

TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA - *Amended*

Wednesday, December 15th, 2021

Watch via Live Stream on Township's YouTube:
<https://www.youtube.com/channel/UCdKRV0GAEuFaGbWHRPzoEXA>

4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the December 15th, 2021 Regular Meeting of Council be adopted with the addition of an item under section 7 Delegations / Presentations.

4. Disclosure of Pecuniary Interest

5. Minutes

a. [December 1st, 2021 Minutes of Council](#)

Recommendation:

That the minutes of the December 1st, 2021 Meeting of Council be adopted, as printed and circulated.

6. Business Arising from the Minutes

7. Delegations / Presentations

a. [Employee long service recognition](#)

Brady Edworthy – 10 years

Trevor Baer – 15 years

Rick Richardson – 20 years

b. Denise Krug, Director of Finance, re: Edits to 2022 Draft Capital Budget and 10 Year Capital Plan

8. Correspondence

a. Specific

i. Bonnie Nistico-Dunk, City Clerk, City of St. Catharines, re: National Childcare Program

Recommendation:

That the Township of Blandford-Blenheim supports the resolution of the City of St. Catharines that calls on the provincial government to work with the federal government on a bilateral agreement to ensure that the new national child care program be made available to Ontarians.

b. General

None.

9. Public Meeting

None.

10. Staff Reports

a. Rick Richardson – Director of Protective Services

i. FC-21-21 – November Monthly Report

Recommendation:

That Report FC-21-21 is received as information.

b. Jim Borton – Director of Public Works

i. PW-21-21 – Dust Suppressant Tender

Recommendation:

That Report PW-21-21 be received for information;

And further to award the dust suppressant tender for a 3-year term including 2022, 2023 & 2024 to Pollard Highway Products at a unit price of \$0.099 in 2022; \$0.109 in 2023 and \$0.119 in 2024 per litre plus HST for the supply, delivery and application of 20% liquid brine solution (Dustmaster 20).

c. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-21-23 – Asset Naming Policy

Recommendation:

That Report CAO-21-23 be received; and,

That Council accept the names Hilborn and Swan to be added to the names registry for Township Assets.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

Moved by Councillor Banbury:

That, given the Province of Ontario has recognized a severe affordable housing shortage for the foreseeable future, given the population growth especially in Southwestern Ontario as well as the unprecedented industrial and commercial growth in the area and;

Whereas communities such as Princeton, located in the heartland of Southwestern Ontario are in a position, if given the opportunity, to provide some relief to the housing shortage and;

Whereas other Oxford County communities have been allowed to grow, being designated as growth areas and;

Whereas the County of Oxford has jurisdiction over planning matters and has assumed the cost of executing the planning process necessary to designate these growth areas in the past.

Be it hereby resolved that the Township of Blandford-Blenheim requests the County of Oxford to assume related costs and to commence the planning process involving growth projections and official plan amendments necessary in order to designate the settlement area of Princeton as a future growth area.

Be it further resolved that copies of this Resolution be forwarded to Steve Clark, Minister of Municipal Affairs and Housing and Ernie Hardeman, MPP of Oxford.

14. New Business

a. [COVID-19 Workplace Vaccination Policy Review](#)

Recommendation:

That Whereas by resolution # 14 passed October 6, 2021 Council adopted a COVID-19 Workplace Vaccination Policy; and,

Whereas Council now deems it necessary to revise that policy,

Be It Resolved That the Township of Blandford-Blenheim COVID-19 Workplace Vaccination Policy be amended to remove the provision for regular testing for individuals who do not provide proof of full vaccination against COVID-19.

15. Closed Session

None.

16. By-laws

a. 2277-2021, Being a By-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges;

b. 2278-2021, Being a By-Law to regulate the operation of All-Terrain Vehicles (ATV's) and Off-road Vehicles (ORV's) within the Township of Blandford-Blenheim; and,

c. 2279-2021, Being a By-law to confirm the proceedings of Council.

Recommendation:

That the following By-laws be now read a first and second time: 2269-2021, 2270-2021, & 2271-2021.

Recommendation:

That the following By-laws be now given a third and final reading: 2269-2021, 2270-2021, & 2271-2021.

17. Other

18. Adjournment and Next Meeting

Wednesday, January 12th, 2022 at 4:00 p.m.

Recommendation:

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, January 12th, 2022 at 4:00 p.m.

MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, and Read.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue and Richardson

Other: Planner, Dustin Robson

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the December 1st, 2021 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. November 17th, 2021 Minutes of Council

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the November 17th, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

None.

8. Delegations / Presentations

a. Denise Krug, Director of Finance, re: 2022 Draft Capital Budget and 10 Year Capital Plan (2:00 p.m.)

b. Kim Earls, Executive Director, South Central Ontario Region Economic Development, re: Annual Partner Update

c. April Nix, Development Planner – Policy Focus, County of Oxford, re: Agricultural Policy Review in the Official Plan Update

- a. Denise Krug and the Senior Managers presented the 2022 Capital Budget, 10 Year Plan and the Reserve Funds.
- b. Kim Earls presented the Annual Partner Update.
- c. April Nix presented the Draft Agricultural Policy Review in the Official Plan Update.

RESOLUTION #3

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the presentation from Denise Krug, Director of Finance regarding the draft 2022 Capital Budget be received as information.

.Carried

RESOLUTION #7

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Presentation from Kim Earls, Executive Director of SCOR EDC be received as information.

.Carried

RESOLUTION #8

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Presentation from April Nix, Development Planner with Oxford County be received as information.

.Carried

9. Correspondence

a. Specific

None.

b. General

None.

10. Staff Reports

a. Jim Harmer – Drainage Superintendent

i. DS-21-18 – November Monthly Report

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that Report DS-21-18 be received as information.

.Carried

b. Trevor Baer – Manager of Community Services

i. CS-21-14 – November Monthly Report

RESOLUTION #5

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report CS-21-14 be received as information.

.Carried

c. Jim Borton – Director of Public Works

i. PW-21-20 – November Monthly Report

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Read

That Report PW-21-20 be received as information.

.Carried

d. Sarah Matheson – Deputy Clerk

i. DC-21-05 – Animal Care & Control By-law

RESOLUTION #9

Moved by – Councillor Babury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-21-05 be received as information; and,
That Council pass the new Animal Care and Control By-law.

.Carried

e. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-21-22 – Sale of Land By-law

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CAO-21-22 be received; and,
That a by-law be prepared to amend the Township's sale of land procedures.

.Carried

11. Reports from Council Members

Mayor Peterson spoke to remind of the Santa Claus Parades in Bright and Plattsville this Saturday, December 4th. Bright is happening at 2:00 p.m., Plattsville is happening at 6:00 p.m. Habitat for Humanity is having their ground breaking ceremony on December 9th at 11:00 a.m. which can be attended in person or virtually on the Habitat Heartland Ontario Facebook page.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

RESOLUTION #11

Be it resolved that whereas by Resolution # 12 dated November 4, 2015 Council adopted a recommendation that the Cost of Living Adjustment for wages of municipal employees be based on the August to August cost of living index of the previous year established by Statistics Canada; and,

Whereas this single year benchmark has the ability to produce vastly different rates from year to year,

Be it resolved that Council instruct staff to implement the practice of using a 5-year average of the provincial August to August CPI rates as established by Statistics Canada for the year 2023 and beyond.

.Deferred

15. Closed Session

a. A proposed or pending acquisition or disposition of land by the municipality or local board;

Re: Princeton Fire Hall

b. Personal matters about an identifiable individual, including municipal or local board employees

Re: Staffing

RESOLUTION #12

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Council move into Closed Session under the authority of section 239 of the Municipal Act at 5:03 p.m. to discuss:

a. A proposed or pending acquisition or disposition of land the by municipality or local board.

i. Princeton Fire Hall

b. Personal matters about an identifiable individual,
including municipal or local board employees

i. Staffing

.Carried

RESOLUTION #13

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:45 p.m.

.Carried

16. By-laws

- a. 2272-2021, Being a By-Law to govern the Township's sale, and other disposition of land;
- b. 2273-2021, Being a By-Law to appoint Adam Degier as the Drainage Commissioner for the Township of Blandford-Blenheim pursuant to the provisions of the Drainage Act, RSO 1990;
- c. 2275-2021, Being a By-law to regulate animal care and control, and to provide for a system of licensing, permits, approvals or registrations respecting the matter including the imposing of fees and charges; and,
- d. 2276-2021, Being a By-law to confirm the proceedings of Council.

RESOLUTION #14

Moved by – Councillor Demarest

Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2272-2021, 2273-2021, 2275-2021 & 2276-2021.

.Carried

RESOLUTION #15

Moved by – Councillor Demarest

Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2272-2021, 2273-2021, 2275-2021 & 2276-2021.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #16

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:47 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on
Wednesday, December 15th, 2021 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim

2022 Capital Budget - Draft 2

Administration - Municipal Office

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
Drumbo	01-1196-0915	Roof	Waiting on feed back	Maintenance	\$20,000.00		\$20,000.00					\$20,000.00	Office Reserve - Property	Replace roof on Municipal Office. Waiting on report on roof
Drumbo	01-1196-0915	HVAC System	Low	Maintenance	\$16,000.00		\$16,000.00					\$16,000.00	Office Reserve - Property	Replace HVAC components as necessary.
2022 ADMINISTRATION PROJECT TOTALS					\$36,000.00	\$0.00	\$36,000.00		\$0.00	\$0.00	\$0.00	\$36,000.00		

Cemeteries

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other Source Desc	Description
2022 CEMETERIES PROJECT TOTALS					\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		

Fire

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
Fire Prevention		Fire Extinguisher Trainer	Low	Service level	\$14,000.00	\$0.00	\$14,000.00		\$0.00	\$0.00	\$0.00	\$14,000.00		2020 . We would like to move this item to 2021 Capital and purchase a Fire Extinguisher Trainer that will also be used for firefighter training
Drumbo Station	01-2096-2915	Emergency Generator	High	Service level H&S	\$33,000.00	\$0.00	\$33,000.00		\$0.00	\$0.00	\$0.00	\$33,000.00		Emergency generator installed in 2006. Upgrade to larger unit to run all equipment during power outage, gas line already been run.
Drumbo Station	01-2096-1901	Bunker suits, Pagers, Cylinders	Med	Service level	\$16,118.00	\$0.00	\$16,118.00		\$0.00	\$0.00	\$0.00	\$16,118.00		Purchase 4 bunker suits =8,048, 6 pagers =5,070, 2 air cylinders =3,000
Plattsville Station	01-2096-3901	Bunker suits, Pagers, Cylinders	Med	Service level	\$16,118.00	\$0.00	\$16,118.00		\$0.00	\$0.00	\$0.00	\$16,118.00		Purchase 4 bunker suits =8,048, 6 pagers =5,070, 2 air cylinders =3,000
Princeton Station	01-2096-4901	Bunker suits, Pagers, Cylinders	Med	Service level	\$16,118.00	\$0.00	\$16,118.00		\$0.00	\$0.00	\$0.00	\$16,118.00		Purchase 4 bunker suits =8,048, 6 pagers =5,070, 2 air cylinders =3,000
Bright	01-2096-1915	2 new doors	Low	Maintenance	\$14,000.00	\$0.00	\$14,000.00		\$0.00	\$0.00	\$0.00	\$14,000.00		Replace 2 over head doors (waiting on quotes for doors from KLT)
Bright Station	01-2096-1915	Lights & ceiling tiles	Med	Maintenance	\$5,000.00	\$0.00	\$5,000.00		\$0.00	\$0.00	\$0.00	\$5,000.00		LED lights in training room + ceiling tiles (waiting on quotes from Trevor)
2022 FIRE PROJECT TOTALS					\$114,354.00	\$0.00	\$114,354.00		\$0.00	\$0.00	\$0.00	\$114,354.00		

Building/Drainage

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
Drumbo		SWMP land transfer			\$15,000.00		\$15,000.00					\$15,000.00		Legal fees & surveying costs for transfer of land for SWMP
Drumbo		large format scanner	Medium	Service Level	\$8,000.00		\$8,000.00					\$8,000.00	Building Services Reserve	This would be used to scan large format building plans as well as other documents for other departments.
2022 BUILDING/DRAINAGE PROJECT TOTALS					\$8,000.00	\$0.00	\$8,000.00		\$0.00	\$0.00	\$0.00	\$8,000.00		

Public Works

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
2022	01-3096-0924	Blenheim Rd CN Bridge	High	Project Completion	\$10,000.00	\$0.00	\$10,000.00		\$0.00	\$0.00	\$0.00	\$10,000.00	P.W. RESERVE	Asphalt & signage work at Blenheim Road CN bridge
		SLIDE IN WATER TANK	High	End of Service Life	\$25,000.00	\$0.00	\$25,000.00		\$0.00	\$0.00	\$0.00	\$25,000.00	P.W. RESERVE	WATER TANK USED FOR SPRING GRAVEL & CONSTRUCTION PROJECTS
		OXFORD-WATERLOO GUIDERAIL	High	Joint Maintenance Project	\$100,000.00	\$0.00	\$50,000.00		\$0.00	\$0.00	\$50,000.00	\$100,000.00	P.W. RESERVE & 50% WILM	REPLACE & BRING UP TO CODE GUIDERAIL. 50% COST SHARE WITH WILMOT TWP
TENDERED 2021	01-3096-0901	3/4 TON 4X4 PICKUP	High	Already Ordered	\$58,022.00	\$0.00	\$48,022.00		\$0.00	\$0.00	\$10,000.00	\$58,022.00	P.W. RESERVE & SALE	ORDERED IN 2021, DELIVERY IN 2022 2018 3/4 TON TRANSFER TO C.S; 2011 GM PICKUP DISPOSED OF

Carry over higher price	01-3096-0915	REPLACE INNERKIP OVERHEAD DOORS	Medium	Maintenance	\$55,000.00	\$0.00	\$55,000.00		\$0.00	\$0.00	\$0.00	\$55,000.00	PW RESERVE	REPLACE 4 OVERHEAD DOORS AT INNERKIP ROAD SHOP WITH NEW INSULATED DOORS INCLUDING REMOTE OPENERS ON 3, REMOVED FROM 2020 CAPITAL BUDGET
Carry over Hydro1		STREET LIGHT IMPROVEMENTS	Low	Service Level	\$30,000.00	\$0.00	\$30,000.00		\$0.00	\$0.00	\$0.00	\$30,000.00	P.W. RESERVE	STREET LIGHT IMPROVEMENT IN PRINCETON
	01-3096-0119	PRINCETON DRAINAGE WORKS	High	Regulated	\$1,672,000.00	\$0.00	\$18,000.00		\$0.00	\$1,000,000.00	\$654,000.00	\$1,672,000.00	\$1M CCBF formerly FGT	PHASE 1 SWM PONDS
	01-3096-0901	1/2 TON PICKUP	Medium	Service Level	\$50,000.00	\$0.00	\$45,000.00		\$0.00	\$0.00	\$5,000.00	\$50,000.00	P.W. RESERVE & SALE	NEW DIRECTOR PICKUP; 2019 TRANSFERRED TO C.S AND 2013 FORD PICKUP DISPOSED OF
	01-3096-0925	HARDSURFACE TWP. RD. 2F-1	Low	Service Level	\$75,000.00	\$0.00	\$69,719.00		\$5,281.00	\$0.00	\$0.00	\$75,000.00	P.W. RESERVE/DCs	DOUBLE SURFACE TREAT TWP. RD. 2 FROM BLENHEIM RD. TO CANNING RD. TO CONNECT PAVEMENTS (8,050 M2)
	01-3096-0879	DECK, FASCIA, WINGWALL BR. # 6	High	Joint Maintenance Project	\$44,500.00	\$0.00	\$44,500.00		\$0.00	\$0.00	\$0.00	\$44,500.00	P.W. RESERVE	REPAIR DELAMINATIONS ON DECK, FASCIA & WINGWALLS, SEAL CENTRELINE JOINT, PATCH, WATERPROOF AND PAVE DECK BR. #6 LOT 2-3 BLANDFORD - ADMINISTERED BY WILMOT TWP. ((37)(44,500 OUR 50% SHARE OF \$89,000)
	01-3096-0925	RESURFACE SURFACE TREATED RDS.	Medium	Maintenance / Service Level	\$584,000.00	\$0.00	\$431,050.00		\$0.00	\$152,950.00	\$0.00	\$584,000.00	P.W. RESERVE/OCIF COMPONENT FUNDING	FIBREMAT (BA-7) BLANDFORD RD. OX. RD. 29 TO OX. RD. 8 (40,150M2) (5E) TWP. RD. 5 INCLUDING 5D APPRON (27,850M2); (4B-1) TWP. RD. 4 EAST OF BLANDFORD RD. (12,000M2) & DRUMBO BALL PARK DRIVEWAY
	01-3096-0925	HARDSURFACE TWP. RD. 10 B	Low	Service Level	\$200,000.00	\$0.00	\$200,000.00		\$0.00	\$0.00	\$0.00	\$200,000.00		DOUBLE SURFACE TREATMENT TWP. RD. 10 (25,200M2)-
	01-3096-0925	BASE IMPROVEMENTS TWP. RD. 6B	Medium	Service Level	\$100,000.00	\$0.00	\$91,889.00		\$8,111.00	\$0.00	\$0.00	\$100,000.00	P.W. RESERVE/DCs	ADD 5,000 T OF "B" AND 5,000 T "A" TO TWP RD. 6, BLANDFORD RD. TO OXFORD RD. 22 FOR BASE IMPROVEMENT
2022 PUBLIC WORKS PROJECT TOTALS					\$2,703,522.00	\$0.00	\$826,291.00	\$0.00	\$5,281.00	\$1,152,950.00	\$719,000.00	\$2,703,522.00		

Plattsville Arena

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
Plattsville	01-7096-3901	ZAMBONI - Electric \$150, Propane \$135	High	Replacement	\$150,000.00	\$0.00	\$150,000.00		\$0.00	\$0.00	\$0.00	\$150,000.00	ARENA RESERVE	13 years old need to be replaced
Plattsville	Floor	Arena Lobby floor	Med	maintenance	\$ 3,000.00	\$0.00	\$3,000.00		\$0.00	\$0.00	\$0.00	\$3,000.00	ARENA RESERVE	Fix lobby floor
Plattsville	01-7096-3901	WATER SOFTENER	Med	Replacement	\$8,500.00	\$0.00	\$8,500.00		\$0.00	\$0.00	\$0.00	\$8,500.00	ARENA RESERVE	Life cycle, will do if required.
Plattsville		TV	Low	Replacement	\$1,800.00		\$1,800.00					\$1,800.00	ARENA RESERVE	Life cycle, will do if required.
2022 ARENA PROJECT TOTALS					\$163,300.00	\$0.00	\$163,300.00		\$0.00	\$0.00	\$0.00	\$163,300.00		

Parks

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
Drumbo	01-7196-2915	Soccer Field	High	maintenance	\$2,000.00		\$2,000.00					\$2,000.00	RESERVE	Complete work on Drumbo Soccer Field
Drumbo	01-7196-2916	Park Washroom Floor	Med	maintenance	\$4,000.00		\$4,000.00					\$4,000.00	RESERVE	Expoxy coating on the washroom floors
Princeton Park		New Slide	High	Replace	\$8,000.00		\$8,000.00					\$8,000.00	RESERVE	Replace slide (insurance request)
Plattsville		BASEBALL DIAMOND FENCE AND DUGOUT COVERS, Back stop, side	High	Finish project	\$32,000.00		\$8,000.00			\$24,000.00		\$32,000.00		Finish project from 2021
Plattsville	01-7196-3915	Tennis court+ Sports pad	High	Finish Project	\$40,000.00		\$4,000.00			\$36,000.00		\$40,000.00		Finish Project from 2021
PLATTSVILLE	01-7196-3915	VEHICLE STORAGE YARD	Med	Service Level	\$4,000.00		\$4,000.00					\$4,000.00	RESERVE	CREATE SAFETY BARRIER BETWEEN EQUIPMENT AND PARK
All Parks		Accessible Playground	Low	Service Level	\$150,000.00					\$150,000.00		\$150,000.00	RESERVE	Dependent on Trillium Grant
Princeton Park	01-7196-4915	Shelter	High	Service Level	\$40,000.00						\$40,000.00	\$40,000.00	Friends of the Princeton Park	Shelter to be built and funded by community group

Drumbo Park	01-7196-2915	Pavillion	High	Service Level	\$70,000.00						\$70,000.00	\$70,000.00	Drumbo Lions	Pavillion to be built and funded by community group
2022 PARKS PROJECT TOTALS					\$350,000.00	\$0.00	\$30,000.00		\$0.00	\$210,000.00	\$110,000.00	\$350,000.00		

Parks - Grounds Equipment

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
Plattsville		3/4 TON PICK UP FROM PW	High	Replacement	\$10,000.00		\$10,000.00					\$10,000.00		2018 3/4 TON PICK UP TRANSFERRED FROM PW, DISPOSE OF 2011
Plattsville		LAWN MOWER	High	Replacement	\$30,000.00		\$30,000.00					\$30,000.00		REPLACE LAWN MOWER PURCHASED IN 2015.
Plattsville		SMALL TRAILER	High	Replacement	\$5,000.00		\$5,000.00					\$5,000.00		REPLACE SMALL TRAILER PURCHASED IN 2015.
2022 PARKS -GROUNDS EQUIPMENT PROJECT TOTALS					\$45,000.00	\$0.00	\$45,000.00		\$0.00	\$0.00	\$0.00	\$45,000.00		

Community Centres

Location Description	Account #	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Debenture	Dev Charges	Fed/Prov Grant	Other	Total Funding	Other / Reserve Description	Description
2022 COMMUNITY CENTRES PROJECT TOTALS					\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		
2022 TOTAL CAPITAL					\$3,420,176.00	\$0.00	\$1,222,945.00		\$5,281.00	\$1,362,950.00	\$829,000.00	\$3,420,176.00		

project carried forward - approved in previous year

continuation of project - \$ increase

Draft 2 changes

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

“WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women’s full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.”

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
.mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	Dec 7 th , 2021
Subject:	November Monthly Report	Council Meeting Date:	Dec 15 th , 2021
Report #:	FC-21-21		

Recommendation:

That Report FC-21-21 is received as information.

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of November 2021

Analysis/Discussion:

Fire:

- (21) burn permits were issued in November 2021
- November 2021 monthly fire calls (included)
- Fire calls 2020 vs 2021 (included)

Meetings, Courses and Training Attended:

- Staff participated in bi-weekly conference calls during the month of November with Southwestern Public Health when available.
- Nov 3rd staff attended Bright Station to meet with firefighters to discuss ideas on what small equipment items will be required to make the 1995 Plattsville Tanker operational and to be placed into service
- Nov 9th attended Staff meeting in Council Chambers
- Nov 16th staff attended Enbridge Gas on Twp.10 to assist in a man down exercise with Gas employees along with Bright and Plattsville Stations
- Nov 17th staff attended Bright Station to finalize equipment list
- Nov 23rd staff attended Drumbo Station to participate in the Township Fire Prevention meeting
- Nov 24th staff participated in the Ontario Fire Chiefs Association virtual AGM
- Nov 27th staff, Deputy Chiefs, Captains and Lieutenants attended a day-long seminar at Plattsville Station dealing with origin and cause of fires

November 2021 Fire Call Report

Bright

21 16-Nov Twp Rd 10 Emergency Exercise

Drumbo

61 15-Nov Prospect St CO Alarm
 62 18-Nov Hwy 401 Km 248 MVC
 63 19-Nov Hwy 401 km 260 MVC
 64 26-Nov Hwy 401 Km 258 MVC
 65 28-Nov Oxford Rd 29 MVC

Plattsville

47 16-Nov Twp Rd 10 Emergency Exercise
 48 19-Nov Hwy 401 Km 259 MVC Assist
 49 29-Nov Mill St E Medical Call

Princeton

51 06-Nov Twp Rd 2 MVC - Dirt Bike
 52 07-Nov Twp Rd 2 MVC - Dirt Bike
 53 15-Nov Prospect St CO Alarm Assist
 54 16-Nov Hwy 403 @ Muir Line MVC
 55 30-Nov Blenheim Rd CO Alarm

EZT

10 Calls to Date

North Dumfries

1 Call to Date

Wilmot

1 Call to Date

BB Fire Calls as of January-November

	<u>2020</u>		<u>2021</u>	
	<u>Medical</u>	<u>Total Calls</u>	<u>Medical</u>	<u>Total Calls</u>
Bright	4	21	3	21
Drumbo	4	76	12	65
Plattsville	11	45	5	49
Princeton	10	53	7	55
EZT	2	6	3	10
North Dumfries	0	1	0	2
Wilmot	0	1	0	0
	31	203	30	202

By-Law Enforcement – November 2021

2021

- 2021-12 – Noise Complaint
- 2021-15 – Parking
- 2021-16 – Noise

CEMC-November 2021

- COVID-19
 - Weekly conference calls with Southwestern Public Health
- Emergency Compliance
 - Beginning annual compliance reports
 - Preparing for Annual Emergency Exercise
- Enbridge Gas
 - Assisted with Emergency Exercise (Nov 16th with Bright and Plattsville assisting as well)
- NG9-1-1
 - Web call with County regarding new 9-1-1 start up

Respectively Submitted by :

Rick Richardson

Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Borton Director of Public Works
Reviewed By:	Rodger Mordue	Date:	December 8, 2021
Subject:	Dust Suppressant Tender	Council Meeting Date:	December 15, 2021
Report #:	PW-21-21		

Recommendation:

That Report PW-21-21 be received for information;

And further to award the dust suppressant tender for a 3-year term including 2022, 2023 & 2024 to Pollard Highway Products at a unit price of \$0.099 in 2022; \$0.109 in 2023 and \$0.119 in 2024 per litre plus HST for the supply, delivery and application of 20% liquid brine solution (Dustmaster 20)

Background:

As in the past, a joint county tender was called for the supply and application of dust suppressant for the 5 rural municipalities in Oxford County.

Analysis/Discussion:

We have found that multiple year contracts have provided lower unit cost as suppliers find it attractive and beneficial securing a 3-year tender such as our County wide tender.

The tender closed in SWOX on Friday December 3, 2021. A summary of the results is attached. Pollard Highway Products submitted the low bid for the 20% Salt Brine Solution which the Township has been using in the past. It is recommended to continue to use the Salt Brine Solution which the Township does a double application off. We started doing this in 2018 and have seen good results, less complaints and less reapplications.

Based on our estimated requirements of 1,900,000 litres, our cost for 2022 will be \$188,100.00 plus HST. Depending on the type of summer and need to retreat problem areas, this amount can be slightly higher or lower.

Financial Considerations:

Draft budget has identified \$190,000.00 based on estimated requirements

The 3-year tender costing per year

2022 = 188,100.00

2023 = 207,100.00

2024 = 226,100.00

Attachments: Summary of Bids

Respectfully submitted by:



Jim Borton
Director of Public Works

9.00.00 Total low price for the 3 year period (excluding alternative product) for the term of this contract will be awarded to the successful proponent and remain in effect for period of 2022 / 2023 / 2024.

9.00.01

CONTRACT PRICING

LISTED ARE ESTIMATED QUANTITIES OF (A) CALCIUM CHLORIDE (B) MAGNESIUM CHLORIDE (C) SALT BRINE SOLUTION

		PER LITER + TOTAL 2022	PER LITER + TOTAL 2023	PER LITER+ TOTAL 2024
TOWNSHIP OF EAST ZORRA TAVISTOCK	Part (A) or (B) 600,000 Liters			
	Part (C) 1,200,000 Liters	\$.099/L \$ 118,800.00	\$.109/L \$ 130,800.00	\$.119/L \$ 142,800.00
TOWNSHIP OF BLANDFORD-BLENHEIM	Part (A) or (B) 900,000 Liters			
	Part (C) 1,800,000 Liters	\$.099/L \$ 178,200.00	\$.109/L \$ 196,200.00	\$.119/L \$ 214,200.00
TOWNSHIP OF SOUTHWEST OXFORD	Part (A) or (B) 700,000 Liters			
	Part (C) 1,400,000 Liters	\$.099/L \$ 138,600.00	\$.109/L \$ 152,600.00	\$.119/L \$ 166,600.00
TOWNSHIP OF ZORRA	Part (A) or (B) 1,800,000 Liters			
	Part (C) 3,600,000 Liters	\$.099/L \$ 356,400.00	\$.109/L \$ 392,400.00	\$.119/L \$ 428,400.00

		PER LITER + TOTAL 2022	PER LITER + TOTAL 2023	PER LITER+ TOTAL 2024
TOWNSHIP OF NORWICH	Part (A) or (B) 700,000 Liters			
	Part (C) 1,400,000 Liters	*.099/l \$138600.00	*.109/l \$152600.00	*.119/l \$166600.00
TOWN OF INGERSOLL	Part (A) or (B) 30,000 Liters	----- ----- -----	----- ----- -----	----- ----- -----
	Part (C) 60,000 Liters	*.11/l \$6600.00	*.12/l \$7200.00	*.14/l \$8400.00

NOTE List product(s) being bid on: PART C - 20% CALCIUM / MAGNESIUM CHLORIDE

NOTE – All Municipalities may or may not accept the same supplier please ensure that you're pricing reflects on the areas that you wish to bid on.

NOTE – Do not include the H.S.T. in the tender price.

DUST SUPPRESSANTS

The following dust suppressants are accepted by the Ministry of the Environment (MOE). The proper use and application of the products is still regulated under the Environmental Protection Act and the Ontario Water Resources Act. The MOE does not endorse any of the following dust suppressants nor does it guarantee that the products are environmentally benign.

9.00.00 Total low price for the 3 year period (excluding alternative product) for the term of this contract will be awarded to the successful proponent and remain in effect for period of 2022 / 2023 / 2024.

9.00.01

CONTRACT PRICING

**LISTED ARE ESTIMATED QUANTITIES OF (A) CALCIUM CHLORIDE
(B) MAGNESIUM CHLORIDE
(C) SALT BRINE SOLUTION**

		PER LITER + TOTAL 2022	PER LITER + TOTAL 2023	PER LITER+ TOTAL 2024
TOWNSHIP OF EAST ZORRA TAVISTOCK	Part (A) or (B) 600,000 Liters	\$0.270/L (\$162,000.00)	\$0.280/L (\$168,000.00)	\$0.290/L (\$174,000.00)
	Part (C) 1,200,000 Liters			
TOWNSHIP OF BLANDFORD-BLENHEIM	Part (A) or (B) 900,000 Liters	\$0.270/L (\$243,000)	\$0.280/L (\$252,000.00)	\$0.290/L (\$261,000.00)
	Part (C) 1,800,000 Liters			
TOWNSHIP OF SOUTHWEST OXFORD	Part (A) or (B) 700,000 Liters	\$0.270/L (\$189,000)	\$0.280/L (\$196,000.00)	\$0.290/L (\$203,000.00)
	Part (C) 1,400,000 Liters			
TOWNSHIP OF ZORRA	Part (A) or (B) 1,800,000 Liters	\$0.270/L (\$486,000)	\$0.280/L (\$504,000.00)	\$0.290/L (\$522,000.00)
	Part (C) 3,600,000 Liters			

		PER LITER + TOTAL 2022	PER LITER + TOTAL 2023	PER LITER+ TOTAL 2024
TOWNSHIP OF NORWICH	<u>Part (A) or (B)</u> 700,000 Liters	\$0.270/L (\$189,000)	\$0.280/L (\$196,000.00)	\$0.290/L (\$203,000.00)
	<u>Part (C)</u> 1,400,000 Liters			
TOWN OF INGERSOLL	<u>Part (A) or (B)</u> 30,000 Liters	\$0.270/L (\$8,100.00)	\$0.280/L (\$8,400.00)	\$0.290/L (\$8,700.00)
	<u>Part (C)</u> 60,000 Liters			

NOTE List product(s) being bid on: 35% Calcium Chloride

NOTE – All Municipalities may or may not accept the same supplier please ensure that you're pricing reflects on the areas that you wish to bid on.

NOTE – Do not include the H.S.T. in the tender price.

DUST SUPPRESSANTS

The following dust suppressants are accepted by the Ministry of the Environment (MOE). The proper use and application of the products is still regulated under the Environmental Protection Act and the Ontario Water Resources Act. The MOE does not endorse any of the following dust suppressants nor does it guarantee that the products are environmentally benign.



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council
Reviewed By: Department Heads
County Planning
Subject: Asset Naming Policy
Report #: CAO-21-23

From: Rodger Mordue, CAO/Clerk
Date: December 6, 2021
Council Meeting Date: December 15, 2021

Recommendation:

That Report CAO-21-23 be received; and,

That Council accept the names Hilborn and Swan to be added to the names registry for Township assets.

Background:

In March of 2021 an asset naming policy was adopted by Council. The intent of this policy is to have a list of names ready to be used for Township assets (roads, parks, trails, etc.) when the need arises.

Subsequent to the passing of this policy staff contacted the three historical groups in the Township to request their input and to provide some names of significance for the names registry. The Plattsville & District Heritage Society recently submitted two names for consideration.

Analysis/Discussion:

In March of this year staff contacted the three historical groups in the Township and requested that they submit names to be considered for inclusion in an asset name registry. The Plattsville & District Heritage Society submitted the following names for Council's consideration:

HILBORN – Plattsville

SWAN – Bright

Attached to this report is the names request form submitted by the group highlighting the significance of these two names to the community.

Financial Considerations:

- There are no direct financial impacts.

Attachments:

- Names registry request form

Respectfully submitted by:

Rodger Mordue
CAO/Clerk



Township of Blandford-Blenheim

47 Wilmot Street South
Drumbo, Ontario. N0J 1G0

Phone 519-463-5347

Fax 519-463-5881

Web www.blandfordblenheim.ca

BLANDFORD-BLENHEIM NAMES REGISTRY REQUEST FORM

Name: Denise Tew	Email: denise.tew@hotmail.com
Phone: 519.684.7225	Cell Phone: 519.535.1417
Business/Organization Name (if applicable): The Plattsville & District Heritage Society	
Address: c/o Denise Tew, 926982 Oxford Rd 8, Bright, ON N0J 1B0	
NAME(S) RECOMMENDED:	
PLATTSVILLE – HILBORN	
BRIGHT - SWAN	
HISTORY/BACKGROUND	
<p>HILBORN – P.R. Hilborn started a sand paper company during the early years of the depression when work was not available, he was greatly concerned about the welfare of the people in the village of Plattsville. In November of 1931 the first sheet of sand paper bearing the trademark “Diamond Grit” was produced. For the first three years progress was slow. In 1948 a three storey brick building was added adjoining the old Baird factory. Shortage of raw materials was the reason for incorporation in 1951 with the Carborundum Company. The company expanded rapidly. Today, sand paper continues to be manufactured in Plattsville under the French umbrella company – Saint Gobain Abrasives. (details from the History of Canada Sand Papers Ltd. By P.R. Hilborn from the Plattsville Echoes, 1967)</p>	
<p>SWAN – Bill Swan. Bill Swan is a retired journalism professor and college administrator who is still actively involved in writing fiction; media, promotion and web material; and online educational material. He has experience in the lecture hall (19 years as a journalism professor at Durham College, Oshawa, ON.), the newsroom (10 years as reporter, editor and manager of a daily newspaper in Woodstock, Ont.), and the classroom (he began his career as an elementary school teacher, and even taught in a two-room school with a wood-burning stove and a woodshed. [So beware!]) Swan is a native of Bright, in Oxford County, and a former managing editor of The Daily Sentinel-Review in Woodstock, Ont. He is a former Director of Applied Arts at Durham College, where he still co-chairs the Academic Appeals Committee. He continues his involvement in the college system as a communications consultant to the Ontario College Administrative Staff Association, and teaches several courses each year on line in journalism and business report writing to an international market through OntarioLearn, a consortium of 22 Ontario Community Colleges. He was a member of the 1953-54 Washington Senators, runners-up to the Ontario Minor Hockey Association Juvenile “D” championship. This team played out of the Plattsville Arena. He also attended the same high school as Bobby Hull for one year. After watching Hull skate one day following a high school noon hour skate at the</p>	

Perry Street "Ice Palace" in Woodstock, Swan gave up hockey for less physical pursuits. His love of hockey can be seen in his two hockey novels, Deflection! and The Enforcer

Bill's bio taken from http://www.billswan.ca/about_bill.htm

Please use separate sheet if more space is needed

For Internal Staff Only

Date Name request received: _____

Date to be provided to Council for consideration: _____

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records of Council/Committee. All information submitted to the Municipality is subject to disclosure under the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office 519-463-5347.

**Blandford-Blenheim
Township**

Memo

To: Council members
From: Rodger Mordue, CAO/Clerk
cc:
Date: December 7, 2021
Re: COVID-19 Workplace Vaccination Policy

The original COVID-19 Workplace Vaccination Policy was adopted by Council at the October 6, 2021 meeting. That document established a policy whereby all Township employees, contractors, volunteers and members of Township Council and associated boards needed to be either fully vaccinated or submit to regular COVID-19 rapid testing.

The attached draft proposes to amend that original policy by removing the rapid testing option. The following sections of the policy have been revised:

- Section 1 Removal of the option for individuals to be regularly tested. All individuals must be fully vaccinated by February 28, 2022.
- Section 2 Removal of the requirement for testing of Contractors/Consultants if not fully vaccinated.
- Section 9 Those not in compliance with the policy will be placed on an unpaid leave of absence.

Deletion of reference to education program on COVID-19 vaccine through the entire document.



Policies and Procedures

The Corporation of the Township of Blandford-Blenheim

Department:	Personnel	Effective:	
Subject:	COVID-19 Workplace Vaccination Policy	Policy Number:	
Approved by:	Council		
Resolution Number:			
Date of Review:	Review Number:	Change:	Reference Section:

PURPOSE:

The Township of Blandford-Blenheim is legally obligated to take all reasonable precautions to protect the health and safety of its workforce. The Township is demonstrating its commitment to promoting vaccinations as a means to ensure the health and safety of all members of its workforce and the broader community.

The purpose of this policy is to outline the Township's expectations with regard to COVID-19 vaccination and provide direction regarding the requirement to receive the COVID-19 vaccination and any related boosters, provide proof of vaccination or an approved exemption and identify conditions for attending the workplace without vaccination.

To help reduce the risk of COVID-19 transmission, this policy is an important measure that complements other workplace health and safety measures in place including daily screening, mandatory masking, physical distancing, hand hygiene and enhanced cleaning.

SCOPE:

This policy applies to all active Township employees, contractors, volunteers, and members of Township Council and associated Boards. New employees will be required to provide proof of vaccination status as a condition of employment.

This policy does not supersede Federal or Provincial regulations for specific staffing groups such as emergency services. Likewise, where standard operating procedures provide for specific tasks or divisions conflict with this document the stricter regulations shall apply.

This policy will be in effect until the Federal and/or Provincial government declares an end to the COVID-19 pandemic.

DEFINITIONS:

For the purpose of this Policy, the following definitions shall apply:

- COVID-19* A virus belonging to a large family called coronavirus which includes the virus that causes the common cold and more severe disease such as Severe Acute Respiratory Syndrome (SARs) and Middle East Respiratory Syndrome (MERS-COV). The virus that causes COVID-19 is a novel coronavirus, named SARS-CoV-2.
- Vaccine* For the purposes of this Policy, a vaccine is defined as a Health Canada approved substance used to stimulate the production of antibodies and provide immunity against SARS-CoV-2
- Fully Vaccinated* Having received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by Health Canada (e.g., two doses of a two-dose vaccine series, or one dose of a single-dose vaccine series); and having received the final dose of the COVID-19 vaccine at least 14 days ago, and be committed to receive any further recommended boosters
- Proof of Vaccination* Documentation issued by the Ontario Ministry of Health, other province or territory or international equivalent indicating individual immunization status against the COVID-19 virus.
- Proof of Medical Exemption* Medical documentation provided by a physician (MD), registered nurse extended class [RN(EC)] or nurse practitioner (NP) that sets out: (i) an acceptable medical reason for not being fully vaccinated against COVID-19, and (ii) the effective time-period for the medical reason.
- Contractor/ Consultant* For the purpose of this policy, a contractor/consultant is defined as any individual who is hired to perform work for the Township or works for a business or organization that has been contracted by the Township to perform work and performs such work:
- Indoors OR
 - In close proximity to Township staff or members of the public. Close proximity means less than 6 feet distance for longer than 15 minutes at any one time.

POLICY:

1.0 COVID-19 Vaccinations – Employees, Volunteers, Members of Township Council and Boards

- 1.1 Employees, volunteers, members of Township Council and Boards shall comply with one of the following, regardless of how often they are currently attending at the work location, or how much time they spend there:
- a. Provide proof of full vaccination status against COVID-19, or
 - b. Provide acceptable medical documentation or other Human Rights Code protected reason for not being vaccinated against COVID-19, as outlined in section 4.0 of this policy.

- 1.2 An individual outlined in 1.1.a. must be fully vaccinated by February 28, 2022.
- 1.3 Where an individual outlined in 1.1.a has not received their first dose or has received one dose of the COVID-19 vaccine and has not yet received their scheduled second dose, the individual shall submit to regular testing for COVID-19 and demonstrate a negative test result at intervals determined by the Township, until 14 days following administration of their second dose.
- 1.4 Inactive employees or volunteers are not required to comply with 1.1 so long as they remain inactive; however, must comply prior to returning.

2.0 COVID-19 Vaccinations – Contractors/Consultants

- 2.1 Departments are responsible to ensure that all contractors/consultants as defined in this policy are advised of the requirement to have fully vaccinated staff perform work for the Township.
- 2.2 The Department head reserves the right to determine if a contractor/consultant meets the definition under this policy and will ensure this policy is applied in a reasonable manner as it relates to contractor/consultants.

3.0 COVID-19 Vaccinations – Civil Marriage Service Patrons

- 3.1 The Clerk's Department is responsible for ensuring that couple to be married are fully vaccinated; or, provide acceptable medical documentation or other Human Rights Code protected reason for not being vaccinated against COVID-19, as outlined in section 4.0 of this policy.

4.0 Providing Proof of An Approved Exemption

- 4.1 The Township will comply with its Human Rights obligations and accommodate individuals who are legally entitled to accommodation. Exemptions will be made for grounds protected by the Ontario Human Rights Code, which include confirmed medical or religious reasons.
- 4.2 Employees claiming an Ontario Human Rights Code related medical exemption are required to provide acceptable medical documentation from either a physician (MD), registered nurse extended class [RN(EC)] or nurse practitioner (NP) that sets out:
 - The medical reason(s) that the person cannot be vaccinated against COVID-19 and;
 - The effective time period for the medical reason (i.e., permanent or time-limited).

Township staff will determine if the medical documentation is acceptable, or if further follow up with the employee's health care provider is necessary.

- 4.3 Employees claiming an Ontario Human Rights Code related religious exemption are required to submit documentation from their faith leader.

Township staff will determine if the documentation is acceptable or if further follow up with the employee's faith leader is necessary

5.0 Obtaining a Test

- 5.1 Based on capacity, resources and ability, the Township will endeavor to provide testing for unvaccinated individuals, but testing will be performed outside of working hours. If unable to attend Township provided testing, individuals will be required to obtain testing at their cost outside of working hours.
- 5.2 Should an individual receive a positive result on a test, they must:
 - Go home immediately and self-isolate, following all public health direction;
 - Get tested as soon as possible (ideally within 48 hours) with a regular laboratory test at a testing center at their cost;
 - Contact their supervisor as soon as possible following the positive test.

6.0 Access to COVID-19 Vaccination Clinics

- 6.1 Reasonable arrangements will be made to allow staff to attend COVID-19 vaccination clinics during work time.
- 6.2 Employees must obtain approval from their supervisor in advance before attending a clinic during work time.
- 6.3 All efforts should be made to allow the employee to use time at the beginning or end of their shift or to extend lunch and break times as operationally feasible to attend vaccination clinics.

7.0 New Employees, Volunteers, Members of Township Council and Boards

- 7.1 Proof of full vaccination status will be required unless accommodation is requested for a Human Rights related reason.

8.0 Confidentiality

- 8.1 Information relating to an individual's proof of vaccination and/or reason(s) for not receiving a COVID-19 vaccination will remain in their confidential personnel file, and will be collected, protected and reported on in accordance with privacy legislation.

9.0 Non-compliance

- 9.1 Any non-compliance with the COVID-19 Workplace Vaccination Policy will result in that individual being placed on an unpaid leave of absence. Non-compliance is also subject to possible discipline, up to and including termination of employment.

10.0 Continued Adherence to Public Health Measures

- 10.1 All employees are required to practice Public Health measures to control the spread of COVID-19 regardless of their vaccination status.
- 10.2 Employees must adhere to the Township's health and safety protocols at all times while in the workplace, including daily COVID-19 screening, hand hygiene, physical distancing where possible, and the use of Personal Protective Equipment as required by their position.

11.0 Exceptions

- 11.1 The Chief Administrative Officer reserves the right, based on business operating need, public safety and other relevant considerations, to make exceptions to the policy on an individual and/or departmental basis.
- 11.2 Some Township departments may operate under additional mandates, directives or reporting requirements. Those additional requirements supersede this policy.

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER 2277-2021

Being a by-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges.

WHEREAS, Section 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality for the use of its property including property under its control;

AND WHEREAS, the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provided municipalities with authority to impose various fees and charges;

AND WHEREAS, notice was given of Council's intent to consider changes to the Township of Blandford-Blenheim Fees and Charges By-Law on the Township's website in accordance with Township of Blandford-Blenheim Notice By-Law 1668-2011.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That all fees and charges by-laws previously established by Council of the Township of Blandford-Blenheim are hereby repealed.
2. That the fees and charges as set out in Schedules "A" through "J" attached hereto and forming part of this By-law are hereby established and adopted by the Council of the Township of Blandford-Blenheim.
3. That no request by any person for any information, service, activity or use of County property described in Schedules "A" through "J" will be processed or provided by any Township Official, unless and until the person requesting the information, service, activity or use of the Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedules "A" through "J" to the Township or payment arrangements have been made with a Township Official;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Township of Blandford-Blenheim by cash, money order, certified cheque, cheque or debit card when due.
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and one quarter percent per month (1.25%), non compounded or fifteen percent (15%) per annum.

6. That in the event another by-law of the Township of Blandford-Blenheim establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other by-law shall be deemed to be included in Schedules "A" through "J" attached hereto;
7. That any provision of any by-law that is inconsistent with this By-Law be hereby repealed;
8. That the effective date of this By-Law shall be January 1, 2022.

By-law **READ** a **FIRST** and **SECOND** time this 15th day of December, 2021.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 15th day of December, 2021.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

Administrative Services - Clerk
Fees and Charges (excluding HST)

Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
Sale of Photocopies - black & white (letter or legal size only)	1 - 2 sheets	\$0.00	\$0.50	\$0.50	\$0.50
	3 - 5 sheets	\$0.50	\$1.00	\$1.00	\$1.00
	6 sheets and up (per sheet)	\$0.10	\$0.25	\$0.25	\$0.25
Black & White copies - 11 x 17	per sheet	\$0.20	\$0.40	\$0.40	\$0.40
Colour photocopies (letter or legal size only)	per sheet	\$0.40	\$0.50	\$0.50	\$0.50
Colour photocopies (11x17)	per sheet	\$0.75	\$1.00	\$1.00	\$1.00
Faxing	First sheet	\$2.00	\$2.00	\$2.00	\$2.00
	Each additional sheet	\$1.00	\$1.00	\$1.00	\$1.00
Request under the Freedom of Information Act (HST Exempt)	Each	\$5.00	\$5.00	\$5.00	\$5.00
	staff time - first 30 minutes of investigation	\$0.00	\$0.00	\$0.00	\$0.00
	staff time per 15 min. interval beyond 30 minutes	\$7.50	\$7.50	\$7.50	\$7.50
(Where the estimate under section 45 (3) of the Municipal provide a deposit of 50% of the estimate prior to the application proceeding)					
Meeting Investigation Fee (HST Exempt)	Each	\$25.00	\$25.00	\$25.00	\$25.00
Cutting of Noxious Weeds			*	*	*
* Actual fees incurred by the Township in relation to the specific incident/request + 15%					
Lottery License Fee: Raffles, Bingos & Nevada Tickets (HST Exempt)	%	3%	3%	3%	3%

Administrative Services - Clerk
Fees and Charges (excluding HST)

Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
Marriage License (HST Exempt)	Each	\$110.00	\$110.00	\$110.00	\$120.00
Civil Marriage Ceremony: on site at municipal office during regular office hours	Each	\$250.00	\$250.00	\$250.00	\$250.00
administration fee if booking is cancelled	Each	\$50.00	\$50.00	\$50.00	\$50.00
Township provided witness	Each	\$50.00	\$50.00	\$50.00	\$50.00
Special Events Permit (HST Exempt)	Each	\$50.00	\$50.00	\$50.00	\$50.00
Burial Certificate (HST Exempt)	Each	\$10.00	\$10.00	\$10.00	\$15.00
Encroachment Agreements (HST Exempt)	Each	\$75.00	\$75.00	\$75.00	\$75.00
Section 65 of Drainage Act assessment apportionment.					
Staff time per 15 minute interval	Each	9.25	9.50	9.50	10.00
Tile Drainage Loan Inspections	Each	150.00	160.00	160.00	160.00
Site Alteration Application for area less than 2 ha	Each	250.00	250.00	250.00	250.00
Site Alteration Application for area equal to 2 ha	Each	550.00	550.00	550.00	550.00
Site Alteration Application for each ha beyond 2 ha	Each	25.00	25.00	25.00	25.00
First conviction in contravention of Site Alteration By-law (person)		10,000.00	10,000.00	10,000.00	10,000.00
Subsequent conviction in contravention of Site Alteration By-law (person)		25,000.00	25,000.00	25,000.00	25,000.00
first conviction in contravention of Site Alteration By-law (corporation)		50,000.00	50,000.00	50,000.00	50,000.00
subsequent conviction in contravention of Site Alteration By-law (corporation)		100,000.00	100,000.00	100,000.00	100,000.00

Administrative Services - Clerk
Fees and Charges (excluding HST)

Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
- Kennel Licence	Each	\$40.00	\$60.00	\$60.00	\$60.00
Black Composters (HST Exempt)*	Each	10.00	10.00	10.00	10.00
Green Cone Composters (HST Exempt)*	Each	40.00	40.00	40.00	50.00
Blue Box - Large - 80L (HST Exempt)*	Each	5.50	5.50	5.50	6.20
Blue Box - Lid (HST Exempt)*	Each	1.50	1.50	1.50	2.70
Bag Tags (HST Exempt)*	Each	2.00	2.00	2.00	2.00
* Guideline only, price established by County of Oxford and is subject to change					
Criminal Record Check / Vulnerable Sector Check (for employment, student placements, children's aid or any other reason than volunteer)**	Each	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00
Criminal Record Check / Vulnerable Sector Check (for volunteering)**	Each	No charge	No charge	No charge	No charge
** Guideline only, price established by the Ontario Provincial Policed and is subject to change					
***Due to COVID-19, these are only being done at OPP detachments					
Fence Viewing application fee		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Memorialization of Existing Tree in Parks (does not include cost of the plaque & stand)	each				\$ 150.00
Park Benches (does not include cost of the plaque)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
Sale of unserviced municipal land (By-law 2272-2021 Sec.8)	per sq. ft.				\$0.22
Sale of serviced municipal land (By-law 2272-2021 Sec.8)	per sq. ft.				\$2.03

**Administrative Services - Tax
Fees and Charges (HST Exempt)**

Description	Unit	2019 AMOUNT	2020 AMOUNT	2021 AMOUNT	2022 AMOUNT
Tax Certificate	Each	\$50.00	\$50.00	\$50.00	\$50.00
Returned Cheque or PAP	Each	\$30.00	\$30.00	\$30.00	\$35.00
Loan Agreement Administration Fee (Debenture Administration)	Each	2% of principal	2% of principal	2% of principal	2% of principal
Payment of Tile Drainage Loans Before Expiry Date	Each	\$50.00	\$50.00	\$50.00	\$50.00
Tax Sale Registration Process	Each	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee
Reprint of Prior Year Tax Bills	Each	\$10.00	\$10.00	\$10.00	\$10.00
Commission of Oaths or Certified True Copy (resident)	Each	\$10.00	\$10.00	\$10.00	\$10.00
Commission of Oaths or Certified True Copy (non-resident)	Each	\$15.00	\$15.00	\$15.00	\$15.00
Registered Mail Fee <i>- as set by Canada Post / Includes HST</i>	Each	\$12.00	\$12.00	\$12.00	\$15.00
Tax Confirmation Letters	Each	\$15.00	\$15.00	\$15.00	\$15.00
Payment Redistribution Fee (per roll #)	Each	\$10.00	\$10.00	\$10.00	\$10.00
Refund Administration Fee (Client error/overpayment)	Each	\$25.00	\$25.00	\$25.00	\$25.00
Account Statement (outside of 4 regularly mailed on outstanding accounts after installment due dates)					\$10.00

Administrative Services - Development Charges

Fees and Charges (HST Exempt)

Description	Unit	Effective Aug 8, 2019	Effective April 1, 2020	Effective April 1, 2021	Effective April 1, 2022
Development Charges					
<u>Residential</u>					
Single, Semi-detached	each	\$ 9,788.00	\$ 10,071.85	\$ 10,160.00	
Other Multiples	each	\$ 6,150.00	\$ 6,328.35	\$ 6,384.00	
Apartments - 2 Bedrooms or Larger	each	\$ 5,218.00	\$ 5,369.32	\$ 5,417.00	
Apartments - Bachelor or 1 Bedroom	each	\$ 3,530.00	\$ 3,632.37	\$ 3,664.00	
NOTE: current by-law 2148-2019 - indexing will happen on April 1st each year based on					
Statistics Canada Quarterly, "Construction Price Statistics"					

					Schedule D	
Cemetery						
Fees and Charges (excluding HST)						
Description	Unit	2019	2020	2021	2022	
		Amount	Amount	Amount	Amount	
Purchase of Interment Rights and care and maintenance						
Interment Rights	each	\$720.00	\$720.00	\$720.00	\$720.00	
Care and Maintenance	each	\$480.00	\$480.00	\$480.00	\$480.00	
Cremation lots	each	\$255.00	\$255.00	\$255.00	\$320.00	
Care and Maintenance	each	\$250.00	\$250.00	\$250.00	\$280.00	
Interment						
Adult - standard	each	\$650.00	\$650.00	\$650.00	\$750.00	
Child	each	\$325.00	\$325.00	\$325.00	\$400.00	
Infant	each	\$325.00	\$325.00	\$325.00	\$340.00	
Cremated Remains	each	\$325.00	\$325.00	\$325.00	\$400.00	
Columbaria *NEW	each		\$220.00	\$220.00	\$250.00	
Disinterment / Exhumation						
Adult - standard	each	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
Cremated Remains	each	\$500.00	\$500.00	\$500.00	\$1,000.00	
Columbaria *NEW	each				\$250.00	
Child *NEW	each				\$1,000.00	
Infant *NEW	each				\$1,000.00	
Columbaria Fees						
Bottom Row	each	\$935.00	\$935.00	\$935.00	\$1,020.00	
Bottom Row- Care and Maintenance	each	\$165.00	\$165.00	\$165.00	\$180.00	
Second Row	each	\$1,020.00	\$1,020.00	\$1,020.00	\$1,105.00	
Second Row- Care and Maintenance	each	\$180.00	\$180.00	\$180.00	\$195.00	
Third Row	each	\$1,105.00	\$1,105.00	\$1,105.00	\$1,190.00	
Third Row- Care and Maintenance	each	\$195.00	\$195.00	\$195.00	\$210.00	
Top Row	each	\$1,232.50	\$1,232.50	\$1,232.50	\$1,275.00	
Top Row- Care and Maintenance	each	\$217.50	\$217.50	\$217.50	\$225.00	
Initial Engraving of Niche Plate	each	\$350.00	\$350.00	\$350.00	\$350.00	
Each Subsequent Engraving of Niche Plate				\$200.00	\$200.00	
Monument Care Fund - Flat marker (smaller than 1,116.13 sq cm / 173 sq in.)	each	\$0.00	\$0.00	\$0.00	\$0.00	
**Monument Care Fund - Flat marker (1,116.23 sq cm / 173 sq in. or larger)	each	\$50.00	\$50.00	\$50.00	\$100.00	
**Monument Care Fund - Upright marker (1.49 sq m / 16 sq ft or smaller, including the base)	each	\$100.00	\$100.00	\$100.00	\$200.00	
**Monument Care Fund - Upright marker (larger than 1.49 sq m / 16 sq ft. including the base)	each	\$200.00	\$200.00	\$200.00	\$400.00	

					Schedule D	
Cemetery						
Fees and Charges (excluding HST)						
Description	Unit	2019	2020	2021	2022	
		Amount	Amount	Amount	Amount	
<i>** as set by the Bereavement Authority of Ontario</i>						
Sundays & Municipal Holiday Interments	each	\$300.00	\$300.00	\$300.00	\$350.00	
Foundation layout fee	each	\$60.00	\$60.00	\$60.00	\$60.00	
Snow Removal	each	*	*	*	*	
Winter Burial - Full Interment (December 1st to March 31)	each	*	*	*	*	
Winter Burial - Cremated Remains (December 1st to March 31)	each	*	*	*	*	
* Actual fees incurred by the Township in relation to the specific incident/request + 15%						
Park Benches	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	
Transfer Fee						
Transfer Fee (Certificate picked-up at Township Office)	each	\$50.00	\$50.00	\$50.00	\$60.00	
Registered Mail Fee						
	each	\$12.00	\$12.00	\$12.00	\$15.00	
<i>- as set by Canada Post / Includes HST</i>						

					Schedule E
Community Services - Indoor Facilities					
May 1st to April 30th					
Fees and Charges (including HST)					
Description	Unit	Effective May 1, 2019	Effective May 1, 2020	Effective May 1, 2021	Effective May 1, 2022
Arena					
**Prime Time - Minor Groups	per hour	\$138.00	\$140.00	\$143.00	\$145.00
**Prime Time - All Others	per hour	\$188.00	\$190.00	\$193.00	\$196.00
Non-Prime Time - Minor Groups	per hour	\$75.00	\$75.00	\$75.00	\$75.00
Non-Prime Time - All Others	per hour	\$105.00	\$105.00	\$110.00	\$110.00
Arena Floor Rental (Dances, Trade Shows)	per hour	\$165.00	\$165.00	\$165.00	\$165.00
Arena Floor Rental (Dances, Trade Shows)	full day	\$650.00	\$650.00	\$650.00	\$650.00
Arena Floor Rental (Recreation, Sports)	per hour	\$48.00	\$48.00	\$48.00	\$48.00
**Prime Time ice rentals are M-F 5-10 p.m. and weekends 8 a.m. - 10 p.m.					
Recreational Program					
Public Skating - Adult	per person	no charge	no charge	no charge	no charge
Public Skating - Child Elementary School Age	per person	no charge	no charge	no charge	no charge
Public Skating - Pre-School	per person	no charge	no charge	no charge	no charge
Parents & Tots	per person	no charge	no charge	no charge	no charge
Sponsored Public Skating	per hour	\$100.00	\$100.00	\$100.00	\$100.00
School Skating Program	per hour	\$45.00	\$45.00	\$45.00	\$45.00
Ticket Ice (minimum with 1 to 4 skaters)	per hour	\$45.00	\$45.00	\$45.00	\$45.00
Ticket Ice (exceeding 4 skaters)	per skater	\$10.00	\$10.00	\$10.00	\$10.00
Shinny Hockey (adult)	per skater/hour	\$10.00	\$10.00	\$10.00	\$10.00
Shinny Hockey (child - under age 18)	per skater/hour	\$5.00	\$5.00	\$5.00	\$5.00
Birthday Specials:					
1 hour of ice time (based on availability) and 1 hour in Room A	per event	\$75.00	\$75.00	\$75.00	\$75.00
1 hour of ice time (based on availability) and 1 hour in Hall	per event	\$105.00	\$105.00	\$105.00	\$105.00
Advertising					
Ice Logo (sponsor must supply logo at their cost)		\$500.00	\$500.00	\$500.00	\$500.00
Arena Board Advertising (sponsor must supply logo at their cost)		\$500.00	\$500.00	\$500.00	\$500.00
Wall Advertising (sponsor must supply logo at their cost)		\$300.00	\$300.00	\$300.00	\$300.00
Zamboni advertising (sponsor must supply logo at their cost)				\$900.00	\$900.00

					Schedule E
Community Services - Indoor Facilities					
May 1st to April 30th					
Fees and Charges (including HST)					
Description	Unit	Effective May 1, 2019	Effective May 1, 2020	Effective May 1, 2021	Effective May 1, 2022
Community Centre Halls					
Plattsville Community Hall	per hour	\$61.00	\$61.00	\$61.00	\$61.00
Plattsville Community Hall	daily	\$225.00	\$225.00	\$225.00	\$225.00
Plattsville Community Hall - weekday daytime	1/2 day	\$122.00	\$122.00	\$122.00	\$122.00
Plattsville Community Hall (Together with Ice Event)	daily	\$122.00	\$122.00	\$122.00	\$122.00
Plattsville Community Hall (Buck & Doe)	daily	\$530.00	\$530.00	\$530.00	\$530.00
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	per event	\$120.00	\$120.00	\$120.00	\$120.00
Plattsville Community Hall - Room A	per hour	\$35.00	\$35.00	\$35.00	\$35.00
Plattsville Community Hall - Room A	daily	\$120.00	\$120.00	\$120.00	\$120.00
Plattsville Community Hall - Room B	per hour	\$35.00	\$35.00	\$35.00	\$35.00
Plattsville Community Hall - Room B	daily	\$120.00	\$120.00	\$120.00	\$120.00
Princeton Centennial Hall - Fireside Room	per hour	\$35.00	\$35.00	\$35.00	\$35.00
Princeton Centennial Hall - Fireside Room	daily	\$120.00	\$120.00	\$120.00	\$120.00
Princeton Centennial Hall - Fireside Room - weekday daytime	1/2 day	\$70.00	\$70.00	\$70.00	\$70.00
Princeton Centennial Hall - Main Hall	per hour	\$110.00	\$110.00	\$110.00	\$110.00
Princeton Centennial Hall - Main Hall	daily	\$380.00	\$380.00	\$380.00	\$380.00
Princeton Centennial Hall - Main Hall - weekday daytime	1/2 day	\$220.00	\$220.00	\$220.00	\$220.00
Princeton Centennial Hall - Main Hall (Buck & Doe)	daily	\$530.00	\$530.00	\$530.00	\$530.00
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	daily	\$200.00	\$200.00	\$200.00	\$200.00
Kitchen Use	daily	\$85.00	\$85.00	\$85.00	\$87.00

					Schedule F
Community Services - Outdoor Facilities & Parks					
May 1st to April 30th					
Fees and Charges (including HST)					
		FIELD CLASSIFICATION			
Description	Unit	A	B	C	D
Ball Diamonds					
Adult	per game	\$25.00	\$25.00	\$20.00	n/a
Affiliated Minor	per game	\$20.00	\$20.00	\$17.00	\$12.00
Adult Tournament First Game/Diamond	per day	\$25.00	\$25.00	\$17.00	n/a
Adult Tournament Extra Game/Diamond	per game	\$20.00	\$20.00	\$17.00	n/a
Affiliated Minor Tournament First Game/Diamond	per day	\$20.00	\$20.00	\$17.00	\$12.00
Affiliated Minor Tournament Extra Game/Diamond	per game	\$17.00	\$17.00	\$17.00	\$12.00
Optional Tournament Grooming	per groom	\$25.00	\$25.00	\$25.00	\$25.00
Optional Use of Lights	per game	\$9.00	n/a	\$9.00	\$9.00
Ball Diamond Fence Advertising (sponsor must supply sign at their costs, size, location and content must be approved)	yearly	\$300.00	\$300.00	\$300.00	\$300.00
Description	Unit	Effective May 1, 2019	Effective May 1, 2020	Effective May 1, 2021	Effective May 1, 2022
Soccer Pitches - based upon 90 minute games					
Adult Permit	per game	\$13.00	\$13.00	\$13.00	\$13.00
Adult Tournament	per day	\$75.00	\$75.00	\$75.00	\$75.00
Affiliated Minor	per game	\$10.00	\$10.00	\$10.00	\$10.00
Affiliated Minor Tournament	per day	\$52.00	\$52.00	\$52.00	\$52.00
Park Permit Fees					
Pavillion Day Permit	per day	\$75.00	\$75.00	\$75.00	\$75.00
Open Park Space Event Day Permit	per day	\$75.00	\$75.00	\$75.00	\$75.00

Protective Services

Fees and Charges (excluding HST)

Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
Fire Inspection					
Fire Inspection	per hour	\$87.00	\$89.00	\$90.00	\$92.00
Fire Inspection Admin Fee	each	\$56.50	\$58.00	\$60.00	\$61.00
Liquor Licenses and Occupancy Loads					
Fire Inspection	per hour	\$87.00	\$89.00	\$90.00	\$92.00
Fire Inspection Admin Fee	each	\$56.50	\$58.00	\$60.00	\$61.00
Fire Chief's Letters to Lawyers or Insurance Company	each	\$87.00	\$89.00	\$90.00	\$92.00
Fire Department Compliance Letter	each	\$87.00	\$89.00	\$90.00	\$92.00
By-Law Compliance Letter	each	\$87.00	\$89.00	\$90.00	\$92.00
Copies of Fire Reports	each	\$56.50	\$58.00	\$60.00	\$61.00
Response to Motor Vehicle Accidents and Vehicle Fires (HST Exempt)					
(Chargeable to the registered owner of the vehicle)					
Non-Resident					
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$477.00	\$485.00	\$488.40	\$509.89
Resident					
No Charge					
Motor Vehicle Accident Response-Provincial Highway (HST Exempt)					
(Chargeable to Ministry of Transportation for all provincial highway accident responses)					
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$477.00	\$485.00	\$488.40	\$509.89

Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
Fire Response - Public Hazard, Hydro Lines					
Public Property - Chargeable to Hydro Provider					
Minimum Charge up to 1st hour per Fire Apparatus	each *			\$ 488.40	\$ 509.89
Private Property - Chargeable to Registered Property Owner					
Minimum Charge up to 1st hour per Fire Apparatus	each *			\$ 488.40	\$ 509.89
Fire Response -Indemnification Technology					
Current MTO rates, plus personnel /hour rates ,and any cost incurred by the Municipality					
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$477.00	\$485.00	\$488.40	\$509.89
Refilling SCBA air bottles	each	\$20.00	\$20.00	\$20.00	\$20.00
Fire Response - Hazardous Materials Clean Up					
As outlined in the Environment Protection Act, RSO 1990				Actual Costs	
Fire Response - Natural Gas Leak,					
Caused directly by a person or company					
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$477.00	\$485.00	\$488.40	\$509.89
Burn Permit		no charge	no charge	no charge	no charge
Fire Response - Open Air Burning					
Illegal or Unauthorized Fire					
1st Offense		no charge	no charge	no charge	no charge
2nd or Additional Offences	each *	\$ 477.00	\$ 485.00	\$ 488.40	\$ 509.89
Minimum Charge up to 1st hour per Fire Apparatus					

Description	Unit	2019	2020	2021	2022
Fire Response - Preventable Fire Alarm Panel Alarms					
1st Offense		no charge	no charge	no charge	no charge
2nd or Additional Offences	each *	\$477.00	\$485.00	\$488.40	\$509.89
Minimum Charge up to 1st hour per Fire Apparatus					
		Amount	Amount	Amount	
Fire Response - Smoke/Co Alarms					
Fail to return loaner alarm to Fire Department (within one week)	each	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Fire Response - Fire Watch or Stand By					
As authorized by Fire Chief		100% of cost recovery			
Review of Fire Works Display Application					
	each	\$ 125.00	\$ 128.00	\$ 130.00	\$ 132.00
Review of Application for Pyrotechnics display					
Including a site inspection and review of Fire Safety Plan		\$ 200.00	\$ 204.00	\$ 210.00	\$ 215.00
Review of Risk Safety Management Plan for Propane Storage					
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for small facilities (less than 5000 USGW)		\$ 100.00	\$ 102.00	\$ 105.00	\$ 110.00
		+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)
Review of Risk Safety Management Plan for Propane Storage					
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for medium and large facilities (less than 5000 USGW)		\$ 250.00	\$ 255.00	\$ 260.00	\$ 265.00
		+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)
* As set by MTO					

Building Services
Fees and Charges (HST Exempt)

CLASSES OF PERMITS AND PERMIT FEES			
Unless otherwise noted all definitions of building classifications shall be as defined in the Ontario Building Code for Major Occupancies			
For temporary buildings (greater than 10m ²), alterations, additions, foundations and new buildings (greater than 10m ²).			
Where a fee is not listed below, the Chief Building Official can determine required fee. Administrative fee due at time of application.			
Construction - New Buildings, Additions, Mezzanines		Administrative Fee	Permit Fee
Group A Assembly Buildings & Group B Institutional Buildings & Group D Business/Personal Service & Group E Mercantile Buildings & Group F Industrial Buildings	New, Additions & Renovations - Commercial, Industrial & Institutional Buildings	\$250.00	\$1.25/sq ft
	Public Pool, Public Patios and Exterior Ramps	\$250.00	\$0.50/sq ft
Group C Residential Buildings	Residential Buildings New, Additions	\$250.00	\$1.25/sq ft
	Renovations to non Single/Semi/Towns	\$250.00	\$1.00/sq ft
	Renovations to Single/Semi/Town Units	\$100.00	\$400.00
	Swimming Pools	\$100.00	\$100.00
	Sheds & Garages	\$100.00	\$0.75/sq ft
	Decks & Covered Porches (unheated and unenclosed)	\$100.00	\$100.00
Farm Buildings	Agricultural Buildings (New, Additions, Renovations)	\$250.00	\$0.20/sq ft
	Horizontal/Bunk Silos	\$100.00	\$500.00
	Vertical Silos, Grain Bins etc	\$100.00	\$500.00
	Manure Storage (All Types)	\$250.00	\$500.00
Special Categories	Tents	\$100.00	\$0.00
	Temporary Buildings / Portables	\$100.00	\$400.00
	Change of Use	\$100.00	\$400.00
Miscellaneous	Permit Renewal/Revision	\$100.00	\$0.00
	Fireplace/Wood Stove (each)	\$100.00	\$150.00
	Signs	\$100.00	\$150.00
	Retaining Wall/Balcony Guard (per Linear Foot)	\$100.00	\$5.00 per ft
	Wind Turbines	\$250.00	\$1,750.00
	Solar Panel	\$100.00	\$400.00
	Designated Structures (other than listed above)	\$250.00	\$500.00
	Alternate Soutlion Application (see note 2)	\$100.00	\$400.00
	Conditional Permits	\$250.00	\$0.03/sq ft
	Septic Permit	\$100.00	\$450.00
	Septic Permit (Tank Only)	\$100.00	\$100.00
	Re-inspection/Canceled Inspection Fee/ Requested inspection more than 3 years since last inspection	\$100.00	\$50.00
	Mechanical Work	Sprinkler System	\$250.00
NFPA 96 Kitchen Hood Fan		\$250.00	\$250.00
Plumbing/Serviceing Work	Water & Sewer Connection	\$100.00	\$0.00
	Building Services (per Linear Foot per service)	\$100.00	\$0.75/ft
DEMO	Non Farm Structures	\$100.00	\$0.00
Note 1 - Where proposed construction requiring a permit does not match a standard fee, the Chief Building Official may determine the required fee. Note 2 - Where a 3rd party review is required and the cost of that review is incurred by the Township, the fee will be added to the cost of the permit			
Builders Deposits			
	Engineer Letter/New Dwelling Unit	Lot Grading	Public Works
All Classes of Construction	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00
Note 1 - The public works manager shall determine the deposit for work done where municipal owned assets may be damaged.			
Note 2 - There township will return the paid deposit to the permit applicant within 28 days of approval.			

Building Services - Planning
Fees and Charges (HST Exempt)

Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
Zoning By-law Amendment Application	each	\$500.00	\$550.00	\$550.00	\$550.00
**County fee for Zone change application	each			\$150.00	\$150.00
Removal of Holding Zone Provision	each	\$500.00	\$550.00	\$550.00	\$550.00
**County Fee for Removal of Holding Zone Provision	each			\$150.00	\$150.00
Minor Variance Application	each	\$400.00	\$500.00	\$500.00	\$500.00
**County fee for Minor Variance application	each			\$100.00	\$100.00
Zoning Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00
Building Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00
Drainage Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00
Sign Minor Variance Application	each	\$300.00	\$300.00	\$300.00	\$300.00
Fence Minor Variance Application	each		\$300.00	\$300.00	\$300.00
Site Plan Agreement Application	each	\$400.00	\$500.00	\$500.00	\$500.00
**County fee for Site Plan Application				\$500.00	\$500.00
Site Plan Agreement Amendment	each	\$400.00	\$500.00	\$500.00	\$500.00
**County fee for Site Plan Ammendment				\$250.00	\$250.00
Environmental Site Assessment Letter	each	\$70.00	\$70.00	\$70.00	\$70.00
Confirmation of uses permitted in zone letters	each	\$70.00	\$70.00	\$70.00	\$70.00
Communication Tower Application	each	\$400.00	\$500.00	\$600.00	\$600.00
In addition to the above application fees the applicant shall pay all external costs incurred by the municipality in respect of the Planning Application					
REFUNDS					
Planning Application submitted, no work started	each	*new	Full Refund less \$50.00 Admin Fee		
Planning Application submitted, application circulated for comment	each	*new	No Refund		
**fees established by the County of Oxford and are subject to change					

Building Services - Planning					
Fees and Charges (HST Exempt)					
		2019	2020	2021	2022
Description	Unit	Amount	Amount	Amount	Amount
Fees contained in Severance Agreements:					
Street lighting	each new lot	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Sidewalk	each new lot	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Parkland dedication	each new lot	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
DEPOSITS:					
Site Plan Peer Review	minimum	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Agreement to construct a new single family dwelling while current owners are living in the existing single family dwelling	each				
Sub-Division Agreement	each				
Bunkhouse Agreement	each				
Discretionary Agreement	each				
Garden Suite Agreement	each				

					Schedule J
Public Works - Roads					
Fees and Charges (excluding HST)					
Description	Unit	2019 Amount	2020 Amount	2021 Amount	2022 Amount
Installation of Entrance Culverts	each	\$1,000.00	\$1,200.00	\$1,200.00	\$1,250.00
Curb Cut	each	\$400.00	\$450.00	\$475.00	\$600.00
Moving a Structure along Municipal Roads to Relocate Structure	each	\$35.00	\$40.00	\$40.00	\$40.00
Snow Removal (when contracted out)					
Snow Plowing	per operation	\$57.50	\$58.75	\$60.00	\$62.00
Snow Plowing / Sand / Salting	per operation	\$85.00	\$86.75	\$90.00	\$95.00
Sand /Salting	per operation	\$70.00	\$71.50	\$75.00	\$75.00
Tandem Axle Truck Rental	hour	\$80.00	\$85.00	\$85.00	\$85.00
One Ton Truck Rental	hour	\$50.00	\$55.00	\$55.00	\$55.00
1/2 Ton Pickup Rental	hour	\$25.00	\$27.00	\$28.00	\$30.00
Grader Rental summer	hour	\$100.00	\$110.00	\$115.00	\$115.00
Grader Rental winter	hour	\$120.00	\$125.00	\$130.00	\$130.00
Loader Rental	hour	\$55.00	\$60.00	\$65.00	\$65.00
Backhoe Rental	hour	\$55.00	\$60.00	\$60.00	\$60.00
Tractor Rental	hour	\$50.00	\$55.00	\$55.00	\$55.00
Brush Depot - Labour	hour	\$35.00	\$36.00	\$36.00	\$38.00
Civic Address Signs & Posts	each	\$37.00	\$38.00	\$39.00	\$40.00
Sale of Recycled Asphalt (as available)	3 yard bucket				\$12.00
Sale of Recycled Concrete (as available)	3 yard bucket				\$12.00
Laying a private drain across Township Road Allowance	Separate Agreement				
Laying utility lines along, under, in or upon municipal roads	Separate Agreement				

ROADS

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER 2278-2021

Being a By-Law to regulate the operation of All-Terrain Vehicles (ATV's) and Off-road Vehicles (ORV's) within the Township of Blandford-Blenheim.

WHEREAS the Highway Traffic Act, R.S.O. 1990, Section 191.8 (3) Chapter H.8 as amended, provides that municipalities may pass by-laws to prohibit the operation of off-road vehicles on any highway within the municipality that is under the jurisdiction of the municipality, or on any part or parts of such highway;

AND WHEREAS pursuant to O. Reg. 316/03, as amended, made under the *Highway Traffic Act*, a municipality may prohibit the operation of any all-terrain vehicles, multi-purpose off-highway utility vehicles and recreational off-highway vehicles on municipal highways;

AND WHEREAS the Council of the Corporation of the Township of Blandford-Blenheim deems it appropriate to regulate the operation of All-Terrain Vehicles, being a class of Off-Road Vehicle as defined in Section 1 of Ontario Regulation 316/03, on highways within the jurisdiction of the municipality, or on any part or parts of such highways.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. Definitions

In this By-law:

"Highway" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by, the general public for the passage of vehicles.

"Off-Road Vehicle" means a vehicle propelled or driven otherwise than by muscular power or wind and designed to travel on not more than three wheels. DEFINITIONS

"All-terrain vehicle" has the same meaning as in Ontario Regulation 316/03.

2. Prohibitions

(a) All off-road vehicles and all terrain vehicles operated within the Township limits shall be subject to the provisions of

the Highway Traffic Act and or all other applicable legislation

(b) All off-road vehicles and all terrain vehicles operated within the Township limits shall be prohibited from operating on sidewalks, parks and any other municipally owned property

(c) No person operating an off-road vehicle or all terrain vehicle within a Residential or Rural Residential Zone anywhere within the Township.

(d) Except for the purpose of ingress and egress and crossovers at a 90 degree angle, no person shall operate an off-road vehicle or all terrain vehicle at any time on a highway within local jurisdiction within the limits of the Township of Blandford-Blenheim.

3. General Provisions

(a) The By-law Enforcement Officer for the Township and any Police Officer of the Ontario Provincial Police shall enforce this by-law

(b) Any person who contravenes any provision of this By-law is guilty of an offence and, upon conviction, is liable to a penalty in accordance with Section 61 of the Provincial Offences Act, R.S.O. 1990, c.P.33, as amended from time to time, or any successor thereof.

4. Exemptions

Notwithstanding anything contained in this By-law, this By-law does not apply to prohibit the operation of an off-road vehicle or all terrain vehicle.

(a) by a member of the Ontario Provincial Police or any other police force while engaged in the performance of a police officer's duty;

(b) by an employee of the Township of Blandford-Blenheim or the County of Oxford while engaged in authorized duties;

(c) by any persons engaged in a bona fide rescue or emergency operation under the direction of or with the authority of the Ontario Provincial Police or the Township of Blandford-Blenheim.

(d) by any person involved in a special event duly authorized and sanctioned by the Township of Blandford-Blenheim.

(e) by any person driving an off-road vehicle or all-terrain vehicle on the traveled portion of most roads for "**agricultural purposes**",

(f) by any persons engaged in work or to perform work with an off-road or all terrain vehicle that is equipped with an attachment to perform such duties.

(g) on the 260 m section of road from 846150 Township Road 9 to 846340 Township Road 9.

5. Repeal

That By-law 2223-2020 is hereby repealed.

By-law **READ** a **FIRST** and **SECOND** time this 15th day of December, 2021.

By-law **READ** a **THIRD** time and **ENACTED** in Open Council this 15th day of December, 2021.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2279-2021

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on December 15th, 2021 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 15th day of December, 2021.

By-law read a third time and finally passed this 15th day of December, 2021.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE