 2019-07, Advancing Zero Waste – Update on Waste Recovery and Reduction Technology Request for Proposal

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That the correspondence be received.

10. Staff Reports

a. Jim Borton – Director of Public Works

- i. PW-19-15 – Monthly Report

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That Report PW-19-15 be received as information.

.Carried

- ii. PW-19-16 – Blenheim Road CN Bridge

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That Report PW-19-16 be received as information; and,

That Council accepts CN's proposal to move forward with the 35 km/h design with the cost sharing at 85% CN and 15% Township.

.Carried

b. Jim Harmer – Drainage Superintendent

- i. DS-19-08 – Monthly Report

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That Report DS- 19-07 be received as Information.

.Carried

c. Trevor Baer – Acting Manager of Community Services

- i. CS-19-03 – Monthly Report

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That Report CS-19-13 be received as information.

.Carried

d. Denise Krug – Director of Finance

- i. TR-19-07 – 2018 Development Charges Annual Report

RESOLUTION #16

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

That Report TR-19-07 be received as information; and, be posted on the Township's website for public information.

.Carried

ii. TR-19-08 – Additional 2019 Council Grant & Subsidy Request

RESOLUTION #17

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

That Report TR-19-08 be received as information; and,

That the request for funding received from the Plattsville District Minor Hockey Association be denied.

.Carried

e. Rodger Mordue – CAO/Clerk

i. CAO-19-09 – Source Water Protection Plan

RESOLUTION #18

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

That Report CAO-19-09 be received as information; and,

That Blandford-Blenheim Council endorse the proposed Bright Wellhead Protection Area and policy updates to the Grand River Source Protection Plan and Assessment Report.

.Carried

11. Reports from Council Members

Councillor Demarest spoke on mental health, and mental health services in rural communities.

Councillor Demarest spoke on the consultation with the PDP Lightning regarding the concession stand in the Drumbo Park.

Mayor Peterson spoke on his upcoming meeting at Queen's Park with Provincial ministers concerning the regional review.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None

16. By-laws

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that first and second reading be given to the following By-laws:

- By-law 2135-2019, Being a By-law to amend Zoning By-law 1360-2002, as amended (Harmer & Perrault)
- By-law 2136-2019, Being a By-law to amend Zoning By-law 1360-2002, as amended (Libbrecht)
- By-law 2137-2019, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #20

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that third and final reading be given to the following By-laws:

- By-law 2135-2019, Being a By-law to amend Zoning By-law 1360-2002, as amended (Harmer & Perrault)
- By-law 2136-2019, Being a By-law to amend Zoning By-law 1360-2002, as amended (Libbrecht)

- By-law 2137-2019, Being a By-law to confirm the proceedings of Council.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #21

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:20 p.m.;

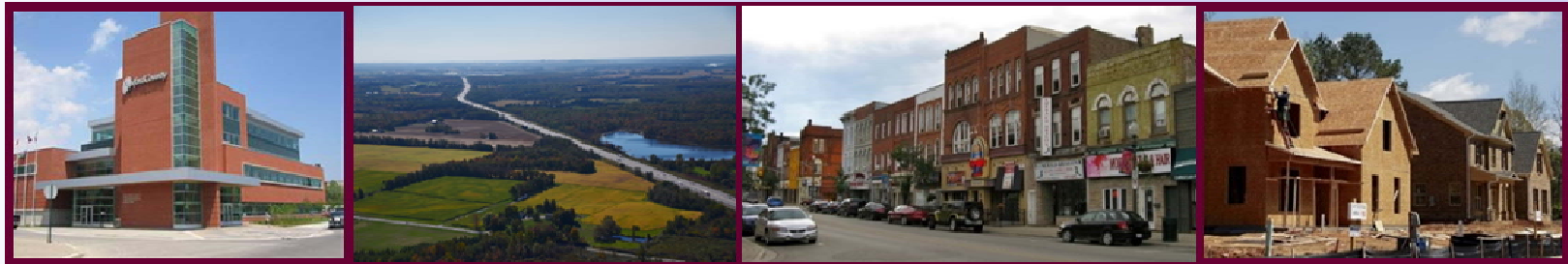
Be it hereby resolved that Council does now adjourn to meet again on
Wednesday, May 15, 2019 at 4:00 p.m. in Council Chambers for regular meeting.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim

Draft Phase 1 Comprehensive Review (Updated Growth Forecasts & Land Supply)



Council – Blandford-Blenheim Township

Purpose of the Study

- ❖ Provide up-to-date **population, household and employment forecasts** for the County and Area Municipalities for next 25+ years (to 2046)
 - Inform Official Plan policies & other municipal initiatives
 - Reviewed and updated approximately every 5 years
- ❖ Assess the adequacy of the **land supply** and identify potential **growth land need**
 - ❖ Based on Provincial methodology & accepted practice
 - ❖ Supply monitored/updated annually by CPO

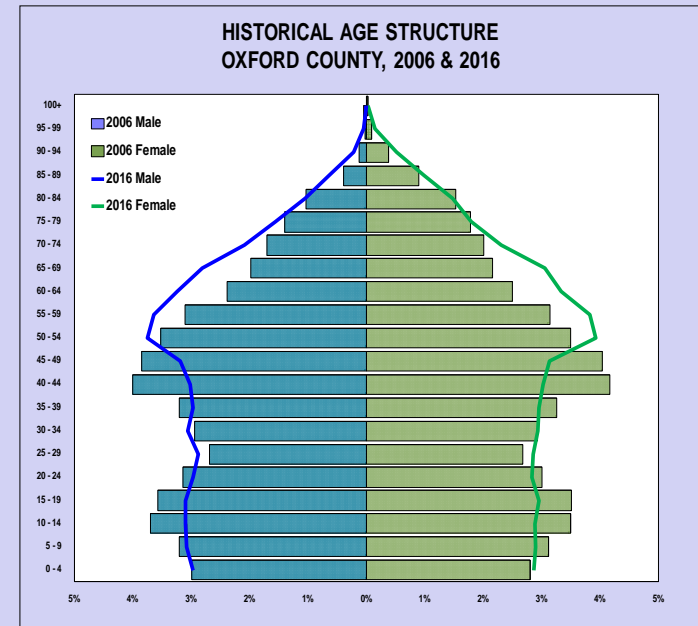
Draft Findings – Growth Trends

❖ Age Structure

- Population is aging – aging ‘baby boom’, in-migration of seniors & out-migration of young adults
- Without substantial in-migration population would begin to decline

❖ Migration

- Recent high growth driven by in-migration (GGH & Middlesex)
- Retirees and commuters to nearby areas seeking more affordable housing & choice

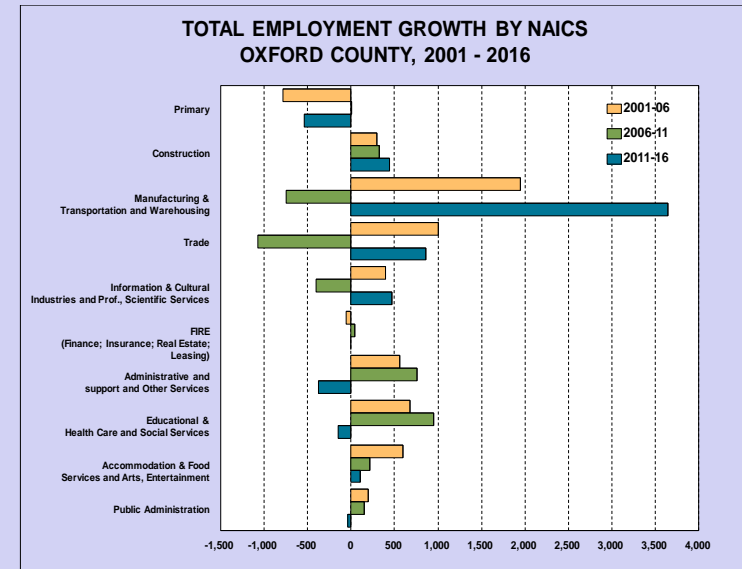


Source: Hemson Consulting Ltd. based on Statistics Canada data.

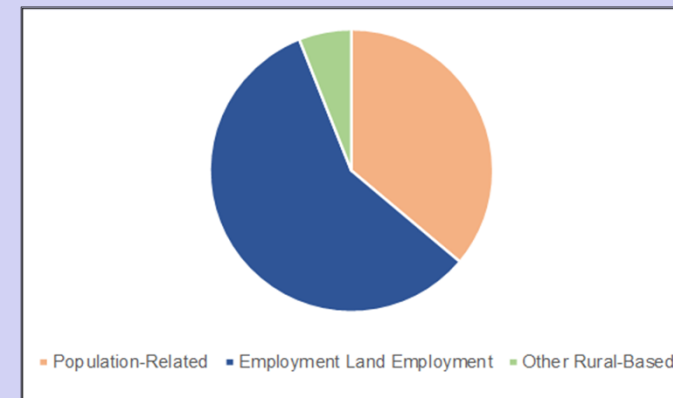
Draft Findings – Growth Trends

❖ Employment Growth

- Oxford has seen strong job growth compared to SW Ontario, particularly industrial
- Many commuters from Waterloo, Middlesex and Elgin (primarily to jobs in 3 urbans)
- Most jobs related to providing services to residents. Expected to be increasing share of future job growth

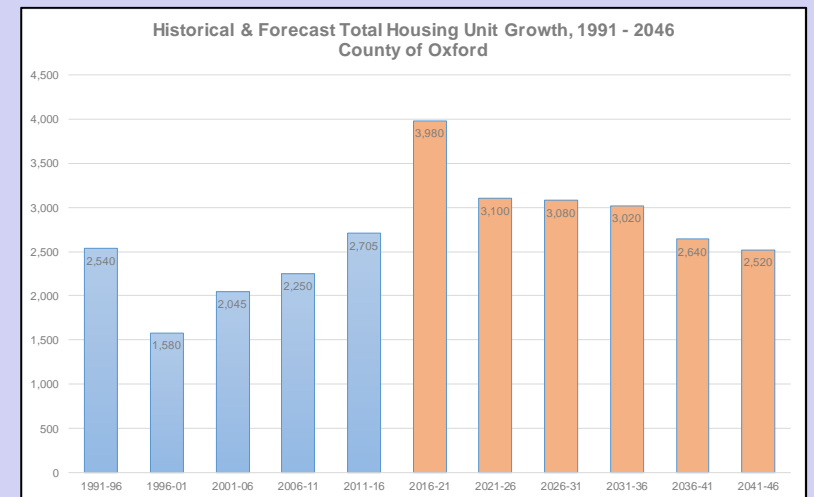
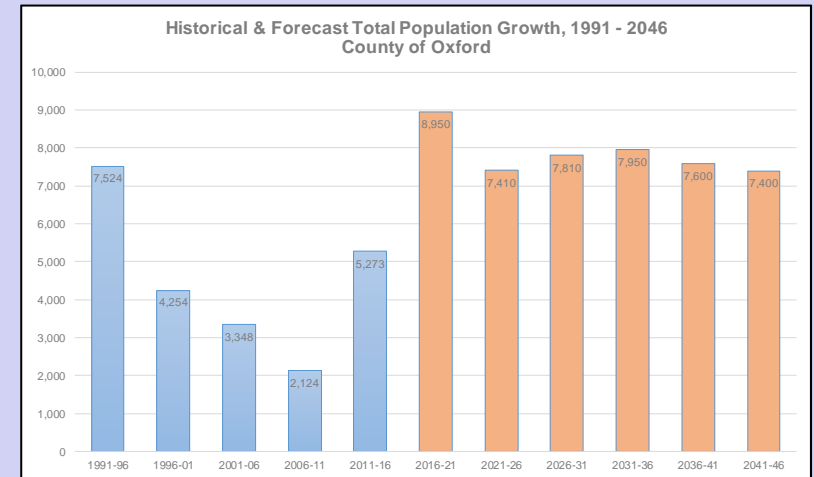


Source: Hemson Consulting Ltd. based on Statistics Canada data.



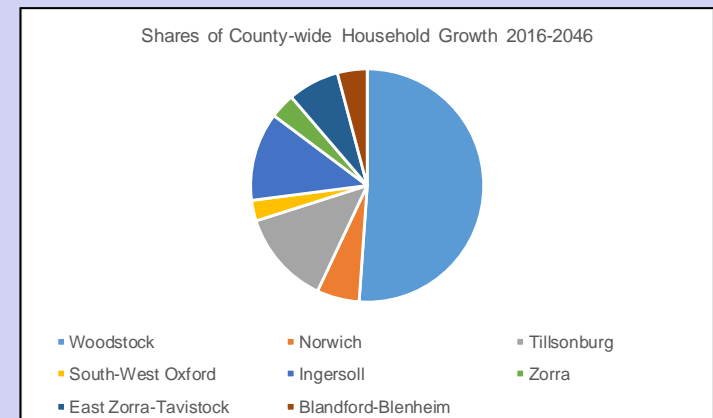
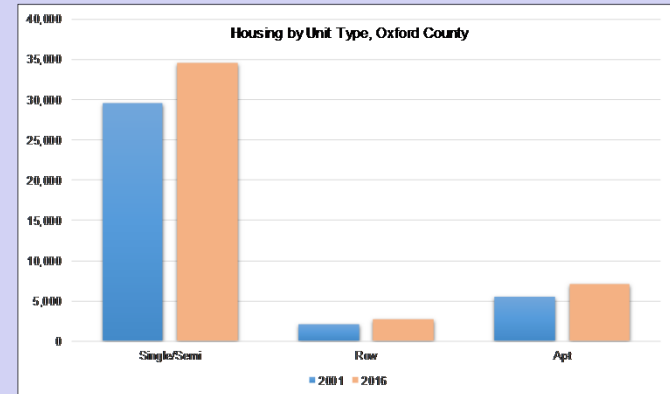
Draft Findings - Forecasts

- ❖ Considerably **higher growth** than previous forecasts
 - Continued high levels of net in-migration in short & medium term
 - More modest growth longer term as population continues to age
 - Continued strong employment growth in line with pop. growth
- ❖ All municipalities in County to see **substantial growth** over the forecast period



Draft Findings - Forecasts

- ❖ County to add 18,300 households & 21,000 jobs by 2046
 - Singles & semis will still dominate, but with increase in townhouses and apartments
 - Housing growth outpacing population growth due to aging population
 - Job growth balanced between industrial and “population related” jobs
 - Expected long-term growth patterns and concentrations of housing and employment will generally continue



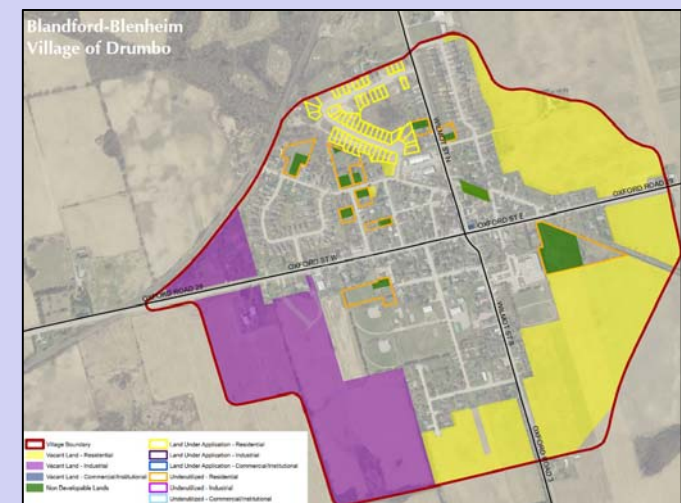
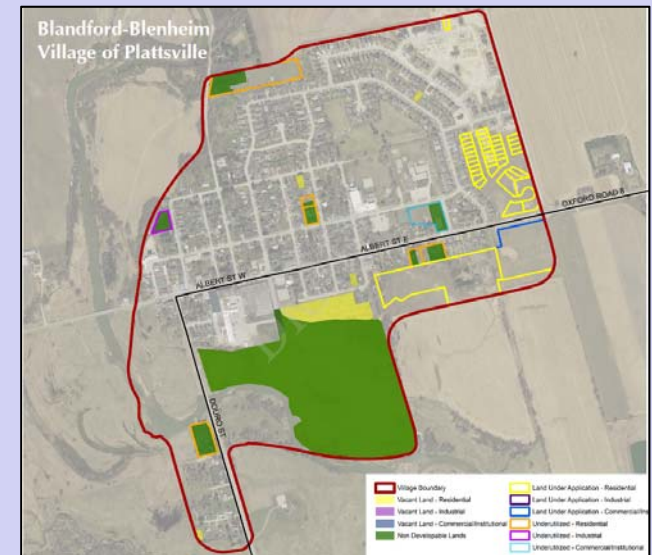
Forecasts – Blandford-Blenheim

- ❖ Blandford-Blenheim to experience substantial growth
 - ❖ By 2046, the Township to grow to a population of 9,800
 - ❖ Between 2016-2046 the Township is expected to add:
 - 2,150 people
 - 750 households
 - 400 jobs

Growth Type	Forecast by 5 year Intervals – Blandford-Blenheim							Growth 2016-2046
	2016	2021	2026	2031	2036	2041	2046	
Population	7,600	7,908	8,300	8,650	9,020	9,400	9,760	2,160
Households	2,730	2,890	3,010	3,140	3,270	3,380	3,490	760
Employment	1,820	1,910	1,950	1,990	2,050	2,120	2,210	390

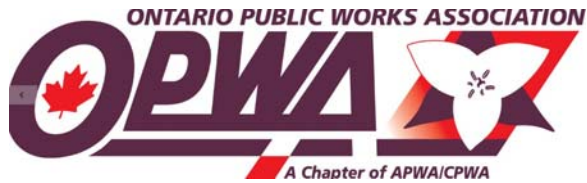
Draft Findings – Land Need

- ❖ Study estimates the land needed to accommodate 20-yr growth (2019-2039)
 - Focus on residential & industrial land in fully serviced settlements
- ❖ Some municipalities may require additional residential/employment land
 - Will require additional study (Phase II) and, for some, boundary adjustments
- ❖ Blandford-Blenheim has a 20 yr. supply
 - Residential – 1 net ha (10 unit) surplus
 - Industrial – 6 net ha (15 ac) surplus



Study Process & Next Steps

- ❖ Draft study developed in consultation with **Technical Advisory Committee (TAC)**
 - Comprised of County and Area Municipal (AM) staff
 - Many adjustments to reflect staff review & feedback
- ❖ Draft **received by County Council** at April 10th meeting
 - Circulated to AMs & Province for review and comment
 - Posted for public review
<http://www.oxfordcounty.ca/Your-Government/Speak-up-Oxford>
- ❖ Review comments received and prepare **final study report** for County Council approval



Ontario Publics Works Association (OPWA)
1525 Cornwall Road, Unit 22
Oakville, ON
L6J 0B2

March 29, 2019

Via Email

Dear Mayor and Council:

Re: 2019 National Public Works Week
May 19 – 25, 2019
"It Starts Here"

Since 1960, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 59th year in 2019.

The theme for the 2019 National Public Works Week is "**It Starts Here**". This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? *Infrastructure* starts with public works... *Growth and innovation* starts with public works... *Mobility* starts with public works... *Security* starts with public works... *Healthy communities* start with public works... The bottom line is that citizens' quality of life starts with public works.

As a steward of your municipality's public interest, we appeal to you to lend your support to our efforts by issuing a proclamation officially recognizing May 19–25, 2019 as National Public Works Week. Enclosed for your consideration is a draft proclamation. We hope to have all proclamations in our possession by April 30, 2019.

Together, the more than 30,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate stability—of the nation. Therefore, we believe it is in the national interest to honour those who devote their lives to its service.

An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works agencies—particularly during National Public Works Week—tens of thousands of adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professionals, operators and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

We as the Ontario Chapter, and on behalf of CPWA and APWA, respectfully request that you join other Canadian and U.S. Municipalities in proclaiming the importance of public works to the quality of life in our nations and affirm the contributions of public works professionals.

Should you have questions, please contact me at:

Angela Storey
2019 President, Ontario Chapter
astorey@hamilton.ca
905-546-2424 x 6483

Sincerely,

A handwritten signature in cursive script that reads "Astorey".

Angela Storey
2019 President
Ontario Chapter, Canadian Public Works Association

National Public Works Week
May 19–25, 2019
"It Starts Here"

Municipal Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the year 2018 marks the 58th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

RESOLVED, We, the Mayor and Council of **MUNICIPALITY** do hereby designate the week May 19–25, 2019 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Municipality to be affixed,

DONE at the _____, Ontario this _____ the day of _____ 2019.

Mayor

To: Warden and Members of County Council

From: Director of Public Works

Reducing Litter and Waste in Our Communities (ERO Registration #013-4689) and Transitioning to Blue Box Extended Producer Responsibility

RECOMMENDATIONS

1. That County Council endorse the Oxford County submission in response to the Discussion Paper, *Reducing Litter and Waste in Our Communities*, that has been posted on the Environmental Registry of Ontario;
2. And further, that County Council receive Report PW 2019-18 for information, with regards to anticipated transition of the Blue Box Program to full Extended Producer Responsibility;
3. And further, that Report No. PW 2019-18 be circulated to Area Municipalities for information.

REPORT HIGHLIGHTS

- The purpose of this report is to seek Oxford County Council endorsement of the staff submission provided in response to the Ministry of the Environment, Conservation and Parks (MECP) discussion paper titled *Reducing Litter and Waste in Our Communities* that was posted on the Environmental Registry of Ontario (ERO # 013-4689).
- Staff reviewed the MECP discussion paper in consultation with the Zero Waste Oxford (ZWO) Committee in the development of the Oxford County comments submission, which was well aligned with ZWO's separate submission on the same.
- The MECP discussion paper indicates that Ontario municipalities are anticipating direction from the Minister on the transition of the Blue Box Program Plan to full Extended Producer Responsibility (EPR).

Implementation Points

Staff comments in response to ERO No. 013-4689 were reviewed by the Zero Waste Oxford Committee and submitted to the MECP on April 18, 2019.

Financial Impact

There are no financial impacts associated with adoption of the recommendations contained in this report.

The short term financial impact of transitioning the Blue Box Program Plan (BBPP) to EPR is not known at this time. However, EPR may ultimately eliminate the financial burden on municipalities associated with program delivery and variable end-markets.

The Treasurer has reviewed this report and agrees with the financial impact information.

Risks/Implications

There are no risks or implications associated with adoption of this report.

Strategic Plan (2015-2018)

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting held May 27, 2015. The initiative contained within this report supports the Values and Strategic Directions as set out in the Strategic Plan as it pertains to the following Strategic Directions:

1. *i. A County that Works Together* – Strengthen, diversify and broaden the economic/prosperity base through:
 - *Strategies to retain and support existing businesses and grow our green economy*
 - *Promotion of local agriculture and buy local food initiatives*
3. *i. A County that Thinks Ahead and Wisely Shapes the Future* – Influence federal and provincial policy with implications for the County by:
 - *Advocating for fairness for rural and small urban communities*
 - *Advocating for federal and provincial initiatives that are appropriate to our county*
3. *iii. A County that Thinks Ahead and Wisely Shapes the Future* - Demonstrated commitment to sustainability by:
 - *Ensuring that all significant decisions are informed by assessing all options with regard to the community, economic and environmental implications including:*
 - o *Potential impacts to the vulnerable population in our community*
 - o *Responsible environmental leadership and stewardship*
 - o *Supporting the community implementation of the Community Sustainability Plan*

DISCUSSION

Background

On November 29, 2018, the Ministry of Environment, Conservation and Parks (MECP) released its *Preserving and Protecting our Environment for Future Generations – A Made-in-Ontario Environmental Plan* to protect our air, land and water, reduce litter and waste, increase resiliency to climate change and reduce greenhouse gas emissions.

Expanding on the waste commitments in the Made-in-Ontario Environmental Plan, the MECP recently posted a discussion paper, *Reducing Litter and Waste in Our Communities*, on the Environmental Registry of Ontario (ERO). The MECP is seeking public feedback on the discussion paper to help inform future waste management policy.

The discussion paper proposes eight key areas for action:

1. Prevent and reduce litter in our neighbourhoods and parks;
2. Increase opportunities for Ontarians to reduce and divert waste at home, at work and on the go;
3. Make producers responsible for the waste generated from their products and packaging;
4. Reduce and divert food and organic waste from households and businesses;
5. Reduce plastic waste going into landfills and waterways;
6. Provide clear rules for compostable products and packaging;
7. Recover the value of resources in waste; and
8. Support the competitive and sustainable end-markets for Ontario's waste.

More specifically, the discussion paper has identified EPR as the most effective and accountable way to promote waste diversion and align the true costs of managing products and packaging at their end of life. Progress has already been made in this regard with the enactment of *Waste Diversion Transition Act, 2016* (WDTA) and the *Resource Recovery and Circular Economy Act, 2016* (RRCEA) that govern the transition of current waste diversion programs to full producer responsibility.

The Used Tires Program operated by Ontario Tire Stewardship ceased operation as of December 31, 2018 and has transitioned to EPR. Under the new system, tire producers are required to create an accessible and convenient tire collection network across the province to recover and recycle used tires.

Ontario Electronic Stewardship, which currently manages the Waste Electrical and Electronic Equipment (WEEE) program, has submitted its wind-up plan to the Resource Productivity and Recovery Authority (RPPRA) and the WEEE Program has been directed to cease operations on June 30, 2020. Stewardship Ontario has also been directed to submit a wind-up plan for the Municipal Hazardous or Special Waste (MHSW) Program to RPPRA by June 30, 2019. The MHSW Program will wind up in two phases: the single-use battery program will cease operation on June 30, 2020, and the program for the remaining materials will cease operation on December 31, 2020.

The discussion paper indicates that transition of the BBPP may take longer as the province, municipalities and producers will need to have extensive discussions to ensure this program continues to be accessible and convenient for households across Ontario. Key considerations on the BBPP transition could include:

- Roles and responsibilities for the operation of the BBPP;
- Opportunities for municipal-integrated waste management systems to support producer responsibility;
- How to address municipal contracts and assets, including existing contracts for collection and post-collection management, and how to manage and minimize stranded assets;
- Opportunities to harmonize materials collected across Ontario and the type of collection activities that are undertaken;
- Opportunities to lower overall costs through greater harmonization in the collection and post-collection management; and
- The status of Regulation 101/94 under the *Environmental Protection Act*, which currently requires every municipality with a population of at least 5,000 residents to operate a Blue Box Waste management system prior to and after transition.

Under the direction of the previous provincial government, Stewardship Ontario released a draft amended Blue Box Program Plan (a-BBPP) in December 2017. The draft a-BBPP was released for consultation with the intent of submitting the final draft to the RPPRA for the Minister's consideration. However, due to significant concerns raised by municipalities and other stakeholders, submission of the draft a-BBPP was delayed.

County Council received Report No. [PW 2018-06](#) at the April 11, 2018 Council meeting as an update on the status of the a-BBPP. However, there was no further action leading up to the provincial election in June 2018, at which time further plan development was paused. Following the provincial election, Stewardship Ontario continued informal discussions with the Association of Municipalities in Ontario (AMO) in attempt to address concerns previously raised with the draft a-BBPP.

AMO engaged municipalities earlier this year through a series of information sessions to provide updates on the status of transitioning the a-BBPP to full EPR. It was during these information sessions that municipalities learned they would see no further action on the draft a-BBPP from December 2017, but that municipalities should expect the Minister to issue a formal a-BBPP wind-up letter in the spring of 2019. In preparation of this anticipated letter, AMO encouraged municipalities to begin assessing their BBPP to evaluate when transitioning to full EPR would be most advantageous and practical. AMO also suggested that members provide an update to their respective Councils as transition of the a-BBPP is expected to be one of the session topics during the 2019 AMO Annual Conference in August.

Comments

Discussion Paper: *Reducing Litter and Waste in Our Communities*

Waste diversion rates in Ontario have stagnated in recent years and provincial policy is necessary to support increased waste reduction and landfill diversion. Oxford County has effectively implemented waste diversion programs, and in 2018 achieved an overall waste diversion rate of 42%. The Ministry's discussion paper reports current provincial diversion rates at 50% for residential waste and 17% for Industrial, Commercial and Institutional (IC&I) waste.

Ontario municipalities, including Oxford County, are facing current and future challenges with waste management including variable end-markets for blue box material, landfill capacity, low diversion rates from the IC&I sector and overall environmental impacts from current waste generation and disposal practices.

Staff generally support the key actions identified in the discussion paper to reduce waste and increase waste diversion rates. The provincial objectives through producer responsibility, product bans, food and organic waste policies and waste recovery technologies support Oxford County's Zero Waste goal of 90% waste diversion from landfill by utilizing waste recovery and reduction technologies.

The Oxford County submission (Attachment 1) in response to the discussion paper identifies the following key recommendations:

- Invest in proper data management and reporting data, particularly in the IC&I sector;
- Invest in infrastructure through funding of alternative programs and through accessibility to programs;
- Enact and enforce legislation to ensure diversion from all sectors;
- Continue to full Blue-Box EPR with standardized expanded lists of materials and standardized promotion and education consistent across the province;
- Look for additional producer-responsible designation, funding and recycling opportunities for materials not currently collected through the Blue-Box programs, such as power tools, construction and demolition (C&D) waste, durable plastics (play structures, toys), appliances, mattresses and furniture;
- Address issues related to single-use plastics and packaging and problematic materials such as Styrofoam. Support EPR and end markets for these products;
- Move to EPR for compostable products with standards for compostability. Increase infrastructure for processing of organics through EPR;
- Provide funding for alternative resource recovery through materials recovery, energy recovery and renewable natural gas recovery in organic processing operations;
- Support competitive and sustainable end markets other than landfill; and
- Consider local say in landfill approvals.

Staff coordinated the development of submission comments in consultation with the ZWO Committee. A draft copy of the County’s proposed submission was provided to the ZWO Committee on April 8, 2019 for comment. Comments received from the ZWO members were subsequently incorporated into the County’s submission. The updated submission was validated and endorsed by the ZWO Committee at the April 17th meeting, with the County’s comments in general alignment with, and supportive of, discussion paper comments prepared by the ZWO Committee, who also made a submission to the MECP posting.

The Oxford County submission was forwarded to the MECP on April 18, 2019.

Transitioning the Blue-Box Program to Full Extended Producer Responsibility

As indicated in the Ministry’s discussion paper, producer responsibility is the most effective and accountable way to promote waste diversion and align the true costs of managing products and packaging at their end of life. It also provides incentive for manufacturers to develop innovative techniques to reduce packaging and reuse recoverable materials.

Transitioning the a-BBPP to full EPR comes with a number of benefits and challenges for municipalities which have been summarized in Table 1 below.

Table 1 – Benefits and Challenges of Extended Producer Responsibility

Benefits to Full EPR	Challenges to Full EPR
<ul style="list-style-type: none"> • Assigns 100% of the costs and management responsibilities to the producers. • Municipalities no longer burdened with commodity risks over which they have no control. • Eliminates annual negotiations with Stewardship Ontario on steward financial obligations. • Collective savings of over \$125 million annually for Ontario municipalities, once transition has been completed. • Allows for the wind-up of the old <i>Waste Diversion Act</i> and brings the full benefits of the <i>RRCEA</i> into effect for all designated wastes. 	<ul style="list-style-type: none"> • Those who transition in Year 1 may have greater short-term savings than those who transition in Year 3. • Many will need to adjust/terminate/extend contracts to land a transition date within the three year window. • The transition will most likely include a yearly rolling cap on the a-BBPP tonnage eligible for transition. • There is no certainty that producers will want to transition existing service contracts or maintain services currently provided by municipal forces. • Producers are only prepared to handle material tonnage generated by the residential sector. Therefore, collection programs will no longer be offered to the IC&I sector (i.e. Business Improvement Areas [BIA] or businesses located along a collection route).

For the a-BBPP to transition to full EPR under the existing government, the process needs to begin very soon. Over 225 municipal programs will need to be transitioned, consisting of multiple contracts for collection, processing, transfer/haulage and depot operations with varying contract end dates. Additional challenges include, but are not limited to, the potential for stranded assets and labour. It is expected to take up to 1.5 years to develop a wind-up plan and a new regulation under the *RRCEA*, followed by a one year regulatory start-up period, with a three year phased-in transition period.

The proposed transition schedule illustrated below was presented to municipalities during AMO information sessions earlier this year. The actual transition plan will not be finalized until after the Minister issues the a-BBPP wind-up letter this spring. However, based on their discussions with the Ministry, AMO is reasonably confident that the final transition plan will reflect the general timing outlined in Table 2.

Table 2 – Proposed Transition Schedule

	2021	2022				2023				2024		
	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Round 1												
Round 2												
Round 3												

Municipalities will need to self-nominate their preferred transition date to full EPR, of which there will be three rounds of self-nomination. The first group of municipalities (up to 1/3 by tonnage of eligible blue-box materials) will transition during Round 1. The second group (up to 2/3 by tonnage of eligible blue-box materials) will transition during Round 2 and the third group (total tonnage of eligible blue-box materials) will transition during Round 3.

While there is some uncertainty about whether the a-BBPP will transition to full EPR and what that transition will look like, industry leaders are encouraging municipalities to start assessing whether they will negotiate to oversee the delivery of services or opt out of managing the a-BBPP altogether. Regardless, municipalities will need to assess their program performance and operational costs for upcoming negotiations.

In order to prepare for the upcoming negotiations and for the County and area municipalities to determine when to transition to full EPR, the Continuous Improvement Fund (CIF) is recommending that municipalities develop their own transition plan. A transition plan would evaluate contract end dates and identify the most desirable round in which to transition to full EPR. It would also assess possible costs/savings pertaining to stranded assets, ending of contracts, operational costs, customer service, program delivery, municipal involvement and contract management.

Conclusions

Staff support the proposed provincial objectives to reduce waste and increase landfill diversion and will continue to monitor the progress of the discussion paper. Further public consultation is expected as the MECF develops waste management policy and implements key actions that have been identified.

In anticipation of transitioning to full EPR from the a-BBPP, staff will continue assessing the County's current program and develop a transition plan that minimizes potential impacts to service delivery.

SIGNATURES

Report Author:

Original signed by:

Dave Vermeeren
Supervisor of Waste Management

Departmental Approval:

Original signed by:

David Simpson, P.Eng., PMP
Director of Public Works

Approved for submission:

Original signed by:

Peter M. Crockett, P.Eng.
Chief Administrative Officer

ATTACHMENT

Attachment 1: "Reducing Litter and Waste in Our Communities": Discussion Paper, Oxford County submission.



Reducing Litter and Waste in Our Communities: Discussion Paper Oxford County Comments

Overview

The Province should be commended for moving forward with an Environmental Plan to help protect and conserve our air, land and water, reduce waste and litter, and to move towards reducing greenhouse gas emissions in Ontario. For a long time, the people of Oxford County have embraced opportunities to reduce and recycle waste. Oxford County through its Zero Waste Plan has committed through innovation and leadership to achieving 90% diversion from landfill by 2025 and extending the life of the Oxford County landfill to beyond 2100. . The Province can support Oxford County through the “Preserving and Protecting our Environment for Future Generations: A Made-in Ontario Environment Plan”, to obtain the goal of Zero Waste. The Province has recognized that it must be committed to true environmental stewardship and has outlined a number of commitments which will lead towards environmental sustainability in Ontario including:

- Reducing and diverting food and organic waste from household and businesses
- Reducing plastic waste
- Reducing litter in our neighbourhoods and parks
- Increasing opportunities for people of Ontario to participate in waste reduction efforts
- Making producers responsible for waste generated from their products and packaging

General Comments

The Province has recognized that residential waste makes up 40 percent of the waste stream and Industrial, Commercial and Institutional (IC&I) makes up 60 % of the waste stream in Ontario. The Residential sector, typically handled by municipalities such as Oxford County has a diversion rate of 50 percent while the IC&I sector handled typically by private companies diverts just 17%. Sending waste to Landfill, as the Province has recognized, is economically inefficient and unsustainable. Landfilling puts a strain on our environment by taking up valuable land resources, impacting local communities and releasing greenhouse gases. In addition to increasing opportunities for diversion, making diversion and recycling easier in Ontario, the Province must commit to working with residents and producers to reduce waste before it is made.

Preventing and Reducing Litter in Neighborhoods and Parks

The Province has recognized that litter in our streets, green spaces and along our shorelines has become an increasing problem threatening the quality of life in many Ontario Communities. Litter also has a negative impact on wildlife, waterways and enjoyment of parks. The Province has committed to actions to support the efforts of municipalities, schools, organizations and businesses to lead efforts to clean-up litter in Ontario. Provincial funding for Promotion and Education would help these groups promote clean-up events and educate the public on responsibility for the environment. Making producers responsible for their products and packaging should also including funding for promotion of programs, recycling opportunities and education to promote responsible diversion and disposal in our province. Preventing

litter through education is important but requires funding for advertising and educational programs. Introducing responsible waste recycling, diversion and disposal through municipal education, producer education and school curriculum programs is vital in preventing litter before it happens.

Increasing Opportunities for Ontarian's To Reduce Waste

Municipally-run programs such as the Blue Box and green bin have pushed residential diversion rates in Ontario to over 50%. The Province has recognized that the material types collected across the Province through the Blue-Box programs can be confusing, often resulting in reduced recycling rates or program inefficiencies as a result of residents putting non-recyclables in the Blue-Box. The Province through producer responsibility has proposed that the producers harmonize the list of materials accepted in the Blue-Box program across the province. Currently municipalities such as Oxford County have contracts with processors of recyclables and they set the list of acceptable materials list. The Province will need to be careful to not take the list to the lowest common item list to make the list easier for producers to be responsible for. Oxford County residents have become accustomed to a high level of service and will not willing accept a reduction in service.

The Province has also proposed to designate new materials that are currently not covered under diversion programs. Potential items include:

- Small and Large appliances
- Power tools
- Rechargeable batteries
- Fluorescent bulbs and tubes
- Mattresses
- Carpets
- Clothing and other Textiles
- Furniture and other bulky items

Oxford County currently collects and recycles some of these proposed items. Producer responsibility and funding will allow current processors to continue to recycle these items and to lengthen the list as proposed. Since Municipalities are typically involved in the collection of these items programs must be sustainable. Once a municipality starts collecting a designated item residents expect the program to continue.

Helping Businesses and Institutions Reduce and Divert More Waste and Getting the Right Information to Make Sure We Make Progress

60 % of Ontario's waste with a 17% diversion rate, comes from the IC&I sector. Significant reductions in IC&I waste going to landfill will need to occur for the Province to meet its reduction goals. The Province has committed to engaging the IC&I sector directly to assess waste reduction and recycling as it is currently and to see how to best build on their efforts. Oxford County through the municipal data-call is required to report on its recycling rates and programs. The current residential diversion rate in Oxford County is over 56 %. A similar reporting requirement for the IC&I sector would make producers responsible for their diversion rates. A reporting database would collect data to identify who is dealing

responsibly with their waste and who requires effort to increase their rates. A Provincial database similar to the Municipal database would lead to the same level of accountability in the IC&I sector as the Residential sector. Databases for both Residential and IC&I sectors would allow both sectors to show they are getting real-time updates on their efforts to reduce, manage and divert waste in Ontario.

The Province will need to work with both Private and Public Waste Management groups to provide equal and equitable recycling processing opportunities through innovation and technology on a level playing field with landfilling. Improved understanding of the cost/environmental benefits of resource recovery will allow waste recovery systems to be seen as more economically viable than landfilling.

The Province has proposed to use the Resource Productivity and Recovery Authority (RPRA) to set up information collection for waste management systems in Ontario. The RPRA will be responsible to monitor and assess producer responsibility to ensure a fair and competitive market. Previous authorities have typically focused on municipalities such as Oxford County, evidenced by the 50% residential diversion rate in Ontario, while the IC&I diversion rate has stagnated at 17%.

Making Producers Responsible for Their Waste

Since the 1980's Municipalities such as Oxford County have been responsible for managing recyclable materials, both collection and processing. Although the province has partially funded these programs, the majority of the funding comes from the municipal taxpayer. Producer responsibility makes sense. The businesses that develop products and packaging are best positioned to make the decisions and provide the funding required to bring the products and packaging to recovery. Producer responsibility reduces the burden on Oxford County taxpayers and moves the cost to the producers and ultimately the purchaser of the product or packaging.

The transition to full producer responsibility will require the Province to work closely with Oxford County to assure Oxford County residents that the programs available to them will be available under full producer responsibility. Currently Oxford County co- collects Blue-Box materials with garbage in a split truck to reduce the greenhouse gas impact of having 2 trucks driving down rural roads. Moving responsibility to the producer could have effects on the current program effectiveness. The opportunity from the Discussion Paper to have municipal integrated waste management systems supporting producer responsibility is an option that should be looked at for Oxford County. Also harmonization across the province of the materials collected will help with collection and processing management as residents will find like programs as they move from municipality to municipality.

The Province through the RPRA should continue to work with the producers to expand the diversion programs to the potential materials previously mentioned in the document and possibly other materials such as:

- Pressure treated wood
- Plastic type toys and furniture
- Farm plastics such as bale wrap, ground cover and greenhouse plastic
- Plastics currently not accepted in the Blue-Box program
- Styrofoam

Reducing and Diverting Food and Organic Waste

The Province should be commended for recognizing that food and organic waste make up a significant percentage of the waste going to landfill in Ontario. Food and organic waste currently make up one third of the waste stream. The Province has recognized that reducing the amount of food and organic waste going into the waste stream provides an economic and health benefit to the residents of Ontario. The removal of food and organic waste results in environmental benefits in the reduction of greenhouse gas from landfill and lessens the reliance on landfills in Ontario. Removing food and organic waste from landfill allows the turning of food and organic waste into valuable products and energy that recognize the benefit of a circular economy

The County of Oxford recognizes the value of removing food and organic waste from landfill and provides the following comments:

- To process food and organic waste after it becomes waste should be secondary to reinforcing that to limit the amount of food and organic waste is the primary goal. In 2014 Ontarians produced 3.6 million tonnes of food and organic waste of which 60 % was disposed of at landfill. To process or landfill organic waste, is expensive in terms of processing, lost economic and energy value. Greenhouse gas production has serious environmental impact. The best process both economically and environmentally is to reduce the amount of food and organic waste produced.
- Removal of food and organic waste from the disposal stream will help lessen the reliance on landfills. The Province has proposed disposal bans from landfill which will require significant enforcement requirements on provincial staff. The disposal of organics in landfills that are not in Ontario will also need to be addressed. Trucking of waste out of the province to avoid the disposal ban would add to the production of greenhouse gas from the trucks.
- While reduction targets will play a key part in the Province's "Food and Organic Waste Policy Statement under the Resource Recovery and Circular Economy Act, 2016,"the Province needs to ensure that there is sufficient processing opportunities through incentives for processors. A shortage of processors will drive the cost of processing up causing undo hardships for municipalities that provide food and organic waste collections for their residents.
- The Province has had meetings with industry stakeholders to discuss the modernization of ECA's and to register certain activities on the Environmental Activities and Sector Registry (EASR). If the Province implements a disposal ban on food and organic waste the Province will need to streamline the approvals process to ensure that the approvals for collection, storage, and processing can be quickly implemented to account for the increase of diverted materials.
- The Province has a goal to reduce greenhouse gas emissions that result from food and organic waste. The Province needs to recognize that although a curbside source-separated food and organics waste program may work in a densely populated area where the distance between collection points is small, the forced collection of source-separated food and organics waste in sparsely populated rural areas is not efficient and is detrimental with its increased production of greenhouse gas from trucks.
- Current source-separated food and organics programs in some municipalities have been experiencing difficulties with participation rates, quality of material and high processing costs. The Province needs to recognize and be forward-thinking in realizing source-separated food and organics curbside collection may not be the only way to collect and process food and organic waste at the curbside in municipalities.
- Along with a disposal ban will come a significant increase on the resources of municipalities to collect and process food and organic waste. The Province will need to put in a process that will fund food and organics waste programs at a fair and equitable level recognizing the difficulties

municipalities with large geographical areas with a mixture of urban and rural demographics have.

- The Province needs to recognize that home composting may be an instance where Generator responsibility is the most effective route for the handling of food and organic waste in a residential environment. Funding needs to be provided to help educate residents in preventing the over-production of food and organic waste and how to deal with food and organic waste through home composting.

Building a Culture of Food Waste Avoidance and Supporting Safe Donation and Rescue of Surplus Food

The Province has recognized that the residents and IC&I sectors of Oxford County want to do the right thing to reduce food waste. Increasing awareness of food waste will help take steps towards reducing the amounts of food waste created and the amounts sent to landfill.

Promotion and education is critical to make residents aware of the effects on the environment of food waste. The province will need to work with both municipal and private partners to fund and develop tools and resources to promote standardized education outreach to minimize food waste.

Promotion and education through school curriculum will be essential in changing the culture of food waste in both Oxford County and the rest of the province.

The province has recognized that food is a valuable resource. Preventing food from becoming waste by food rescue is a valuable tool to reduce the amount of food going to waste. The people of Oxford County want to rescue surplus food. The province needs to make it easier to rescue, donate and use surplus food to reduce the amount of food otherwise destined for disposal.

Expanding Green Bin Type Programs That Achieve Results

The province has committed to expanding the green bin or similar programs in Ontario. Most of the organic recovering has been happening through Ontario's residential sector while again the IC&I sector falls behind. Oxford County agrees that if expanding green bin programs in Ontario, it needs to target urban areas where population and density make collecting food and organic waste viable as outlined in the "Food and Organic Waste Policy Statement". The province needs to also be receptive to other processes or technologies that meet the goal of recovering 70% of the food and organic waste by 2025.

Keeping Food Waste Out of Landfill

Oxford County agrees with the province's proposal to ban food waste from landfills. Keeping food waste out of landfills extends landfill lifespans, reduces odour complaints and reduces GHG emissions. A landfill ban will create opportunities for creation of new waste handling systems to process the increased organics resource. The province has recognized that banning organics from Landfill may not be suitable for everywhere across Ontario. The proposal to provide extensive consultation before moving forward will provide opportunities for Oxford County to work with the province to provide a made in Oxford solution.

Municipalities such as Oxford County who operate a landfill and are currently responsible for residential waste collection will be ultimately responsible for enforcing the landfill ban for organics. The province will need to provide Oxford County and other municipalities with funding and tools to enforce this waste ban. Oxford County will also have additional costs of enforcement as Oxford County operates a municipal landfill which would have to enforce the ban for both the Residential and IC&I sectors. The province will have to set guidelines as to acceptable contamination levels, materials as part of the program, emergency exemptions and implementation expectations. The province will also have to be aware that banning organic waste in Ontario may move organic waste to jurisdictions that do not have landfill bans.

Reducing Plastic Waste Going Into Landfills or Waterways

The province has recognized that a significant amount (estimated at 10,000 tonnes) of plastic debris enters the Great Lakes each year. Oxford County and its residents spend significant time picking plastic waste from county roadways, ditches and waterways. Most of this plastic waste is single use packaging waste. Producers who use this packaging should be made responsible for the costs incurred to collect this waste, as part of producer responsibility. The Province has proposed that deposit return could be part of the producer responsibility program to reduce materials not being recycled. Increased cost to producers would lead to more recycling opportunities for plastic waste.

Provide Clear Rules for Compostables

The province has recognized that residents find it difficult to determine what items are actually compostable. While there are national and international certification standards, it is known that meeting these standards does not necessarily mean the compostable products and packaging can be managed in Ontario's current facilities. People are currently paying a premium for compostable products but the money to recycle these premium products is becoming a burden on the municipal taxpayers of Ontario. Producer responsibility would allow producers to fund programs for compostable recycling and expand the opportunities for companies to increase processing capacity in Ontario.

The Province needs to recognize that collection and processing of compostable products does not necessarily mean a green bin program. Oxford County is exploring opportunities to collect organics from the waste stream other than through green bins. Systems such as mixed waste processing have been shown to have higher capture rates than green bin programs. Green bin programs also do not address organics going to landfill from the IC&I waste generation. The Province through producer responsibility will need to provide funding to municipalities that wish to set up systems that meet provincial diversion targets, other than through green bin.

Recover the Value of Resources

Ontario's priority has always been to reduce the waste we produce first, recycle next then finally use disposal through landfill last. This still results in large amounts of waste going to landfill. Oxford County has recognized that we need to better recognize waste as a resource and there are better technologies to recover valuable resources from the waste stream. Oxford County has committed to achieving 90% diversion from its municipal landfill by 2025 and the province needs to support Oxford County and its

goal. Alternative technologies to recover value from waste will require the province to provide funding opportunities to offset the financial advantage currently held by landfills.

The province has recognized that municipalities such as Oxford County have been seriously impacted by the changes to national and international markets for recyclables. The recent bans by China have resulted in municipalities stockpiling materials that have low market value. The province will need to fund, through producer responsibility, the technologies being explored by municipalities such as Oxford County to achieve the diversion rates proposed by the province. Ontario will need to recognize additional recovery approaches as alternatives to landfill, that certain types of thermal treatment should count as diversion from landfill and that Ontario's regulatory framework should be streamlined and supportive of alternative technologies.

Making it Easier and Safer to Reuse Excess Soil and Redevelop Former Commercial and Industrial Lands

Traditional excess soil management of "dig and dump" in Ontario is more expensive and has caused environmental issues in both the urban and rural communities of Ontario. The province must encourage the use of excess soil on the same project it is excavated from or use locally to reduce the impacts from GHG emissions created by trucking excess soil around the province. Proper management of the soils must include proper testing and classification of the soils to prevent environmentally unsafe material from being deposited in rural communities like Oxford County. Receivers of the excess soil must be assured by the province that the materials being deposited meet all regulatory requirements.

Supporting Competitive and Sustainable End-Markets

The province has to recognize that as reduction and diversion technologies, systems and changing markets develop and evolve, approval processes must keep pace to encourage the development and introduction of new technologies, systems and markets. The province should not put in regulatory requirements or excessive timelines that prevent municipalities such as Oxford County from implementing new technologies, systems and markets in a timely matter.

The province as outlined in the discussion paper needs to support innovative and low-risk waste management systems and approaches such as pilot projects that could lead to commercialization of new technologies and approaches. The province will also need to support systems that remove valuable resources through depots and collection sites, before they become part of the waste stream. The province also needs to support local management of waste through programs such as backyard composting or local waste management systems.

Giving Municipalities Greater Say in Landfill Approvals

By promoting efficient and effective recovery of products and packaging the province can support the objective of less waste to landfill, the province must realize that sending waste to landfill is a last resort and should not have a financial advantage that makes it more appealing for waste management. The residents of Oxford County are well aware of the issues of siting private landfills in a municipality where the residents feel they have little say or input. The province must realize that municipalities must be

involved in the siting and hosting of all landfills. Municipalities such as Oxford County must have more say in landfill approvals to protect the environment in the municipality. The approval process should include input from the host municipality and its residents before and throughout the approvals process.

Measuring Our Success

The primary goal and measure of success for the province should be the reduction of waste going to landfill. As previously mentioned the residential sector has been far more successful in working towards this goal than the IC&I sector.

To reduce waste in order to support the “A Made-In-Ontario Environment Plan” the province needs to encourage the reduction in GHG emissions by implementing waste management systems that recover resources locally to reduce movement of waste across the province and across national/international borders. The province will also have to reduce the organics going to landfill to minimize the production of GHG produced through organic decomposition in landfills.

To track waste system and sector progress to landfill dependence reduction the province must set up a database that all sectors must contribute to, allowing measurement of progress and to prove all parties are accountable for results. The residential sector which requires data tracking has a much higher diversion rate than the IC&I sector which has no similar database. Tracking should reward parties which are doing well in progressing towards maximum diversion.

Oxford County Key Recommendations

- Invest in proper data management and reporting data particularly in the IC&I sector
- Invest in infrastructure through funding of alternative programs and through accessibility to programs
- Enact and enforce legislation to ensure diversion from all sectors
- Continue to full Blue-box EPR with standardized expanded lists of materials and standardized Promotion and Education consistent across the province.
- Look for additional producer responsible designation, funding and recycling opportunities for materials not currently collected through the Blue-box programs such as, power tools, C&D waste, durable plastics, such as play structures and toys, appliances, mattresses and furniture
- Address issues related to single use plastics and packaging and problematic materials such as Styrofoam. Support EPR and end markets for these products.
- Move to EPR for compostable products with standards for compostability. Increase infrastructure for processing of organics through EPR.
- Provide funding for alternative resource recovery through materials recovery, energy recovery and renewable natural gas recovery in organic processing operations
- Support competitive and sustainable end markets other than landfill. Consider local say in landfill approvals



Township of McKellar

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May 7, 2019

Anne Potocnik, Chairperson
McKellar Public Library Board
P.O. Box 10
McKellar, ON P0G 1C0

Dear Ms. Potocnik

Re: Resolution 19-263 - Ford Government funding cuts to Southern Ontario Library Service and Ontario Library Service North

Please be advised that at its regular meeting held, Monday May 6, 2019 the Council of the Township of McKellar passed the following resolution:

19-263 **WHEREAS** the Ontario government has reduced by 50% the funding to Southern Ontario Library Service and Ontario Library Service North, resulting in the suspension of interlibrary loan service and postage subsidy, with further service cuts yet to be announced;

AND WHEREAS the users of small northern libraries such as the McKellar Public Library will be significantly negatively impacted by the loss of equitable access to materials and information;

AND WHEREAS the resulting increased costs of postage will not have been considered in the budget preparation for the current fiscal year and will require lending libraries to carefully consider whether to fill an interlibrary loan request;

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of McKellar strongly urges the Ontario government to restore the funding to Ontario Library Service North and Southern Ontario Library Service *at a minimum* to the previous 2018 funding level;

AND FURTHER that this resolution be forwarded to the Michael Tibollo, Minister of Culture, Recreation and Sport; Norm Miller, MPP; Doug Ford, Premier; Association of Municipalities of Ontario and all Ontario municipalities.

Your consideration on the matter is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ina Watkinson', written in a cursive style.

Ina Watkinson
Administrative/Treasury Assistant
Township of McKellar

cc Honourable Doug Ford, Premier of Ontario
Honourable Mike Tobollo, Minister of Culture, Recreation & Sport
Norm Miller, M.P.P., Parry Sound - Muskoka
Association of Municipalities of Ontario
Municipalities of Ontario

Premier Doug Ford
Michael Tibollo, Minister of Culture Recreation and Sport
Norm Miller, MPP , Parry Sound Muskoka

The recently announced budget cut to SOLS and OLS North has so far resulted in the suspension of interlibrary loans, courier service and subsidies for postage for interlibrary loan. The full impact of this outrageous funding reduction is not yet known, however the loss of readily accessible interlibrary loan service will have a significant impact on the users of small northern libraries such as McKellar Public Library. Larger libraries have substantially larger materials budgets and are more likely to own the resources required by their patrons. Small northern libraries rely on interlibrary loan service to provide their users with materials they do not have. The loss of this vital service leaves northern residents at a distinct disadvantage without readily available and equitable access to the range of materials and information they previously enjoyed. Electronic formats may be seen as a substitute however high speed broadband internet service is also not as readily available in northern or remote areas and not everyone owns a computer.

The Ontario Library Services also provide staff and trustee training and coordination of other services proving economies of scale and resource sharing.

We the board of the McKellar Public Library strongly urge the Ontario government to reverse this disastrous and short sighted funding reduction and to restore *at a minimum* the funding level provided to SOLS and OLS North in 2018.

Anne Potocnick, Chair, McKellar Public Library Board



Office of the Regional Chair

May 3, 2019

Resolution Number 2019-375

The Honourable Christine Elliott
Ministry of Health and Long-Term Care
Hepburn Block, 10th Floor
80 Grosvenor St.
Toronto ON M7A 1E9

The Honourable Steve Clark
Ministry of Municipal Affairs and Housing
17th Floor, 777 Bay Street
Toronto ON M5G 2E5

Dear Ministers:

Subject: Overview of Health System Transformation – A Region of Peel Perspective

I am writing to advise that Regional Council approved the following resolution at its meeting held on Thursday, April 25, 2019:

Resolution 2019-375:

Whereas the Provincial Government has made certain announcements relating to Public Health and the Paramedic Services system;

And whereas, the announcements do not contain sufficient detail to be able to provide commentary;

And whereas, the announcements have a significant impact on the delivery of public health services and Paramedic Services;

And whereas, the role of the municipalities is not clear in the announcement;

And whereas, funding has not been committed, neither quantum or source;

Therefore be it resolved, that this matter be referred to the Health Services Integration Committee to monitor the issue and determine the role of the Region throughout the roll out of the plans and work with staff to report back to Council on details of the proposal and projected impacts of change together with regular staff communication to Regional Council on emerging issues;

And further, that recommendations of the Health System Integration Committee and Regional Council be referred to the Government Relations Committee for further advocacy;

The Regional Municipality of Peel

And further, that the Chair arrange a round table meeting with the local MPP's to provide information on the current structure and funding model and the potential impacts of change to service delivery with changes to the structure and funding model. Other invitees to the round table include the Chair and Vice-Chair of the Health Services section, the Commissioner of Health Services, the CAO, the Medical Officer of Health and the Chief of Paramedic Services and Chair of Health System Integration Committee;

And further, that the Chair and Mayors work with MARCO/LUMCO and AMO to demonstrate the benefits of public health and Paramedic Services remaining fully integrated with other Region of Peel functions;

And further, that the Province be requested to engage municipalities and existing Boards of Health before proceeding with any changes to the existing structure and funding;

And further, that this resolution be provided to the Minister of Health, the Minister of Municipal Affairs and Housing, all municipalities, AMO, Ontario Association of Paramedic Chiefs, the Association of Local Public Health Agencies, and MARCO/LUMCO.

Yours Truly,



Nando Iannicca
Regional Chair and Chief Executive Officer

NI:sm

Copied:

Pat Vanini, Executive Director, Association of Municipalities of Ontario
Michelle Mackenzie, Executive Director, Ontario Association of Paramedic Chiefs
Loretta Ryan, Executive Director, The Association of Local Public Health Agencies
Karen Redman, Regional Chair, Waterloo Region, Chair of MARCO
Cam Guthrie, Mayor, City of Guelph, Chair of LUMCO
All Ontario Municipalities

The Regional Municipality of Peel



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	May 6, 2019
Subject:	April Monthly Report	Council Meeting Date:	May 15 th ,2019
Report #:	FC-19-06		

Recommendation:

That Report FC-19-06 is received as information

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of April 2019

Analysis/Discussion:

Fire:

- (32) burn permits were issued in April
- April 2019 monthly fire calls (attach)

Meetings, Courses and Training Attended:

- April 6th staff assisted EZT with RFSOC recruit training at Hickson Station
- April 10 staff attended a planning meeting
- April 10 staff attended Drumbo Station to meet with the firefighters who are in charge of filling and emptying air bottles and completing the required documentation
- April 10 staff meet with the Plattsville officers to discuss new procedures when attending fire calls in Bright's fire area
- April 23 staff attended Bright Station with our RFSOC recruit instructors to discuss plans for the recruit training in Bright
- April 24 staff attended Norwich for a County Chiefs meeting to select a new Oxford County Fire Coordinator along with two Alternates
- April 24 staff meet with all Bright officers and firefighters to discuss new procedures when Plattsville are attending fire calls in Bright's fire area
- April 26 & 27 we hosted forty RFSOC recruits at Bright Station as part of our training commitment. The recruits enjoyed cutting up 12 cars and smashing all of the glass!
- April 30 staff attended Norwich to meet with the Rural Chiefs to discuss moving forward with a full-time training officer in 2019.

By Law Enforcement Update

We currently have a shared agreement between the Townships of Blandford-Blenheim, Norwich and Malahide with Commissionaires to enforce our bylaw infractions.

All three Townships have decided not to renew our contract with Commissionaires as we are not satisfied with the current service and it falls well short of meeting our needs.

Our three Townships have advised Commissionaires that their services will no longer be required as of June 8th ,2019.

On April 8th staff meet with a new Bylaw contractor Municipal Enforcement Unit and their head office is located in Sarnia. MEU have a number of clients located in Southwestern Ontario. They have a full time By Law officer located in Saint Mary's that would accommodate any Bylaw task our Township may have.

MEU have suggested that we update a number of our current bylaws to meet today's standards.

Malahide and Norwich have signed a one-year agreement to hire MEU to complete their bylaw issues.

Staff would recommend that we sign on with MEU, they would be prepared to provide their by-law services beginning June 10th ,2019.

By-Law Enforcement – April 2019

- 18-024 – Dirt Dumping

In Progress-2019

- 19-01 – Noise - Dog Barking
- 19-05 – Dogs Running at Large
- 19-06 – Parking
- 19-07 – Parking
- 19-08 – Dogs Running at Large

New By-Laws-2019**Closed By-Laws-2019**

- 19-02 – Noise – Construction
- 19-03 – Parking
- 19-04 – Parking
- 19-09 – Parking
- 19-10 – Dogs Running at Large
- 19-11 – Dog Bite (Tags)
- 19-12 – Dog Bite (Tags)

Emergency Plan Coordinator:

CEMC Activities:

April 2019

- Updating Appendices for Emergency Plan
- Organizing MCEG meeting for May 2019
- Preparing social media information for Emergency Preparedness Week (May 5-11)

Respectfully submitted by:

Rick Richardson
Director of Protective Services

April Fire Calls**Bright**

9	03-Apr	Twp Rd 14	Medical Call
10	21-Apr	Blenheim Rd	Structure Fire - Assist

Drumbo

40	07-Apr	Twp Rd 4	Unauthorized Burn
41	12-Apr	Oxford Rd 29	Medical Call
42	12-Apr	Hwy 401 Km 244	MVC
43	16-Apr	Oxford Rd 29	Medical Call
44	17-Apr	Hwy 401 Km 246	MVC
45	18-Apr	Twp Rd 9	Grass Fire
46	19-Apr	Hwy 401 Km 255	Vehicle Fire
47	21-Apr	Blenheim Rd	Structure Fire - Assist
48	24-Apr	Twp Rd 9	Medical Call
49	26-Apr	Hwy 401 Km 254	MVC
50	27-Apr	Duke St	Medical Call

Plattsville

16	03-Apr	Twp Rd 14	Medical Call
17	14-Apr	Albert St	Medical Call
18	21-Apr	Blenheim Rd	Structure Fire
19	26-Apr	Hwy 401 Km 254	MVC - Assist

Princeton

20	11-Apr	Twp Rd 2	Vehicle Fire
21	18-Apr	Twp Rd 9	Grass Fire - Assist
22	21-Apr	Canning Rd	Vehicle Fire
23	21-Apr	Blenheim Rd	Structure Fire - Assist
24	23-Apr	2nd Concession	MVC

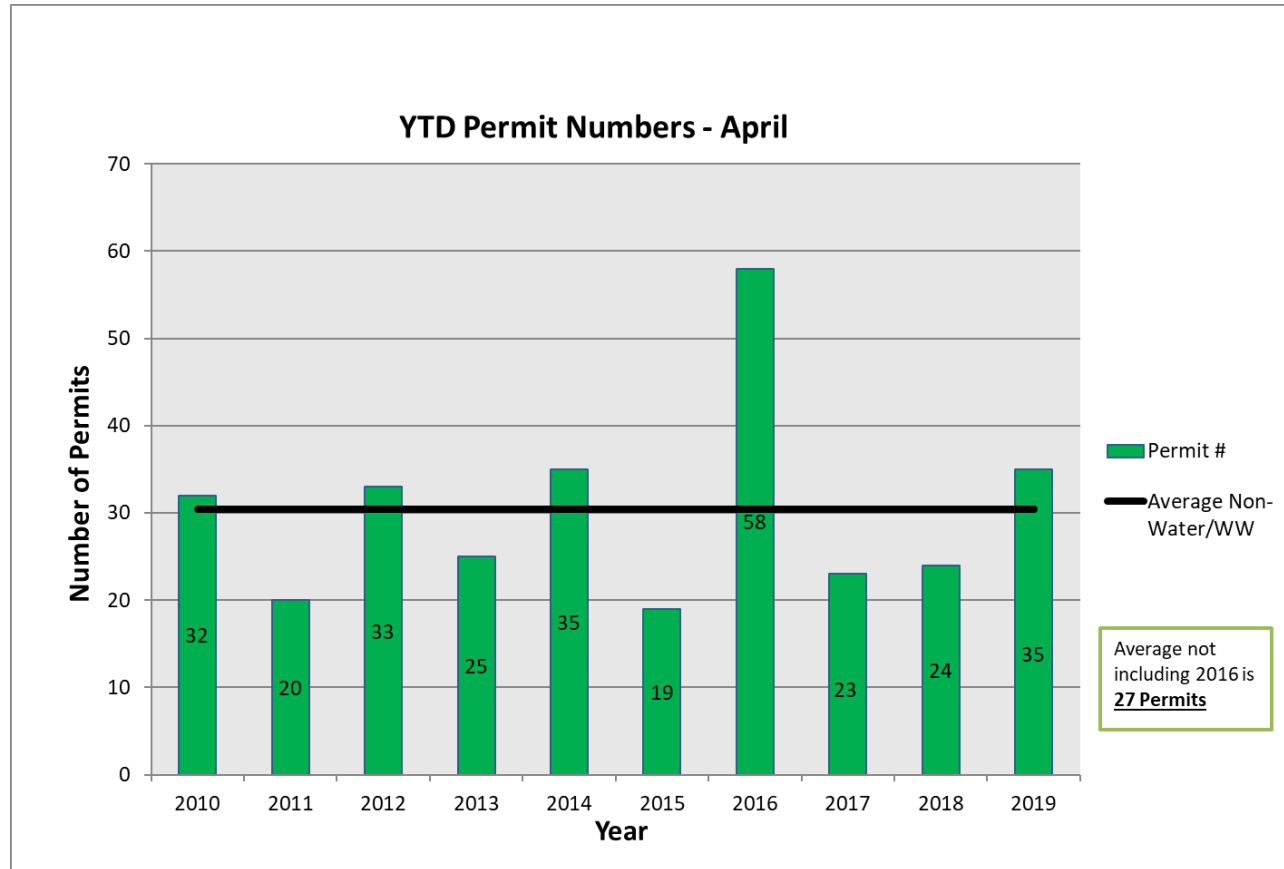
EZT

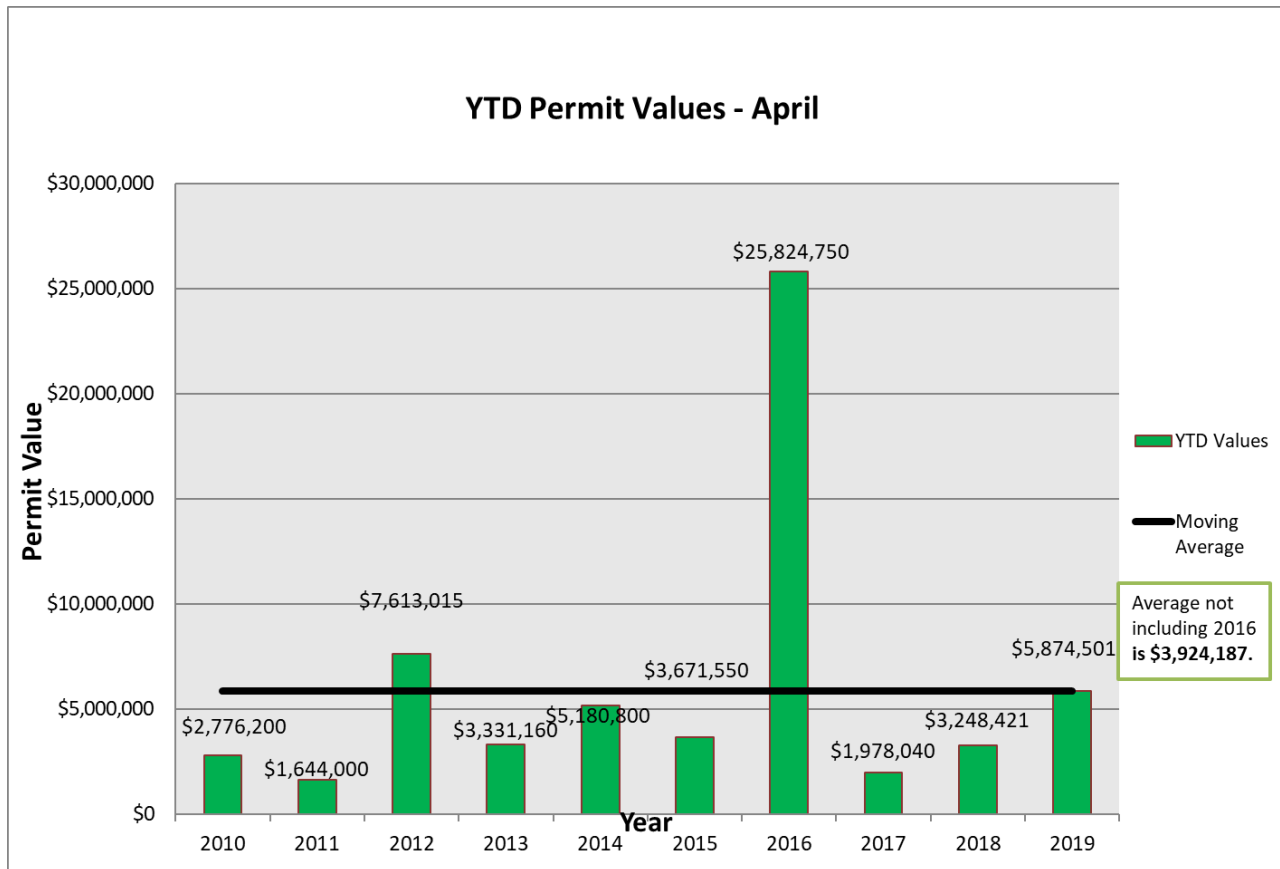
5	24-Apr	Oxford Rd 29	Medical Call
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Monthly Permit Activity

	# Permits	Const. Value	Permit Fees
April 2019	6	\$973,000.00	\$10,358.60
Year to Date - April 30, 2019	35	\$5,874,501.00	\$79,673.47

Building Description	Permit Value	Permit Fee
SDD	\$ 350,000.00	\$ 3,900.00
SDD Addition	\$ 125,000.00	\$ 1,405.00
Storage Shed	\$ 8,000.00	\$ 244.00
Livestock Facility	\$ 438,000.00	\$ 3,854.60
Water Connection	\$ 2,000.00	\$ 360.00
Garage	\$ 50,000.00	\$ 595.00
	\$973,000.00	\$10,358.60





Respectfully submitted by:

John Scherer
Manager Building Services/CBO



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council

From: Rodger Mordue, CAO/Clerk

Reviewed By: N/A

Date: May 3, 2019

Subject: Request to sell a portion of Township property

Council Meeting Date: May 15, 2019

Report #: CAO-19-10

Recommendation:

That Report CAO-19-10 be received; and,

That Council deny the request from Jon and Kristy Steen to purchase a portion of Township owned property at 39 Station Street Drumbo to add to their adjoining property at 43 Powell Street Drumbo.

Background:

A request has been received from Jon and Kristy Steen, the owners of 43 Powell Street Drumbo to purchase a portion of property adjacent to theirs which is presently owned by the Township. The property requested is shown below in blue.



A copy of the correspondence requesting consideration of the sale is attached.

Analysis/Discussion:

The owners of 43 Powell Street are requesting that the Township consider selling a portion of the property adjacent to theirs. The purpose of this would be to allow them sufficient land to construct a detached garage to the east of their current house.

The Township has owned the property at 39 Station Street since 1987. It was acquired from CN rail when the rail line through town was closed and the land sold off. This lot is the location of the former Drumbo Railway Station. A portion of the property was sold by the Township in 1995 to the developer of the Peterson Street subdivision to provide access into the subdivision. The remaining property has been held by the Township since that time.

There is value in this property. Previous Councils have had discussions about potentially developing this property for residential purposes at the time the lots in the adjacent subdivision are developed. There are 2 lots here and these lots will be able to be developed as fully serviced residential building lots once the planned upgrades to the Drumbo wastewater treatment plant are complete. In 1995 a reference plan was created when the road portion was sold to make Peterson Street. At that time the 2 lots conforming to the residential zone were identified on the plan (refer to parts 2 & 3 on the attached plan 41R-5670).

When this request was received staff consulted with County Planning staff to discuss the future development of this property. It was determined that the development of 39 Station Street could still happen as originally thought if the property being requested by the Steen's were to be severed off and added to 43 Powell Street. Both lots areas and frontages would still meet current zoning regulations. The more northerly lot would have sufficient depth however the corner lot would require a minor variance as the average lot depth would be approximately 11 foot less than the required 98.4 ft minimum depth as stated in the Township's zoning by-law. The minor variance would not be required if the current configuration were left. It should be noted that while responsibility for granting a minor variance lies with Council in their role as the

Committee of Adjustment the decision of the Committee can be overturned by an appeal to the Local Planning Appeal Tribunal.

The following diagram shows the approximate configuration of the property. Parcel 1 is the piece the Steen's are interested in. Parcel 2 could be a future lot. Parcel 3 would be a separate lot that would require a minor variance before a building permit could be issued to recognize a reduced depth.



The Township has a procedure to follow when requests such as this are received. A copy of the by-law which outlines the procedure for the sale and disposition of land is attached to this report. If Council agrees to the sale of parcel 1 the following would then happen:

1. Property surplus a notice will be sent to all abutting property owners, notice will be posted on our website and there will be circulation to the various agencies who might have an interest.
2. Survey of the property would need to be done. Purchaser would be responsible for the cost of that.
3. Appraisal would need to be done of the property. Appraisal would not only place a value on parcel 1 but should also point out how the values of parcels 2 and 3 might be effected if they were to be developed without having portions of parcel 1. Purchaser would be responsible for the cost of the appraisal.
4. Once survey, appraisal and circulation is complete the matter would then come back to Council for a final decision and enactment by by-law.

Financial Considerations:

The purchasers would be responsible for all costs associated with the transaction. This would include but not be limited to:

1. Survey
2. Appraisal

-
3. Cost of land as determined by the appraisal. This value would be the higher of either the value of the land or the difference in value of parcels 2 and 3 after the severance occurs. Both of these values would be determined by the appraisal.
 4. Township legal fees.

Attachments:

- Letter from Jon and Kristy Steen
- Sale of Land by-law 1667-2011
- Plan 41R-5670

Respectfully submitted by:

Rodger Mordue
CAO/Clerk

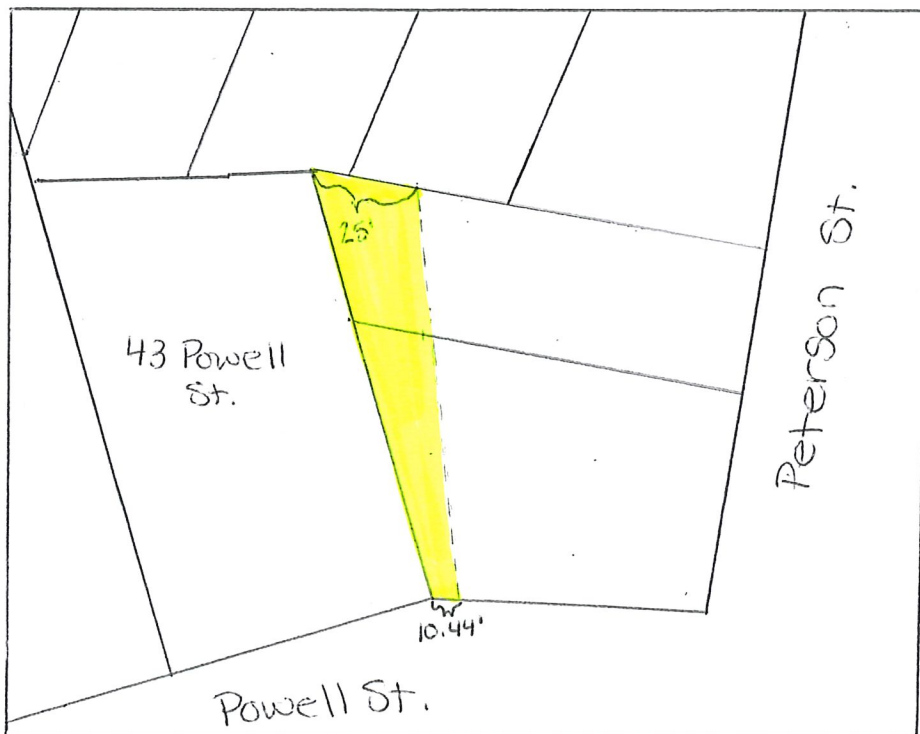
Blandford Blenheim Town Council

RE: Acquiring/re-zoning land adjacent to 43 Powell St. Drumbo ON from township

To whom it may concern,

My husband and I are interested in purchasing a section of land from the township that is next to our property at 43 Powell St in Drumbo.

The land we wish to purchase is approximately 10.44' at the road to 25' at the rear of the property (see drawing below). This land would need to then be re-zoned to match our property (from R1 to R1-C) as we would wish to build a detached garage that would extend past the existing property line and onto the purchased property. There would be no water or sewer run to this structure. This structure would be used only for personal use.



Thank you for your consideration,

Jon Steen

519-362-9775

jonsteen@hotmail.com

Kirsty Steen

226-989-5914

kirsty.a.steen@gmail.com

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 1667-2011

Being a By-law to govern the Township's sale, and other disposition of land.

(Repeals By-law No. 1069-95)

WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25, S. 270 (1.1)* provides for the establishment of a policy governing the sale and other disposition of land for a Municipality;

AND WHEREAS the Council of the Corporation of the Township of Blandford-Blenheim deems it advisable to provide for such procedures;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

Definitions

1. In this By-Law:

“Appraisal” shall mean an estimate of the fair market value and may include, but not be limited to a real estate appraiser's letter of opinion of the value.

“CAO” shall mean the Chief Administrative Officer of the Township of Blandford-Blenheim.

“Council” shall mean the Council of the Corporation of the Township of Blandford-Blenheim.

"Disposal" or “Sale” shall mean the sale of real property or the lease of real property for a period of 21 years or longer.

“Newspaper” shall mean a printed publication in sheet form, intended for general circulation, published regularly at intervals of not longer than a week, consisting in great part of news or current events of general interest and sold to the public and to regular subscribers.

“Notice to the Public” or “Public Notice” shall mean notice given to the public generally, but does not include notice given only to specified persons.

“Township” shall mean the Corporation of the Township of Blandford-Blenheim.

“Website” shall mean the official Township of Blandford-Blenheim website.

Surplus Lands

3. Prior to the disposal of any real property, Council shall by resolution passed at a meeting open to the public declare the property to be surplus to the needs of the Township.

Appraisal

4. Prior to the disposal of any real property and where there is no exemption under any legislation, including this by-law, Council shall obtain at least one opinion of value of the fair market value of the real property. The opinion of value can be from a real estate professional familiar with the local area or, if deemed necessary by the CAO, from an independent qualified appraiser who is a registered member in good standing of the Appraisal Institute of Canada.

Public Notice

5. Notice to the public of the proposed sale, or disposal shall be given in one or more of the following forms:

- a) Posting a notice on the subject property.
- b) Publication of a notice in a newspaper having general circulation in the area where the property is located.
- c) Posting on the Township website.
- d) Inclusion on the agenda of a regular or special meeting of Council.

Disposal of Real Property

6. The means of sale may be done by tender, real estate agent, negotiation ratified by Council, auction, or land exchange.

Disposal of the property shall be effected by by-law or resolution passed by Council at a meeting of Council open to the public, after the requirements for public notice have been satisfied.

Costs

7. As prescribed by the Township, the purchaser shall be responsible for all costs incurred or required to dispose of the property including legal, survey, appraisal, encumbrances, advertising, improvements, administrative fees and other costs.

Exemptions

8. The provision of this by-law do not apply to the sale of the following classes of land:

a) Land 0.3 metres or less in width acquired in connection with an approval or decision under the *Planning Act, as amended*.

b) Closed highways, streets, lanes or public thoroughfare if sold to an owner of land abutting the closed highways. All such properties will be sold at fair market value which takes into consideration size, shape, encumbrances (i.e. easements) and the location of the property. Fair market value will be established by the recommendation of administration staff.

c) Land formerly used for railway lines if sold to an owner of land abutting the former railway land.

d) Land that does not have direct access to a highway if sold to the owner of land abutting that land.

(e) Land repurchased by an owner in accordance with section 42 of the *Expropriations Act, as amended*.

(f) Land sold under sections 107, 108, and 110 of the *Municipal Act, 2001, as amended*.

(g) Easements granted to public utilities or to telephone companies.

(h) Any lands transferred to the Township as security until the financial obligations of the previous owner have been complied with to the satisfaction of the CAO or designate.

(i) The sale of land under the *Municipal Act, 2001, Part XI-Sale of Land for Tax Arrears, as amended*.

(j) Land to be used for the establishment and carrying on of industries and industrial operations and incidental uses.

9. The provisions of this by-law do not apply to the sale of land to the following public bodies:

(a) A municipality.

(b) A local board, including a school board and a conservation authority.

(c) The Crown in right of Ontario or Canada and their agencies.

Repeal

10. By-law No. 1069-95 is hereby repealed.

Conflict

11. Where any by-law passed prior to this by-law conflicts with this by-law, the terms of this by-law shall prevail.

Enactment

12. This by-law shall become effective upon the date of enactment.

BY-LAW READ A FIRST AND SECOND TIME THIS 16th day of MARCH, 2011.

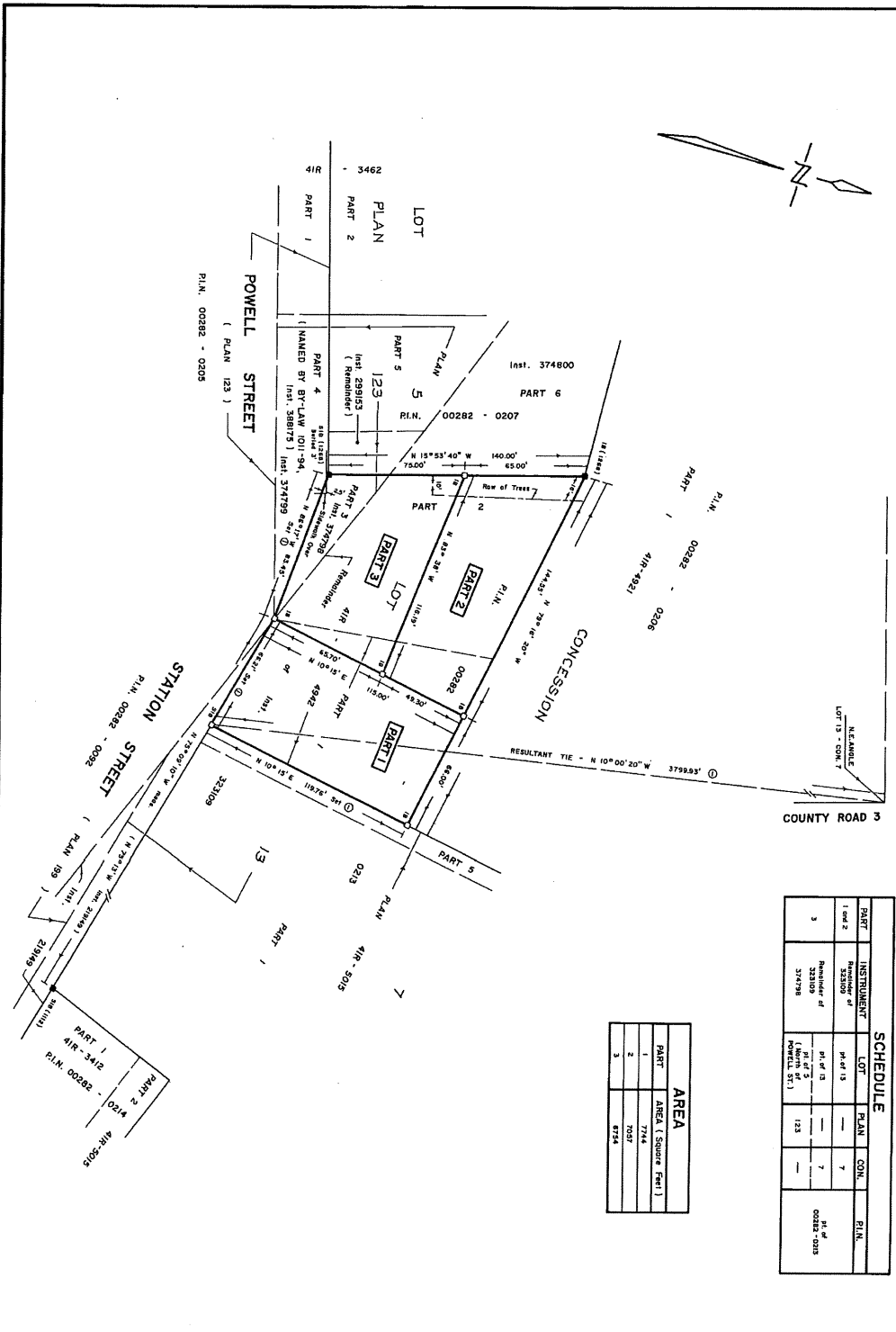
BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS 16th day of MARCH, 2011.

Marion Wearn, Mayor

(SEAL)

Fran Bell, Clerk/CAO

ROAD ALLOWANCE BETWEEN
CONCESSIONS 7 AND 8 (NOT TRAVELLED)



SCHEDULE

PART	INSTRUMENT	LOT	PLAN	CON.	P.L.N.
1 and 2	REGISTRATION	123	123	7	00282-0207
3	REGISTRATION	123	123	7	00282-0203

AREA

PART	AREA (Square Feet)
1	7744
2	7087
3	8734

I REQUIRE THIS PLAN TO REGISTER ACT

16 MAY 1995

T.H. BROOKS
ONTARIO LAND SURVEYOR

1995-11-17

REGISTERED AND DEPOSITED

AND REGISTERED FOR THE REGISTRY DIVISION OF OXFORD (No. 41)

PLAN OF SURVEY

of part of
LOT 5 (North of POWELL STREET)
PLAN 123
and part of
LOT 13 - CONCESSION 7
TOWNSHIP OF BLENHEIM
COUNTY OF OXFORD

1995 - T.H. BROOKS SURVEYING LTD.
SURVEYOR'S GENTILICITE

SCALE 1" = 40'

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE REGULATIONS MADE THEREUNDER.

2. THE SURVEY WAS COMPLETED ON THE 1ST DAY OF NOVEMBER, 1995.

DATE 16 MAY 1995

T.H. BROOKS
ONTARIO LAND SURVEYOR

CAUTION: THIS PLAN IS NOT A PLAN OF SUBDIVISION
WITHIN THE MEANING OF THE PLANNING ACT.

BEARING REFERENCE

BEARINGS ARE RELATED TO THE WEST LIMIT OF PARTS 2 AND 3, PLAN 418-4942, WHICH HAS AN ASTROMONIC BEARING OF N 15°53'40" W.

LEGEND

- DENOTES SURVEY MONUMENT ROUND
- DENOTES SURVEY MONUMENT PLANTED
- DENOTES STANDARD IRON BAR
- DENOTES SHORT STANDARD IRON BAR
- DENOTES IRON BAR
- DENOTES ROUND IRON BAR
- DENOTES IRON PIPE
- DENOTES WITNESS
- DENOTES PLAN 418-4942

T.H. BROOKS SURVEYING LTD.
ONTARIO LAND SURVEYOR
WOODSTOCK - ONTARIO
PHONE (519) 521-4029

DESIGNED BY: J. STRICKLER
CHECKED BY: L
CALCULATED BY: J
FINAL CHECKED BY: JHS
JOB NO. B-5098

THE CORPORATION OF TOWNSHIP OF BLANFORD-BLENHEIM

By-Law No. 2138-2019

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF BLANFORD-BLENHEIM AND MEU CONSULTING TO PROVIDE SERVICES FOR THE ENFORCEMENT OF BY-LAWS AND PROVINCIAL OFFENSES.

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, S.O. 2001, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS pursuant to Section 5.3 of the Municipal Act, 2001, S.O. 2001, c.25, the powers of every Council shall be exercised by by-law; and

WHEREAS it is deemed expedient that the Township of Blandford-Blenheim enter into an agreement with MEU Consulting to provide services for the enforcement of by-laws and provincial offences; and

WHEREAS such agreement is required to set out the terms and conditions of the provision of such service;

NOW THEREFORE the Council of the Township of Blandford-Blenheim enacts as follows:

1. THAT the Mayor and the Clerk are hereby authorized, on behalf of the Township of Blandford-Blenheim, to enter into and execute under its corporate seal, an agreement with MEU Consulting to provide services for the enforcement of by-laws and provincial offences.
2. AND THAT a copy of said agreement shall remain attached to and form part of this by-law, marked as Schedule 'A'.
3. AND THAT this by-law shall come into force and effect on the final passing thereof.

READ a first and second time this 15TH day of May 2019.

READ a third time and finally passed this 15th day of May 2019.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

SCHEDULE 'A' to BY-LAW 2138-2019

AGREEMENT made this 15th day of May 2019

B E T W E E N:

WILLIAM MENZIE, carrying on business as

MEU CONSULTING

OF THE FIRST PART

438 BROCK STREET, SOUTH

SARNIA, ON N7T 2X3

(Hereinafter referred to as

"the Contractor)

-and-

THE TOWNSHIP OF BLANDFORD-BLENHEIM

OF THE SECOND PART

47 WILMOT STREET, SOUTH

DRUMBO, ON N0J 1G0

(Hereinafter referred to as

"the Township")

WHEREAS the Council of the Township of Blandford-Blenheim deems it expedient to enter into a contract to provide services for the enforcement of by-laws and provincial offences;

AND WHEREAS both parties hereby mutually covenant and agree that all services and supplies provided to the Township by the Contractor, shall be on the following terms and conditions;

NOW THEREFORE be it enacted as follows:

ARTICLE 1 – INTERPRETATION

1. DEFINITIONS

In this Agreement:

a) "CAO/Clerk" means the Chief Administrative Officer of the Township of Blandford-Blenheim, or their designate.

b) "Agreement" means this agreement and all schedules which may be a part thereof.

c) "Contractor" means MEU Consulting and their heirs, legal personal representatives, successors and assigns.

d) "Township" means the Township of Blandford-Blenheim.

2. SEVERABILITY

If any one or more clauses or paragraphs, or part or parts thereof, in this Agreement are illegal or unenforceable, it or they shall be considered separate and severable from this Agreement, and the remaining provisions shall remain in full force and effect and shall be binding upon the parties hereto as though the said clause or part/parts of clauses had never been included.

3. NUMBER

Whenever a word imparting the singular number only is used in this Agreement, such word shall include the plural, and words imparting either gender or firms or corporations shall include the person or other gender and firms or corporations where applicable. Any reference to the terms of this Agreement shall, unless the context otherwise required, be deemed to include any renewals thereof.

4. HEADINGS

The headings appearing in this Agreement have been inserted as a matter of convenience, for reference only and in no way define, limit or enlarge the scope of meaning of this Agreement or of any provisions thereof.

5. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties hereto with respect to the subject matter hereof, and cancels and supersedes all prior negotiations, representations and agreements, either written or oral. Changes, alterations or modifications to this Agreement will be effective in stated in writing and signed by the parties hereto.

6. REPRESENTATIONS

Each party represents that it is authorized to enter into and perform this Agreement in all respects is in full compliance with all applicable statutes, ordinances, rules, regulations and orders and further represents that it is duly authorized hereunto.

ARTICLE II – TERMS

7. Terms and Nature of Contract

The Municipality hereby agrees to contract the services of the Contractor, who accepts such conditions, and agrees to serve the Township to provide services for the enforcement of by-laws and property standards and any other legislation requested in the Township of Blandford-Blenheim for a term of one (1) year, effective June 10/2019 to June 10/2020, subject to any changes to the scope of work and subject to the provisions of this Agreement and services required as outlined on Schedule 'A' and Schedule 'B' attached hereto. The Township and the Contractor further agree that the Township has the option of a three (3) year renewal of the Agreement after the Agreement expires.

8. Compensation

In consideration of the services to be performed by the Contractor hereunder and further described in Schedule 'A' attached hereto, the Contractor during the term of this Agreement shall be paid in accordance with rates set out in Schedule 'B' attached hereto, and subject to an increase of 2% per year will apply for the remainder of the contract term, if the term of the Agreement extends beyond June 11/2020. No municipal benefits will be paid to the Contractor or its employees. HST shall be in addition to the Contractor's remuneration set out in Schedule "B".

9. Termination Prior to Term

This Agreement may be terminated prior to the end of the term specified herein with Sixty (60) days written notice by either party prior to the termination date, or in the following manner in the specified circumstance(s):

- a) At any time by the Municipality for cause, including any material breach of the provisions of this Agreement, and without notice or pay in lieu thereof. For the purposes hereof, "cause" shall include, but shall not in any way be limited to:
 - i) The theft or fraud by the Contractor involving property of the Township; action of gross moral turpitude or other criminal acts bringing the Township into disrepute;
 - ii) Intoxication of the Contractor, as determined by the Township, while providing services under the terms of this contract, or when representing the Township;
 - iii) Failure to maintain a valid driver's license;
 - iv) Failure to complete the required work to satisfaction and standard of performance acceptable to the Municipality.

10. Termination at End of Term May 01/2020

- a) On or before June 10/2020, the Township shall advise whether it wishes to renew this Agreement or wishes to exercise a three (3) year option extending the contract to June 10/2023.
- b) In the event that the Township does not advise the Contractor that it wishes to renew this Agreement, then this Agreement will terminate on June 10/2020. The Contractor will not be entitled to any further notice, pay or remuneration whatsoever.

11. Reporting

The Contractor will report directly to the CAO/Clerk, or Senior Management. The Contractor shall provide written reports within 72 hours of end of shift and/or call in. Attendance at Council meeting will be arranged as required by both parties.

12. Township Provisions

The Township will provide the Contractor with access to a municipal building of its choosing for restroom facilities while on duty in the Township.

13. Notice

Any notice required to be given hereunder shall be deemed to have been properly given if delivered personally or sent prepaid registered mail as follows

To the Contractor at: MEU Consulting

Mr. William Menzie, Chief of Operations

438 Brock Street, South

Sarnia, ON N7T 2X3

AND

To the Township of Blandford-Blenheim

47 Wilmot Street, South

Drumbo, ON N0J 1G0

AND, if sent by registered mail, shall be deemed to have been received on the fourth business day of uninterrupted postal service following the date of mailing. Either party may change its address for notice at any time, by giving notice to the other party pursuant to the provisions of this Agreement.

14. Disputes

All disputes shall be settled in a timely manner between the Contractor and the Township.

15. Independent Contractor

The parties hereby acknowledge that the Contractor shall, unless otherwise provided herein, supply all equipment, personnel and incur all expenses necessary to deliver the services set out in Schedule "A". The Contractor shall deliver the said services as an independent contractor.

IN WITNESS WHEREOF the parties hereunto have hereunto set their hands and seals this _____ day of _____, 2019.

SIGNED, SEALED AND DELIVERED) THE TOWNSHIP OF BLANDFORD-BLENHEIM

IN THE PRESENCE OF:

)

)

) _____

) Mark Peterson, Mayor

)

)

) _____

) Rodger Mordue, CAO/Clerk

)

)

)

)

_____) _____

William Menzie – MEU Consulting

(Witness)

SCHEDULE 'A'

- SERVICES REQUIRED -

1. The Contractor shall:

- Enforce all applicable municipal by-laws as directed by the Municipality, including but not limited to parking, noise, curfews, nuisance, property standards, animal control, open burning, regulating fireworks, debris and anti-littering, firearms and weapons, and cleaning and clearing, as well as any other by-laws or Provincial Legislation.
- Provide coverage for municipal events including but not limited to any requested event
- As directed, patrol Municipal property, including parks, to enforce by-laws and address any trespass and vandalism issues.
- As directed, conduct investigations into municipal property standards complaints, by-law infractions or Provincial Offence infractions and determine course of action.
- As directed, patrol the Municipality and act on any possible violation of municipal by-laws and enforcement of such by-laws.
- Work co-operatively with Ontario Provincial Police and any other agencies on municipal related matters and respond to any requests from the Ontario Provincial Police and other agencies in regard to municipal by-law matters.
- The Contractor shall keep records and provide written reports within seventy-two (72) hours of end of shift and/or call-in.
- Have a working knowledge of Part I, II and III of Provincial Notices and Crown briefs.
- Have a working knowledge of property court procedures, evidence procedures and Criminal Code of Canada matters. This shall include co-operating with the local courts for the Municipality.
- Work with Municipal appointed solicitor for any legal/court proceedings, as required.
- The Contractor understands that enforcement may require evening and weekend shifts.
- Attend Council meetings when requested.
- Obtain and maintain current training in all areas of by-law enforcement
- The Contractor shall be responsible for properly trained and knowledgeable staff.
- The Contractor shall provide proof of coverage for liability insurance in the amount of \$5,000,000.00 for carrying out all duties as provided for in this Agreement.
- Make recommendations to the Municipality about by-laws and municipal signage.
- Educate the public, when possible, regarding municipal by-laws and enforcement of such by-laws.
- Carry out any related duties as required and determined by the Municipality from time to time.
- Work closely with and under the jurisdiction of the CAO/Clerk or Senior Management

SCHEDULE 'B'

Compensation for Services -

1. The Contractor shall provide the following services on an as needed basis:

a) Single Uniformed Officer - @ \$46.50 per hour for one officer (including vehicle and fuel)

Minimum charge to be invoiced - (4) hours

b) Two Uniformed Officers - @\$69.50 per hour for two officers (including vehicle and

Fuel) Minimum charge to be invoiced - (4) hours

c) Court attendance if required - @\$26.00 per hour for one officer

Minimum charge to be invoiced - (4) hours

d) Holiday rate (if called in on a statutory holiday)

-Time and one-half on hourly rate only.

HST shall be in addition to the Contractor's remuneration.

2. The Contractor is not responsible for the cost of any specialized equipment that maybe required for enforcement (i.e. Drones, ATV, boats) which shall be billed to the Township as required with approval. All other equipment and personnel required for the delivery of the Services shall be provided by and at the expense of the Contractor.

3. The Contractor is not responsible for any administration costs IE computers, tickets ,notices ,tags and or any other administration needs that will be required to conduct enforcement within the Township.

4. The Contractor shall submit a detailed invoice after each shift for service(s) provided. The terms of the invoice will be upon receipt from the date of receipt of the invoice. Any invoice past 15 days will have a penalty of 2% applied weekly.

5. The Contractor agrees to respond to service upon request from the Township at the discretion of the CAO/Clerk and or Senior Management.

6. The Contractor agrees to respond to any call-outs from the Ontario Provincial Police and any other agency.

**THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2139-2019**

Being a by-law to provide for the adoption of budgetary estimates, tax rates and to further provide for penalty and interest in default of payment thereof for 2019.

WHEREAS, Section 290 of the Municipal Act, 2001, S.O. 2001 c.25, as amended, provides that the Council of a local municipality shall prepare and adopt estimates of all sums required during the year for the purposes of the municipality,

AND WHEREAS, Section 312 of the said Act provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and

AND WHEREAS, Section 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios; and

AND WHEREAS regulations require reductions in certain tax rates for certain classes or subclasses of property; and

AND WHEREAS the Assessment Roll prepared December 11, 2018 and upon which the taxes for 2019 are to be levied, was certified by the Assessment Commissioner, and the whole of assessment for real property, according to the last Assessment Roll, and further modified to reflect changes of the Assessment Review Board, Severances and Section 442 Tax Write-Offs.

NOW THEREFORE the Council of The Corporation of the Township of Blandford-Blenheim enacts as follows:

- 1) That the budget estimates setting out the revenues and expenditures as detailed in the Budget Estimates for the year 2019, and endorsed by by-law 2123-2019, February 20, 2019, raising the following amounts from realty taxation be adopted (Schedule "A"):
 - (a) For general municipal purposes the net levy of \$5,314,333.01;
 - (b) For county purposes the net levy of \$5,285,307.30;
 - (c) For school purposes the net levy of \$3,566,722.18
- 2) That the tax rates hereby adopted for each class for the year 2018, excluding special charges or local improvements collected as taxes, shall be the tax rates as listed on Schedule "B" attached hereto and forming part of this by-law and the tax rate for each class shall be applied against the whole of the assessment for real property for that particular class and purpose.
- 3) That in accordance with the Municipal Act, 2001 S.O. 2001 and the Assessment Act, the Treasurer may strike from the roll, taxes that by reasons of a decision under Section 357, 358 or 359 or of a decision of a judge of any court are uncollectible and/or refund any overpayment received.

- 4) That every owner shall be taxed according to the tax rates in this by-law. The taxes for a particular property shall be calculated by applying the Current Value Assessment against the tax rates set out and further adjusted as required by the provisions of the Municipal Act, 2001, S.O. 2001. Such taxes shall become due and payable in two installments as follows:

ALL PROPERTY CLASSES:

FIRST INSTALMENT Friday, August 30st, 2019

SECOND INSTALMENT Thursday, October 31th, 2017

Notice of such taxes due shall be sent by first class mail to those persons shown as liable for the payment of taxes.

- 5) That the taxes shall be levied and collected such other rates and/or Special Area Rates, pursuant to the Municipal Act, 2001, S.O. 2001 and/or the Drainage Act.
- 6) That a charge as a penalty of 1 and ¼ per cent on the amount of any outstanding taxes levied in 2018 shall be made on the first day of default and on the first day of each calendar month thereafter in which default continues until December 31st, 2019, and any such additional amounts shall be levied and collected in the same manner as if they had been originally imposed with and formed part of the taxes levied under this by-law. The penalty charges indicated in this section shall be waived for those taxpayers participating in the Monthly Preauthorized Payment Plan provided the payments are made as agreed and without default.
- 7) That interest of 1 and ¼ percent on the amount of any taxes due and unpaid after December 31st, 2018, shall be charged on the first day of each calendar month thereafter in which default continues.

This by-law shall come into effect on the date of the final passing thereof.

By-law **READ** a **FIRST** and **SECOND** time this 15th day of May 2019.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 15th day of May, 2019.

(SEAL)

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

**Township of Blandford-Blenheim
2019 Combined Taxation Levy**

"Schedule A"

New Tax Classes	Assessments	Township Tax Rate	Township Levy by class	County Tax Rates	County Levy by class	Education Tax Rate	Education Levy by class	Total Tax Rate
Residential	853,590,007.00	0.00406991	\$ 3,474,034.51	0.00404741	\$ 3,454,828.73	0.00161000	\$ 1,374,279.91	0.00972732
Residential Farmland awaiting Development	-	0.00183146	\$ -	0.00182133	\$ -	0.00072450	\$ -	0.00437729
Multi Residential	3,861,975.00	0.00851676	\$ 32,891.51	0.00856193	\$ 33,065.96	0.00161000	\$ 6,217.78	0.01868869
Commercial -Full	63,022,052.00	0.00774015	\$ 487,800.14	0.00769736	\$ 485,103.42	0.01290000	\$ 812,984.47	0.02833751
Vacant unit/excess land	549,920.00	0.00541811	\$ 2,979.52	0.00538816	\$ 2,963.06	0.01096500	\$ 6,029.87	0.02177127
Vacant land	2,207,275.00	0.00541811	\$ 11,959.25	0.00538816	\$ 11,893.15	0.01096500	\$ 24,202.77	0.02177127
Small Scale On Farm Business		0.00774015	\$ -	0.00769736	\$ -	0.00257500	\$ -	0.01801251
Industrial - full	5,356,875.00	0.01070386	\$ 57,339.24	0.01064469	\$ 57,022.27	0.01290000	\$ 69,103.69	0.03424855
Industrial - New Construction	667,543.00	0.01070386	\$ 7,145.29	0.01064469	\$ 7,105.79	0.01030000	\$ 6,875.69	0.03164855
Vacant unit/excess land	-	0.00695751	\$ -	0.00691905	\$ -	0.01064250	\$ -	0.02451906
Vacant land	-	0.00695751	\$ -	0.00691905	\$ -	0.01064250	\$ -	0.02451906
Small Scale On Farm Business		0.01070386	\$ -	0.01064469	\$ -	0.00257500	\$ -	0.02392355
Large Industrial	2,776,250.00	0.01070386	\$ 29,716.59	0.01064469	\$ 29,552.32	0.01290000	\$ 35,813.63	0.03424855
Pipeline	87,926,229.00	0.00512524	\$ 450,643.03	0.00509690	\$ 448,151.20	0.01012345	\$ 890,116.78	0.02034559
Farmland	776,872,543.00	0.00095643	\$ 743,024.21	0.00095114	\$ 738,914.55	0.00040250	\$ 312,691.20	0.00231007
Managed Forest	2,283,993.00	0.00101748	\$ 2,323.91	0.00101185	\$ 2,311.06	0.00402500	\$ 9,193.07	0.00605433
New Construction Commercial: Full	1,870,225.00	0.00774015	\$ 14,475.82	0.00769736	\$ 14,395.80	0.01030000	\$ 19,263.32	0.02573751
	1,800,984,887.00		\$ 5,314,333.01		\$ 5,285,307.30		\$ 3,566,772.18	

**The Township of Blandford-Blenheim
2019 Summary of Tax Rates**

Schedule "B"

Tax Class	Township Tax Rate	County Tax Rates	Education Tax Rates	Totals
Residential	0.00406991	0.00404741	0.00161000	0.00972732
Residential Farmland Awaiting Development	0.00183146	0.00182133	0.00072450	0.00437729
Farmland	0.00095643	0.00095114	0.00040250	0.00231007
Multi Residential	0.00851676	0.00856193	0.00161000	0.01868869
Commercial -Full	0.00774015	0.00769736	0.01290000	0.02833751
Vacant unit/excess land	0.00541811	0.00538816	0.01096500	0.02177127
Vacant land	0.00541811	0.00538816	0.01096500	0.02177127
Industrial - full	0.01070386	0.01064469	0.01290000	0.03424855
Industrial - New Construction	0.01070386	0.01064469	0.01030000	0.03164855
Vacant unit/excess land	0.00695751	0.00691905	0.01064250	0.02451906
Vacant land	0.00695751	0.00691905	0.01064250	0.02451906
Large Industrial	0.01070386	0.01064469	0.01290000	0.03424855
Pipeline	0.00512524	0.00509690	0.01012345	0.02034559
Managed Forest	0.00101748	0.00101185	0.00402500	0.00605433
New Construction Commercial - Full	0.00774015	0.00769736	0.01030000	0.02573751

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2140-2019

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on May 15, 2019 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 15 day of May, 2019.

By-law read a third time and finally passed this 15 day of May, 2019.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE