

**TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA**

Wednesday, October 7, 2020
Princeton Centennial Hall
4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the October 7, 2020 Regular Meeting of Council be adopted.

4. Disclosure of Pecuniary Interest

5. Adoption of Minutes

a. [September 16, 2020 Minutes of Council](#)

Recommendation:

That the minutes of the September 16, 2020 Meeting of Council be adopted, as printed and circulated.

6. Business Arising from the Minutes

7. Delegations / Presentations

a. David Simpson, Director of Public Works, Oxford County, Re: Intercommunity Bus Transit

Recommendation:

BE IT RESOLVED THAT the Township of Blandford-Blenheim supports the North Oxford Intercommunity Bus Transit System through a collaborative partnership with the Township of East Zorra-Tavistock, the Township of Zorra and Oxford County, and is committed to providing \$xx,xxx of financial support in 2021 and ongoing annual support from 2022 to 2026 in the amount of \$xx,xxx (amount to be provided at Council following RFP).

And further, THAT the Township of Blandford-Blenheim consider potential partnership integration of the North Oxford Intercommunity Bus Transit System with

a County-wide Intercommunity Bus Transit System in 2027 providing both intra-County and Inter-regional connections.

And further, THAT the above support is contingent upon favourable participation from the Township of East Zorra-Tavistock, the Township of Zorra, and the County of Oxford.

8. Correspondence

a. General

i. [Oxford County Municipalities – Safe & Well Communities](#)

b. Specific

None.

9. Staff Reports

a. **Jim Harmer – Drainage Superintendent**

i. [DS-20-15 – Monthly Report](#)

Recommendation:

That Report DS 20-15 be received as information.

ii. [DS-20-14 – Petition for Drainage Appointment of Engineer](#)

Recommendation:

That Report DS-20-14 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any comments to the petition for drainage works for the Lots 9 Concession 4 and Lots 8 Con 3 from Valerie Pynenburg and other property owner in the affected area of the existing private McCrow Drain; and further,

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act.

b. **Jim Borton – Director of Public Works**

i. [PW-20-14 – Monthly Report](#)

Recommendation:

That Report PW-20-14 be received as information.

c. Rick Richardson, Director of Protective Services

i. [FC-20-18 – Parking By-law 2185-2020](#)

Recommendation:

That Council receive report FC-20-18 as information;

And further that Council approves the updated Parking Control By-Law 2185-2020 and that staff submit the proposed Set Fines Part II for Parking Control By-Law 2185-2020 to the Ministry of Attorney General for approval.

d. Denise Krug – Director of Finance

i. [TR-20-14 – 2021 Budget Schedule](#)

Recommendation:

That Report TR-20-14 be received as information;

And further that Council adopt the budget schedule for the 2021 Operating and Capital Budgets, set out in Report TR-20-14.

ii. [TR-20-15 – Bell Total Connect](#)

Recommendation:

That Report TR-20-15 be received as information;

And further that Council approve funding of the installation of a tower needed to improve the internet at the Township office, from the Modernization grant received from the province in 2019, now held in the Working Capital Reserve.

e. Trevor Baer – Manager of Community Services

i. [CS-20-10– Monthly Report](#)

Recommendation:

That Report CS-20-10 be received as information.

f. Rodger Mordue – Chief Administrative Officer / Clerk

i. [CAO-20-13 – Habitat for Humanity Project](#)

Recommendation:

That Report CAO-20-13 be received.

ii. **CAO-20-14 – January 2021 Council Meetings**

Recommendation:

That Report CAO-20-14 be received; and,

That the Council meeting for January 6, 2021 be cancelled and the following meetings be established for the month of January 2021:

- January 13, 2021 at 4:00 p.m., Regular Council
- January 20, 2021 at 10:00 a.m., Operating Budget presentation

10. Reports from Council Members

11. Unfinished Business

i. Unlicensed Cannabis Operations

Recommendation:

That Whereas unlicensed and unmonitored cannabis grow operations have increasingly become a problem in communities in Ontario as well as across the Country; and,

Whereas these operations are allowed to establish with little or no consultation with the local community and municipalities are often only made aware of their existence after conflicts arise with neighboring land owners; and,

Whereas loopholes in existing Federal legislation allow these large scale grow op's to establish and operate without any of the regulations or protocols that licensed and monitored operations need to adhere to,

BE IT RESOLVED that the Council of the Township of Blandford-Blenheim urges the Federal Government to amend the legislation under which these facilities operate to ensure the safety and rights of the local communities in which they are situated are respected; and,

That this resolution be forwarded to the Federal Minister of Health, Federal Minister of Justice and Attorney General, Federal Minister of Public Safety and Emergency Preparedness, Oxford MP, Oxford MPP, the Association of Municipalities of Ontario and all municipalities in Ontario

12. Motions and Notices of Motion

13. New Business

Visit our website @ www.blandfordblenheim.ca

14. Closed Session

- a. A proposed or pending acquisition or disposition of land by the municipality or local board.
 - Vacant lot at Wilmot Street North
- b. Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.
 - Report from CBO Scherer
- c. Personal matters about an identifiable individual, including municipal or local board employees.
 - Councillor Read update

15. By-laws

- a. [2185-2020, Being a By-law to control Parking in the Township;](#)
- b. [2208-2020, Being a By-law to provide for the sale of property located at 39 Powell Street to Habitat for Humanity Heartland Ontario; and,](#)
- c. [2209-2020, Being a By-law to confirm the proceedings of Council.](#)

Recommendation:

That the following By-laws be now read a first and second time: 2185-2020, 2208-2020, and 2209-2020.

Recommendation:

That the following By-laws be now given a third and final reading: 2185-2020, 2208-2020, and 2209-2020.

16. Other

17. Adjournment and Next Meeting

Wednesday, October 21, 2020 at 4:00 pm.

Recommendation:

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday October 21, 2020 at 4:00 pm.

MINUTES

Council met at 4:00 p.m at the Princeton Centennial Hall.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Krug, Harmer, Matheson, Mordue, Richardson and Scherer.

Other: Ager, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the September 16, 2020 Meeting of Council be adopted with the addition of item 7. b. i.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the September 2, 2020 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Correspondence

a. General

- i. Township of South-West Oxford Report CL 32-2020 – Random Act of Kindness Month (October)

RESOLUTION #3

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that general correspondence be received as information.

.Carried

b. Specific

- i. Justin Read, Councillor – Extending Leave of Absence to December 31st, 2020

RESOLUTION #4

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it resolved that the correspondence from Councillor Justin Read requesting an extension to his unpaid leave of absence be received and considered during the closed session portion of the agenda.

.Carried

8. Committee of Adjustment

RESOLUTION #5

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it resolved that the Council move into Committee of Adjustment at 4:02 p.m.

.Carried

Minutes can be found at the Committee of Adjustment Minutes.

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it resolved that the Committee rise at 4:20 p.m. and that the Open Council meeting resumes.

.Carried

9. Delegations/Presentations

a. Alan Yeandle, Re: By-law Complaint Issues

Mr. Yeandle stated that industrial activity in Princeton is disturbing to the residents surrounding the area. Yeandle proposed a change to the Township By-law to increase the hours of quiet required. Mr. Yeandle was directed to submit a written complaint regarding the noise infractions.

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

That the presentation from Alan Yeandle be received as information.

.Carried

10. Staff Reports

a. **Rick Richardson – Director of Protective Services**

i. DS-20-12 – Monthly Report

RESOLUTION #8

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

That report FC-20-17 be received as information.

.Carried

b. **John Scherer – Chief Building Official**

i. CBO-20-13 – Monthly Report

RESOLUTION #9

Moved by - Councillor Banbury
Seconded by – Councillor Demarest

That Report CBO-20-13 be received as information.

.Carried

c. **Sarah Matheson – Deputy Clerk**

i. DC-20-02 – Bill 197: COVID-19 Economic Recovery Act

RESOLUTION #10

Moved by - Councillor Banbury
Seconded by - Councillor Demarest

That Report DC-20-02 be received as information; and,

That Council approve the proposed amendment to By-law 1916-2015 as attached to this report to continue to allow electronic participation at Council and Committee meetings.

.Carried

d. Rodger Mordue – CAO/Clerk

i. CAO-20-11 – Monthly Report

RESOLUTION #11

Moved by - Councillor Banbury
Seconded by – Councillor Demarest

That Report CAO-20-11 be received; and,

That the municipally owned property at the corner of Powell/Station Street and Peterson Street in Drumbo be declared surplus to the needs of the municipality; and,

That the Mayor and Clerk be authorized to sign all necessary paperwork to transfer the property to Habitat for Humanity; and,

That Council agrees to waive all associated Township fees related to development on the site in order to assist with the development of affordable housing in Drumbo.

.Carried

11. Reports from Council Members

Mayor Peterson reported the issue of local marijuana grow operations and directed staff to draft a resolution regarding unlicensed marijuana grow operations and distribute to the Oxford MP, MPP and Ontario Municipalities.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees.

Councillor Read, leave of absence.

RESOLUTION #12

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Council move into closed session under the authority of section 239 of the Municipal Act at 5:07 p.m. to discuss:

- i. Personal matters about an identifiable individual, including municipal or local board employees.

.Carried

RESOLUTION #13

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Council does now adjourn from Closed Session and resume into Open Session at 5:39 p.m.

.Carried

RESOLUTION #14

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That the correspondence from Councillor Justin Read requesting an extension to his unpaid leave of absence be received; and,

That Councillor Read's unpaid leave of absence be extended to December 31st, 2020.

.Carried

16. By-laws

RESOLUTION #15

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following by-laws be now read a first and second time: 2206-2020 and 2207-2020.

.Carried

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that the following by-laws be now given a third and final reading: 2206-2020 and 2207-2020.

.Carried

17. Other Business

None

18. Adjournment and Next Meeting

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Whereas business before Council has been completed at 5:41p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, October 7th, 2020 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim



Council Announcement

I am pleased to share that as of September 14 and until December 18, our community will have the opportunity to provide input into a new Community Safety and Well-being plan for our region.

The process, called **Safe & Well Oxford**, is a collaboration between Blandford-Blenheim, East Zorra-Tavistock, Ingersoll, Norwich, Tillsonburg, Woodstock, Zorra and South-West Oxford, to understand the issues that affect overall community health and wellbeing, including in our healthcare and social systems.

This work is being led by a steering committee of county clerks working in partnership with a community advisory committee, including police and local service providers in health / mental health, education, community and social services, and children and youth services.

Our goal is to create a plan to improve the overall well-being of our communities and enhance the lives of residents.

Now more than ever, we need to plan for and protect the health, resiliency and vitality of our communities -- and we need the input of individuals, businesses and organizations to do it.

We encourage all community members to consider participating.

Those who are interested should visit safewelloxford.ca to learn more and take a short survey.





TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	September 30, 2020
Subject:	Monthly Report	Council Meeting Date:	October 7, 2020
Report #:	DS-20- 15		

Recommendation:

That Report DS-20-15 be received as information

Background:

Monthly activities of the Drainage Department to September 30, 2020

Analysis/Discussion

- Working on drain maintenance and various site meeting to review work required with ratepayers.
- Working with lawyer on compliance letters.
- Commenting on planning applications
- 55 locates for ON 1 Call in August 2020 including 1 emergency locates.
- Book 7 online training offer by AORS traffic safety plans construction safety work zones
- Update of drainage mapping for ON 1 Call / OMAFRA / Township Web site.
- Mitchell Drain County and Region have submitted petitions for drainage works, for the construction work being proposed at Trussler Road and Oxford Road 8. Council has accepted petition from County and Region for improved outlet, Engineer appointed on September 4 2019. Kenn Smart (Project Engineer). Had meeting with Engineer, Folling and Hurlbut about next step. Site meeting January 29 2020 for the road petition. Engineer working on concept plans and cost estimates waiting to have 2 site meeting with Ratepayer to review option for new report.

- Scott Drain. Council accepted petition for drainage on April 17th 2019. Engineer appointed on June 5 2019. Kenn Smart (Project Engineer). Engineer filed report on May 1 2020 report was adopted July 15 council meeting. Tender awarded to John Devries Construction. Construction started July 27 2020 work 95% completed.
- Hanchiruk Drain (Magda) petition received and P Eng. appointed at December 18 2019 council meeting, GRCA have been informed of the appointment. Site meeting with Magda and Engineer February 4 2020 engineer has been reviewing option with Magda work on option to have site meeting with ratepayers. Work on site meeting to review petition request with ratepayer (max 10 person), planned for Fall
- Working on Section 65 reports
- Asset management input for City Wide
- Working on SWMP with engineer on the silting issue at the outlet at Fennel and Todd Way
- McCrow Drain Council accepted petition for drainage on September 2, 2020. Engineer to be appointed October 7, 2020 (see staff report 20-14)
- Staff meeting with County and Blue Plan Engineering re drainage improvements for Bright road improvements (zoom meeting)
- Working with Bright Cheese and Butter on existing drains and location of SWMP
- Holdsworth Drain work on option for repair and improvements to existing drain

Financial Considerations:

None

Attachments:

None

Respectfully submitted by:

Jim Harmer Drainage Superintendent



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	Sept 30, 2020
Subject:	Petition for Drainage Appointment of Engineer	Council Meeting Date:	October 7, 2020
Report #:	DS-20-14		

Recommendation:

That Report DS-20-14 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any comments to the petition for drainage works for the Lots 9 Concession 4 and Lots 8 Con 3 from Valerie Pynenburg and other property owner in the affected area of the existing private McCrow Drain and further

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act

Background:

Have received a signed petition for drainage in the area of Lots 9 Concession 4 and Lots 8 Con 3 from Valerie Pynenburg and other property owner in the affected area for the improvement of the McCrow Drain. This drain was originally construction about 1915 as a private drain.

The GRCA have been notified of council intention to proceed with the petition that was accepted at the September 2, 2020 council meeting.

Also Council has not received any request for cost benefit statements or environmental appraisal as per Section 6 and 7 of the Drainage Act

Analysis/Discussion:

Therefore in accordance with Section 8 of the Drainage Act Council may appoint an Engineer to prepare a report in accordance with Section 4 of the Act

Financial Considerations:

The cost of all municipal drain are assessed to effected landowner in the area of the drainage works.

Attachments:

Copy of Petition

Area to be effected by petition

Respectfully submitted by:

Jim Harmer



McCrow Drain
petition.pdf



McCrow Drain detail
watershed map.pdf



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Borton Director of Public Works
Reviewed By:	Rodger Mordue	Date:	October 1, 2020
Subject:	Monthly Report	Council Meeting Date:	October 7, 2020
Report #:	PW-20-14		

Recommendation:

That Report PW-20-14 be received as information.

Capital

- Blenheim CN Bridge – The engineers have inspected the bridge and have some concerns. CN and Ironbridge are working at coming up with a solution. The bridge will remain closed until it is determined to be safe by the engineers. No time table has been given. I will continue to work with CN and update as more answers come available.
- 2020 Tandem Dump Truck – Metro Truck was awarded the contract on January 22nd, the order for the chassis has been placed and expected delivery is the end of April. I followed up with the supplier, Covid has affected timelines. As everyone is aware in these times it has affect many supply chains and due to this, we will be looking at a 2 - 3-month delay in getting this vehicle. It is projected now for a January delivery; this of course could also change depending on how the current situation evolves.
- Surface Treatment – All the roads have been completed. Hubbard Rd. & Twp. Rd .2 have turned out well and staff has received compliments on them.

Working during Covid-19

- Staff continues to work through these challenging times. Public Works staff will still be kept segregated into the 2 different shops with limited access to the buildings. Staff are still working with 1 person per vehicle and practicing social distancing. If they are required to work within the 2 meters or ride in a shared vehicle they have been provided with masks.

County Shared Service/Road Association/Training

- Shared Services meeting – We met in September in Blandford-Blenheim at the shop so we could practice social distancing. We discussed the upcoming winter and training.
- Road Association & AORS – OCRSA has made the difficult decision to cancel its September meeting. At this time, we cannot provide a location that safe social distancing can be maintained. Any AORS meetings are being held virtually.
- Training –We had 2 staff members attend a Book 7 training, one attended in person and the other attended virtually. Both staff enjoyed the experience and gave good feed back to look at future virtual training. Due to Covid restrictions it has been decided that the winter maintenance training that is usually done as a group with all Oxford municipalities that each municipality will do their own training to avoid any large groups.

Other

- Public Works staff has started to do some grading. This has cleaned up the travel portion of the road but has brought on some dust complaints. Staff continues to do ditch work, culvert replacement and removing high shoulders. Staff has done a good job in getting our roads back into great shape and helped improve the drainage of them which in turn helps keep them from becoming full of pot holes.
- Stubbe's in Princeton had contacted the Mayor and myself with a possible solution to have trucks waiting on the roadway to access their plant. Staff is working with the planning department to see if it is possible and to ensure it will not cause future problems with any future plans Stubbe's has in the works. A full report will be presented to council regarding this soon.
- Staff approved a permit for a music video shoot on 1 of our roads.
- Staff has been in contact with The County regarding the Oxford Rd 29 closure for bridge work. The expected reopening date is October 9th.
- Staff attended meetings and training for Asset Management.
- Staff is still continuing to meet with land owners at outdoor sites to discuss ditch or road issues.
- Most meetings being held are by conference call or video chat.
- I have also been attending some webinars and eLearning sessions.
- I meet with public works staff on a regular basis to get a sense on how they are feeling and to give them any information that has changed in regards to Covid-19.
- Met with KSmart to discuss the drains asset management and Princeton.

Attachments: Minutes for the Shared Services meeting in September

Respectfully submitted by:



Jim Borton CRS-I
Director of Public Works

Service Rationalization

MEETING MINUTES

DATE: September 10, 2020

LOCATION: Blandford Blenheim

PRESENT: Shawn Vanacker, Steve Oliver, Jim Borton, Marty Lenaers, Taylor Crinklaw, Tom Lightfoot, Doug Wituik , Daniel Locke

REGRETS: Warren Waugh, Anthony Peterson, Adam Prouse, Frank Gross

COMMITTEE CHAIRMAN: Tom Lightfoot

SECRETARY: Tom Lightfoot

ITEM	ACTION	ASSIGNED TO
1. Meeting called to order	10:20 am	
2. Minutes of Last Meeting:	Reviewed- moved by Steve Seconded by Shawn	
3. Correspondence/ Speaker	None	
4. Old Business	Winter training-Steve- Steve will inquire with Canada Heavy Equipment college on a price for 3 days of training with a possible 4 th day. Steve shared the proposed training schedule with the group for review and comment. Tentative dates are October 27,28,29. Taylor will investigate rental of Goff Hall. Consideration to social distancing will be taken into consideration, meals will be determined after.	
5. New Business	Jim/Shawn- Weather forecasts, discussion was held, and the decision was made to renew the current contract Shawn- off road vehicles- discussion, MTO, as of Jan 1 2021, as default, will allow ORV on the roadway. Municipalities will have to create a Bylaw to regulate or deny them on roadways. Currently no one in Oxford County allows them.	
6. Round Table	Taylor- Looking for guide rail companies - Woodstock will be having a ditch machine demonstration if anyone is interested. - Winter operation/ staffing discussion. All- Bicycle master plan discussion Dan- Tillsonburg is setup for small concrete/asphalt repairs (manhole repairs), possibly available to do work for others in the future. Jim- compressed work week discussion All- Mesh discussion on tracking units and salt controls. Rearview camera discussion.	
7. Health & Safety	Tom- Chainsaw training, will follow up with Dennis. Possibly 5 full students and recerts from our group.	
8. Next Meeting	October 8, 2020 - 10:00 am start at Woodstock	
9. Adjourned	11:18 a.m.	

Service Sharing Meeting Dates 2020

January 9 EZT

February 13 Zorra

March 11 Oxford County

April 9 ~~Blandford Blenheim~~-Tillsonburg

May 14 Norwich

June 11 SWOX

September 9 ~~Tillsonburg~~- Blandford Blenheim

October 8 Woodstock

November 12 Ingersoll

December 9 Zorra



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	Sept. 25 th ,2020
Subject:	Parking By-Law 2185-2020	Council Meeting Date:	Oct.7 th , 2020
Report #:	FC-20-18		

Recommendation:

That Council receive report FC-20-18 as information;

And further that Council approves the updated Parking Control By-Law 2185-2020 and that staff submit the proposed Set Fines Part II for Parking Control By-Law 2185-2020 to the Ministry of Attorney General for approval.

Background:

Our By-Law Enforcement contractor suggested to staff that our parking by-law was out of date and that the fine section should be addressed.

Analysis/Discussion:

Staff has reviewed the Parking Control By-Law and formulated short form wording and set fines for the various provisions outlined in the By-Law. This was done by looking at similar By-Laws in other municipalities to ensure the set fine amounts are aligned with other municipalities. The ability for our By-Law Contractor to issues tickets vs. laying charges accelerates the compliance expectations of the By-Law and streamlines the reporting process for the Township.

Attachments:

- Copy of new Parking Control By-Law 2185-2020

Respectfully submitted by:

Rick Richardson

Rick Richardson Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

By-Law # 2185-2020
Parking Control

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BY-LAW NUMBER 2185-2020

WHEREAS, Section 210, Subsection 131 of the Municipal Act, RSO 1990 Chapter M.45 and amendments thereto, provide that councils of all municipalities may pass by-laws for the purpose of prohibiting or leaving of motor vehicles on private property without the consent of the owner or occupants of the property and on property owned or occupied by the municipality.

AND WHEREAS, Section 40, Subsection 1 of the County of Oxford Act, RSO 1990 Chapter C.42, provides that area municipalities may pass by-laws for the regulation of parking.

NOW THEREFORE, the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. INTERPRETATION

In this By-Law

- a) **Corporation** means, Corporation of the Township of Blandford-Blenheim;
- b) **Highway** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct, or trestle, designed and intended for, or used by, the general public use for the passage of vehicles and includes the area between the lateral property lines thereof;
- c) **Intersection** means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more highways that join one another at an angle, whether or not one highway crosses the other;
- d) **Motor Vehicle** includes an automobile, motorcycle, and any other vehicle propelled or driven other than by muscular power;
- e) **Official Sign** means a sign approved by the Ministry of Transportation of Ontario
- f) **Park or parking** when prohibited means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading or merchandise or passengers;
- g) **By-Law Enforcement Officer(s)** means a person or persons empowered by the Municipal Council to enforce the various By-Laws of the Township and to carry into effect the provisions of any act of the legislature to be enforced by the Municipality;



TOWNSHIP OF BLANDFORD-BLENHEIM

By-Law # 2185-2020
Parking Control

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- h) **Police Officer** means a member of the Ontario Provincial Police;
- i) **Pedestrian** includes a person afoot and an invalid or child in a wheelchair or carriage;
- j) **Roadway** means that part of the highway is improved, designed or originally used for vehicular traffic, but does not include the shoulder, and, where a highway included two or more separate roadways, the term “roadway” refers to any one roadway separately and not all of the roadways collectively;
- k) **Stand** or **Standing** when prohibited or regulated, means the halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers;
- l) **Storer** has the meaning given to it under the *Repair and Storage Liens Act R.S.O. 1990, c.R.25*
- m) **Stop** or **Stopping** when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a constable or other police officer or of a traffic control sign or signal;
- n) **Township** means all lands within the jurisdiction of the Corporation of the Township of Blandford-Blenheim;
- o) **Traffic Control Signal** means any device, manually, electronically, or mechanically operated for the regulation or control of traffic;
- p) **Vehicle** includes a motor vehicle, motor assisted bicycle, trailer, traction engine, farm tractor, road building machine and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle, the cars of electric or steam railways running only upon rails;
- q) **Commercial Motor Vehicle** means a motor vehicle having permanently attached thereto a truck or delivery body and includes ambulances, hearses, casket wagons, fire apparatus, buses, and tractors used for hauling purposes on the highways;
- r) **Heavy Truck** means a commercial motor vehicle, having a weight when unloaded of 4.6 tonnes (4600 kilograms) or more, but does not include a passenger vehicle, an ambulance, or a vehicle of the Police or Fire department;
- s) **Boulevard** refers to municipally owned property within the public right-of-way extending between the curb or edge of the roadway and the nearest limit of



TOWNSHIP OF BLANDFORD-BLENHEIM

By-Law # 2185-2020
Parking Control

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the municipal road allowance, exclusive of any sidewalks or curb located therein;

- t) **Road Allowance** means the portion of the untraveled roadway that measures 10 meters (33 feet) from the centre of the roadway and includes the shoulder of the roadway;

- 2. Where any expression of time occurs or where any hour or period of time is stated, the time referred shall be the time currently in effect within the time zone commonly known as the “Eastern Time Zone”.

3. ENFORCEMENT

- 1. Provisions of this By-Law shall be enforced by the By-Law Enforcement Officer(s) duly appointed by the Council of the Township of Blandford-Blenheim and/or OPP.

4. GENERAL STOPPING AND PARKING RESTRICTIONS

- 1. No person shall park or stop any vehicle on any highway or portion thereof except as follows:
 - a) Where there is a raised curb on the right side of the roadway, having regard to the direction such vehicle was proceeding, with its right, front and rear wheels parallel to and not more than 300 mm out from the curb. In no circumstances shall a vehicle mount the raised curb and park or stop to the right of the raised curb;
 - b) Where there is no curb or a rolled curb, with the right front and rear wheels parallel to and as near to the right hand limit of the highway as is practicable without stopping or parking on a sidewalk or footpath or on any part of the highway where grass is grown or which is not intended for the use of vehicles.
- 2. No person shall on a highway stop or park a vehicle in any of the following places;
 - a) On or over a sidewalk;
 - b) Within an intersection;
 - c) Adjacent to or across the highway from any excavation or obstruction in the roadway when the free flow of traffic would thereby be impeded;



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- d) In such a position as will prevent or block the removal of any other vehicle previously parked;
 - e) On or over a boulevard;
 - f) On a roadway adjacent to any stopped or parked vehicle;
3. No person shall on a highway park a vehicle in any of the following places:
- a) In front of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway;
 - b) Within 3 metres of a fire hydrant;
 - c) Within 3 metres of water reservoir;
 - d) Within 9 metres of an intersecting roadway;
 - e) Within 15 metres of any level crossing or a railway;
 - f) In front on an entrance to or exit from any building or enclosed space in which persons may be expected to congregate in large numbers;
 - g) Alongside the tracks of any railway;
 - h) In front of the entrance to any place where goods or merchandise are regularly delivered or removed;
 - i) In such a position as will prevent the removal of any other vehicle previously parked.
4. Where appropriate signs are erected and are on display, no person shall on any highway park any vehicle:
- a) Within 15 metres of an intersection;
 - b) Within 30 metres of an intersection controlled by traffic signals;
 - c) Within 7.5 metres of any fire station entrance on the side of the highway on which the fire station is located or within 30 metres of such fire station on the opposite side of the roadway.

5. NO PARKING

- 1. Where official signs are erected and are on display no person shall park a vehicle on any highway at the side and between the limits set out respectively in Columns 1, 2 and 3 of Schedule "A" to this By-Law.



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6. RESTRICTED PARKING

1. Where official signs are erected and are on display no person shall park a vehicle on any highway at the side and between the limits set out respectively in Columns 1, 2 and 3 of Schedule “B” of this By-Law during the times or days set out in Column 4 of the said schedule.

7. SPECIAL CONDITIONS/WINTER PARKING- NEW

1. No person shall park or leave standing any vehicle on any Township maintained highway within the Township between the hours of 7:00am and 5:00pm of the same day, during the winter control season commencing on the 1st day of November in each calendar year and continuing until the 31st day of March of the year following.
2. No person shall park or leave standing any vehicle on any Oxford County maintained highway within the Township between the hours of 2:00am and 6:00am of the same day, during the winter control season commencing on the 1st day of November in each calendar year and continuing until the 31st day of March of the year following.

8. ALTERNATE SIDE OF STREET PARKING - NEW

1. No person shall park or leave standing any vehicle on the odd numbered side of any Township streets from 7:00am on 1st day of each month until 9:00pm the 15th day of each month.
2. No person shall park or leave standing any vehicle on the even numbered side of any Township streets from 7:00am on 16th day of each month until 9:00pm the 31st day of each month.

9. PARKING IN MUNICIPAL PARKING LOTS- NEW

1. No person shall park, leave standing, or abandon a vehicle unattended in any parking area owned or leased by the Municipality for public parking purposes for a period in excess of seven (7) days;



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2. No person shall park, leave standing, or abandon a Commercial Motor Vehicle unattended in any parking area owned or leased by the Municipality for public parking purposes at any time.

10. REMOVAL AND IMPOUNDING OF VEHICLES

1. No person shall park, leave standing, or abandon a vehicle unattended on any highway within the Township for a continuous period of time in excess of forty-eight (48) hours.
2. Upon discovery or notification that a vehicle is parked or has been abandoned or left unattended in the contravention of Section 8(a) of this By-Law, the investigating officer shall note in writing and filed for possible future reference the following information:
 - a) Make and model of the vehicle;
 - b) Location of the occurrence;
 - c) Date and time of the investigation;
 - d) License number of the vehicle, if any;
 - e) Name of the investigating officer and any other person who may have been in attendance as an observer.

At the time of completing the above mentioned report, the officer shall affix a written notice to the said vehicle in which it is noted that the vehicle may be removed and placed in storage, at the owner's expense, if not removed within forty-eight (48) hours from the date and time the notice was issued.

3. Where the said vehicle is left parked, standing, unattended or abandoned in excess of the forty-eight (48) hour time period stated in the "Notice" provided under Section 8(b) herein, a duly authorized By-Law Enforcement Officer of the Township may cause such vehicle to be moved or taken to and placed or stored in a suitable place and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle and no such vehicle shall be released or returned to the owner thereof until all such costs and charges, if any, have been paid in full;
4. In addition to any other remedy provided for this By-Law, where a vehicle is parked or left standing in contravention of Section 7 of this By-Law or if a vehicle has been parked or left standing in such a manner so as to obstruct the entrance or exit to a fire station, the By-Law Enforcement Officer or Police Officer may cause such vehicle to be moved or taken to and placed or stored in a suitable place and all costs



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and charges for the removing, care and storage thereof, if any, are a lien upon the vehicle and no such vehicle shall be released or returned to the owner thereof until all such charges and costs, if any, have been paid in full;

5. Where a vehicle has been moved or taken to and placed or stored (impounded) in a suitable place and costs and charges have been incurred therewith, and where the owner refuses or fails to pay such costs or charges within sixty (60) days upon receipt of notice from the storer, the storer may proceed to dispose of the said vehicle pursuant to the provisions of the *Repair & Storage Liens Act, R.S.O. 1990, c.R.25*.

11. PENALTIES AND WORDING OF INFRACTION NOTICE

1. The words or expressions set out in Column 1 of the Schedule C may be used by the By-Law Enforcement Officer or a Police Officer in a Certificate of Parking Infraction, Parking Infraction Notice or Notice of Impending Conviction to designate the offence in the provision set out opposite thereto in Column 2 of Schedule C.
2. Any person who is found in violation of Sections 4 to 7 inclusive of this By-Law is guilty of an offence and is liable to pay the fine set out in Column 3 of the Schedule C opposite to the offence described in Column 1 for each offence if paid out to the Court, or an amount fixed and approved by the Provincial Chief Judge, inclusive of the costs and surcharges if the charge proceeds under Part II of the Provincial Offences Act R.S.O. 1990, c. P33 as the same may be amended from time to time;
3. All penalties imposed by a judicial official are recoverable under the Provincial Offences Act together with such costs, expenses and surcharges as are imposed thereunder;
4. Any person charged under the By-Law may make a payment as shown on the Parking Infraction Notice. Payment may be made at the Township of Blandford-Blenheim office within the time period on the Parking Infraction Notice and payment shall be accepted in full satisfaction of the charge and no further proceedings will be taken;
5. Any person charged under this By-Law may make an early voluntary payment within fourteen (14) days of the date in which the ticket was issued for a discounted fine.



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12. GENERAL

1. Schedule “A”, “B”, “C” inclusive of this By-Law shall form part of the By-Law;
2. Where a vehicle has been left parked, stopped or standing in contravention of this By-Law, the owner of the vehicle is guilty of an offence, even though the owner was not the driver of the vehicle at the time of the contravention of this By-Law, and is liable for the applicable fines unless, at the time of the offence, the vehicle was in the possession of another person without the owner’s consent.

13. PAYMENT OF FEES

1. Every person responsible for the payment of any and all fees, costs and fines under this by-law shall make such payment in full upon demand by the Corporation.
2. The payment of any fees and charges as required under this by-law does not constitute partial or full payment of any fines imposed by a court of competent jurisdiction for an offence committed under this or any other by-laws.
3. The Township Treasurer may add any charges payable to the tax roll of any property owned by the animal’s owner and collect the amount in the same manner as taxes.

14. REPEAL

1. The following Township of Blandford-Blenheim by-laws are hereby repealed:
By-Law 1250-98
By-Law 1587-2009

15. SHORT TITLE

1. This By-Law shall be referred to as the “Parking Control” By-Law.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED ON THIS 7TH DAY OF OCTOBER, 2020.

MAYOR: Mark Peterson

Rodger Mordue, CAO/Clerk

SCHEDULE "A" TO BY-LAW 2185-2020,
as amended: Parking Control

NO PARKING AT ANY TIME - UPDATED

Section	Column 1	Column 2	Column 3	
	Highway	Side or Sides	From	To
1	Platt Street East <i>Plattsville</i>	East and West	Mill Street East	Young Street East
2	Mill Street East <i>Plattsville</i>	North and South	Platt Street North	Walter Street
3	Baird Street South <i>Bright</i>	East	South Limit of 68 Baird Street South	South Limit of 172 Baird Street South



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SCHEDULE "B" TO BY-LAW 2185-2020,

as amended: Parking Control

RESTRICTED / SPECIAL CONDITIONS / WINTER PARKING- UPDATED

Item	Column 1	Column 2	Column 3		Column 4
	Highway	Side or Sides	From	To	Time/Date
1	Oxford Street <i>Drumbo</i>	North and South	300m West of Morrow Street	150m East of Duke Street	2:00am-6:00am Nov 1 to Mar 31
2	Wilmot Street <i>Drumbo</i>	East and West	Maitland Street	Peterson Street	2:00am-6:00am Nov 1 to Mar 31
3	Albert Street <i>Plattsville</i>	North and South	Hofstetter Road	70m west of Hume Street	2:00am-6:00am Nov 1 to Mar 31
4	Douro Street <i>Plattsville</i>	North and South	Albert Street	Isabella Street	2:00am-6:00am Nov 1 to Mar 31
5	Main Street <i>Princeton</i>	East and West	Oxford Road 2	Roper Street	2:00am-6:00am Nov 1 to Mar 31
6	Mechanic Street <i>Drumbo</i>	East	Oxford Street East	Blenheim District Public School	7:00am-5:00pm Monday to Friday
7	Albert Street West <i>Plattsville</i>	North	Fennel Street	Samuel Street	7:00am-5:00pm Monday to Friday
8	Albert Street West <i>Plattsville</i>	South	Fennel Street	River Road	7:00am-5:00pm Monday to Friday
9	River Road <i>Plattsville</i>	East and West	Albert Street West	Mill Street West	7:00am-5:00pm Monday to Friday
10	Wilmot Street South <i>Drumbo</i>	East	121m South of Oxford Street	155m South of Oxford Street	7:00am-5:00pm Monday to Friday
11	Wilmot Street South <i>Drumbo</i>	West	128m South of Oxford Street	148m South of Oxford Street	7:00am-5:00pm Monday to Friday



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SCHEDULE "C" TO BY-LAW 2185-2020,
as amended: Parking Control

PART II PROVINCIAL OFFENCES ACT- UPDATED

Item	Column 1	Column 2	Column 3	Column 4
	Short Form Wording	Provision Creating or Defining Offences	Set Fine	Early Voluntary Payment (within 14 days)
1	Parked or stopped on/over a sidewalk	Section 4.2(a)	\$50.00	\$40.00
2	Parked or stopped within an intersection	Section 4.2(b)	\$100.00	\$90.00
3	Parked or stopped across the highway from excavation or obstruction that impedes traffic flow	Section 4.2(c)	\$50.00	\$40.00
4	Parked so as to block other vehicles	Section 4.2(d)	\$50.00	\$40.00
5	Parked on or over a boulevard	Section 4.2(e)	\$50.00	\$40.00
6	Parked so as to obstruct the use of a driveway/laneway	Section 4.3(a)	\$50.00	\$40.00
7	Parked too close to a fire hydrant	Section 4.3(b)	\$50.00	\$40.00
8	Parked too close to a water reservoir	Section 4.3(c)	\$50.00	\$40.00
9	Parked too close to an intersection	Section 4.3(d)	\$50.00	\$40.00
10	Parked too close to any level crossing/railway	Section 4.3(e)	\$50.00	\$40.00
11	Parked alongside the tracks of a railway	Section 4.3(g)	\$50.00	\$40.00
12	Parked within 15 metres of an intersection	Section 4.4(a)	\$50.00	\$40.00



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13	Parked within 30 metres of an intersection controlled by traffic signals	Section 4.4(b)	\$50.00	\$40.00
14	Parked within 7.5 metres of any fire station on the same side of road	Section 4.4(c)	\$100.00	\$90.00
15	Parked within 30 metres of any fire station on the opposite side of road	Section 4.4(c)	\$50.00	\$40.00
16	Parked in an area prohibited by signs	Section 5.1	\$50.00	\$40.00
17	Parked on highway between restricted hours during winter season	Section 7.1	\$50.00	\$40.00
18	Parked on odd-numbered side of street from 1 st to 15 th of the month	Section 8.1	\$50.00	\$40.00
19	Parked on even-numbered side of street from 16 th to 31 st of the month	Section 8.2	\$50.00	\$40.00
18	Parked in a municipal parking lot longer than seven (7) days	Section 9.1	\$50.00	\$40.00
19	Parking a commercial motor vehicle in a municipal parking lot	Section 9.2	\$50.00	\$40.00
20	Parked longer than 48 hours on highway	Section 10.1	\$50.00	\$40.00



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Denise Krug, Director of Finance
Reviewed By:	Rodger Mordue	Date:	September 24, 2020
Subject:	2021 Budget Schedule	Council Meeting Date:	October 6, 2020
Report #:	TR-20-14		

Recommendation:

That Report TR-20-14 be received as information;

And further that Council adopt the budget schedule for the 2021 Operating and Capital Budgets, set out in Report TR-20-14.

Background:

The purpose of this report is to present to Council for its consideration a schedule to review and approve the Tax Rate supported 2021 Operating Budget and Capital Budget for the Township of Blandford-Blenheim.

Section 290 of the Municipal Act, 2001, as amended, provides for the following in regard to annual budgets:

Yearly budget, local municipalities

- (1) For each year, a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,
 - (a) Amounts sufficient to pay all debts of the municipality falling due during the year;
 - (b) Amounts required to be raised for sinking funds or retirement funds; and
 - (c) Amounts required for any board, commission or other body

Detail and form

- (2) The budget shall, in such detail and form as the Minister may require, set out the following amounts:
 - (a) The estimated revenues, including the amount the municipality intends to raise on all the rateable property in the municipality by its general local municipality levy and the

amount it intends to raise on less than all the rateable property in the municipality by a special local municipality levy under section 312

- (b) The estimated portion of the estimated revenues described in paragraph (a), if any, to be paid into the municipality's reserve, sinking and retirement funds.
- (c) The estimated revenues, are equal to the estimated expenditures
- (d) The estimated portion of the expenses, if any, to be paid out of the municipality's reserves and reserve funds.

Allowance

- (3) In preparing the budget for a year, the local municipality,
 - (a) Shall not include in the estimated revenues, the estimated proceeds of any borrowing during the year;
 - (b) Shall treat any operating surplus of any previous year as revenue that will be available during the current year;
 - (c) Shall provide for any operating deficit of any previous year;
 - (d) Shall provide for taxes and other revenues that in the opinion of the treasurer are uncollectible and for which provision has not been previously made;
 - (e) May provide for taxes and other revenues that it is estimated will not be collected during the year; and
 - (f) May provide for such reserves as the municipality considers necessary.

Analysis/Discussion:

For the upcoming 2021 budget deliberations, staff are proposing the following schedule.

The Capital Project/Road Tour is cancelled this year due to COVID-19. Staff will provide pictures where possible with the Capital Budget.

2021 Fees and Charges will be presented to Council for approval on November 4th and the by-law will be brought to the December 2nd Council meeting for approval. The Capital Budget will also be presented at the December 2nd Council meeting, which will start at 2 p.m.. Outstanding items will be discussed at the following regular Council meeting on December 16th.

We are proposing an extra Council meeting, on Wednesday, January 20th, starting at 10 a.m. as an extended budget meeting to present the Operating Budget for all departments. This will allow Council to discuss any outstanding items and consider the tax rates during the two regular Council meetings in February and adopt the 2021 Budget By-law at the first Council meeting in March.

This time-line provides public the ability to have input into the proposed budgets weeks in advance of Council passing the Tax Rate By-Law for 2021.

<i>Date</i>	<i>Staff / Council Involvement</i>	<i>Description</i>
November 4th	Council/Director of Finance	Fees & Charges Report provided to Council for approval.
November 18th	Council/Director of Finance	Council Approval of 2019 Salaries & Wages
December 2nd	Council/Directors	Presentation of Capital Budget – All Depts. Council meeting to start at 2 p.m.
December 16th	Council/Director of Finance	Fees & Charges By-Law to council for approval.
December 16th	Council/Directors	Council Review of Capital Budget Outstanding items (if necessary)
January 13th	Director of Finance	Provide members of Council budget binders.
January 20th	Council / Directors	Presentation of Operating Budget <ul style="list-style-type: none"> • All departments Special Council Meeting to start at 10 a.m.
February 3rd	Council / Directors	Council review of outstanding requests. Overall budget discussions.
February 17th	Council / Directors	Council finalization of budget estimates
February 18th	Director of Finance	Post 2021 budget on website
March 3rd	Council	Adoption of 2021 budget estimates By-law
April/May	Council	Tax Rate By-Law to Council for approval.

Financial Considerations:

Not applicable

Attachments:

None

Respectfully submitted by:

Denise Krug

Director of Finance/Treasurer



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Denise Krug, Director of Finance/Treasurer
Reviewed By:	Rodger Mordue	Date:	September 25, 2020
Subject:	Bell Total Connect	Council Meeting Date:	October 7, 2020
Report #:	TR-20-15		

Recommendation:

That Report TR-20-15 be received as information;

and further that Council approve funding of the installation of a tower needed to improve the internet at the Township office, from the Modernization grant received from the province in 2019, now held in the Working Capital Reserve.

Background:

The Bell Total Connect VOIP phone system is currently being used by the County and at least 5 of the lower tier municipalities. This phone system has many advantages including each employee having their own line and being able to forward calls to a cell phone (convenient when working from home) and being able to directly transfer an incoming call to someone at another municipality using the system.

The Township budgeted \$5,000 this year in order to transfer to this system as well. This was for new phone handsets and a network switch.

Analysis/Discussion:

When the County started the work to get the Township transferred over to the Bell Total Connect VOIP phone system, it was discovered that the internet signal at the municipal office was not strong enough to support it. There are trees interrupting the signal from the County's tower to the antenna on top of the Township office. After doing some investigative work from the roof of the building as well as using a drone, a solution was found. The County is recommending the installation of a 68' tower on the northwest corner of the Township office property to improve our internet quality to a standard that will support the Bell Total Connect VOIP phone system. They

have provided us a quote of \$4,900 + HST to supply and install the tower. This will provide the Township office with a better quality internet connection, for not only the VOIP phone system, but for other applications as well.

Financial Considerations: It is recommended that the funding for the installation of the tower be taken from the Modernization grant received from the province last year; therefore, no effect on the current year's operating budget. This will give us a better internet signal at the Township office and modernize our phone system.

Monthly operating costs for the VOIP system are significantly less than the current system, so savings will be seen in future operating budgets.

Attachments:

NA

Respectfully submitted by:

Denise Krug
Director of Finance/Treasurer



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From: Trevor Baer
Reviewed By:	Rodger Mordue, CAO/Clerk	Date: Sept 30 2020
Subject:	Monthly Report – Sept	Council Meeting Date: Oct 7 2020
Report #:	CS-20-10	

Recommendation:

That Report CS-20-10 be received as information.

Background:

The following will provide Council with an update regarding the activities of the Community Services Department, for the month of September.

Analysis/Discussion

Administration

Township staff stay updated with the regulations from the Provincial Government and Southwestern Public Health, being vigilante in regard to any changes being made in phase 3. Staff also keep in contact with neighbouring township`s facilities to share how operations are running.

At this point in time all in door non staff facilities that the township operates will not be available for rent. This pertains to Phase 3 of the Provincial Government regulations. Indoor non staffed facilities are allowed to have 10 people attend events. Southwestern Public Health has recommended that non staffed facilities not be open to the public. So, for now all indoor non staffed facilities in our township will be closed until regulations are adjusted.

Arena

This year the arena was reopened on Sept 16, this season has been, unsurprisingly, different than other years due to COVID 19. Each group has provided a return to play plan as a requirement to rent the ice, each return to play plan was reviewed and subsequently approved by township staff. Approval was measured against a checklist ensuring each group covered all Southwestern Public Health, Provincial Government, and Township rules. Staff helped guide each group with return to play plans, if a group's return to play plan didn't get approved Township staff had meeting with them to assess why it got denied, and assisted the group with adjusting the plan to make it work. Each group has been reminded and is aware that if they do not follow their plan, they will lose their ice time. So far, each group has done very well with following their plans.

The Township staff are doing their part in stopping the spread of COVID 19 in our arena. We have a controlled entrance (entrance allowed to be open for 20 mins each hour), we disinfect all high touch areas after each group, this includes players benches, public washrooms, dressing rooms, and all hand railings; one way exits allow groups to leave the building out a different door than they came in, there are signs up throughout the building reminding people to practice social distancing and to wear a mask, markings to tell users where to sit, warning signs to self-screen before entering the building on front doors, and new signs up for all the new rules in each dressing room and hallway. A contact tracing list from each group is kept on file and only people on the contact tracing list are allowed in the building, if the general public come in looking for staff they need to sign the book at the front entrance way.

With less people and garbage in our building the work load has not become a burden for our staff.

Parks

Staff have been working to complete the third phase of the Drumbo soccer field project. This summer staff leveled the playing area and have now over seeded the field. In Spring 2021 all three fields will be over seeded again.

We have replaced the Plattsville Pavilion roof with a steel roof; some post work is still required and is scheduled to be completed in October.



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council
Reviewed By: N/A
Subject: Habitat for Humanity project
Report #: CAO-20-13

From: Rodger Mordue, CAO/Clerk
Date: September 24, 2020
Council Meeting Date: October 7, 2020

Recommendation:

That Report CAO-20-13 be received.

Background:

At the September 16, 2020 meeting of Township Council a property located at 39 Powell Street was declared surplus to the needs of the municipality. Also at that time the transfer of that property to Habitat for Humanity for a price of \$90,000 was agreed upon.

Analysis/Discussion:

Subsequent to Council's consideration of staff report CAO-20-11 staff has been working with the County of Oxford on the transfer of this property. Pursuant to the Township By-Law governing the disposal of real property an opinion of value was attained from a qualified realtor. That opinion placed the value of the property to be transferred at \$118,000.

The final step for the Township in this process will be for Council to pass a by-law authorizing the sale of the property.

Financial Considerations:

Once the By-Law authorizing the sale to Habitat for Humanity the property at 39 Powell Street will be transferred for a price of \$90,000. .

Attachments:

- N/A

Respectfully submitted by:

Rodger Mordue
CAO/Clerk



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council **From:** Rodger Mordue, CAO/Clerk

Reviewed By: N/A **Date:** September 25, 2020

Subject: January 2021 Council meetings **Council Meeting Date:** October 7, 2020

Report #: CAO-20-14

Recommendation:

That Report CAO-20-14 be received; and,

That the Council meeting for January 6, 2021 be cancelled and the following meetings be established for the month of January 2021:

- January 13, 2021 at 4:00 p.m., Regular Council
- January 20, 2021 at 10:00 a.m., Operating Budget presentation

Background:

The Township's procedural By-law states that each "...regular meeting of Council shall be held on the first Wednesday and third Wednesday of each month at 4pm, unless, Council selects an alternate meeting date, and time by way of resolution." During the months of July and August Council meets only on the first Wednesday of the month.

Analysis/Discussion:

For the past number of year's the first meeting of Council in January has been changed because of the closure of the Township between Christmas and New Year's. This year the first Wednesday in January falls on the 6th. Staff recommend that the first meeting be moved to the second Wednesday on January 13th.

The second meeting would remain on January 20th but it is recommended that this meeting begin at 10:00 am in order to allow for discussions on the 2021 operating budget.

Financial Considerations:

Attachments:

- N/A

Respectfully submitted by:

Rodger Mordue
CAO/Clerk



TOWNSHIP OF BLANDFORD-BLENHEIM

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BY-LAW NUMBER 2185-2020

WHEREAS, Section 210, Subsection 131 of the Municipal Act, RSO 1990 Chapter M.45 and amendments thereto, provide that councils of all municipalities may pass by-laws for the purpose of prohibiting or leaving of motor vehicles on private property without the consent of the owner or occupants of the property and on property owned or occupied by the municipality.

AND WHEREAS, Section 40, Subsection 1 of the County of Oxford Act, RSO 1990 Chapter C.42, provides that area municipalities may pass by-laws for the regulation of parking.

NOW THEREFORE, the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. INTERPRETATION

In this By-Law

- a) **Corporation** means, Corporation of the Township of Blandford-Blenheim;
- b) **Highway** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct, or trestle, designed and intended for, or used by, the general public use for the passage of vehicles and includes the area between the lateral property lines thereof;
- c) **Intersection** means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more highways that join one another at an angle, whether or not one highway crosses the other;
- d) **Motor Vehicle** includes an automobile, motorcycle, and any other vehicle propelled or driven other than by muscular power;
- e) **Official Sign** means a sign approved by the Ministry of Transportation of Ontario
- f) **Park or parking** when prohibited means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading or merchandise or passengers;
- g) **By-Law Enforcement Officer(s)** means a person or persons empowered by the Municipal Council to enforce the various By-Laws of the Township and to carry into effect the provisions of any act of the legislature to be enforced by the Municipality;



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- h) **Police Officer** means a member of the Ontario Provincial Police;
- i) **Pedestrian** includes a person afoot and an invalid or child in a wheelchair or carriage;
- j) **Roadway** means that part of the highway is improved, designed or originally used for vehicular traffic, but does not include the shoulder, and, where a highway included two or more separate roadways, the term “roadway” refers to any one roadway separately and not all of the roadways collectively;
- k) **Stand** or **Standing** when prohibited or regulated, means the halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers;
- l) **Storer** has the meaning given to it under the *Repair and Storage Liens Act R.S.O. 1990, c.R.25*
- m) **Stop** or **Stopping** when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a constable or other police officer or of a traffic control sign or signal;
- n) **Township** means all lands within the jurisdiction of the Corporation of the Township of Blandford-Blenheim;
- o) **Traffic Control Signal** means any device, manually, electronically, or mechanically operated for the regulation or control of traffic;
- p) **Vehicle** includes a motor vehicle, motor assisted bicycle, trailer, traction engine, farm tractor, road building machine and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle, the cars of electric or steam railways running only upon rails;
- q) **Commercial Motor Vehicle** means a motor vehicle having permanently attached thereto a truck or delivery body and includes ambulances, hearses, casket wagons, fire apparatus, buses, and tractors used for hauling purposes on the highways;
- r) **Heavy Truck** means a commercial motor vehicle, having a weight when unloaded of 4.6 tonnes (4600 kilograms) or more, but does not include a passenger vehicle, an ambulance, or a vehicle of the Police or Fire department;
- s) **Boulevard** refers to municipally owned property within the public right-of-way extending between the curb or edge of the roadway and the nearest limit of



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the municipal road allowance, exclusive of any sidewalks or curb located therein;

- t) **Road Allowance** means the portion of the untraveled roadway that measures 10 meters (33 feet) from the centre of the roadway and includes the shoulder of the roadway;

- 2. Where any expression of time occurs or where any hour or period of time is stated, the time referred shall be the time currently in effect within the time zone commonly known as the “Eastern Time Zone”.

3. ENFORCEMENT

- 1. Provisions of this By-Law shall be enforced by the By-Law Enforcement Officer(s) duly appointed by the Council of the Township of Blandford-Blenheim and/or OPP.

4. GENERAL STOPPING AND PARKING RESTRICTIONS

- 1. No person shall park or stop any vehicle on any highway or portion thereof except as follows:
 - a) Where there is a raised curb on the right side of the roadway, having regard to the direction such vehicle was proceeding, with its right, front and rear wheels parallel to and not more than 300 mm out from the curb. In no circumstances shall a vehicle mount the raised curb and park or stop to the right of the raised curb;
 - b) Where there is no curb or a rolled curb, with the right front and rear wheels parallel to and as near to the right hand limit of the highway as is practicable without stopping or parking on a sidewalk or footpath or on any part of the highway where grass is grown or which is not intended for the use of vehicles.
- 2. No person shall on a highway stop or park a vehicle in any of the following places;
 - a) On or over a sidewalk;
 - b) Within an intersection;
 - c) Adjacent to or across the highway from any excavation or obstruction in the roadway when the free flow of traffic would thereby be impeded;



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- d) In such a position as will prevent or block the removal of any other vehicle previously parked;
 - e) On or over a boulevard;
 - f) On a roadway adjacent to any stopped or parked vehicle;
3. No person shall on a highway park a vehicle in any of the following places:
- a) In front of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway;
 - b) Within 3 metres of a fire hydrant;
 - c) Within 3 metres of water reservoir;
 - d) Within 9 metres of an intersecting roadway;
 - e) Within 15 metres of any level crossing or a railway;
 - f) In front on an entrance to or exit from any building or enclosed space in which persons may be expected to congregate in large numbers;
 - g) Alongside the tracks of any railway;
 - h) In front of the entrance to any place where goods or merchandise are regularly delivered or removed;
 - i) In such a position as will prevent the removal of any other vehicle previously parked.
4. Where appropriate signs are erected and are on display, no person shall on any highway park any vehicle:
- a) Within 15 metres of an intersection;
 - b) Within 30 metres of an intersection controlled by traffic signals;
 - c) Within 7.5 metres of any fire station entrance on the side of the highway on which the fire station is located or within 30 metres of such fire station on the opposite side of the roadway.

5. NO PARKING

1. Where official signs are erected and are on display no person shall park a vehicle on any highway at the side and between the limits set out respectively in Columns 1, 2 and 3 of Schedule "A" to this By-Law.



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6. RESTRICTED PARKING

1. Where official signs are erected and are on display no person shall park a vehicle on any highway at the side and between the limits set out respectively in Columns 1, 2 and 3 of Schedule "B" of this By-Law during the times or days set out in Column 4 of the said schedule.

7. SPECIAL CONDITIONS/WINTER PARKING- NEW

1. No person shall park or leave standing any vehicle on any Township maintained highway within the Township between the hours of 7:00am and 5:00pm of the same day, during the winter control season commencing on the 1st day of November in each calendar year and continuing until the 31st day of March of the year following.
2. No person shall park or leave standing any vehicle on any Oxford County maintained highway within the Township between the hours of 2:00am and 6:00am of the same day, during the winter control season commencing on the 1st day of November in each calendar year and continuing until the 31st day of March of the year following.

8. ALTERNATE SIDE OF STREET PARKING - NEW

1. No person shall park or leave standing any vehicle on the odd numbered side of any Township streets from 7:00am on 1st day of each month until 9:00pm the 15th day of each month.
2. No person shall park or leave standing any vehicle on the even numbered side of any Township streets from 7:00am on 16th day of each month until 9:00pm the 31st day of each month.

9. PARKING IN MUNICIPAL PARKING LOTS- NEW

1. No person shall park, leave standing, or abandon a vehicle unattended in any parking area owned or leased by the Municipality for public parking purposes for a period in excess of seven (7) days;



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2. No person shall park, leave standing, or abandon a Commercial Motor Vehicle unattended in any parking area owned or leased by the Municipality for public parking purposes at any time.

10. REMOVAL AND IMPOUNDING OF VEHICLES

1. No person shall park, leave standing, or abandon a vehicle unattended on any highway within the Township for a continuous period of time in excess of forty-eight (48) hours.
2. Upon discovery or notification that a vehicle is parked or has been abandoned or left unattended in the contravention of Section 8(a) of this By-Law, the investigating officer shall note in writing and filed for possible future reference the following information:
 - a) Make and model of the vehicle;
 - b) Location of the occurrence;
 - c) Date and time of the investigation;
 - d) License number of the vehicle, if any;
 - e) Name of the investigating officer and any other person who may have been in attendance as an observer.

At the time of completing the above mentioned report, the officer shall affix a written notice to the said vehicle in which it is noted that the vehicle may be removed and placed in storage, at the owner's expense, if not removed within forty-eight (48) hours from the date and time the notice was issued.

3. Where the said vehicle is left parked, standing, unattended or abandoned in excess of the forty-eight (48) hour time period stated in the "Notice" provided under Section 8(b) herein, a duly authorized By-Law Enforcement Officer of the Township may cause such vehicle to be moved or taken to and placed or stored in a suitable place and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle and no such vehicle shall be released or returned to the owner thereof until all such costs and charges, if any, have been paid in full;
4. In addition to any other remedy provided for this By-Law, where a vehicle is parked or left standing in contravention of Section 7 of this By-Law or if a vehicle has been parked or left standing in such a manner so as to obstruct the entrance or exit to a fire station, the By-Law Enforcement Officer or Police Officer may cause such vehicle to be moved or taken to and placed or stored in a suitable place and all costs



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and charges for the removing, care and storage thereof, if any, are a lien upon the vehicle and no such vehicle shall be released or returned to the owner thereof until all such charges and costs, if any, have been paid in full;

5. Where a vehicle has been moved or taken to and placed or stored (impounded) in a suitable place and costs and charges have been incurred therewith, and where the owner refuses or fails to pay such costs or charges within sixty (60) days upon receipt of notice from the storer, the storer may proceed to dispose of the said vehicle pursuant to the provisions of the *Repair & Storage Liens Act, R.S.O. 1990, c.R.25*.

11. PENALTIES AND WORDING OF INFRACTION NOTICE

1. The words or expressions set out in Column 1 of the Schedule C may be used by the By-Law Enforcement Officer or a Police Officer in a Certificate of Parking Infraction, Parking Infraction Notice or Notice of Impending Conviction to designate the offence in the provision set out opposite thereto in Column 2 of Schedule C.
2. Any person who is found in violation of Sections 4 to 7 inclusive of this By-Law is guilty of an offence and is liable to pay the fine set out in Column 3 of the Schedule C opposite to the offence described in Column 1 for each offence if paid out to the Court, or an amount fixed and approved by the Provincial Chief Judge, inclusive of the costs and surcharges if the charge proceeds under Part II of the Provincial Offences Act R.S.O. 1990, c. P33 as the same may be amended from time to time;
3. All penalties imposed by a judicial official are recoverable under the Provincial Offences Act together with such costs, expenses and surcharges as are imposed thereunder;
4. Any person charged under the By-Law may make a payment as shown on the Parking Infraction Notice. Payment may be made at the Township of Blandford-Blenheim office within the time period on the Parking Infraction Notice and payment shall be accepted in full satisfaction of the charge and no further proceedings will be taken;
5. Any person charged under this By-Law may make an early voluntary payment within fourteen (14) days of the date in which the ticket was issued for a discounted fine.



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12. GENERAL

1. Schedule “A”, “B”, “C” inclusive of this By-Law shall form part of the By-Law;
2. Where a vehicle has been left parked, stopped or standing in contravention of this By-Law, the owner of the vehicle is guilty of an offence, even though the owner was not the driver of the vehicle at the time of the contravention of this By-Law, and is liable for the applicable fines unless, at the time of the offence, the vehicle was in the possession of another person without the owner’s consent.

13. PAYMENT OF FEES

1. Every person responsible for the payment of any and all fees, costs and fines under this by-law shall make such payment in full upon demand by the Corporation.
2. The payment of any fees and charges as required under this by-law does not constitute partial or full payment of any fines imposed by a court of competent jurisdiction for an offence committed under this or any other by-laws.
3. The Township Treasurer may add any charges payable to the tax roll of any property owned by the animal’s owner and collect the amount in the same manner as taxes.

14. REPEAL

1. The following Township of Blandford-Blenheim by-laws are hereby repealed:
By-Law 1250-98
By-Law 1587-2009

15. SHORT TITLE

1. This By-Law shall be referred to as the “Parking Control” By-Law.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED ON THIS 7TH DAY OF OCTOBER, 2020.

MAYOR: Mark Peterson

Rodger Mordue, CAO/Clerk

SCHEDULE "A" TO BY-LAW 2185-2020,
as amended: Parking Control

NO PARKING AT ANY TIME - UPDATED

Section	Column 1	Column 2	Column 3	
	Highway	Side or Sides	From	To
1	Platt Street East <i>Plattsville</i>	East and West	Mill Street East	Young Street East
2	Mill Street East <i>Plattsville</i>	North and South	Platt Street North	Walter Street
3	Baird Street South <i>Bright</i>	East	South Limit of 68 Baird Street South	South Limit of 172 Baird Street South



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SCHEDULE "B" TO BY-LAW 2185-2020,

as amended: Parking Control

RESTRICTED / SPECIAL CONDITIONS / WINTER PARKING- UPDATED

Item	Column 1	Column 2	Column 3		Column 4
	Highway	Side or Sides	From	To	Time/Date
1	Oxford Street <i>Drumbo</i>	North and South	300m West of Morrow Street	150m East of Duke Street	2:00am-6:00am Nov 1 to Mar 31
2	Wilmot Street <i>Drumbo</i>	East and West	Maitland Street	Peterson Street	2:00am-6:00am Nov 1 to Mar 31
3	Albert Street <i>Plattsville</i>	North and South	Hofstetter Road	70m west of Hume Street	2:00am-6:00am Nov 1 to Mar 31
4	Douro Street <i>Plattsville</i>	North and South	Albert Street	Isabella Street	2:00am-6:00am Nov 1 to Mar 31
5	Main Street <i>Princeton</i>	East and West	Oxford Road 2	Roper Street	2:00am-6:00am Nov 1 to Mar 31
6	Mechanic Street <i>Drumbo</i>	East	Oxford Street East	Blenheim District Public School	7:00am-5:00pm Monday to Friday
7	Albert Street West <i>Plattsville</i>	North	Fennel Street	Samuel Street	7:00am-5:00pm Monday to Friday
8	Albert Street West <i>Plattsville</i>	South	Fennel Street	River Road	7:00am-5:00pm Monday to Friday
9	River Road <i>Plattsville</i>	East and West	Albert Street West	Mill Street West	7:00am-5:00pm Monday to Friday
10	Wilmot Street South <i>Drumbo</i>	East	121m South of Oxford Street	155m South of Oxford Street	7:00am-5:00pm Monday to Friday
11	Wilmot Street South <i>Drumbo</i>	West	128m South of Oxford Street	148m South of Oxford Street	7:00am-5:00pm Monday to Friday



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SCHEDULE "C" TO BY-LAW 2185-2020,
as amended: Parking Control

PART II PROVINCIAL OFFENCES ACT- UPDATED

Item	Column 1	Column 2	Column 3	Column 4
	Short Form Wording	Provision Creating or Defining Offences	Set Fine	Early Voluntary Payment (within 14 days)
1	Parked or stopped on/over a sidewalk	Section 4.2(a)	\$50.00	\$40.00
2	Parked or stopped within an intersection	Section 4.2(b)	\$100.00	\$90.00
3	Parked or stopped across the highway from excavation or obstruction that impedes traffic flow	Section 4.2(c)	\$50.00	\$40.00
4	Parked so as to block other vehicles	Section 4.2(d)	\$50.00	\$40.00
5	Parked on or over a boulevard	Section 4.2(e)	\$50.00	\$40.00
6	Parked so as to obstruct the use of a driveway/laneway	Section 4.3(a)	\$50.00	\$40.00
7	Parked too close to a fire hydrant	Section 4.3(b)	\$50.00	\$40.00
8	Parked too close to a water reservoir	Section 4.3(c)	\$50.00	\$40.00
9	Parked too close to an intersection	Section 4.3(d)	\$50.00	\$40.00
10	Parked too close to any level crossing/railway	Section 4.3(e)	\$50.00	\$40.00
11	Parked alongside the tracks of a railway	Section 4.3(g)	\$50.00	\$40.00
12	Parked within 15 metres of an intersection	Section 4.4(a)	\$50.00	\$40.00



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13	Parked within 30 metres of an intersection controlled by traffic signals	Section 4.4(b)	\$50.00	\$40.00
14	Parked within 7.5 metres of any fire station on the same side of road	Section 4.4(c)	\$100.00	\$90.00
15	Parked within 30 metres of any fire station on the opposite side of road	Section 4.4(c)	\$50.00	\$40.00
16	Parked in an area prohibited by signs	Section 5.1	\$50.00	\$40.00
17	Parked on highway between restricted hours during winter season	Section 7.1	\$50.00	\$40.00
18	Parked on odd-numbered side of street from 1 st to 15 th of the month	Section 8.1	\$50.00	\$40.00
19	Parked on even-numbered side of street from 16 th to 31 st of the month	Section 8.2	\$50.00	\$40.00
18	Parked in a municipal parking lot longer than seven (7) days	Section 9.1	\$50.00	\$40.00
19	Parking a commercial motor vehicle in a municipal parking lot	Section 9.2	\$50.00	\$40.00
20	Parked longer than 48 hours on highway	Section 10.1	\$50.00	\$40.00

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER **2208-2020**

Being a By-law to provide for the sale of property located at 39 Powell Street (FIRSTLY: PART LOT 13 CONCESSION 7 BLENHEIM AND PART LOT 5 NORTH OF POWELL STREET PLAN 123 PARTS 5 & 6, 41R4942; SECONDLY: PART LOT 13, CONCESSION 7 BLENHEIM AND PART LOT 5, NORTH OF POWELL STREET, PLAN 123 PARTS 2 & 3, 41R5670 EXCEPT PARTs 1 & 2,, PLAN 41R9908 TOWNSHIP OF BLANDFORD-BLENHEIM) to Habitat for Humanity Heartland Ontario

WHEREAS Section 8 of the Municipal Act, S.O. 2001, Chapter 25, and amendments thereto, provides that Councils of all municipalities have the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act.

AND WHEREAS Section 268 of the Municipal Act, S.O. 2001, Chapter 25, and amendments thereto, provides the conditions and procedures to follow when selling lands owned by the municipality.

AND WHEREAS Resolution Number 11 enacted on September 16, 2020, by the Council of the Corporation of the Township of Blandford-Blenheim declared the property described in this by-law as surplus to the needs of the Township.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. That the Mayor and CAO/Clerk of the Corporation of the Township of Blandford-Blenheim be and are hereby authorized to execute a Deed to Habitat for Humanity Heartland, for the property known as at 39 Powell Street (FIRSTLY: PART LOT 13 CONCESSION 7 BLENHEIM AND PART LOT 5 NORTH OF POWELL STREET PLAN 123 PARTS 5 & 6, 41R4942; SECONDLY: PART LOT 13, CONCESSION 7 BLENHEIM AND PART LOT 5, NORTH OF POWELL STREET, PLAN 123 PARTS 2 & 3, 41R5670 EXCEPT PARTs 1 & 2,, PLAN 41R9908 TOWNSHIP OF BLANDFORD-BLENHEIM), municipally known as 39 Powell Street Drumbo for Ninety Thousand dollars (\$90,000.00).

By-law **READ** a **FIRST** and **SECOND** time this 7th day of October, 2020.

By-law **READ** a **THIRD** time and **ENACTED** in Open Council this 7th day of October, 2020.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2209-2020

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on October 7, 2020 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 7th day of October, 2020.

By-law read a third time and finally passed this 7th day of October, 2020.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE