

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday February 17, 2021
Township Council Chambers and virtually
streamed to Township's YouTube
10:00 a.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest

5. Adoption of Minutes

- a. [February 3, 2021 Regular Meeting of Council](#)

6. Business Arising from the Minutes

7. Delegations / Presentations

a. Denise Krug, Director of Finance: Review of 2021 Draft Budget

[2021 Draft Budget](#)

Recommendation:

That the 2021 Draft Budget be received; and,

That staff be directed to make the necessary revisions to the estimates for presentation at a future Council meeting.

8. Correspondence

a. General

None.

b. Specific

- i. [Town of Ingersoll Re: County Council Composition Proposition](#)

Recommendation:

That the correspondence from the Town of Ingersoll be received; and,

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That Whereas the Council of the Township of Blandford-Blenheim believes that the current composition of Oxford County Council provides a forum whereby each member holds equal importance and is afforded the opportunity to contribute equally and meaningfully to the business that benefits all of the residents of the County of Oxford;

Be It Resolved That the Council of the Township of Blandford-Blenheim re-affirm its position that the current status quo at County Council be maintained.

9. Public Meetings

a. Public Meeting under the Development Charges Act

- i. Sean-Michael Stephen, Manager at Watson & Associates Economists Ltd.
– Presentation of proposed Development Charges & Background Study

[2021 Development Charges Update Presentation](#)

Recommendation:

That the Township of Blandford-Blenheim 2021 Development Charges Background Study and Proposed Development Charge By-law be received as information.

b. Public Meeting under the Planning Act, Committee of Adjustment

i. Minutes

[1. December 16, 2020 Meeting of the Committee of Adjustment](#)

ii. Applications

[1. Application for Minor Variance A12-20, Michael & Victoria Richardson](#)

Recommendation:

That the Township of Blandford-Blenheim Committee of Adjustment approve Application File A12-20, submitted by Michael and Victoria Richardson for lands described as Lots 4 & 5 South of Station Street, Block C, Plan 199, in the Village of Drumbo, as it relates to:

1. Relief from Section 11.2, Table 11.2 – Zone Provisions to reduce the minimum front yard depth from 7.5 m (24.6 ft) to 4.8 (16.0 ft.), to facilitate the construction of a single detached dwelling.

2. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses to decrease the minimum rear yard setback from 1.2 m (3.9 ft.) to 0.4 m (1.3 m), to recognize the existing accessory building on-site.

3. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses to increase the maximum lot coverage from 100.0 m² (1,076.4 ft²) to 156.0 m² (1,680 ft²), to recognize the existing accessory building on-site.

4. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses to increase the maximum height from 4.0 m (13.1 ft.) to 7.0 m (23.0 ft), to recognize the existing accessory building on-site.

Subject to the following condition;

i. A detailed site/lot grading plan shall be provided to the satisfaction of the Drainage Superintendent prior to the issuance of a Building Permit.

As the variances requested are considered to be:

(i) a minor variance from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002;

(ii) desirable for the appropriate development or use of the land, building or structure;

(iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002; and

(iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

2. Application for Minor Variance A01-21, Matt Holtendorp

Recommendation:

That the Township of Blandford-Blenheim Committee of Adjustment not approve Application File A01-21, submitted by Matt Holtendorp for lands described as Part Lot 19, Concession 3 (Blenheim), in the Township of Blandford-Blenheim, as it relates to:

1. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses to increase the maximum permitted height of a building accessory to a residential use from 4 m (13.1 ft.) to 6.75 (22.1 ft.), to permit the construction of a personal storage and hobby shed.

2. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses to increase the maximum total lot coverage of buildings accessory to a residential use from 100 m² (1,076.4 ft²) to 223.3 m² (2,403.6 ft²).

As the variances requested are not considered to be:

(i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002;

(ii) desirable for the appropriate development or use of the land, building or structure;

(iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002; and

(iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

10. Staff Reports

a. Rick Richardson – Director of Protective Services

i. FC-21-02 – Monthly Report

Recommendation:

That Report FC-21-02 be received as information.

ii. FC-21-03 – Proposed New Princeton Fire Station

Recommendation:

That Report FC-21-03 be received;

And further that Council approve the Fire Department Long Term Capital Plan recommendation to move forward with the construction of a new Fire Station in Princeton.

And further that Council approves staff to begin the search for an available building site that would meet the needs and circumstances for the construction of a new and modern Fire Station structure in Princeton slated for 2023.

b. John Scherer – Chief Building Official

i. CBO-21-01 – Monthly Report

Recommendation:

That Report CBO-21-01 be received as information.

c. Jim Harmer – Drainage Superintendent

i. DS-21-04 – Section 78 Appointment of Engineer

Recommendation:

That Report DS-21-04 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any concerns for the appointment of an Engineer under Section 78 of the Drainage

Act for the Holdsworth Drain;

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per Section 78 of the Drainage Act.

d. Denise Krug – Director of Finance

i. [TR-21-02 – Council Grant & Subsidy Requests](#)

Recommendation:

That Report TR-21-02 be received as information; and,

That Council direct staff to allocate Grant & Subsidy Funds.

11. Reports from Council Members

12. Unfinished Business

- a. 2020/2021 Arena Ice Season

14. Motions and Notices of Motion

15. New Business

16. Closed Session

17. By-laws

- a. [2232-2021, Being a By-law to amend By-law Number 1360-2002, as amended \(ZN1-20-13\);](#)
- b. [2233-2021, Being a By-law to amend the assessment schedules based on actual costs incurred for constructing the Scott Drain 2020; and,](#)
- c. [2234-2021, Being a By-law to confirm the proceedings of Council.](#)

Recommendation:

That the following By-laws be now read a first and second time: 2232-2021, 2233-2021 and 2234-2021.

Recommendation:

That the following By-laws be now given a third and final reading: 2232-2021, 2233-2021 and 2234-2021.

18. Other

19. Adjournment and Next Meeting

Wednesday, March 3, 2021 at 4:00 p.m.

Recommendation:

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, March 3, 2021 at 4:00 p.m.

MINUTES

Council met at 4:00 p.m via Webex Virtual for the first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, and Richardson.

Planner: Robson, County Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the February 3rd, 2021 Regular Meeting of Council be adopted.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

- a. January 27, 2021 Minutes of Council

RESOLUTION #2

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that the Minutes of the January 27th, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

None.

8. Correspondence

None.

9. Public Meeting

a. Public Meeting under the Planning Act

- i. Application for Zone Change, ZN1-20-13, 756817 Ontario Ltd.

RESOLUTION #3

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change ZN1-20-13, submitted by 756817 Ontario Ltd.;

And that Mayor Peterson Chair the Public Meeting

.Carried

The Planner presented the Report. The applicant was present and spoke to the letter provided and addressed the concerns. No one spoke for or against the application. The Planner recommended to approve-in-principle.

RESOLUTION #4

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #5

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

That Council approve-in-principle the zone change application File No. ZN 1-20-13, submitted by 756817 Ontario Ltd., for lands described as Part Lot 3, Concession 11 (Blandford), Township Blandford-Blenheim, to rezone a portion

of the subject lands from 'General Agriculture Zone (A2)' to 'Special AgriBusiness (AB-8) to permit a retail store, commercial kitchen, livestock paddocks, yoga tent, and accessory uses such as fire pits and a chicken coop on the subject property.

.Carried

10. Staff Reports

a. Jim Harmer – Drainage Superintendent

i. DS-21-01 – December Monthly Report

RESOLUTION #6

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it resolved that Report DS-21-01 be received as information.

.Carried

ii. DS-21-02 – January Monthly Report

RESOLUTION #7

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it resolved that Report DS-21-02 be received as information.

.Carried

iii. DS-21-03 – Section 78 Report for Holdsworth Drain

RESOLUTION #8

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it resolved that Report DS-21-03 is received as information;

And further that council instructs staff to Notify GRCA of their intent to appoint an Engineer under Section 78 of the Drainage Act for the Holdsworth Drain.

.Carried

b. Jim Borton – Director of Public Works

- i. PW-21-01 – December Monthly Report

RESOLUTION #9

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it resolved that Report PW-21-01 be received as information.

.Carried

- ii. PW-21-02 – January Monthly Report

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it resolved that Report PW-21-02 be received as information.

.Carried

c. Trevor Baer – Manager of Community Services

- i. CS-21-02 – Monthly Report

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it resolved that Report CS-21-02 be received as information.

.Carried

d. Rick Richardson – Director of Protective Services

- i. FC-21-01 – December Monthly Report

RESOLUTION #12

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

Be it resolved that Report FC-21-01 be received as information.

.Carried

e. Rodger Mordue – Chief Administrative Officer / Clerk

- i. CAO-21-01 – Drumbo Secondary Plan

RESOLUTION #13

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

Be it resolved that Report CAO-21-01 be received; and,

That the Mayor and Clerk be authorized to enter into an agreement with MHBC Planning to undertake an Area Study and Secondary Planning Plan for Drumbo in accordance with their proposal submitted November 18, 2020.

.Carried

- ii. CAO-21-02 – 40 Elgin Street, Princeton Severance Agreement

RESOLUTION #14

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

Be it resolved that Report CAO-21-02 be received; and,

That Council authorize the Mayor and Clerk to sign a severance agreement with 2498298 Ontario Ltd. in accordance with County of Oxford Land Division Committee decision dated March 5, 2020.

.Carried

- iii. CAO-21-03 – Hydro One Easement

RESOLUTION #15

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

Be it resolved that Report CAO-21-03 be received; and,

That the Clerk be authorized to sign the necessary paperwork to grant an easement to Hydro One Networks Inc. over a Township property on County Road 2, PIN No. 002921-0156.

.Carried

11. Reports from Council Members

None.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None.

16. By-laws

RESOLUTION #16

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

That the following By-law be now read a first and second time: 2226-2021, 2230-2021, and 2231-2021.

.Carried

RESOLUTION #17

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

That the following By-law be now given a third and final reading: 2226-2021, 2230-2021, and 2231-2021.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #18

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 4:59 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, February 17th, 2021 at 10:00 a.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim

2021

DRAFT
BUDGET

Operating
& Capital



Township of Blandford-Blenheim - 2021 Executive Summary

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget	% Change
General Government	-1,398,653	-1,091,031	-868,116	-850,971	-491	-27,600	-	-879,062	1.26%
Protective Services	905,963	1,165,339	913,126	904,480	22,777	11,321	-	938,578	2.79%
External Agencies/Boards	927,767	943,333	969,632	969,632	-23,941	-	-	945,691	(2.47%)
Building/Drainage Services	31,913	21,402	76,929	79,890	1,611	747	-	82,248	6.91%
Public Works	3,896,922	6,071,358	3,476,081	3,374,508	98,000	160,950	-	3,633,458	4.53%
Community Services	797,905	856,363	904,906	911,831	-4,357	59,778	-	967,252	6.89%
Grand Total	5,161,817	7,966,764	5,472,558	5,389,370	93,599	205,196	-	5,688,165	
Increase / (Decrease) over last year								215,607	
% Increase / (Decrease) over last year								3.94%	

Township of Blandford-Blenheim

2021 Budget for PSAB

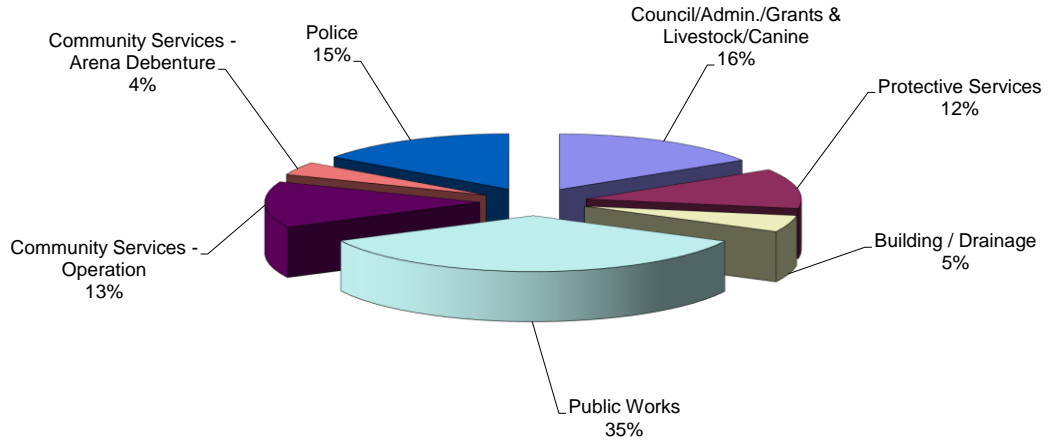
	2021 Budget	Principal Debt Repayment (1)	Municipal & Tile Drain Loan Repayments	Capital	Transfers To/From Surplus (2)	Amortization (3)	2021 PSAB Budget
Revenues (incl taxation)	-9,428,559		8,995				-9,419,564
Salaries & Benefits	2,576,904						2,576,904
Operating & Program Expenses	3,561,768						3,561,768
Debt Repayment	259,345	-230,000	8,995				38,340
Capital	2,829,484			-2,829,484			0
Transfers To/From Reserves	91,094				-320,446		-229,352
Other	109,964					1,753,514	1,863,478
Total	0	-230,000	17,990	-2,829,484	-320,446	1,753,514	-1,608,426

1 - Principal debt repayment for Township debt

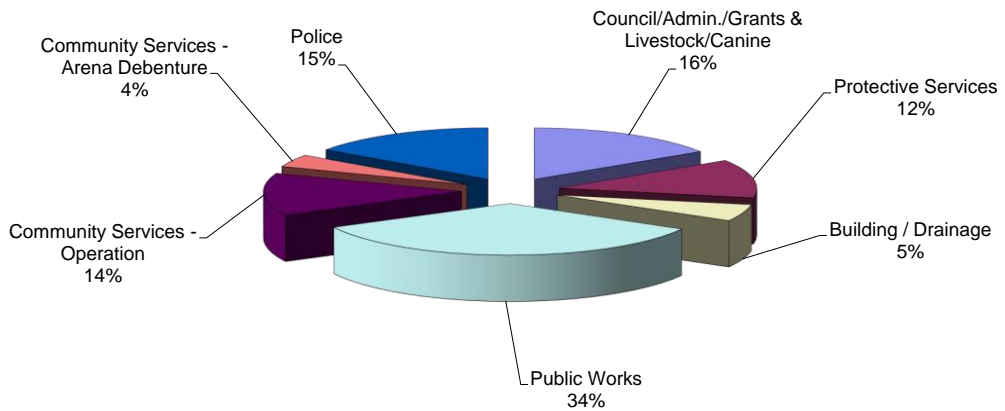
2 - represents transfers to and from Reserves and Reserve Funds excluding gas tax and DC reserves to be spent in 2021

3 - estimated based on 2019 actual amortization

2021 Township of Blandford-Blenheim Operating Expenses by Department

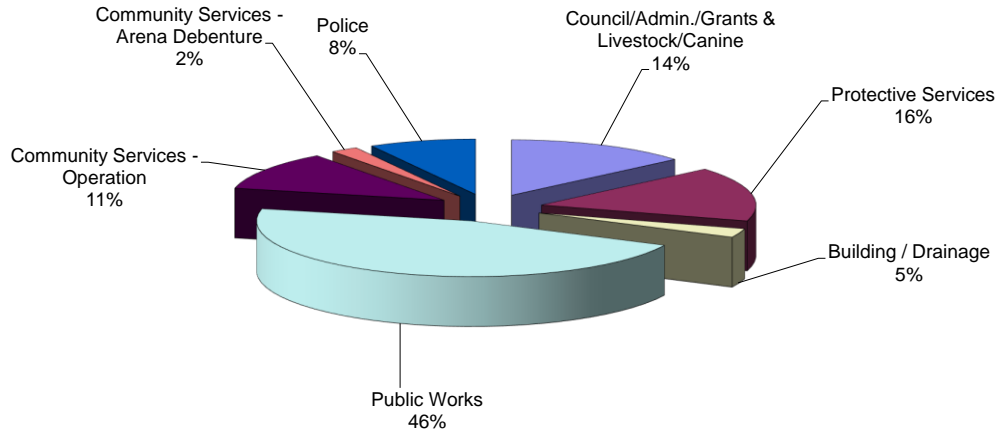


2020 Township of Blandford-Blenheim Operating Expenses by Department

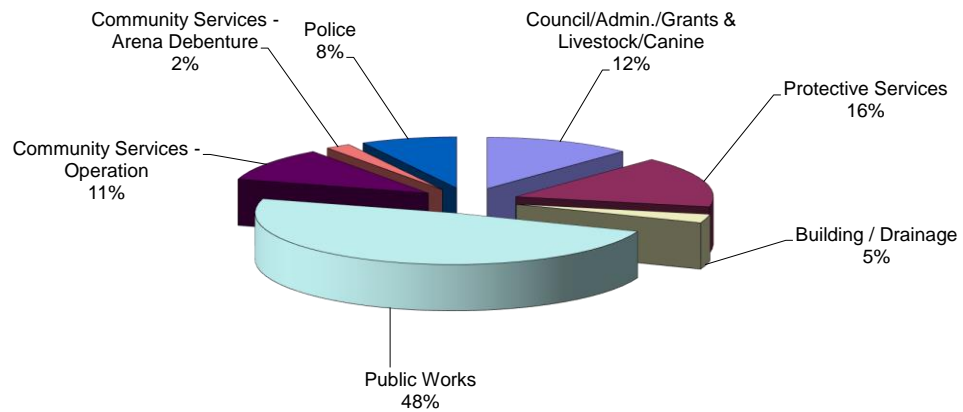


These graphs exclude Capital Expenditures and Contributions to Reserves for both years for comparative purposes.

2021 Township of Blandford-Blenheim Expenses by Department



2020 Township of Blandford-Blenheim Expenses by Department

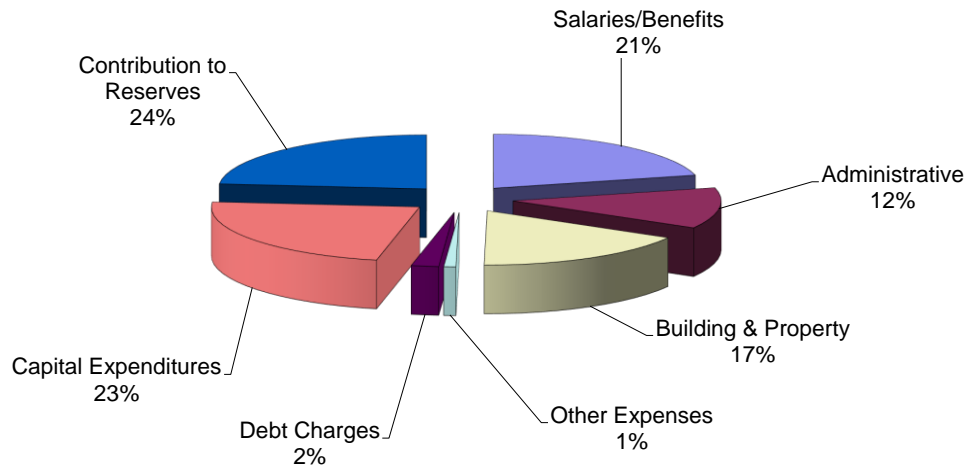


Township of Blandford-Blenheim - 2021 Budget

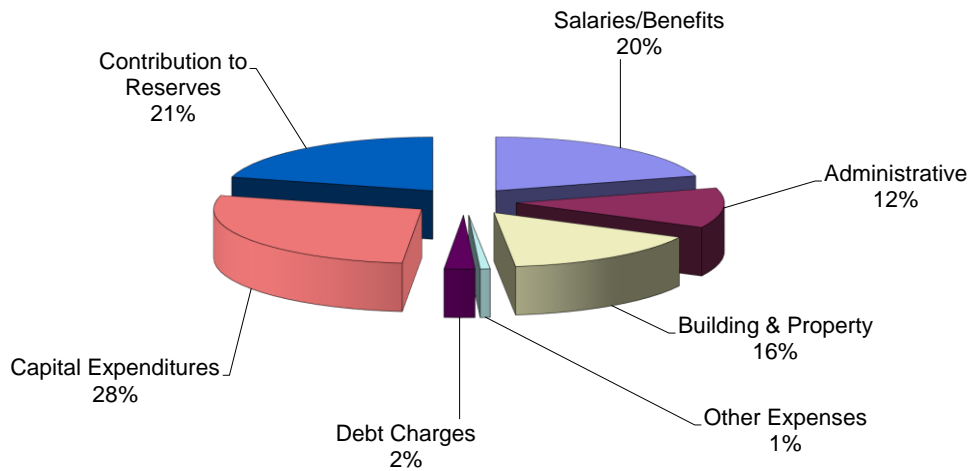
Township of Blandford-Blenheim

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc	24,824	2,198	-42,953	-42,953	30,959	40,000	-	28,006
Payment-In-Lieu	-48,318	-49,161	-48,335	-48,335	-	-	-	-48,335
Federal / Provincial Grants	-3,810,451	-982,325	-1,206,215	-1,071,675	-61,487	-199,000	-	-1,332,162
Revenue from Other Municipalities	-1,380,497	-1,391,827	-1,325,424	-1,325,424	-87,366	-20,000	-	-1,432,790
User Fees	-30,399	-41,306	-31,910	-31,910	-	1,000	-	-30,910
Licences & Permits	-305,965	-247,921	-222,250	-222,250	2,000	5,000	-	-215,250
Fines & Penalties	-1,365	-155	-50	-50	-1,000	-	-	-1,050
Rents	-222,335	-176,788	-197,900	-197,900	-	35,900	-	-162,000
Interest Income	-278,916	-201,001	-205,678	-205,678	20,000	-	-	-185,678
Other Revenue	-418,647	-292,808	-441,875	-139,825	-	-24,800	-	-164,625
Development Charges	-232,230	-29,500	-195,600	-195,600	-	-	-	-195,600
Contribution from Reserves	-2,303,674	-193,347	-3,168,730	-108,770	-2,000	-2,669,284	-	-2,780,054
Municipal Surplus	-381,232	-163,821	-	-	-	-	-	-
Total Revenue	-9,389,205	-3,767,762	-7,086,920	-3,590,370	-98,894	-2,831,184	-	-6,520,448
Expenses								
Salaries, Wages & Benefits	2,429,278	2,415,120	2,578,695	2,615,470	3,351	-41,917	-	2,576,904
Administration Expenses	1,402,518	1,269,678	1,508,801	1,404,001	-11,770	97,000	-	1,489,231
Building & Property Expenses	2,072,417	1,975,681	1,984,579	1,971,908	88,094	8,000	-	2,068,002
Other Expenses	171,995	99,645	92,301	92,301	-337	18,000	-	109,964
Debt Charges	305,123	297,799	297,791	297,791	-38,446	-	-	259,345
Canteen	-247	-129	2,084	2,084	-	-2,084	-	-
Downtown Revitalization	10,178	3,145	2,830	3,035	1,000	500	-	4,535
Capital Expenditures	4,168,928	3,081,994	3,471,500	-	-	2,829,484	-	2,829,484
Contribution to Reserves	3,989,939	2,591,720	2,620,897	2,593,150	150,601	127,397	-	2,871,148
Total Expenses	14,550,129	11,734,653	12,559,478	8,979,740	192,493	3,036,380	-	12,208,613
Total Township of Blandford-Blenheim	5,160,924	7,966,891	5,472,558	5,389,370	93,599	205,196	-	5,688,165

2021 Township of Blandford-Blenheim Budgeted Expenditures



2020 Township of Blandford-Blenheim Budgeted Expenditures



2021 Assessment Data & Tax Rate Calculation

Assessment Summary by tax class 2021 vs. 2020

RTC / RTQ	Description	Support	B 2021 Total Assessed Value	A 2020 Total Assessed Value	C = (B - A) 2021 - 2020 Variance in Assessment		D * 2021 Taxable Assessment	E tax ratios	F discount %	G = (D*E*F) 2021 Weighted Assessment
C7	Commercial Small Scale On Farm Business	no support direction	16,600	16,600	-	0.00%	16,600	1.9018	100%	31,569.88
CF	Commercial Payment In-Lieu - Full	no support direction	1,457,500	1,457,500	-	0.00%	-			-
CT	Commercial Taxable - Full	no support direction	63,604,800	63,998,700	(393,900)	-0.62%	63,604,800	1.9018	100%	120,963,608.64
CU	Commercial Taxable: Excess Land	no support direction	589,500	589,500	-	0.00%	589,500	1.9018	70%	784,777.77
CX	Commercial Taxable: Vacant Land	no support direction	2,189,400	2,189,400	-	0.00%	2,189,400	1.9018	70%	2,914,660.64
CY	Commercial Payment In-Lieu - Full, Vacant Land	no support direction	-	-	-	#DIV/0!	-			-
CZ	Commercial Payment In-Lieu General, Vacant Land	no support direction	1,159,000	1,159,000	-	0.00%	-			-
E	Exempt No taxation or PIL	no support direction	62,388,800	62,220,200	168,600	0.27%	-			-
FT	Farmland Taxable:	english public	796,423,650	808,024,950	(11,601,300)	-1.44%	796,423,650	0.2177	100%	173,381,428.61
		english separate	56,443,150	53,853,550	2,589,600	4.81%	56,443,150	0.2177	100%	12,287,673.76
		french public	-	-	-	#DIV/0!	-	0.2177	100%	-
		french separate	-	-	-	#DIV/0!	-	0.2177	100%	-
IH	Industrial Taxable - Full Shared PIL	no support direction	116,800	116,400	400	0.34%	-			-
IT	Industrial Taxable- Full Industrial Rate	no support direction	4,866,800	4,945,200	(78,400)	-1.59%	4,866,800	2.6300	100%	12,799,684.00
IU	Industrial Taxable - Excess Land	no support direction	-	-	-	#DIV/0!	-	2.6300	65%	-
IX	Industrial Taxable - Vacant Land	no support direction	140,000	170,500	(30,500)	-17.89%	140,000	2.6300	65%	239,330.00
IY	Industrial Taxable - Payment In-Lieu General, Vacant Land	no support direction	9,600	9,600	-	0.00%	-			-
JT	Industrial (New Construction)	no support direction	3,311,200	1,824,200	1,487,000	81.52%	3,311,200	2.6300	100%	8,708,456.00
LT	Large Industrial Taxable - Full Industrial Rate	no support direction	2,460,100	2,460,100	-	0.00%	2,460,100	2.6300	100%	6,470,063.00
LU	Large Industrial Taxable - Excess Land	no support direction	22,900	22,900	-	0.00%	22,900	2.6300	65%	39,147.55
MT	Multi-residential - Full Multi Residential Rate	english public	3,879,675	3,969,588	(89,913)	-2.27%	3,879,675	2.0000	100%	7,759,350.00
		english separate	179,825	89,912	89,913	100.00%	179,825	2.0000	100%	359,650.00
PT	Pipeline Taxable - Full	no support direction	90,200,000	90,198,000	2,000	0.00%	90,200,000	1.2593	100%	113,588,860.00
RP	Residential Payment In-Lieu - Full	english public	-	-	-	#DIV/0!	-			-
RT	Residential Taxable - Full	english public	846,827,243	825,202,386	21,624,857	2.62%	846,827,243	1.0000	100%	846,827,243.00
		english separate	54,336,000	55,050,125	(714,125)	-1.30%	54,336,000	1.0000	100%	54,336,000.00
		french public	1,935,429	1,935,258	171	0.01%	1,935,429	1.0000	100%	1,935,429.00
		french separate	942,228	1,469,331	(527,103)	-35.87%	942,228	1.0000	100%	942,228.00
TT	Managed Forest taxable: full rate	english public	2,575,192	2,367,046	208,146	8.79%	2,575,192	0.2500	100%	643,798.00
		english separate	274,677	271,599	3,078	1.13%	274,677	0.2500	100%	68,669.25
		french public	6,762	6,575	187	2.84%	6,762	0.2500	100%	1,690.50
		french separate	11,969	12,080	(111)	-0.92%	11,969	0.2500	100%	2,992.25
XT	New Construction Commercial: Full	no support direction	2,579,500	2,405,000	174,500	7.26%	2,579,500	1.9018	100%	4,905,693.10
			1,998,948,300	1,986,035,200	12,913,100	0.65%	1,933,816,600			1,369,992,002.94
								65,131,700		

Levy Requirement - 2021	\$ 5,688,165
Weighted Assessment	1,369,992,002.94
2021 Estimated Residential Tax Rate	0.00415197
2020 Residential Tax Rate	0.00405892
Increase	0.00009305
% Increase/Decrease	2.29%

Weighted assessment from prior year	\$1,363,940,988.65
Difference	\$6,051,014.29
Increase in Weighed assessment from prior year	0.44%
Increase in Total assessment from prior year	0.65%

2020 - Items >\$5,000 Increasing Budget (Excluding COVID items)

MPAC/ARB Adjustments	\$	40,000	Increase in Farm adjustments expected
Bank - Interest Earned	\$	20,000	Lower interest rates
Fire - Provincial Hwy/Brant County	\$	45,000	Decrease in fire revenues - lower call volume
Fire - Vehicle & Equipment Maintenance	\$	8,000	Increase in vehicle & equipment maintenance
Drainage - Township Lands	\$	5,000	Write Offs of minor drain repairs
Gravel Resurfacing	\$	25,000	Higher cost of gravel
Vehicle & Equipment Stock	\$	5,000	5 year average + 5% inflation
ON1 Call Locates	\$	5,500	Purchase of Software & Monthly Fee
Sand & Salt	\$	19,000	5 year average + 5% inflation, Higher cost and using more.
Insurance	\$	36,700	13% increase in rates overall
Increase in Transfer to Reserves	\$	42,500	2.5% increase in transfers.
Increase in Transfer to Reserves	\$	67,000	Reserves brought back up to previous levels (cuts in 2020 re: Capital items)
Wages & Benefits	\$	15,000	0.1% COLA + step increases
Wages & Benefits	\$	5,000	Benefit increases
Capital	\$	20,000	Total Capital proposed to be funded by the levy
	\$	<u>358,700</u>	

Township of Blandford-Blenheim - 2021 One Time Budget Items

General Government

Council:

01-1070-0525 CONTRIBUTION FROM RESERVES	\$	(110,000)	Contribution from Working Capital Reserve - trsf to SWIFT Reserve
01-1092-0612 CONVENTIONS, TRAINING & SEMINARS	\$	(3,000)	Less training & conventions due to COVID
01-1092-0777 MISC. EXPENSE - COVID-19	\$	1,000	COVID supplies & expenses
01-1093-0955 TRANSFER TO SWIFT RESERVE	\$	110,000	To fund SWIFT Proposal for high speed internet solution
Subtotal	\$	(2,000)	

General Revenue:

01-0518-0030 MPAC/ARB/MUNICIPAL ASSESSMENT ADJUSTMENTS	\$	40,000	Farm TIAs expected
01-0550-0175 CIVIL MARRIAGE SERVICE	\$	1,000	Down due to COVID
01-0560-0270 MARRIAGE LICENCES	\$	4,000	Down due to COVID
Subtotal	\$	45,000	

Administration:

01-1130-0105 FEDERAL/PROVINCIAL GRANTS	\$	(67,100)	Safe Restart Grant brought forward from 2020
01-1180-0520 CONTR. DEVELOPMENT RES. - ADMINISTR	\$	(5,000)	Contribution for Updating DC Study & By-law
01-1180-0525 CONTRIB. FROM RESERVES	\$	(90,000)	Transfer for Asset Management, Drumbo Secondary Plan, DC Update, Locate/GPS Upgrade
01-1180-0526 CONTRIB. FROM RESERVES - OFFICE PROPERTY	\$	(26,000)	Transfer from Reserves for Windows & HVAC updates
01-1180-0527 CONTRIB. FROM RESERVES - OFFICE EQUIP	\$	(5,000)	Transfer for Purchase of Server & tapes
01-1192-0606 COMPUTER HARDWARE/SOFTWARE	\$	5,000	Additional funds for server & tapes purchase
01-1192-0608 COMPUTER - ANNUAL CONTRACTS	\$	500	Better Anti-Virus as per the County
01-1192-0663 PROFESSIONAL FEES / SERVICES	\$	84,500	27K asset management, 50K Drumbo Secondary Plan, 7.5K DC Study
01-1192-0670 PROPERTY CAPITAL	\$	5,000	Update of phone system to VOIP system thru County
01-1192-0777 MISC. EXPENSE - COVID 19	\$	1,000	COVID supplies & expenses
01-1193-0850 DOWNTOWN REVITALIZATION EXPENSES	\$	500	Replacement of Flags
01-1196-0915 PROPERTY CAPITAL	\$	26,000	Update to Windows & HVAC system
Subtotal	\$	(70,600)	

Protective Services

Fire Department:

01-2030-2115 PROVINCIAL HIGHWAYS - FIRE CALLS	\$	30,000	MTO revenue in 2020 was reduced based on call volume
01-2040-0135 RECEIVED FROM BRANT COUNTY - FIRE	\$	15,000	Revenue from Brant County was reduced based on call volume
01-2070-0412 INSURANCE RECOVERIES	\$	(3,000)	Optimistic increase to allow for 2021 purchase.
01-2070-0435 SALE OF EQUIPMENT & PROPERTY	\$	(5,000)	Sale of used surplus SCBA ,Mask and cylinders
01-2080-0521 CONTRIB FROM FIRE PREV. RESERVE	\$	(4,000)	Transfer from Reserve to fund fire extinguisher trainer purchase
01-2080-0525 CONTRIB FROM RESERVES - FIRE	\$	(857,484)	Transfer from Reserves to fund capital purchases
01-2090-2550 REGULAR EARNINGS	\$	(20,000)	to adjust for less calls
01-2090-2555 BENEFITS	\$	(388)	to adjust for less calls
01-2090-3550 REGULAR EARNINGS	\$	(10,000)	to adjust for less calls
01-2090-3555 BENEFITS	\$	(194)	to adjust for less calls
01-2090-4550 REGULAR EARNINGS	\$	(5,000)	to adjust for less calls
01-2090-4555 BENEFITS	\$	(97)	to adjust for less calls
01-2092-0777 MISC. EXPENSE - COVID 19	\$	7,000	COVID supplies & expenses
01-2096-0901 EQUIPMENT CAPITAL	\$	14,000	Fire extinguisher trainer
01-2096-1901 EQUIPMENT CAPITAL	\$	85,300	Equipment purchases for Bright station
01-2096-2901 EQUIPMENT CAPITAL	\$	30,040	Equipment purchases for Drumbo station
01-2096-2915 PROPERTY CAPITAL	\$	51,000	
01-2096-3901 EQUIPMENT CAPITAL	\$	161,420	Equipment purchases for Plattsville station
01-2096-3915 PROPERTY CAPITAL	\$	7,000	Replace overhead door drives - Plattsville.
01-2096-3933 VEHICLE CAPITAL	\$	496,684	New tanker - Plattsville.
01-2096-4901 EQUIPMENT CAPITAL	\$	16,040	Equipment purchases for Princeton station
01-2097-0965 TRANSFER TO FIRE PREVENTION & TRAINING RESERVE	\$	3,000	Transfer of increased insurance revenue
Subtotal	\$	11,321	

Building / Drainage Services

Building Services:

01-2160-0250 SEWER AND WATER PERMITS	\$	1,000	Reduction in residential permits
01-2197-0956 CONTRIBUTION TO BUILDING RESERVE	\$	(5,253)	No Transfer in 2021 due to Surplus Transfer in 2020.
Subtotal	\$	(4,253)	

Drainage:

01-8092-0606 COMPUTER SUPPLIES/MTCE/SOFTWARE	\$	1,500	gps equipment / lap top
01-8092-0624 ENGINEERING	\$	3,000	Engineer to fulfill some requirements of Asset Mgmt legislation.
01-8092-0670 TELEPHONE	\$	500	Purchase of new cell phone.
Subtotal	\$	5,000	

Public Works

Public Works - Roads:

01-3070-0370 BRUSH & COMPOST RECOVERY	\$	(5,000)	Lot paving, recoverable from the County
01-3070-0405 MISC. REIMBURSEMENTS	\$	(10,000)	Private Contribution - hardsurfacing Twp Rd 8
01-3070-0435 SALE OF EQUIPMENT	\$	(35,000)	Sale of Tandem truck
01-3070-0495 INTERDEPT TRANSFERS	\$	(10,000)	Pickup transfer to CS
01-3080-0520 CONTRIB FROM DEV CHARGES - ROADS		(23,763)	Transfer from DCs for Capital projects
01-3080-0526 CONTRIB FROM FEDERAL GAS TAX		(200,000)	Transfer from FGT Reserve for Capital project
01-3080-0535 CONTRIB FROM RESERVES - PUBLIC WORKS		(1,155,287)	Transfer from Reserves for Capital Projects
01-3092-0777 MISC. EXPENSE - COVID 19		\$5,000.00	COVID supplies & expenses
01-3093-0699 BRUSH & COMPOST DEPOT		\$5,000.00	Pave the remainder of the lot out to the road
01-3093-0819 ON1 CALL LOCATES		\$3,000.00	Purchase of software & monthly fee. Will stream line process, provide standardized forms and cut staff time in half.
01-3096-0119 RECONSTRUCTION OF PRINCETON STREETS	\$	100,000	Engineering for drainage and roads in Princeton
01-3096-0137 - STREET LIGHT IMPROVEMENTS	\$	30,000	Street Light improvements in Plattsville.
01-3096-0139 TWP RD 8F HARDSURFACING	\$	240,000	TWP RD 8F HARDSURFACING
01-3096-0140 TWP RD 8D HARDSURFACING	\$	55,000	TWP RD 8D HARDSURFACING
01-3096-0141 TWP RD 2F RECONSTRUCTION	\$	75,000	TWP RD 2F RECONSTRUCTION
01-3096-0896 BRIDGES - ROAD STUDY	\$	22,000	Biannual bridge inspections
01-3096-0901 EQUIPMENT CAPITAL - ROADS	\$	125,000	Speed Signs (14), Traffic Counters (4), Roller Attachment, Heater Box for 1 ton
01-3096-0915 PROPERTY CAPITAL - ROADS	\$	35,000	Replace 4 overhead doors at Innerkip shop.
01-3096-0925 ROAD CONSTRUCTION - ROAD RESURFACING	\$	550,000	Road resurfacing
01-3096-0933 VEHICLE CAPITAL - ROADS	\$	355,000	Tandem Dump Plow ordered in 2020, 3/4 ton 4x4 pick up
Subtotal	\$	160,950	(\$152,950 is being funded by ongoing OCIF grant)

Community Services

Community Services - Admin

01-6980-0525 CONTRIBUTION FROM RESERVES	\$	(10,000)	To fund transfer of 3/4 ton pick up from PW
01-6992-9995 INTERDEPT TRANSFERS TO	\$	10,000	3/4 ton pick up transferred from PW
Subtotal	\$	-	

Plattsville Arena:

01-7065-3315 PRIME TIME - MINOR GROUPS	\$	10,000	Rentals reduced due to COVID-19.
01-7065-3320 PRIME TIME - ALL OTHERS	\$	6,000	Rentals reduced due to COVID-19.
01-7065-3325 NON PRIME TIME - MINOR GROUPS	\$	1,500	Rentals reduced due to COVID-19.
01-7065-3330 NON PRIME TIME - ALL OTHERS	\$	2,500	Rentals reduced due to COVID-19.
01-7070-3225 VENDING REVENUE	\$	1,600	Revenue reduced due to COVID-19.
01-7070-3350 SKATE SHARPENING	\$	600	Rentals reduced due to COVID-19.
01-7070-3360 HALL RENTAL	\$	6,000	Rentals reduced due to COVID-19.
01-7080-3525 CONTRIB FROM RESERVES - ARENA	\$	(22,500)	Trsf from Reserve for capital projects
01-7092-0777 MISC. EXPENSE - COVID-19	\$	1,500	COVID supplies & expenses
01-7050-3220 SNACK BOOTH SALES	\$	7,700	Canteen closed due to COVID
01-7091-3551 REGULAR EARNINGS - CANTEEN	\$	(3,640)	Canteen closed due to COVID
01-7091-3552 BENEFITS - CANTEEN	\$	(444)	Canteen closed due to COVID
01-7094-3842 SNACK BOOTH EXPENSES	\$	(5,700)	Canteen closed due to COVID
01-7096-3901 EQUIPMENT CAPITAL	\$	14,500	Paint arena main roof (25K), Repair lobby floor (3K)
01-7096-3917 PROPERTY IMPROVEMENT - ARENA	\$	8,000	Compressor #1 overhaul
Subtotal	\$	27,616	

Parks:

01-7130-0105 FEDERAL/PROVINCIAL GRANTS	\$	(161,900)	Grants to be applied for, capital projects pending success.
01-7165-2325 RENTALS BALL DIAMONDS	\$	4,000	Expected decrease in rentals due to COVID-19
01-7165-2330 RENTALS PAVILLION	\$	700	Expected decrease in rentals due to COVID-19
01-7165-3315 MINOR SPORTS REVENUE	\$	100	Expected decrease in rentals due to COVID-19
01-7165-3325 RENTALS BALL DIAMOND	\$	800	Expected decrease in rentals due to COVID-19
01-7165-3330 RENTALS PAVILION	\$	200	Expected decrease in rentals due to COVID-19
01-7165-4325 RENTALS BALL DIAMOND	\$	1,100	Expected decrease in rentals due to COVID-19
01-7180-0520 CONTR. DEVELOPMENT RES. PARKS & REC.	\$	(589)	DC contributions to fund Capital Projects
01-7180-0525 CONTRIB FROM RESERVES - PARKS	\$	(60,011)	Reserve contributions to fund Capital Projects
01-7192-0777 MISC. EXPENSE - COVID-19	\$	1,000	COVID supplies & expenses
01-7196-2915 PROPERTY CAPITAL	\$	16,500	DR pavillion & washroom roofs, Soccer field, Washroom floor
01-7196-3915 PROPERTY CAPITAL	\$	206,000	PL shed/booth siding & doors, washroom floor, Baseball fencing 7 dugouts, Tennis Court & sports pad
Subtotal	\$	7,900	

Communtiy Centres:

01-7265-4285 COMMUNITY CENTRE RENTALS	\$	9,000	Expected decrease in rentals due to COVID-19
01-7280-0525 CONTRIB FROM RESERVES	\$	(80,000)	Trsf from Reserves for capital project.
01-7291-4550 REGULAR EARNINGS - PART TIME	\$	(5,556)	Lower PT earnings & benefits due to hall closure.
01-7291-4555 BENEFITS - PART TIME	\$	(682)	Lower PT earnings & benefits due to hall closure.
01-7292-0777 MISC. EXPENSE - COVID-19	\$	1,500	COVID supplies & expenses
01-7296-4915 PROPERTY CAPITAL	\$	80,000	Replace main roof on Princeton Centennial Hall.
	\$	4,262	

Cemeteries:

01-5096-4004 PROPERTY PURCHASE - DRUMBO	\$	15,000	Purchase of land to square off Drumbo Cemetery.
01-5096-4005 MAUSOLEUM ROOF - DRUMBO	\$	5,000	Repair of Drumbo Mausoleum roof
Subtotal	\$	20,000	

Grand Total \$ 205,196**COVID expenses balance to grant being brought forward.**

Township of Blandford-Blenheim
2020 Budget Highlights
Administration & Corporate Services

Staffing

Salaries and wages were increased by the 0.1% COLA approved by Council (\$2,075) and step increases result in an increase to the budget of \$13,000 across all departments as well. Benefits were adjusted as CPP increased by 3.8%. WSIB, OMERS, EI and EHT rates remained the same, however annual maximums increased for all benefits resulting in an overall increase of \$5,000 or 1% to payroll related benefits.

The payroll benefit increase above includes the Sunlife benefit premium increase of 2.3% in 2021. This is after Mosey & Mosey, our Group Benefit Consultants negotiated with SunLife, reducing the proposed renewal of 4.9%. The 2020 increase was 13.8% after seeing a decrease of 7.7% when the plan was taken to market in 2019.

The following departments have received approval for student funding:

Administration	asset mgmt/Laserfiche/office	1 student
Public Works	labourer	2 students
Community Services	parks, arena and cemeteries	2 student

The CSJ federal grant which offers a wage subsidy up to 50% of minimum wage, will be applied for as well as any other grants available. This was not included in the budget as we received grant for only 1 student in 2020 and nothing in 2019.

OMPF

The Ontario Municipal Partnership Fund (OMPF) is the main general assistance grant to municipalities from the province. The province announced funding amounts for 2021 in late fall 2020 so that municipalities would be able to budget knowing this amount. The Township did see a small increase in the amount of funding.

Year	2015	2016	2017	2018	2019	2020	2021
Rural Community Grant	\$381,600	\$434,600	\$492,100	\$565,900	\$554,300	\$561,900	\$588,600
Northern or Rural Fiscal Circumstances Grant	\$15,400	\$14,400	\$14,500	\$17,500	\$17,700	\$17,800	\$20,800
Transitional Assistance	\$269,400	\$117,500	\$0	\$0	\$0	\$0	\$0
Total OMPF	\$666,400	\$566,500	\$506,600	\$583,400	\$561,900	\$579,700	\$609,400

Woodstock Annexation Agreement

Included in the last section of the binder is a spreadsheet that identifies the amounts received associated with the Woodstock annexation agreement and where these funds have been applied. The amount that is being applied directly against the municipal levy was decreased by \$25,000/year beginning from 2016 to 2020 and is now remaining at \$300,000. The transfer to the Working Capital Reserve, is estimated to be \$376,618 for 2021. The amount transferred to the Roads & Bridges reserves, now combined to the PW Reserve has increased each year due to the large amount of work done here. With this amount set to top out at \$500,000 in 2024, and the arena debenture paid off in 2023, all additional funds will be directed to the Working Capital Reserve.

The Toyota assessment appeal is ongoing. From the City of Woodstock's estimates, we are optimistic that the Assessment Appeal Reserve will satisfy the amount to be paid back to Toyota if successful in their appeal. The Township is currently allocating \$50,000 per year to this reserve and the balance after the 2021 contribution will be over \$400,000.

SWIFT Reserve Transfer

SouthWestern Integrated Fibre Technology (SWIFT) Network's goal is to build an ultra-high-speed fibre optic network across southwestern Ontario, bringing affordable access to high-speed broadband to all communities. There is currently a proposal for all Oxford rural municipalities as well as the County to participate in this at a cost of 2% of the municipal levy. In 2019 & 2020, a transfer of \$100,000 was made to the SWIFT reserve. This is the third year for the budget to include a transfer to the SWIFT Reserve to support this initiative. In order to comply with the 2% of the levy each year, it is recommended that a transfer of \$129,650 be made and that it come from the Working Capital Reserve. (2019 - \$106,286, 2020 - \$109,451, 2021 - \$113,913)

SWIFT has work scheduled in 2021 that will bring high-speed from Princeton to Drumbo as well as the Gobles area.

Reserves

The 2021 budget is continuing with a 2.5% annual inflationary increase to reserves contributions. This will allow us to keep up with the inflationary prices of the assets that we are replacing, without having to make large increases to the contributions in any one year.

There is a great amount of capital work to be done in the next few years. It is important to continue our contributions to reserves to fund these projects and maintain our reserves.

Asset Management

In 2020, the Township applied for a grant thru the Federation of Canadian Municipalities (FCM) to help pay for asset management work to be done in order to bring us into compliance with O. Reg 588/17. Our grant application is currently at the peer review stage and we hope to hear that we've been approved early in the new year so that we can get started with this work. At the June 3, 2020 meeting of Council, \$18,200 was committed towards this work, 20% Township

contribution to match the FCM grant of \$50,000. These funds were to come from the Modernization Funding from the province, currently held in the Working Capital Reserve. There is additional mapping work being completed by K. Smart for asset management as well as further training and work required. It is recommended that funding of \$33,000 for asset management come from the Modernization funding in 2021.

Insurance

The Frank Cowan renewal had an overall increase of 13% (\$33,286). This is due to the insurance industry experiencing a hard market partially due to some severe weather losses in recent years.

MPAC Assessment Adjustments

There are a large number of farm properties that were classified as residential on the 2021 Roll. This is becoming more of an issue every year, not sure why but MPAC is looking into the process with OMAFRA to see what can be improved. We are expecting more adjustments than usual from MPAC during the year which we are budgeting an extra \$40,000 for.

Drumbo Secondary Plan - included in the 2020 budget but not yet completed.

The purpose of the Study is to establish direction for future development in the Village of Drumbo. Through this process, it is intended that an updated comprehensive land use planning vision for the Village will be created, including the identification of appropriate land use designations and associated Official Plan policy considerations to guide future growth.

The cost of the secondary plan is estimated to be \$50,000 which can be funded 50% with development charges. These funds are not available currently but may be at a later date. It is recommended that this be fully funded from the Working Capital Reserve until the DCs are available. This plan is being included in the updated DC background study being presented in February.

Telephone System - included in the 2020 budget but not yet completed:

The County and several of the lower tiers within have moved to Bell Total Connect. This works thru the internet and offers advantages such as each employee having their own line and transferability to anyone in the County using the system. The monthly costs are lower; however, there are up front costs of a network switch (needs to be upgraded anyway) and new handsets. \$5,000 has been included in the budget to cover these additional costs in the first year.

It would have been nice to have this in place when working from home due to COVID, as staff would not have to call in to check messages because they would have been able to forward them to their cell phones. The County and Bell are working to get this completed, but COVID is definitely slowing things down. We did get the tower installed in 2020 to improve our internet to accommodate this new system.

Modernization Grant

In March 2019, the province funded a one-time unconditional grant for small and rural municipalities intended to help modernize service delivery and reduce future costs. The investment is to support municipalities' efforts to be more efficient and reduce expenditure growth in the long term. The allocations were formula based and factored in the number of households in the municipality. The Township of Blandford-Blenheim received \$569,796.

To date, Council has authorized the use of the grant for the following:

- \$ 20,340.70 Service Delivery Review
- \$100,000.00 SWIFT transfer
- \$ 36,000.00 Asset Management
- \$ 10,000.00 Community Safety & Well Being Plan (\$7,254.94 to date)
- \$ 50,000.00 Drumbo Secondary Plan – 2021 completion
- \$ 2,500.00 Update DC Background Study & Bylaw - 2021 completion
- \$ 5,000.00 Tower to upgrade internet for Bell Total Connect

This leaves a balance of \$345,955.30 for this grant which is currently held in the Working Capital Reserve.

Staff is recommending the use of the Modernization Grant for the following expenditures in 2021:

- \$129,650.00 SWIFT transfer
- \$ 33,000.00 Asset Management
- \$ 4,500.00 Locate Software/GPS Equipment - streamlining/cutting staff time

Funding approval for these projects will result in \$178,805.30 remaining of the original funding allocation.

Safe Restart Grant

On October 15, 2020, the Township received Safe Restart funding from the province in the amount of \$179,000 and on December 31st, we received an additional \$36,000. With the 3rd Quarter financial report, it was estimated that the Township would apply \$78,490 of this grant to expenses and pressures due to COVID in 2020 and carry the balance of the grant forward to 2021. The remainder was estimated to be \$100,510 and we received an additional \$36,000 which would be a total of \$136,510 to be available for 2021. Once year end is finalized, and the template from the province is made available, we will know exactly what the total is that will be brought forward to 2021.

At this time, staff have estimated the pressures and expenses due to COVID to be \$67,100 in 2021, therefore this is the amount of the grant being brought forward in the budget. If expenses and pressures are higher than anticipated, then the Township can utilize more of the grant (approximately \$69,000 remaining).

Denise Krug
Director of Finance/Treasurer

Township of Blandford-Blenheim
2021 Budget Highlights
Protective Services

2021 Operating Items:

Provincial Highways MTO

- \$70,000 revenue had been budgeted in 2020 for fire responses to the 401. Attending to emergency calls on the 401 prior to COVID 19 appeared to be very low as Fire was only requested (8) times for the months on January and February 2020. April and March did see COVID 19 lock down and Fire attended to the 401 for these months (2) times. If the experts are correct, we should be in this pandemic until the fall of 2021. Staff has suggested that we reduce our MTO revenue by \$30,000 based on call volume from 2020.

Salaries, Wages & Benefits

- Based on emergency call volumes from 2020 staff would suggest a one-time reduction in salaries, wages and benefits of approximately 35,000 for 2021.
- Our goal for 2021 is to continue on with firefighter training and NFPA courses along with the training of our 2 new recruits through RFSOC. All firefighter and recruit training will follow strict COVID 19 guidelines.

Fire Agreements

- \$19,000 in expenses were budgeted for the EZT fire agreement in 2020 but with the reduction in calls in that fire area, staff would suggest we make an adjustment of \$4,000 for 2021
- \$26,000 in revenues had been budgeted from Brant County fire agreement in 2020 and again with the reductions in emergency calls to this fire area. Staff would suggest we make a one-time reduction adjustment in 2021 of \$ 15,000.
- The current agreement we have with Ayr Fire appears to be working very well between both parties and no changes are suggested in 2021
- Wilmot Township agreement is designed to charge a "flat rate" for each property in the fire area and 2% cost of living each year is added during the term of this agreement.

Revenues

- We have just completed our fourth year as a partner with Fire Marque Inc. This revenue source for our fire department appears to be flat in the last couple of years as major insurance companies refuse to negotiate with Fire Marque Inc. representatives although most policy holders have coverage to reimburse fire for some of their expenses.
- Fees & Services in 2021 for Motor Vehicle Accidents charges for non-residents as well as False Alarm calls should generate \$11,600 based on 2020 revenues.
- Staff has suggested as much as \$5,000 may be generated with the sale of surplus fire equipment of used SCBA harnesses, air cylinders, (2) ladders and outdated CO2 detectors.

Expenses

- Fire prevention expenses will carry on with out any changes through this pandemic as our Fire Prevention Committees keep coming up with some great ideas to get the fire safety message out in different ways.
- Staff has projected a COVID 19 expense in 2021 of \$7,000 in order to purchase masks, Tyvek suits and cleaning supplies to protect all firefighters.

Yours truly

Rick Richardson
Director of Protective Services

**Township of Blandford-Blenheim
2021 Budget Highlights
Building Services Department**

CORE DEPARTMENTAL SERVICES

Building Permits
Septic Permits
Property Standards
Zoning Review
Zoning & Building Compliance Letters
Joint Agreement with East Zorra Tavistock

Overall

The Building Services Department provides enforcement of the Building Code Act. The Act also covers Property Standards enforcement.

East Zorra Tavistock Service Sharing

This formula is slightly modified from previous years. There are 3 total FTE within both municipalities that will be split. Since EZT employs 2 of the 3 employees, a transfer of approximately \$63,372 will take place at the end of 2021.

Inspector Hours Increase

The building department will operate with 3 FTE's total for both townships. In 2020, EZT Staff moved to a 40-hour work week. Council has approved the Blandford Blenheim building inspector to move to a 40-hour work week.

John Scherer
Manager of Building Services

Township of Blandford-Blenheim 2021 Budget Highlights Drainage

STAFFING

- Drainage Superintendent
- Part time administrative assistance (Deputy Treasurer) for billing of new construction and maintenance to ratepayer
- Clerk department assistance as required by Drainage Act

REVENUE

- OMAFRA grant for employment of Drainage Superintendent
- Lawyer letters are as per the Township Fee By-law
- Drainage re-apportionment fees for Section 65 reports

EXPENSES

- New GPS tracking system and computer hardware to be part of the Mesh System used by the road department \$1500.00
- Engineer for the stormwater and drainage part of Asset Management technical data require to comply with Reg.588/17 \$ 6000.00
- New phone to be use with Mesh program and GPS locations \$500.00
- \$5000.00 for write off minor drain repair
Examples of cost to be written off
 1. Assessment of individuals less than \$ 5.00
 2. Repair cost of project of less than \$ 500.00 that do not receive Grant from OMAFRA

Jim Harmer
Drainage Superintendent

Township of Blandford-Blenheim 2021 Budget Highlights Public Works

REVENUE

- Brush & Compost – County has asked to keep the bin expense down to around \$15,000, we have also requested an addition \$5,000 to complete paving in the Compost drop off area.
- Gravel Extraction Rebate – Is expected to be strong again in 2021.
- Misc. Reimbursements - \$10,000 Private contribution for the hard surfacing of Twp. Rd. 8
- Sale of Equipment - \$35,000 from the sale of the 2009 Tandem truck.
- Transfer of Funds - \$10,000 from CS for unit 11-18.

EXPENSES

- Winter control – Increase \$19,000 for salt & sand. Freeze thaw cycles and more minor events have increased the yearly usage. Staff looked at the last 5 years and used the average cost plus 5% for inflation to give a better budget quantity.
- Base Repair – This line item also seems to fluctuate from year to year, staff used the 5-year average plus 5% to help in accurately budgeting.
- Cold Patch – The 5-year average shows a reduction of \$1,000.
- Gas & Oil – The 5-year average shows a reduction of \$14,000.
- Gravel costs – The last 2 years we have been over budget as we have worked to get our roads back into better shape. This \$25,000 increase will bring the budget up to the cost of what the regular amount of gravel applied will be.
- Safety devices & Signs - \$2,000 increase, higher cost of line painting and sign stock.
- Vehicle & Equipment Stock – The 5-year average was also used to determine a \$5,000 increase.
- Vehicle Expenses – This line item is for any mechanical repair required and fluctuates from year to year. Using the 5-year average a \$3,000 increase is required.
- ON1 Call Locates – The purchase of software and monthly user fees. The software will save staff half the time it is currently taking, giving them more time for other projects. It is an Increase of \$2,500 yearly and a one-time purchase cost of \$3,000.

By moving to a 5-year average plus 5% for inflation on items that tend to fluctuate greatly from year to year this will help prevent large budget swings and should provide for a more accurate final budget.

Jim Borton
Director of Public Works

**Township of Blandford-Blenheim
2021 Budget Highlights
Community Services Department**

CORE DEPARTMENTAL SERVICES

Arena (1)	Trails (1)	Tennis Courts (2)
Parks (4)	Ball Diamonds (6)	Pavilions (2)
Playgrounds (4)	Skateboard Park (2)	Outdoor Canteens (2)
Park Washrooms (4)	Soccer Fields (2)	Community Halls (3)
Cemeteries Management (12)	Municipal Buildings Support (7)	Halls/Facility Rentals
Programs Partnerships	Community Liaison and Support	Project Management
Outdoor Sporting pad (1)	Splash Pad (1)	Township Property maintenance

Overall

The Community Services Department will continue to provide a high standard of maintenance to all township buildings and recreation facilities including the arena, parks, community halls and cemeteries. This year we will see less revenue in all Township facilities and parks due to COVID, this year 2021 will not have any major increases in regards to the operating budget. The major increase to budget 2021 is due to the lower revenue in facilities, and the step wage increases for community service employees.

Administration

Our main focus this year in administration is to provide a safe environment for the community to use during COVID, while being financially accountable to reopen safely.

Our other goals are to apply for grants for all capital projects such as the baseball fence project in Plattsville, the relocation of the tennis court project, that will become a sporting pad for all age groups to enjoy, and grants that may come up for updating buildings to help stop the spread of COVID when using our facilities.

The increase in this area is due to the step wage increase for community service employees.

Arena

The budget for the arena will increase in 2021. This is reflected partially in the loss of revenue that is projected for 2021, the loss in revenue is due to the fact that government regulations have mandated us to close the facility. Also, the step increases in wages for the full-time employees in 2021.

The total increase for the 2021 budget will be 6.7%

Cemeteries and Parks

This year our goal is to work on phase 3 of the cemetery plan, which is to fix monuments in our cemetery. We will be doing phase one and phase two which is a year planned. But since we have focused on phase one and two in the past 2 seasons, staff will be able to focus more time on phase 3.

The big increase in the cemeteries are the two capital projects. We don't have reserve funds for any capital projects so this comes right out of operating budget. The 2 capital projects that are being proposed are purchasing land at the Drumbo cemetery, and replacing the roof at the Drumbo Cemetery mausoleum. Overall, the cemeteries will see a 16.1% increase.

Our parks are seeing almost no change in the overall budget as the small increases comes from lowering the revenue, due to COVID, and employees going up a step-in wage. The parks will see a 6.0% increase in 2021.

Community Centres

The increase to the community centres' budget is due to the loss in revenue because of government regulations that have mandated us to close the facility. Overall, there will be an increase of 11.7%.

Overall, the Community service Budget will increase by 6.9%. If all items related to COVID are excluded, the increase is 1.6% overall.

Regards,

Trevor Baer

Community Services Department

Township of Blandford-Blenheim - 2021 Budget

General Government

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc	64,777	2,198	-3,000	-3,000	-	40,000	-	37,000
Payment-In-Lieu	-48,318	-49,161	-48,335	-48,335	-	-	-	-48,335
Federal / Provincial Grants	-1,144,897	-508,770	-579,700	-579,700	-29,700	-67,100	-	-676,500
Revenue from Other Municipalities	-1,312,873	-1,379,702	-1,299,424	-1,299,424	-87,366	-	-	-1,386,790
User Fees	-111	11,653	-2,200	-2,200	-	1,000	-	-1,200
Licences & Permits	-44,662	-39,457	-33,050	-33,050	2,000	4,000	-	-27,050
Interest Income	-274,142	-200,227	-200,500	-200,500	20,000	-	-	-180,500
Other Revenue	-30,584	-102,214	-10,425	-10,425	-	-	-	-10,425
Development Charges	-4,303	-	-5,300	-5,300	-	-	-	-5,300
Contribution from Reserves	-125,911	-100,341	-204,000	-6,000	-2,000	-255,650	-	-263,650
Municipal Surplus	-381,232	-163,821	-	-	-	-	-	-
Total Revenue	-3,302,256	-2,529,842	-2,385,934	-2,187,934	-97,066	-277,750	-	-2,562,750
Expenses								
Salaries, Wages & Benefits	570,828	584,778	637,473	651,084	-9,116	-	-	641,968
Administration Expenses	152,531	133,594	243,811	146,811	4,000	92,000	-	242,811
Building & Property Expenses	88,670	89,808	94,363	96,692	8,434	-	-	105,126
Other Expenses	49,239	56,284	50,630	50,630	3,663	2,000	-	56,293
Downtown Revitalization	10,178	3,145	2,830	3,035	1,000	500	-	4,535
Capital Expenditures	607	5,100	-	-	-	26,000	-	26,000
Contribution to Reserves	1,031,550	566,102	488,711	388,711	88,594	129,650	-	606,955
Total Expenses	1,903,603	1,438,811	1,517,818	1,336,963	96,575	250,150	-	1,683,688
Total General Government	-1,398,653	-1,091,031	-868,116	-850,971	-491	-27,600	-	-879,062

Township of Blandford-Blenheim - 2021 Budget Council

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Other Revenue								
01-1070-0370 ELECTION NOMINATION FEES	-	-	-	-	-	-	-	-
01-1070-0405 MISC. REIMBURSEMENTS	-5,983	-	-	-	-	-	-	-
01-1070-0444 HST RECOVERY ON NON-TAXABLE WAGES	-	-	-	-	-	-	-	-
Total Other Revenue	-5,983	-	-	-	-	-	-	-
Contribution from Reserves								
01-1070-0525 CONTRIB. FROM RESERVES	-120,000	-100,341	-100,000	-	-	-129,650	-	-129,650
Total Contribution from Reserves	-120,000	-100,341	-100,000	-	-	-129,650	-	-129,650
Total Revenue	-125,983	-100,341	-100,000	-	-	-129,650	-	-129,650
Expenses								
Salaries, Wages & Benefits								
01-1090-0550 REGULAR EARNINGS	77,327	67,523	82,554	82,636	-	-	-	82,636
01-1090-0555 BENEFITS	4,189	3,635	5,155	5,295	-	-	-	5,295
Total Salaries, Wages & Benefits	81,516	71,158	87,709	87,931	-	-	-	87,931
Administration Expenses								
01-1092-0612 CONVENTIONS, TRAINING & SEMINARS	2,638	99	4,500	4,500	-	-3,000	-	1,500
01-1092-0618 ELECTION EXPENSE	528	-	-	-	-	-	-	-
01-1092-0620 PUBLIC/EMPLOYEE RELATIONS	5,415	3,825	6,000	6,000	-	-	-	6,000
01-1092-0638 MEALS - COUNCIL MEETING	150	154	250	250	-	-	-	250
01-1092-0640 MEETINGS INVESTIGATOR	-	-	120	120	-	-	-	120
01-1092-0663 PROFESSIONAL FEES/SERVICES	25,983	6,841	-	-	-	-	-	-
01-1092-0668 SUPPLIES - COUNCIL	175	154	100	100	-	-	-	100
01-1092-0670 TELEPHONE	242	240	250	250	-	-	-	250
01-1092-0674 MILEAGE	141	-	250	250	-	-	-	250
Total Administration Expenses	35,272	11,313	11,470	11,470	-	-3,000	-	8,470
Other Expenses								
01-1092-0777 MISC. EXPENSE - COVID-19	-	1,047	-	-	-	1,000	-	1,000
Total Other Expenses	-	1,047	-	-	-	1,000	-	1,000
Contribution to Reserves								
01-1093-0950 TRANSFER TO ELECTION RESERVE	6,000	6,150	6,150	6,150	154	-	-	6,304
01-1093-0955 TRANSFER TO SWIFT RESERVE	100,000	100,000	100,000	-	-	129,650	-	129,650
Total Contribution to Reserves	106,000	106,150	106,150	6,150	154	129,650	-	135,954
Total Expenses	222,788	189,668	205,329	105,551	154	127,650	-	233,355
Total Council	96,805	89,327	105,329	105,551	154	-2,000	-	103,705

Township of Blandford-Blenheim - 2021 Budget

General Revenue

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)								
01-0518-0030 MPAC/ARB/MUNICIPAL ASSESSMENT ADJUSTMENTS	7,303	29,936	40,000	40,000	-	40,000	-	80,000
01-0518-0035 TOWNSHIP SUPPS/OMITS	-39,128	-43,581	-50,000	-50,000	-	-	-	-50,000
01-0518-0040 TOWNSHIP WRITE-OFFS	94,832	15,843	5,000	5,000	-	-	-	5,000
01-0518-0042 VACANCY REBATE	1,770	-	2,000	2,000	-	-	-	2,000
Total Levy adjustments (Supps, Omits, Write-offs, etc)	64,777	2,198	-3,000	-3,000	-	40,000	-	37,000
Payment-In-Lieu								
01-0520-0045 CANADA POST	-1,726	-1,770	-1,738	-1,738	-	-	-	-1,738
01-0520-0050 CPR/CNR - RAILWAYS GRANT IN LIEU	-14,682	-14,655	-14,690	-14,690	-	-	-	-14,690
01-0520-0056 EDUCATION PIL TAXES RETAINED BY TOWNSHIP (COUNTY)	-17,058	-16,727	-17,058	-17,058	-	-	-	-17,058
01-0520-0060 HYDRO ONE - IHN PROPERTIES	-1,246	-1,243	-1,243	-1,243	-	-	-	-1,243
01-0520-0065 MANAGEMENT BOARD SECRETARIAT	-5,167	-6,333	-5,167	-5,167	-	-	-	-5,167
01-0520-0070 MINISTRY OF TRANSPORTATION	-	-	-	-	-	-	-	-
01-0520-0075 OXFORD COUNTY	-8,439	-8,433	-8,439	-8,439	-	-	-	-8,439
Total Payment-In-Lieu	-48,318	-49,161	-48,335	-48,335	-	-	-	-48,335
Federal / Provincial Grants								
01-0530-0085 ONT MUNICIPAL PARTNERSHIP FUND	-572,000	-289,850	-579,700	-579,700	-29,700	-	-	-609,400
Total Federal / Provincial Grants	-572,000	-289,850	-579,700	-579,700	-29,700	-	-	-609,400
Revenue from Other Municipalities								
01-0540-0125 CUSTOMER SERVICE - WASTE MANAGEMENT	-7,378	-	-7,950	-7,950	-	-	-	-7,950
01-0540-0140 WOODSTOCK - BASE TAXES	-100,270	-114,291	-100,270	-100,270	-14,021	-	-	-114,291
01-0540-0145 WOODSTOCK - ROYALTIES	-38,653	-35,193	-24,632	-24,632	-9,699	-	-	-34,331
01-0540-0150 WOODSTOCK - SITE A (TOYOTA)	-1,166,572	-1,230,218	-1,166,572	-1,166,572	-63,646	-	-	-1,230,218
Total Revenue from Other Municipalities	-1,312,873	-1,379,702	-1,299,424	-1,299,424	-87,366	-	-	-1,386,790
User Fees								
01-0550-0155 BAG TAGS	-133	13,355	-200	-200	-	-	-	-200
01-0550-0160 BLUE BOX SALES	42	30	-	-	-	-	-	-
01-0550-0170 COMPOSTER SALES	-20	18	-	-	-	-	-	-
01-0550-0175 CIVIL MARRIAGE SERVICE	-	-1,750	-2,000	-2,000	-	1,000	-	-1,000
Total User Fees	-111	11,653	-2,200	-2,200	-	1,000	-	-1,200
Licences & Permits								
01-0560-0225 AUCTIONEER LICENCES	-25	-	-	-	-	-	-	-
01-0560-0235 BURIAL PERMIT FEES	-1,540	-960	-800	-800	-	-	-	-800
01-0560-0240 BLDG PERMIT ADMIN FEES	-25,050	-26,875	-12,000	-12,000	-	-	-	-12,000
01-0560-0245 LOTTERY LICENCES	-1,486	-200	-1,250	-1,250	-	-	-	-1,250

Township of Blandford-Blenheim - 2021 Budget

General Revenue

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-0560-0265 HUNTING LICENCES	-	-	-	-	-	-	-	-
01-0560-0270 MARRIAGE LICENCES	-6,270	-4,620	-7,000	-7,000	-	4,000	-	-3,000
Total Licences & Permits	-34,371	-32,655	-21,050	-21,050	-	4,000	-	-17,050
Interest Income								
01-0571-0475 BANK - INTEREST EARNED	-117,132	-73,067	-70,000	-70,000	20,000	-	-	-50,000
01-0571-0490 CURRENT YEAR - REALTY TAX INTEREST	-57,775	-59,128	-55,000	-55,000	-	-	-	-55,000
01-0571-0495 INTEREST CHARGED ON DRAINS	-359	-	-500	-500	-	-	-	-500
01-0571-0510 PREV. YEARS - REALTY TAX INTEREST	-98,876	-68,032	-75,000	-75,000	-	-	-	-75,000
Total Interest Income	-274,142	-200,227	-200,500	-200,500	20,000	-	-	-180,500
Other Revenue								
01-0540-0130 PRINCETON MUSEUM/LIBRARY ASSOC.	-300	-	-200	-200	-	-	-	-200
01-0570-0370 COMMISSIONER OF OATHS	-250	-240	-300	-300	-	-	-	-300
01-0570-0380 FAX & PHOTOCOPIER	-64	-18	-25	-25	-	-	-	-25
01-0570-0395 LEASES	-100	-100	-100	-100	-	-	-	-100
01-0570-0400 MISC. REVENUE	-721	-73	-	-	-	-	-	-
01-0570-0430 WSIB/EHT REBATE	-	-	-	-	-	-	-	-
01-0570-0445 SALE OF TOWNSHIP PROPERTY	-3,350	-89,999	-	-	-	-	-	-
01-0570-0450 TAX CERTIFICATES	-7,090	-5,750	-4,500	-4,500	-	-	-	-4,500
01-0570-0470 UTILITY REBATES	-2,017	-715	-1,000	-1,000	-	-	-	-1,000
01-0570-3230 CASH OVERAGE/SHORTAGE	32	4	-	-	-	-	-	-
Total Other Revenue	-13,860	-96,891	-6,125	-6,125	-	-	-	-6,125
Municipal Surplus								
01-0586-0535 PREVIOUS YEARS SURPLUS	-381,232	-163,821	-	-	-	-	-	-
Total Municipal Surplus	-381,232	-163,821	-	-	-	-	-	-
Total Revenue	-2,572,130	-2,198,456	-2,160,334	-2,160,334	-97,066	45,000	-	-2,212,400
Total General Revenue	-2,572,130	-2,198,456	-2,160,334	-2,160,334	-97,066	45,000	-	-2,212,400

Township of Blandford-Blenheim - 2021 Budget Administration

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-1130-0105 FEDERAL/PROVINCIAL GRANTS	-572,897	-218,920	-	-	-	-67,100	-	-67,100
Total Federal / Provincial Grants	-572,897	-218,920	-	-	-	-67,100	-	-67,100
Other Revenue								
01-1170-0410 ADMIN - MISC. REVENUE	-30	-7	-	-	-	-	-	-
01-1170-0444 HST RECOVERY	-	-895	-	-	-	-	-	-
01-1170-4360 DONATIONS	-3,417	-275	-	-	-	-	-	-
Total Other Revenue	-3,447	-1,177	-	-	-	-	-	-
Development Charges								
01-1175-0515 DEVELOPMENT CHARGES REC'D - ADMIN	-4,303	-	-5,300	-5,300	-	-	-	-5,300
Total Development Charges	-4,303	-	-5,300	-5,300	-	-	-	-5,300
Contribution from Reserves								
01-1180-0520 CONTR. DEVELOPMENT RES. - ADMINISTR	-	-	-	-	-	-5,000	-	-5,000
01-1180-0525 CONTRIB. FROM RESERVES	-440	-	-96,000	-	-	-90,000	-	-90,000
01-1180-0526 CONTRIB. FROM RESERVES - OFFICE PROPERTY	-607	-	-	-	-	-26,000	-	-26,000
01-1180-0527 CONTRIB. FROM RESERVES - OFFICE EQUIP	-4,864	-	-8,000	-6,000	-2,000	-5,000	-	-13,000
01-1180-0529 CONTRIB. FROM TAX STABILIZATION RESERVE	-	-	-	-	-	-	-	-
Total Contribution from Reserves	-5,911	-	-104,000	-6,000	-2,000	-126,000	-	-134,000
Total Revenue	-586,558	-220,097	-109,300	-11,300	-2,000	-193,100	-	-206,400
Expenses								
Salaries, Wages & Benefits								
01-1190-0550 REGULAR EARNINGS - FULL TIME	340,909	375,193	408,329	416,958	-	-	-	416,958
01-1190-0555 BENEFITS - FULL TIME	103,810	111,916	119,693	123,382	-	-	-	123,382
01-1191-0550 REGULAR EARNINGS - PART TIME	38,977	22,331	18,108	18,999	-6,659	-	-	12,340
01-1191-0555 BENEFITS - PART TIME	5,616	4,180	3,634	3,814	-2,457	-	-	1,357
Total Salaries, Wages & Benefits	489,312	513,620	549,764	563,153	-9,116	-	-	554,037
Administration Expenses								
01-1192-0602 ADVERTISING	135	-	1,000	1,000	-	-	-	1,000
01-1192-0604 AUDIT FEES	23,060	6,959	23,291	23,291	-	-	-	23,291
01-1192-0606 COMPUTER HARDWARE/SOFTWARE	4,864	7,652	8,000	6,000	2,000	5,000	-	13,000
01-1192-0607 COMPUTER - IT SERVICES	1,004	1,289	6,000	6,000	-	-	-	6,000
01-1192-0608 COMPUTER - ANNUAL CONTRACTS	26,056	27,563	26,500	26,500	2,000	500	-	29,000
01-1192-0612 CONVENTIONS / TRAINING	5,967	571	12,000	7,000	-	-	-	7,000
01-1192-0615 DEVELOPMENT CHARGES STUDY	440	-	-	-	-	-	-	-
01-1192-0622 EMPLOYEE/PUBLIC RELATIONS	1,679	1,856	3,000	3,000	-	-	-	3,000

Township of Blandford-Blenheim - 2021 Budget

Administration

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-1192-0635 LEGAL FEES	2,140	178	5,000	5,000	-	-	-	5,000
01-1192-0642 MEMBERSHIP DUES	3,531	3,624	3,800	3,800	-	-	-	3,800
01-1192-0644 MISC OTHER EXPENSES	38	72	-	-	-	-	-	-
01-1192-0655 PHOTO COPIER - LEASE & COPY USAGE	6,844	7,191	6,500	6,500	-	-	-	6,500
01-1192-0660 COURIER / POSTAGE (LEASE & USAGE)	9,334	8,581	11,500	11,500	-	-	-	11,500
01-1192-0663 PROFESSIONAL FEES / SERVICES	1,084	29,823	89,000	4,000	-	84,500	-	88,500
01-1192-0666 SUBSCRIPTIONS	297	297	400	400	-	-	-	400
01-1192-0668 SUPPLIES	7,270	9,567	9,000	9,000	-	-	-	9,000
01-1192-0670 TELEPHONE	4,455	4,050	10,500	5,500	-	5,000	-	10,500
01-1192-0674 MILEAGE	1,732	386	1,500	1,500	-	-	-	1,500
Total Administration Expenses	99,930	109,659	216,991	119,991	4,000	95,000	-	218,991
Building & Property Expenses								
01-1192-0676 INSURANCE	60,317	63,793	63,794	63,794	7,550	-	-	71,344
01-1193-0718 EQUIPMENT MAINT/SUPPLIES	2,185	2,511	2,400	2,400	-	-	-	2,400
01-1193-0730 GRASS CUTTING	703	-	889	889	-116	-	-	773
01-1193-0738 HEAT & HYDRO	9,200	7,203	11,500	11,500	-	-	-	11,500
01-1193-0794 PROPERTY MAINT / CLEANING SUPPLIES	12,017	12,798	11,380	13,709	1,000	-	-	14,709
01-1193-0804 SNOW REMOVAL	2,910	2,274	3,000	3,000	-	-	-	3,000
01-1193-0818 WATER & SEWER	1,338	1,229	1,400	1,400	-	-	-	1,400
01-1193-0901 MINOR CAPITAL	-	-	-	-	-	-	-	-
Total Building & Property Expenses	88,670	89,808	94,363	96,692	8,434	-	-	105,126
Other Expenses								
01-1192-0777 MISC. EXPENSE - COVID 19	-	4,728	-	-	-	1,000	-	1,000
01-1194-0836 MONTHLY BANK CHARGES / CASH MANAGEMENT FEE	3,932	4,216	4,000	4,000	-	-	-	4,000
01-1194-0850 ECONOMIC DEVELOPMENT	36,630	40,293	36,630	36,630	3,663	-	-	40,293
Total Other Expenses	40,562	49,237	40,630	40,630	3,663	1,000	-	45,293
Downtown Revitalization								
01-1190-0551 REG EARNINGS - DT REVITALIZATION	3,707	2,796	2,223	2,384	-	-	-	2,384
01-1190-0557 BENEFITS - DT REVITALIZATION	370	349	607	651	-	-	-	651
01-1193-0850 DOWNTOWN REVITALIZATION EXPENSES	6,101	-	-	-	1,000	500	-	1,500
Total Downtown Revitalization	10,178	3,145	2,830	3,035	1,000	500	-	4,535
Capital Expenditures								
01-1196-0915 PROPERTY CAPITAL	607	5,100	-	-	-	26,000	-	26,000
Total Capital Expenditures	607	5,100	-	-	-	26,000	-	26,000
Contribution to Reserves								
01-0597-0950 CONTRIB TO TAX STABILIZATION RESERVE	-	72,691	-	-	-	-	-	-

Township of Blandford-Blenheim - 2021 Budget Administration

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-0597-0951 TRANSFER TO ASSESSMENT APPEAL RESERVE	50,000	50,000	50,000	50,000	-	-	-	50,000
01-0597-0952 CONTRIB TO WORKING CAPITAL RESERVE - TOYOTA	264,009	289,009	289,009	289,009	87,609	-	-	376,618
01-1197-0950 DEVELOPMENT CHARGES - ADMIN.	4,303	-	5,300	5,300	-	-	-	5,300
01-1197-0951 TRANSFER TO DC STUDY RESERVE	5,125	5,253	5,253	5,253	131	-	-	5,384
01-1197-0953 TRANSFER TO WORKING CAPITAL RESERVE	569,796	-	-	-	-	-	-	-
01-1197-0954 TRANSFER TO INSURANCE RESERVE	5,000	5,000	5,000	5,000	-	-	-	5,000
01-1197-0955 TRANSFER TO PROPERTY RESERVE	21,013	21,538	21,538	21,538	538	-	-	22,076
01-1197-0957 TRANSFER TO OFFICE EQUIPMENT RESERVE	6,304	16,461	6,461	6,461	162	-	-	6,623
Total Contribution to Reserves	925,550	459,952	382,561	382,561	88,440	-	-	471,001
Total Expenses	1,654,809	1,230,521	1,287,139	1,206,062	96,421	122,500	-	1,424,983
Total Administration	1,068,251	1,010,424	1,177,839	1,194,762	94,421	-70,600	-	1,218,583

Township of Blandford-Blenheim - 2021 Budget

Livestock/Canine

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Licences & Permits								
01-2260-0240 DOG / PHEASANT LICENCES	-10,291	-6,802	-12,000	-12,000	2,000	-	-	-10,000
Total Licences & Permits	-10,291	-6,802	-12,000	-12,000	2,000	-	-	-10,000
Other Revenue								
01-2270-0094 LIVESTOCK CLAIMS	-6,664	-3,876	-4,000	-4,000	-	-	-	-4,000
01-2270-0405 MISC. REIMBURSEMENT	-630	-270	-300	-300	-	-	-	-300
Total Other Revenue	-7,294	-4,146	-4,300	-4,300	-	-	-	-4,300
Total Revenue	-17,585	-10,948	-16,300	-16,300	2,000	-	-	-14,300
Expenses								
Administration Expenses								
01-2292-0608 CONTRACTED SERVICES - CANINE CONTROL	9,174	9,250	10,000	10,000	-	-	-	10,000
01-2292-0616 ADMINISTRATION COSTS	1,421	1,221	1,000	1,000	-	-	-	1,000
01-2292-0636 LIVESTOCK COMPENSATION CLAIMS	6,573	2,076	4,000	4,000	-	-	-	4,000
01-2292-0674 MILEAGE	161	75	350	350	-	-	-	350
Total Administration Expenses	17,329	12,622	15,350	15,350	-	-	-	15,350
Total Expenses	17,329	12,622	15,350	15,350	-	-	-	15,350
Total Livestock/Canine	-256	1,674	-950	-950	2,000	-	-	1,050

Township of Blandford-Blenheim - 2021 Budget Grants

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Contribution from Reserves								
01-7380-0525 CONTRIBUTIONS FROM RESERVES	-	-	-	-	-	-	-	-
Total Contribution from Reserves	-	-	-	-	-	-	-	-
Total Revenue	-	-	-	-	-	-	-	-
Expenses								
Other Expenses								
01-7394-0832 GENERAL GRANTS - MISC.	-	-	-	-	-	-	-	-
01-7394-0833 GENERAL GRANTS - ORGANIZATIONS	8,677	6,000	10,000	10,000	-	-	-	10,000
Total Other Expenses	8,677	6,000	10,000	10,000	-	-	-	10,000
Total Expenses	8,677	6,000	10,000	10,000	-	-	-	10,000
Total Grants	8,677	6,000	10,000	10,000	-	-	-	10,000

Township of Blandford-Blenheim - 2021 Budget

Protective Services

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants	-71,957	-26,988	-70,000	-70,000	-	30,000	-	-40,000
Revenue from Other Municipalities	-42,578	-12,125	-26,000	-26,000	-	15,000	-	-11,000
User Fees	-2,994	-2,426	-1,000	-1,000	-	-	-	-1,000
Fines & Penalties	-1,365	-155	-50	-50	-1,000	-	-	-1,050
Other Revenue	-86,365	-46,100	-30,650	-13,600	-	-8,000	-	-21,600
Development Charges	-57,093	-	-50,000	-50,000	-	-	-	-50,000
Contribution from Reserves	-273,670	-	-926,450	-10,000	-	-861,484	-	-871,484
Total Revenue	-536,022	-87,794	-1,104,150	-170,650	-1,000	-824,484	-	-996,134
Expenses								
Salaries, Wages & Benefits	454,230	382,966	444,500	444,854	11,580	-35,679	-	420,755
Administration Expenses	107,877	86,355	98,334	97,334	-2,530	-	-	94,804
Building & Property Expenses	245,194	192,962	196,317	181,317	12,266	-	-	193,583
Other Expenses	35,071	33,480	41,171	41,171	-4,000	7,000	-	44,171
Capital Expenditures	271,478	305,916	933,500	-	-	861,484	-	861,484
Contribution to Reserves	328,135	251,454	303,454	310,454	6,461	3,000	-	319,915
Total Expenses	1,441,985	1,253,133	2,017,276	1,075,130	23,777	835,805	-	1,934,712
Total Protective Services	905,963	1,165,339	913,126	904,480	22,777	11,321	-	938,578

Township of Blandford-Blenheim - 2021 Budget

Fire Department

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-2030-2115 PROVINCIAL HIGHWAYS - FIRE CALLS	-71,957	-26,988	-70,000	-70,000	-	30,000	-	-40,000
Total Federal / Provincial Grants	-71,957	-26,988	-70,000	-70,000	-	30,000	-	-40,000
Revenue from Other Municipalities								
01-2040-0135 RECEIVED FROM BRANT COUNTY - FIRE	-32,546	-12,125	-26,000	-26,000	-	15,000	-	-11,000
Total Revenue from Other Municipalities	-32,546	-12,125	-26,000	-26,000	-	15,000	-	-11,000
User Fees								
01-2050-0185 FIRE INSPECTION SERVICE FEES	-568	-827	-1,000	-1,000	-	-	-	-1,000
01-2070-0345 COMPLIANCE LETTERS - FIRE	-866	-243	-	-	-	-	-	-
Total User Fees	-1,434	-1,070	-1,000	-1,000	-	-	-	-1,000
Other Revenue								
01-2070-0360 DONATIONS	-7,500	-	-	-	-	-	-	-
01-2070-0410 MISC. REVENUE	-38,682	-24,320	-11,600	-11,600	-	-	-	-11,600
01-2070-0411 FIRE AGREEMENT - INNERKIP	-15,746	-	-	-	-	-	-	-
01-2070-0412 INSURANCE RECOVERIES	-1,700	-730	-2,000	-2,000	-	-3,000	-	-5,000
01-2070-0435 SALE OF EQUIPMENT & PROPERTY	-	-	-	-	-	-5,000	-	-5,000
01-2070-0444 HST RECOVERY ON NON-TAXABLE WAGES	-6,737	-	-	-	-	-	-	-
01-2070-0495 INTERDEPT TRANSFERS	-	-	-	-	-	-	-	-
01-2070-1360 DONATIONS	-	-18,050	-17,050	-	-	-	-	-
01-2070-2360 DONATIONS	-15,000	-1,000	-	-	-	-	-	-
01-2070-3360 DONATIONS	-1,000	-1,000	-	-	-	-	-	-
01-2070-4360 DONATIONS	-	-1,000	-	-	-	-	-	-
Total Other Revenue	-86,365	-46,100	-30,650	-13,600	-	-8,000	-	-21,600
Development Charges								
01-2075-0515 DEVELOPMENT CHARGES - FIRE	-57,093	-	-50,000	-50,000	-	-	-	-50,000
Total Development Charges	-57,093	-	-50,000	-50,000	-	-	-	-50,000
Contribution from Reserves								
01-2080-0520 CONTRIB FROM DEVELOPMENT CHARGES	-73,317	-	-	-	-	-	-	-
01-2080-0521 CONTRIB FROM FIRE PREV. RESERVE	-	-	-11,000	-10,000	-	-4,000	-	-14,000
01-2080-0525 CONTRIB FROM RESERVES - FIRE	-113,266	-	-915,450	-	-	-857,484	-	-857,484
01-2080-0527 CONTRIB FROM RESERVES - VEHICLES	-87,087	-	-	-	-	-	-	-
Total Contribution from Reserves	-273,670	-	-926,450	-10,000	-	-861,484	-	-871,484
Total Revenue	-523,065	-86,283	-1,104,100	-170,600	-	-824,484	-	-995,084
Expenses								
Salaries, Wages & Benefits								

Township of Blandford-Blenheim - 2021 Budget

Fire Department

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-2090-0550 REGULAR EARNINGS	111,525	109,096	119,641	119,761	-1,079	-	-	118,682
01-2090-0555 BENEFITS	32,478	31,909	33,971	33,971	-32	-	-	33,939
01-2090-1550 REGULAR EARNINGS	27,723	24,540	25,271	25,296	-	-	-	25,296
01-2090-1555 BENEFITS	5,467	4,268	5,396	5,397	-	-	-	5,397
01-2090-2550 REGULAR EARNINGS	83,437	56,949	87,430	87,518	-	-20,000	-	67,518
01-2090-2555 BENEFITS	7,023	7,085	8,357	8,357	-	-388	-	7,969
01-2090-3550 REGULAR EARNINGS	72,944	48,377	62,974	63,037	-	-10,000	-	53,037
01-2090-3555 BENEFITS	8,571	7,148	7,880	7,880	-	-194	-	7,686
01-2090-4550 REGULAR EARNINGS	63,717	45,746	56,860	56,917	-	-5,000	-	51,917
01-2090-4555 BENEFITS	8,502	7,221	7,761	7,761	-	-97	-	7,664
Total Salaries, Wages & Benefits	421,387	342,339	415,541	415,895	-1,111	-35,679	-	379,105
Administration Expenses								
01-2090-0588 EMPLOYEE HEALTH & SAFETY	-	-	200	200	-	-	-	200
01-2092-0612 CONVENTIONS, TRAINING & SEMINARS	2,217	820	2,000	2,000	-	-	-	2,000
01-2092-0642 MEMBERSHIP DUES	304	259	245	245	-	-	-	245
01-2092-0644 EMPLOYEE CLOTHING	660	713	1,000	1,000	-	-	-	1,000
01-2092-0646 OFFICE SUPPLIES	282	222	200	200	-	-	-	200
01-2092-0670 TELEPHONE / CELL PHONE	236	251	360	360	-	-	-	360
01-2092-0674 MILEAGE	433	1,271	500	500	200	-	-	700
01-2092-1612 TRAINING / SEMINARS & CONVENTIONS	7,668	10,010	7,800	7,800	700	-	-	8,500
01-2092-1622 EMPLOYEE RELATIONS	276	33	175	175	-	-	-	175
01-2092-1628 FIRE PREVENTION MATERIAL	1,920	1,547	2,000	2,000	-	-	-	2,000
01-2092-1643 MEMBERSHIP DUES	25	48	145	145	-120	-	-	25
01-2092-1644 MISC OTHER EXPENSES	9	-	-	-	-	-	-	-
01-2092-1670 TELEPHONE	2,469	2,102	2,200	2,200	-	-	-	2,200
01-2092-1674 MILEAGE	1,157	1,061	900	900	-	-	-	900
01-2092-2612 TRAINING / SEMINARS & CONVENTIONS	9,950	8,570	9,200	8,200	300	-	-	8,500
01-2092-2622 EMPLOYEE RELATIONS	254	707	500	500	-	-	-	500
01-2092-2628 FIRE PREVENTION MATERIAL	1,546	1,547	2,000	2,000	-	-	-	2,000
01-2092-2643 MEMBERSHIP DUES	25	48	145	145	-120	-	-	25
01-2092-2644 MISC OTHER EXPENSES	9	-	-	-	-	-	-	-
01-2092-2670 TELEPHONE	2,029	1,804	1,800	1,800	-	-	-	1,800
01-2092-2674 MILEAGE	2,341	1,219	1,700	1,700	-200	-	-	1,500
01-2092-3612 TRAINING / SEMINARS & CONVENTIONS	11,137	9,895	10,000	8,500	-	-	-	8,500
01-2092-3622 EMPLOYEE RELATIONS	408	167	400	400	-	-	-	400
01-2092-3628 FIRE PREVENTION MATERIAL	2,511	1,547	2,200	2,200	-	-	-	2,200

Township of Blandford-Blenheim - 2021 Budget

Fire Department

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-2092-3643 MEMBERSHIP DUES	25	48	145	145	-120	-	-	25
01-2092-3644 MISC OTHER EXPENSES	9	-	-	-	-	-	-	-
01-2092-3670 TELEPHONE	2,029	1,506	1,800	1,800	-	-	-	1,800
01-2092-3674 MILEAGE	2,510	1,271	2,200	2,200	-	-	-	2,200
01-2092-4612 TRAINING / SEMINARS & CONVENTIONS	7,981	9,135	7,700	7,200	1,300	-	-	8,500
01-2092-4622 EMPLOYEE RELATIONS	240	33	500	500	-	-	-	500
01-2092-4628 FIRE PREVENTION MATERIAL	1,546	1,547	2,000	2,000	-	-	-	2,000
01-2092-4643 MEMBERSHIP DUES	25	48	145	145	-120	-	-	25
01-2092-4644 MISC OTHER EXPENSES	3,392	-	-	-	-	-	-	-
01-2092-4670 TELEPHONE	2,058	1,940	1,800	1,800	-	-	-	1,800
01-2092-4674 MILEAGE	591	851	700	700	-	-	-	700
01-2094-1822 DISPATCH CHARGES	4,902	5,013	4,791	4,791	-	-	-	4,791
01-2094-2822 DISPATCH CHARGES	4,902	5,013	4,791	4,791	-	-	-	4,791
01-2094-3822 DISPATCH CHARGES	4,902	5,013	4,791	4,791	-	-	-	4,791
01-2094-4822 DISPATCH CHARGES	4,902	5,013	4,791	4,791	-	-	-	4,791
Total Administration Expenses	87,880	80,272	81,824	78,824	1,820	-	-	80,644
Building & Property Expenses								
01-2092-1676 INSURANCE	2,182	2,274	2,274	2,274	259	-	-	2,533
01-2092-2676 INSURANCE	3,108	2,756	2,756	2,756	303	-	-	3,059
01-2092-3676 INSURANCE	3,431	3,190	3,190	3,190	342	-	-	3,532
01-2092-4676 INSURANCE	2,043	2,100	2,100	2,100	244	-	-	2,344
01-2093-0686 VEHICLE INSURANCE	1,229	1,366	1,366	1,366	4,147	-	-	5,513
01-2093-0813 VEHICLE EXPENSES	3,989	4,022	5,000	5,000	-	-	-	5,000
01-2093-1686 VEHICLE INSURANCE	3,628	2,965	2,965	2,965	595	-	-	3,560
01-2093-1694 BLDG & PROPERTY MTCE	482	2,350	4,000	2,000	-	-	-	2,000
01-2093-1696 BLDG & PROPERTY SUPPLIES	355	414	510	510	-	-	-	510
01-2093-1718 EQUIPMENT MAINTENANCE	4,155	5,263	4,000	4,000	-	-	-	4,000
01-2093-1722 EQUIPMENT SUPPLIES	7,271	8,605	7,000	5,000	2,000	-	-	7,000
01-2093-1730 GRASS CUTTING	978	-	1,253	1,253	-177	-	-	1,076
01-2093-1738 HEAT & HYDRO	3,946	3,243	3,600	3,600	-	-	-	3,600
01-2093-1780 PAGER REPAIRS	-	53	300	300	-200	-	-	100
01-2093-1804 SNOW REMOVAL	3,450	1,979	3,200	3,200	-	-	-	3,200
01-2093-1813 VEHICLE EXPENSES	16,531	10,411	7,800	7,800	-	-	-	7,800
01-2093-1818 WATER AND SEWAGE	361	328	-	-	360	-	-	360
01-2093-2686 VEHICLE INSURANCE	3,715	6,157	6,157	6,157	-219	-	-	5,938
01-2093-2694 BLDG & PROPERTY MAINT.	5,220	2,313	4,000	2,000	-	-	-	2,000

Township of Blandford-Blenheim - 2021 Budget

Fire Department

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-2093-2696 BLDG & PROPERTY SUPPLIES	1,219	513	250	250	-	-	-	250
01-2093-2718 EQUIPMENT MAINT.	14,602	10,954	10,000	10,000	-	-	-	10,000
01-2093-2722 EQUIPMENT SUPPLIES	16,181	6,257	12,013	10,013	-	-	-	10,013
01-2093-2730 GRASS CUTTING	714	-	834	834	-49	-	-	785
01-2093-2738 HEAT & HYDRO	3,866	3,359	3,600	3,600	-	-	-	3,600
01-2093-2780 PAGER REPAIRS	-	-	400	400	-200	-	-	200
01-2093-2804 SNOW REMOVAL	3,081	1,872	2,400	2,400	-	-	-	2,400
01-2093-2813 VEHICLE EXPENSES	24,085	23,961	17,000	17,000	3,000	-	-	20,000
01-2093-2818 WATER AND SEWAGE	1,282	1,261	1,400	1,400	-	-	-	1,400
01-2093-2901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-2093-3686 VEHICLE INSURANCE	3,976	4,676	4,676	4,676	-515	-	-	4,161
01-2093-3694 BLDG & PROPERTY MAINT.	4,094	4,477	4,000	2,000	-	-	-	2,000
01-2093-3696 BLDG & PROPERTY SUPPLIES	1,431	456	300	300	-	-	-	300
01-2093-3718 EQUIPMENT MAINT.	5,864	9,184	5,600	5,600	1,000	-	-	6,600
01-2093-3722 EQUIPMENT SUPPLIES	13,530	5,027	10,500	10,500	-	-	-	10,500
01-2093-3730 GRASS CUTTING	1,039	-	1,334	1,334	-191	-	-	1,143
01-2093-3738 HEAT & HYDRO	5,257	4,226	4,100	4,100	-	-	-	4,100
01-2093-3780 PAGER REPAIRS	53	-	300	300	-100	-	-	200
01-2093-3804 SNOW REMOVAL	3,791	2,366	3,200	3,200	-	-	-	3,200
01-2093-3813 VEHICLE EXPENSES	35,291	15,510	12,000	9,000	2,000	-	-	11,000
01-2093-3818 WATER AND SEWAGE	2,010	1,954	1,200	1,200	-	-	-	1,200
01-2093-4686 VEHICLE INSURANCE	4,150	4,526	4,526	4,526	-66	-	-	4,460
01-2093-4694 BLDG & PROPERTY MAINT.	5,203	1,970	4,000	2,000	-	-	-	2,000
01-2093-4696 BLDG & PROPERTY SUPPLIES	355	432	200	200	-	-	-	200
01-2093-4718 EQUIPMENT MAINT.	4,035	6,969	4,000	4,000	-	-	-	4,000
01-2093-4722 EQUIPMENT SUPPLIES	9,457	9,312	10,046	10,046	-	-	-	10,046
01-2093-4730 GRASS CUTTING	546	-	667	667	-67	-	-	600
01-2093-4738 HEAT & HYDRO	2,852	2,400	3,000	3,000	-	-	-	3,000
01-2093-4780 PAGER REPAIRS	669	-	300	300	-200	-	-	100
01-2093-4804 SNOW REMOVAL	3,155	1,689	2,400	2,400	-	-	-	2,400
01-2093-4813 VEHICLE EXPENSES	6,876	9,392	10,000	10,000	-	-	-	10,000
01-2093-4818 WATER AND SEWAGE	456	430	600	600	-	-	-	600
Total Building & Property Expenses	245,194	192,962	196,317	181,317	12,266	-	-	193,583
Other Expenses								
01-2092-0777 MISC. EXPENSE - COVID 19	-	21,835	-	-	-	7,000	-	7,000
01-2094-0828 FIRE AGREEMENT - AYR - NORTH DUMFRIES	3,816	-	2,450	2,450	-	-	-	2,450

Township of Blandford-Blenheim - 2021 Budget

Fire Department

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-2094-0829 FIRE AGREEMENT - INNERKIP	15,979	-	19,000	19,000	-4,000	-	-	15,000
01-2094-0830 FIRE AGREEMENT - NEW DUNDEE- WILMOT	5,259	5,364	5,313	5,313	-	-	-	5,313
01-2094-0831 FIRE AGREEMENT - COMMUNICATIONS	8,609	4,842	13,000	13,000	-	-	-	13,000
01-2094-0838 FIRE AGREEMENT - RECEIVER GENERAL	1,408	1,439	1,408	1,408	-	-	-	1,408
Total Other Expenses	35,071	33,480	41,171	41,171	-4,000	7,000	-	44,171
Capital Expenditures								
01-2096-0901 EQUIPMENT CAPITAL	-	-	14,000	-	-	14,000	-	14,000
01-2096-0915 PROPERTY CAPITAL	-	-	-	-	-	-	-	-
01-2096-0933 VEHICLE CAPITAL	57,723	-	-	-	-	-	-	-
01-2096-1901 EQUIPMENT CAPITAL	23,814	36,704	115,500	-	-	85,300	-	85,300
01-2096-1915 PROPERTY CAPITAL	-	-	45,000	-	-	-	-	-
01-2096-2901 EQUIPMENT CAPITAL	32,740	128,877	93,000	-	-	30,040	-	30,040
01-2096-2915 PROPERTY CAPITAL	-	-	-	-	-	51,000	-	51,000
01-2096-2933 VEHICLE CAPITAL	89,819	-	-	-	-	-	-	-
01-2096-3901 EQUIPMENT CAPITAL	24,592	11,458	93,000	-	-	161,420	-	161,420
01-2096-3915 PROPERTY CAPITAL	-	-	-	-	-	7,000	-	7,000
01-2096-3933 VEHICLE CAPITAL	10,670	-	480,000	-	-	496,684	-	496,684
01-2096-4901 EQUIPMENT CAPITAL	24,592	128,877	93,000	-	-	16,040	-	16,040
01-2096-4915 PROPERTY CAPITAL	7,528	-	-	-	-	-	-	-
01-2096-4933 VEHICLE CAPITAL	-	-	-	-	-	-	-	-
Total Capital Expenditures	271,478	305,916	933,500	-	-	861,484	-	861,484
Contribution to Reserves								
01-2097-0950 DEVELOPMENT CHARGES	57,093	-	50,000	50,000	-	-	-	50,000
01-2097-0956 TRANSFER TO FIRE RESERVE	269,342	251,454	251,454	258,454	6,461	-	-	264,915
01-2097-0957 TRANSFER TO PROPERTY RESERVE	-	-	-	-	-	-	-	-
01-2097-0965 TRANSFER TO FIRE PREVENTION & TRAINING RESERVE	1,700	-	2,000	2,000	-	3,000	-	5,000
Total Contribution to Reserves	328,135	251,454	303,454	310,454	6,461	3,000	-	319,915
Total Expenses	1,389,145	1,206,423	1,971,807	1,027,661	15,436	835,805	-	1,878,902
Total Fire Department	866,080	1,120,140	867,707	857,061	15,436	11,321	-	883,818

Township of Blandford-Blenheim - 2021 Budget

By-Law Enforcement

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Revenue from Other Municipalities								
01-2570-0410 RECOVERIES FROM OTHER MUNICIPALITIES	-10,032	-	-	-	-	-	-	-
Total Revenue from Other Municipalities	-10,032	-	-	-	-	-	-	-
User Fees								
01-2562-0345 COMPLIANCE LETTERS - BY-LAW	-1,560	-1,356	-	-	-	-	-	-
Total User Fees	-1,560	-1,356	-	-	-	-	-	-
Fines & Penalties								
01-2561-0270 BY-LAW INFRACTIONS	-1,125	-105	-	-	-500	-	-	-500
01-2561-0275 PARKING - BY-LAW INFRACTIONS	-240	-50	-50	-50	-500	-	-	-550
Total Fines & Penalties	-1,365	-155	-50	-50	-1,000	-	-	-1,050
Total Revenue	-12,957	-1,511	-50	-50	-1,000	-	-	-1,050
Expenses								
Salaries, Wages & Benefits								
01-2590-0550 REGULAR EARNINGS	20,691	17,024	17,383	17,383	-161	-	-	17,222
01-2590-0555 BENEFITS	4,127	2,899	5,253	5,253	-25	-	-	5,228
Total Salaries, Wages & Benefits	24,818	19,923	22,636	22,636	-186	-	-	22,450
Administration Expenses								
01-2592-0608 CONTRACTED SERVICES	19,385	5,667	12,050	12,050	-2,050	-	-	10,000
01-2592-0612 TRAINING / SEMINARS & CONFERENCES	-	-	-	-	-	-	-	-
01-2592-0634 LEGAL FEES	-	4	2,500	2,500	-	-	-	2,500
01-2592-0642 MEMBERSHIP DUES	-	-	-	-	-	-	-	-
Total Administration Expenses	19,385	5,671	14,550	14,550	-2,050	-	-	12,500
Total Expenses	44,203	25,594	37,186	37,186	-2,236	-	-	34,950
Total By-Law Enforcement	31,246	24,083	37,136	37,136	-3,236	-	-	33,900

Township of Blandford-Blenheim - 2021 Budget CEMC

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Other Revenue								
01-2470-0410 CEMC - MISC. REVENUE	-	-	-	-	-	-	-	-
Total Other Revenue	-	-	-	-	-	-	-	-
Total Revenue	-	-	-	-	-	-	-	-
Expenses								
Salaries, Wages & Benefits								
01-2490-0550 REGULAR EARNINGS	6,080	15,881	4,874	4,874	9,399	-	-	14,273
01-2490-0555 BENEFITS	1,945	4,823	1,449	1,449	3,478	-	-	4,927
Total Salaries, Wages & Benefits	8,025	20,704	6,323	6,323	12,877	-	-	19,200
Administration Expenses								
01-2492-0650 CEMC TRAINING EXERCISE	215	-	1,300	3,300	-2,300	-	-	1,000
01-2492-0670 TELEPHONE	397	366	360	360	-	-	-	360
01-2492-0674 MILEAGE	-	46	300	300	-	-	-	300
Total Administration Expenses	612	412	1,960	3,960	-2,300	-	-	1,660
Total Expenses	8,637	21,116	8,283	10,283	10,577	-	-	20,860
Total CEMC	8,637	21,116	8,283	10,283	10,577	-	-	20,860

Township of Blandford-Blenheim - 2021 Budget

External Agencies/Boards

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants	-47,161	-25,243	-11,933	-11,933	-21,585	-	-	-33,518
User Fees	-5,747	-8,299	-6,000	-6,000	-	-	-	-6,000
Other Revenue	-	-	-	-	-	-	-	-
Contribution from Reserves	-	-	-	-	-	-	-	-
Total Revenue	-52,908	-33,542	-17,933	-17,933	-21,585	-	-	-39,518
Expenses								
Salaries, Wages & Benefits	6,717	5,806	7,249	7,249	-	-	-	7,249
Administration Expenses	973,649	970,760	979,007	979,007	-2,356	-	-	976,651
Building & Property Expenses	309	309	809	809	-	-	-	809
Other Expenses	-	-	500	500	-	-	-	500
Contribution to Reserves	-	-	-	-	-	-	-	-
Total Expenses	980,675	976,875	987,565	987,565	-2,356	-	-	985,209
Total External Agencies/Boards	927,767	943,333	969,632	969,632	-23,941	-	-	945,691

Township of Blandford-Blenheim - 2021 Budget Police

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-2330-0085 OMPF - POLICE SERVICE GRANT	-	-	-	-	-	-	-	-
01-2330-0087 ONT CANNABIS LEGALIZATION IMPL FUND	-10,000	-	-	-	-	-	-	-
01-2330-0089 COMMUNITY SAFETY & POLICING GRANT	-16,875	-16,875	-	-	-	-	-	-
01-2330-0090 COMMUNITY POLICING PARTNERSHIPS (CPP) PROG GRANT	-4,760	-	-	-	-22,500	-	-	-22,500
01-2330-0091 PRIOR YEAR ADJUSTMENT	-	-	-	-	-	-	-	-
01-2330-0092 COURT SECURITY PRISONER TRANSPORTATION PYMT	-5,393	-4,494	-5,393	-5,393	899	-	-	-4,494
01-2330-0093 R.I.D.E. GRANT PROGRAM	-10,133	-3,874	-6,540	-6,540	16	-	-	-6,524
Total Federal / Provincial Grants	-47,161	-25,243	-11,933	-11,933	-21,585	-	-	-33,518
User Fees								
01-2350-0506 POLICE CHECK	-5,747	-8,299	-6,000	-6,000	-	-	-	-6,000
Total User Fees	-5,747	-8,299	-6,000	-6,000	-	-	-	-6,000
Other Revenue								
01-2370-0360 DONATIONS	-	-	-	-	-	-	-	-
Total Other Revenue	-	-	-	-	-	-	-	-
Contribution from Reserves								
01-2380-0530 CONTRIBUTION FROM RESERVES	-	-	-	-	-	-	-	-
Total Contribution from Reserves	-	-	-	-	-	-	-	-
Total Revenue	-52,908	-33,542	-17,933	-17,933	-21,585	-	-	-39,518
Expenses								
Salaries, Wages & Benefits								
01-2392-0550 REGULAR EARNINGS	6,316	5,527	6,829	6,829	-	-	-	6,829
01-2392-0555 BENEFITS	401	279	420	420	-	-	-	420
Total Salaries, Wages & Benefits	6,717	5,806	7,249	7,249	-	-	-	7,249
Administration Expenses								
01-2392-0600 RIDE GRANT EARNINGS	10,133	2,065	6,540	6,540	-	-	-	6,540
01-2392-0602 ADVERTISING	-	-	250	250	-	-	-	250
01-2392-0612 CONVENTIONS, TRAINING & SEMINARS	1,187	-	2,500	2,500	-	-	-	2,500
01-2392-0642 MEMBERSHIP DUES	714	728	800	800	-	-	-	800
01-2392-0658 POLICE CONTRACT COSTS	961,020	967,920	967,917	967,917	-2,356	-	-	965,561
01-2392-0660 POSTAGE	294	47	300	300	-	-	-	300
01-2392-0664 PUBLIC RELATIONS	-	-	500	500	-	-	-	500
01-2392-0666 SUBSCRIPTIONS	-	-	200	200	-	-	-	200
01-2392-0668 OFFICE SUPPLIES	39	-	-	-	-	-	-	-
01-2392-0674 MILEAGE	262	-	-	-	-	-	-	-

Township of Blandford-Blenheim - 2021 Budget

Police

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Total Administration Expenses	973,649	970,760	979,007	979,007	-2,356	-	-	976,651
Building & Property Expenses								
01-2392-0676 INSURANCE	309	309	309	309	-	-	-	309
01-2393-0722 EQUIPMENT SUPPLIES	-	-	500	500	-	-	-	500
Total Building & Property Expenses	309	309	809	809	-	-	-	809
Other Expenses								
01-2394-0833 DONATIONS	-	-	500	500	-	-	-	500
Total Other Expenses	-	-	500	500	-	-	-	500
Contribution to Reserves								
01-2397-0955 POLICE RESERVE	-	-	-	-	-	-	-	-
Total Contribution to Reserves	-	-	-	-	-	-	-	-
Total Expenses	980,675	976,875	987,565	987,565	-2,356	-	-	985,209
Total Police	927,767	943,333	969,632	969,632	-23,941	-	-	945,691

Township of Blandford-Blenheim - 2021 Budget

Building/Drainage Services

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)	-39,953	-	-39,953	-39,953	30,959	-	-	-8,994
Federal / Provincial Grants	-33,149	-	-32,634	-32,634	-	-	-	-32,634
User Fees	-850	-850	-300	-300	-	-	-	-300
Licences & Permits	-261,303	-208,464	-189,200	-189,200	-	1,000	-	-188,200
Other Revenue	-5,110	-9,439	-2,750	-2,750	-	-	-	-2,750
Contribution from Reserves	-	-	-	-	-	-	-	-
Total Revenue	-340,365	-218,753	-264,837	-264,837	30,959	1,000	-	-232,878
Expenses								
Salaries, Wages & Benefits	134,850	145,352	153,724	157,732	4,531	-	-	162,263
Administration Expenses	98,872	32,362	118,275	111,975	-11,990	5,000	-	104,985
Building & Property Expenses	26,253	22,480	29,814	29,814	9,070	-	-	38,884
Debt Charges	39,960	39,961	39,953	39,953	-30,959	-	-	8,994
Capital Expenditures	-	-	-	-	-	-	-	-
Contribution to Reserves	72,343	-	-	5,253	-	-5,253	-	-
Total Expenses	372,278	240,155	341,766	344,727	-29,348	-253	-	315,126
Total Building/Drainage Services	31,913	21,402	76,929	79,890	1,611	747	-	82,248

Township of Blandford-Blenheim - 2021 Budget

Building Services

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Licences & Permits								
01-2160-0230 BUILDING PERMITS	-245,403	-192,464	-175,000	-175,000	-	-	-	-175,000
01-2160-0240 SITE PLAN APPLICATION FEE	-800	-1,500	-800	-800	-	-	-	-800
01-2160-0245 SITE ALTERATION APPLICATION FEE	-	-	-400	-400	-	-	-	-400
01-2160-0250 SEWER AND WATER PERMITS	-4,200	-2,500	-3,000	-3,000	-	1,000	-	-2,000
01-2160-0260 ZONE CHANGE APPLICATIONS / MINOR VARIANCES	-10,900	-12,000	-10,000	-10,000	-	-	-	-10,000
Total Licences & Permits	-261,303	-208,464	-189,200	-189,200	-	1,000	-	-188,200
Other Revenue								
01-2170-0345 BUILDING & ZONING STATEMENTS	-4,250	-3,100	-2,000	-2,000	-	-	-	-2,000
01-2170-0405 MISC. REIMBURSEMENTS	-	-3,500	-	-	-	-	-	-
Total Other Revenue	-4,250	-6,600	-2,000	-2,000	-	-	-	-2,000
Contribution from Reserves								
01-2180-0527 CONTRIBUTION FROM RESERVES	-	-	-	-	-	-	-	-
Total Contribution from Reserves	-	-	-	-	-	-	-	-
Total Revenue	-265,553	-215,064	-191,200	-191,200	-	1,000	-	-190,200
Expenses								
Salaries, Wages & Benefits								
01-2190-0550 REGULAR EARNINGS	56,027	66,155	60,085	62,349	3,235	-	-	65,584
01-2190-0551 Regular Earnings - Property Stds	3,079	-	6,737	7,024	374	-	-	7,398
01-2190-0553 Regular Earnings - Zoning	-	-	3,369	3,512	187	-	-	3,699
01-2190-0555 BENEFITS	17,052	21,293	19,029	20,005	625	-	-	20,630
01-2190-0557 BENEFITS - Property Stds	942	-	2,126	2,241	74	-	-	2,315
01-2190-0559 BENEFITS - Zoning	-	-	1,063	1,121	36	-	-	1,157
Total Salaries, Wages & Benefits	77,100	87,448	92,409	96,252	4,531	-	-	100,783
Administration Expenses								
01-2192-0097 ADMINISTRATION SUPPLIES	898	545	750	750	-	-	-	750
01-2192-0588 EMPLOYEE HEALTH & SAFETY	-	41	250	250	-	-	-	250
01-2192-0602 ADVERTISING	238	-	350	350	-	-	-	350
01-2192-0606 COMPUTER SUPPLIES/MTCE/SOFTWARE	415	2,738	500	500	-	-	-	500
01-2192-0608 CONTRACTED SERVICES	80,330	1,186	88,000	88,000	-14,600	-	-	73,400
01-2192-0612 CONVENTIONS AND TRAINING	4,816	1,971	3,000	3,000	-	-	-	3,000
01-2192-0614 COUNTY PLANNING FEES	1,804	739	2,000	2,000	-	-	-	2,000
01-2192-0620 EMPLOYEE CLOTHING	-	104	200	200	100	-	-	300
01-2192-0624 ENGINEERING	-	-	-	-	-	-	-	-
01-2192-0635 LEGAL FEES	3,449	2,536	5,000	5,000	2,500	-	-	7,500

Township of Blandford-Blenheim - 2021 Budget

Building Services

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-2192-0642 MEMBERSHIP DUES	601	477	700	700	-	-	-	700
01-2192-0666 SUBSCRIPTIONS	-	-	500	500	-	-	-	500
01-2192-0670 TELEPHONE - CELLULAR	398	308	600	600	-	-	-	600
01-2192-0674 MILEAGE	126	-	500	500	-	-	-	500
Total Administration Expenses	93,075	10,645	102,350	102,350	-12,000	-	-	90,350
Building & Property Expenses								
01-2192-0676 INSURANCE	17,403	18,411	18,411	18,411	2,574	-	-	20,985
01-2192-0681 OFFICE SPACE RENTAL	-	-	-	-	-	-	-	-
01-2193-0686 VEHICLE INSURANCE	2,457	2,603	2,603	2,603	439	-	-	3,042
01-2193-0813 VEHICLE EXPENSES	3,172	1,153	4,000	4,000	1,000	-	-	5,000
Total Building & Property Expenses	23,032	22,167	25,014	25,014	4,013	-	-	29,027
Capital Expenditures								
01-2196-0933 VEHICLE CAPITAL	-	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-	-
Contribution to Reserves								
01-2197-0956 CONTRIBUTION TO BUILDING RESERVE	72,343	-	-	5,253	-	-5,253	-	-
Total Contribution to Reserves	72,343	-	-	5,253	-	-5,253	-	-
Total Expenses	265,550	120,260	219,773	228,869	-3,456	-5,253	-	220,160
Total Building Services	-3	-94,804	28,573	37,669	-3,456	-4,253	-	29,960

Township of Blandford-Blenheim - 2021 Budget

Drainage

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Levy adjustments (Supps, Omits, Write-offs, etc)								
01-8018-0010 MUNICIPAL DRAIN DEBENTURE LEVY	-30,959	-	-30,959	-30,959	30,959	-	-	-
01-8018-0020 TILE DRAIN DEBENTURE	-8,994	-	-8,994	-8,994	-	-	-	-8,994
Total Levy adjustments (Supps, Omits, Write-offs, etc)	-39,953	-	-39,953	-39,953	30,959	-	-	-8,994
Federal / Provincial Grants								
01-8030-0080 MFOA - DRAINAGE SUPERINTENDENT GRANT	-33,149	-	-32,634	-32,634	-	-	-	-32,634
Total Federal / Provincial Grants	-33,149	-	-32,634	-32,634	-	-	-	-32,634
User Fees								
01-8070-0345 COMPLIANCE LETTERS - DRAINAGE	-850	-850	-300	-300	-	-	-	-300
Total User Fees	-850	-850	-300	-300	-	-	-	-300
Other Revenue								
01-8070-0357 DRAINAGE APPORTIONMENTS	-860	-2,839	-750	-750	-	-	-	-750
Total Other Revenue	-860	-2,839	-750	-750	-	-	-	-750
Total Revenue	-74,812	-3,689	-73,637	-73,637	30,959	-	-	-42,678
Expenses								
Salaries, Wages & Benefits								
01-8090-0550 REGULAR EARNINGS - FULL TIME	51,553	51,737	54,812	54,867	-	-	-	54,867
01-8090-0555 BENEFITS - FULL TIME	6,197	6,167	6,503	6,613	-	-	-	6,613
Total Salaries, Wages & Benefits	57,750	57,904	61,315	61,480	-	-	-	61,480
Administration Expenses								
01-8092-0588 EMPLOYEE HEALTH & SAFETY	180	180	200	200	-	-	-	200
01-8092-0606 COMPUTER SUPPLIES/MTCE/SOFTWARE	506	3,565	1,500	1,500	-	1,500	-	3,000
01-8092-0612 TRAINING / SEMINARS & CONVENTIONS	811	724	1,550	1,550	-	-	-	1,550
01-8092-0620 EMPLOYEE CLOTHING	122	-	300	300	-	-	-	300
01-8092-0624 ENGINEERING	2,309	14,978	9,000	3,000	-	3,000	-	6,000
01-8092-0642 MEMBERSHIP DUES	175	360	175	175	10	-	-	185
01-8092-0668 SUPPLIES	483	344	500	500	-	-	-	500
01-8092-0670 TELEPHONE	358	283	700	400	-	500	-	900
01-8092-0674 MILEAGE	853	1,283	2,000	2,000	-	-	-	2,000
Total Administration Expenses	5,797	21,717	15,925	9,625	10	5,000	-	14,635
Building & Property Expenses								
01-8093-0686 VEHICLE INSURANCE	1	54	-	-	57	-	-	57
01-8093-0712 DRAINAGE - TOWNSHIP LANDS	3,220	259	2,000	2,000	5,000	-	-	7,000
01-8093-0813 VEHICLE EXPENSES	-	-	2,800	2,800	-	-	-	2,800
Total Building & Property Expenses	3,221	313	4,800	4,800	5,057	-	-	9,857

Township of Blandford-Blenheim - 2021 Budget

Drainage

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Debt Charges								
01-8095-0848 DEBT CHARGES - MUNICIPAL DRAINS INTEREST	1,053	488	456	456	-456	-	-	-
01-8095-0850 DEBT CHARGES - MUNICIPAL DRAINS PRINCIPAL	29,913	30,479	30,503	30,503	-30,503	-	-	-
01-8095-0854 DEBT CHARGES - TILE DRAINS INTEREST	3,433	3,099	3,099	3,099	-	-	-	3,099
01-8095-0856 DEBT CHARGES - TILE DRAINS PRINCIPAL	5,561	5,895	5,895	5,895	-	-	-	5,895
Total Debt Charges	39,960	39,961	39,953	39,953	-30,959	-	-	8,994
Capital Expenditures								
01-8096-0901 DRAINAGE - EQUIPMENT CAPITAL	-	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-	-
Total Expenses	106,728	119,895	121,993	115,858	-25,892	5,000	-	94,966
Total Drainage	31,916	116,206	48,356	42,221	5,067	5,000	-	52,288

Township of Blandford-Blenheim - 2021 Budget

Public Works

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants	-2,493,202	-377,409	-377,408	-377,408	-10,202	-	-	-387,610
Revenue from Other Municipalities	-25,046	-	-	-	-	-35,000	-	-35,000
User Fees	-1,912	-8,786	-4,200	-4,200	-	-	-	-4,200
Other Revenue	-217,275	-101,123	-378,000	-93,000	-	-25,000	-	-118,000
Development Charges	-82,137	-29,500	-93,300	-93,300	-	-	-	-93,300
Contribution from Reserves	-1,806,984	-	-1,767,050	-	-	-1,379,050	-	-1,379,050
Total Revenue	-4,626,556	-516,818	-2,619,958	-567,908	-10,202	-1,439,050	-	-2,017,160
Expenses								
Salaries, Wages & Benefits	838,045	884,348	867,844	873,721	-2,470	-	-	871,251
Administration Expenses	29,606	20,089	29,400	28,900	-	-	-	28,900
Building & Property Expenses	1,399,043	1,387,992	1,308,255	1,308,255	57,881	8,000	-	1,374,136
Other Expenses	40,177	5,562	-	-	-	5,000	-	5,000
Capital Expenditures	3,854,948	2,629,213	2,219,000	-	-	1,587,000	-	1,587,000
Contribution to Reserves	2,361,659	1,660,972	1,671,540	1,731,540	52,791	-	-	1,784,331
Total Expenses	8,523,478	6,588,176	6,096,039	3,942,416	108,202	1,600,000	-	5,650,618
Total Public Works	3,896,922	6,071,358	3,476,081	3,374,508	98,000	160,950	-	3,633,458

Township of Blandford-Blenheim - 2021 Budget

Public Works - Roads

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-3030-0105 FEDERAL/PROVINCIAL GRANTS	4,752	-	-	-	-	-	-	-
01-3030-0110 FEDERAL GAS TAX GRANT	-463,214	-224,458	-224,458	-224,458	-10,202	-	-	-234,660
01-3030-0116 (OCIF) - ONT COMM INFRASTRUCTURE FUND	-2,034,740	-152,951	-152,950	-152,950	-	-	-	-152,950
Total Federal / Provincial Grants	-2,493,202	-377,409	-377,408	-377,408	-10,202	-	-	-387,610
Revenue from Other Municipalities								
01-3070-0410 RECOVERY FROM OTHER MUNICIPALITIES	-25,046	-	-	-	-	-35,000	-	-35,000
Total Revenue from Other Municipalities	-25,046	-	-	-	-	-35,000	-	-35,000
User Fees								
01-3050-0150 9.1.1. CIVIC ADDRESS SIGNS	-102	-265	-200	-200	-	-	-	-200
01-3050-0180 CULVERT INSTALLATION	-1,810	-6,921	-4,000	-4,000	-	-	-	-4,000
01-3050-0185 SPECIAL ASSESSMENT	-	-1,600	-	-	-	-	-	-
Total User Fees	-1,912	-8,786	-4,200	-4,200	-	-	-	-4,200
Other Revenue								
01-3070-0370 BRUSH & COMPOST RECOVERY	-90,898	-22,944	-15,000	-15,000	-	-5,000	-	-20,000
01-3070-0375 EQUIPMENT RENTAL	-2,716	-	-8,000	-8,000	-	-	-	-8,000
01-3070-0390 GRAVEL EXTRACTION REBATE - PROVINCE	-77,457	-79,745	-70,000	-70,000	-	-	-	-70,000
01-3070-0405 MISC. REIMBURSEMENTS	-44,204	-800	-250,000	-	-	-10,000	-	-10,000
01-3070-0435 SALE OF EQUIPMENT	-	2,366	-35,000	-	-	-10,000	-	-10,000
01-3070-0495 INTERDEPT TRANSFERS	-2,000	-	-	-	-	-	-	-
Total Other Revenue	-217,275	-101,123	-378,000	-93,000	-	-25,000	-	-118,000
Development Charges								
01-3075-0515 DEVELOPMENT CHARGES - ROADS	-82,137	-29,500	-93,300	-93,300	-	-	-	-93,300
01-3075-0520 DEVELOPMENT CHRGS - BUILDING & FLEET	-	-	-	-	-	-	-	-
Total Development Charges	-82,137	-29,500	-93,300	-93,300	-	-	-	-93,300
Contribution from Reserves								
01-3080-0520 CONTRIB FROM DEV CHARGES - ROADS	-161,122	-	-193,783	-	-	-23,763	-	-23,763
01-3080-0524 CONTRIB FROM PW BLDG RESERVE	-	-	-	-	-	-200,000	-	-200,000
01-3080-0525 CONTRIB FROM RESERVES	-	-	-	-	-	-1,155,287	-	-1,155,287
01-3080-0526 CONTRIB FROM FEDERAL GAS TAX	-300,000	-	-	-	-	-	-	-
01-3080-0535 CONTRIB FROM RESERVES - PUBLIC WORKS	-137,755	-	-1,573,267	-	-	-	-	-
01-3080-0545 CONTRIB FROM RESERVES - ROADS	-1,030,605	-	-	-	-	-	-	-
01-3080-0564 CONTRIB FROM RESERVES - COMM SERV	-177,502	-	-	-	-	-	-	-
Total Contribution from Reserves	-1,806,984	-	-1,767,050	-	-	-1,379,050	-	-1,379,050
Total Revenue	-4,626,556	-516,818	-2,619,958	-567,908	-10,202	-1,439,050	-	-2,017,160

Township of Blandford-Blenheim - 2021 Budget

Public Works - Roads

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Expenses								
Salaries, Wages & Benefits								
01-3090-0550 REGULAR EARNINGS - FULL TIME	459,735	559,249	483,301	487,943	-	-	-	487,943
01-3090-0551 FT EARNINGS, COMPOST, BRUSH DEPOT	24,347	7,653	11,800	11,800	-	-	-	11,800
01-3090-0555 BENEFITS - FULL TIME	151,547	186,440	167,315	167,315	-4,085	-	-	163,230
01-3090-0557 FT BENEFITS - COMPOST, BRUSH DEPOT	6,726	2,322	3,950	3,950	-	-	-	3,950
01-3091-0550 REGULAR EARNINGS - PART TIME	18,900	21,696	19,802	19,802	1,414	-	-	21,216
01-3091-0555 BENEFITS - PART TIME	2,095	2,519	2,048	2,048	201	-	-	2,249
01-3093-0555 BENEFITS - FULL TIME	345	-	-	-	-	-	-	-
Total Salaries, Wages & Benefits	663,695	779,879	688,216	692,858	-2,470	-	-	690,388
Administration Expenses								
01-3092-0612 CONVENTIONS & TRAINING	18,655	9,212	16,000	16,000	-	-	-	16,000
01-3092-0620 EMPLOYEE CLOTHING	2,585	2,096	3,500	3,500	-	-	-	3,500
01-3092-0642 MEMBERSHIP DUES	1,437	1,731	1,900	1,900	-	-	-	1,900
01-3092-0646 OFFICE SUPPLIES	669	418	800	800	-	-	-	800
01-3092-0650 OTHER PROFESSIONAL EXPENDITURES	2,887	1,703	2,000	2,000	-	-	-	2,000
01-3092-0670 TELEPHONE	3,051	3,410	3,000	2,500	-	-	-	2,500
01-3092-0674 MILEAGE	-	-	200	200	-	-	-	200
01-3092-0826 ENGINEERING SERVICES	322	1,519	2,000	2,000	-	-	-	2,000
Total Administration Expenses	29,606	20,089	29,400	28,900	-	-	-	28,900
Building & Property Expenses								
01-3092-0676 INSURANCE	72,397	82,459	82,459	82,459	8,694	-	-	91,153
01-3093-0686 VEHICLE INSURANCE	12,069	10,617	10,617	10,617	4,008	-	-	14,625
01-3093-0692 BASE REPAIR	17,186	29,959	18,000	18,000	2,000	-	-	20,000
01-3093-0694 BLDG & PROPERTY MTCE - BLANDFORD GARAGE	285	2,791	4,677	4,677	-	-	-	4,677
01-3093-0695 BLDG & PROPERTY MTCE - DRUMBO GARAGE	21,141	8,928	10,051	10,051	-	-	-	10,051
01-3093-0696 BLDG & PROPERTY SUPPLIES - DRUMBO GARAGE	1,240	1,173	1,200	1,200	-	-	-	1,200
01-3093-0697 BLDG & PROPERTY SUPPLIES - BLANDFORD GARAGE	156	281	300	300	-	-	-	300
01-3093-0698 BRIDGES & CULVERTS	7,800	15,632	10,000	10,000	-	-	-	10,000
01-3093-0699 BRUSH & COMPOST DEPOT	3,053	-	250	250	-	5,000	-	5,250
01-3093-0700 BRUSHING, TREE TRIMMING	34,478	36,853	55,000	55,000	-	-	-	55,000
01-3093-0702 CATCHBASIN, CURB & GUTTER	-	25,599	1,500	1,500	500	-	-	2,000
01-3093-0704 COLD MIX	4,670	5,002	4,000	4,000	-1,000	-	-	3,000
01-3093-0707 DEBRIS DISPOSAL	1,971	1,052	1,500	1,500	-	-	-	1,500
01-3093-0709 DITCH MAINTENANCE	-	12,627	10,000	10,000	-	-	-	10,000
01-3093-0710 DRAIN MAINTENANCE	12,046	9,934	10,000	10,000	-	-	-	10,000

Township of Blandford-Blenheim - 2021 Budget

Public Works - Roads

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-3093-0714 DUST LAYER	188,818	184,060	190,000	190,000	-	-	-	190,000
01-3093-0726 GAS & OIL	162,011	139,329	160,000	160,000	-14,000	-	-	146,000
01-3093-0730 GRASS CUTTING - PUBLIC WORKS GARAGES	2,564	-	3,240	3,240	-421	-	-	2,819
01-3093-0732 GRAVEL RESURFACING - CONTRACT - ROADS	296,302	332,958	240,000	240,000	25,000	-	-	265,000
01-3093-0734 GRAVEL RESURFACING OTHER - ROADS	28,631	27,720	30,000	30,000	-	-	-	30,000
01-3093-0738 HEAT & HYDRO - BLANDFORD GARAGE	5,157	4,208	5,840	5,840	-	-	-	5,840
01-3093-0739 HEAT & HYDRO - DRUMBO GARAGE	9,320	7,664	10,037	10,037	-	-	-	10,037
01-3093-0740 HYDRO CHARGES - STREET LIGHTS	21,645	18,283	23,411	23,411	-	-	-	23,411
01-3093-0743 HYDRO CHARGES - BRIGHT (DNU)	-	-	180	180	-	-	-	180
01-3093-0744 HYDRO CHARGES - DRUMBO (DNU)	-	-	418	418	-	-	-	418
01-3093-0745 HYDRO CHARGES - GOBLES (DNU)	-	-	-	-	-	-	-	-
01-3093-0746 HYDRO CHARGES - PLATTSVILLE (DNU)	-	-	-	-	-	-	-	-
01-3093-0747 HYDRO CHARGES - PRINCETON (DNU)	-	-	-	-	-	-	-	-
01-3093-0748 HYDRO CHARGES - VINK ESTATES (DNU)	-	-	-	-	-	-	-	-
01-3093-0749 HYDRO CHARGES - WASHINGTON (DNU)	-	-	-	-	-	-	-	-
01-3093-0768 MISC MATERIALS FOR STREET LIGHTING	-	-	275	275	-	-	-	275
01-3093-0770 MISC OTHER EXPENSES	-	-	500	500	-	-	-	500
01-3093-0778 STREET LIGHTING REPAIRS	6,195	1,937	3,500	3,500	-	-	-	3,500
01-3093-0782 PARTS/SUPPLIES & SMALL TOOLS	14,680	12,019	15,000	15,000	-	-	-	15,000
01-3093-0784 PATCHING & SPRAY PATCHING	10,623	29,097	45,000	45,000	-	-	-	45,000
01-3093-0798 RAILWAY CROSSING MAINT.	19,920	21,312	20,000	20,000	-	-	-	20,000
01-3093-0800 SAFETY DEVICES AND SIGNS	31,711	29,013	28,000	28,000	2,000	-	-	30,000
01-3093-0804 SIDEWALKS	30,284	3,647	12,000	12,000	-	-	-	12,000
01-3093-0806 SWEEPING, FLUSH CLEANING	13,152	12,392	15,000	15,000	-	-	-	15,000
01-3093-0812 VEHICLE & EQUIPMENT STOCK	46,831	36,420	37,000	37,000	5,000	-	-	42,000
01-3093-0813 VEHICLE EXPENSES	154,117	117,804	132,000	132,000	3,000	-	-	135,000
01-3093-0816 WASHOUTS	9,170	26,438	14,000	14,000	-	-	-	14,000
01-3093-0818 WATER AND SEWAGE - DRUMBO GARAGE	543	423	600	600	-	-	-	600
01-3093-0819 ON1 CALL LOCATES	408	477	1,000	1,000	2,500	3,000	-	6,500
01-3093-0901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-3094-0842 PROPERTY SIGNS 9-1-1	92	158	200	200	-	-	-	200
01-3095-0676 INSURANCE (PW/CS SHOP)	785	-	-	-	-	-	-	-
01-3095-0694 BLDG & PROPERTY MTCE (PW/CS SHOP)	125	339	-	-	400	-	-	400
01-3095-0739 HEAT & HYDRO (PW/CS SHOP)	1,145	1,249	-	-	1,200	-	-	1,200
Total Building & Property Expenses	1,242,721	1,249,854	1,206,755	1,206,755	38,881	8,000	-	1,253,636

Other Expenses

Township of Blandford-Blenheim - 2021 Budget

Public Works - Roads

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-3092-0608 CONTRACTED SERVICES	40,177	-	-	-	-	-	-	-
01-3092-0777 MISC. EXPENSE - COVID 19	-	5,562	-	-	-	5,000	-	5,000
Total Other Expenses	40,177	5,562	-	-	-	5,000	-	5,000
Capital Expenditures								
01-3096-0003 BRIDGE #3 (SHARED WITH WILMOT)	-	-	-	-	-	-	-	-
01-3096-0007 BRIDGE #7	-	-	-	-	-	-	-	-
01-3096-0020 BRIDGE #20	2,165,398	429,280	500,000	-	-	-	-	-
01-3096-0051 BRIDGE #51	3,623	-	-	-	-	-	-	-
01-3096-0114 HOFSTETTER RD. EXT.	14,018	-	-	-	-	-	-	-
01-3096-0116 BRANT OX. RD. & TWP. RD 2	-	-	-	-	-	-	-	-
01-3096-0119 RECONSTRUCTION OF PRINCETON STREETS	115,942	2,376	-	-	-	100,000	-	100,000
01-3096-0125 BLENHEIM & TWP RD 14 INTERSECTION	119,831	5,294	-	-	-	-	-	-
01-3096-0126 BASE IMPROVEMENT HUBBARD RD	-	-	-	-	-	-	-	-
01-3096-0127 GUARD RAIL WORK - RIVER ROAD	21,385	-	-	-	-	-	-	-
01-3096-0128 GPS SYSTEM	-	-	-	-	-	-	-	-
01-3096-0129 PROPERTY PURCHASE 895967 OXF RD 3	191,984	-	-	-	-	-	-	-
01-3096-0131 HOFSTETTER RD ALIGNMENT, PULV & PAVE	518,980	-	-	-	-	-	-	-
01-3096-0133 HARDSURFACE TWP RD 10B (CENTARUS)	-	-	250,000	-	-	-	-	-
01-3096-0134 HARDSURFACE TWP RD 2E	-	-	190,000	-	-	-	-	-
01-3096-0135 HARDSURFACE HUBBARD RD	-	-	140,000	-	-	-	-	-
01-3096-0136 DRUMBO PKG LOT SOLAR LIGHT	-	5,673	14,000	-	-	-	-	-
01-3096-0137 STREET LIGHT IMPROVEMENTS	-	-	30,000	-	-	30,000	-	30,000
01-3096-0138 TWP RD 8F BASE RECONSTRUCTION	-	179,688	200,000	-	-	-	-	-
01-3096-0139 TWP RD 8F HARDSURFACING	-	-	-	-	-	240,000	-	240,000
01-3096-0140 HARDSURFACE TWP RD 8D	-	-	-	-	-	55,000	-	55,000
01-3096-0141 TWP RD 2F RECONSTRUCION	-	-	-	-	-	75,000	-	75,000
01-3096-0879 BOUNDARY BRIDGE	-	-	-	-	-	-	-	-
01-3096-0896 BRIDGES - ROAD STUDY	3,414	18,130	-	-	-	22,000	-	22,000
01-3096-0901 EQUIPMENT CAPITAL - ROADS	42,353	274,013	300,000	-	-	125,000	-	125,000
01-3096-0905 MUNICIPAL DRAINAGE - ROADS	-	-	105,000	-	-	-	-	-
01-3096-0915 PROPERTY CAPITAL - ROADS	131,193	-	-	-	-	35,000	-	35,000
01-3096-0919 ROAD CONST.- PLATTSVILLE STREETS	-	-	-	-	-	-	-	-
01-3096-0924 CNR - BLENHEIM RD BRIDGE	61	954,084	115,000	-	-	-	-	-
01-3096-0925 ROAD CONSTRUCTION - ROAD RESURFACING	526,766	760,675	375,000	-	-	550,000	-	550,000
01-3096-0933 VEHICLE CAPITAL - ROADS	-	-	-	-	-	355,000	-	355,000
Total Capital Expenditures	3,854,948	2,629,213	2,219,000	-	-	1,587,000	-	1,587,000

Township of Blandford-Blenheim - 2021 Budget
Public Works - Roads

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Contribution to Reserves								
01-3097-0950 DEVELOPMENT CHARGES - ROADS	82,137	-	93,300	93,300	-	-	-	93,300
01-3097-0952 DEVELOPMENT CHARGES - BUILDING & FLEET	-	-	-	-	-	-	-	-
01-3097-0954 TRANSFER TO RESERVES - BUILDING & PROPERTY	-	-	-	-	-	-	-	-
01-3097-0955 TRANSFER TO RESERVES - PUBLIC WORKS	1,816,307	1,434,912	1,353,782	1,413,782	42,589	-	-	1,456,371
01-3097-0956 TRANSFER TO RESERVES - ROAD CONSTRUCTION	-	-	-	-	-	-	-	-
01-3097-0957 TRANSFER TO RESERVES - VEHICLES	-	-	-	-	-	-	-	-
01-3097-0958 TRANSFER TO RESERVES - FEDERAL GAS TAX	463,215	224,460	224,458	224,458	10,202	-	-	234,660
01-3097-0959 TRANSFER TO RESERVES - STREET LIGHTS	-	600	-	-	-	-	-	-
01-3097-0960 TRANSFER TO RESERVES - SIDEWALKS	-	1,000	-	-	-	-	-	-
Total Contribution to Reserves	2,361,659	1,660,972	1,671,540	1,731,540	52,791	-	-	1,784,331
Total Expenses	8,192,806	6,345,569	5,814,911	3,660,053	89,202	1,600,000	-	5,349,255
Total Public Works - Roads	3,566,250	5,828,751	3,194,953	3,092,145	79,000	160,950	-	3,332,095

Township of Blandford-Blenheim - 2021 Budget
Public Works - Winter Control

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Expenses								
Salaries, Wages & Benefits								
01-3590-0550 REGULAR EARNINGS - FULL TIME	127,895	76,149	132,819	133,427	-	-	-	133,427
01-3590-0555 BENEFITS - FULL TIME	35,557	22,260	33,723	34,322	-	-	-	34,322
01-3591-0550 REGULAR EARNINGS - PART TIME	10,064	5,593	11,827	11,837	-	-	-	11,837
01-3591-0555 BENEFITS - PART TIME	834	467	1,259	1,277	-	-	-	1,277
Total Salaries, Wages & Benefits	174,350	104,469	179,628	180,863	-	-	-	180,863
Building & Property Expenses								
01-3593-0804 SNOW PLOWING & REMOVAL - ROADS	-	-	1,500	1,500	-	-	-	1,500
01-3593-0820 SAND & SALT - ROADS	156,322	138,138	100,000	100,000	19,000	-	-	119,000
Total Building & Property Expenses	156,322	138,138	101,500	101,500	19,000	-	-	120,500
Total Expenses	330,672	242,607	281,128	282,363	19,000	-	-	301,363
Total Public Works - Winter Control	330,672	242,607	281,128	282,363	19,000	-	-	301,363

Township of Blandford-Blenheim - 2021 Budget

Community Services

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants	-20,085	-43,915	-134,540	-	-	-161,900	-	-161,900
User Fees	-18,785	-32,598	-18,210	-18,210	-	-	-	-18,210
Rents	-222,335	-176,788	-197,900	-197,900	-	35,900	-	-162,000
Interest Income	-4,774	-774	-5,178	-5,178	-	-	-	-5,178
Other Revenue	-78,301	-33,932	-20,050	-20,050	-	8,200	-	-11,850
Development Charges	-88,697	-	-47,000	-47,000	-	-	-	-47,000
Contribution from Reserves	-97,109	-93,006	-271,230	-92,770	-	-173,100	-	-265,870
Total Revenue	-530,086	-381,013	-694,108	-381,108	-	-290,900	-	-672,008
Expenses								
Salaries, Wages & Benefits	424,489	411,743	467,905	480,830	-1,174	-6,238	-	473,418
Administration Expenses	39,983	26,518	39,974	39,974	1,106	-	-	41,080
Building & Property Expenses	312,948	282,130	355,021	355,021	443	-	-	355,464
Other Expenses	47,508	4,319	-	-	-	4,000	-	4,000
Debt Charges	265,163	257,838	257,838	257,838	-7,487	-	-	250,351
Canteen	-247	-129	2,084	2,084	-	-2,084	-	-
Capital Expenditures	41,895	141,765	319,000	-	-	355,000	-	355,000
Contribution to Reserves	196,252	113,192	157,192	157,192	2,755	-	-	159,947
Total Expenses	1,327,991	1,237,376	1,599,014	1,292,939	-4,357	350,678	-	1,639,260
Total Community Services	797,905	856,363	904,906	911,831	-4,357	59,778	-	967,252

Township of Blandford-Blenheim - 2021 Budget

Community Services - Administration

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-6930-0105 GRANT - STUDENT EMPLOYMENT	-	-	-	-	-	-	-	-
Total Federal / Provincial Grants	-	-	-	-	-	-	-	-
Contribution from Reserves								
01-6980-0525 CONTRIBUTION FROM RESERVES	-2,000	-	-	-	-	-10,000	-	-10,000
Total Contribution from Reserves	-2,000	-	-	-	-	-10,000	-	-10,000
Total Revenue	-2,000	-	-	-	-	-10,000	-	-10,000
Expenses								
Salaries, Wages & Benefits								
01-6990-0550 REGULAR EARNINGS	83,551	79,963	87,554	91,053	-	-	-	91,053
01-6990-0555 BENEFITS	25,504	26,127	25,642	27,243	-2,542	-	-	24,701
01-6991-0550 REGULAR EARNINGS - PART TIME	90	443	1,987	1,987	-	-	-	1,987
01-6991-0555 BENEFITS - PART TIME	4	22	242	246	-	-	-	246
Total Salaries, Wages & Benefits	109,149	106,555	115,425	120,529	-2,542	-	-	117,987
Administration Expenses								
01-6992-0602 ADVERTISING	475	-	300	300	-	-	-	300
01-6992-0612 CONVENTIONS, TRAINING & SEMINARS	3,795	787	7,000	7,000	-	-	-	7,000
01-6992-0620 EMPLOYEE CLOTHING	5,427	6,278	6,000	6,000	-	-	-	6,000
01-6992-0642 MEMBERSHIP DUES	905	170	1,100	1,100	-	-	-	1,100
01-6992-0646 OFFICE SUPPLIES	650	381	800	800	-	-	-	800
01-6992-0670 TELEPHONE	4,790	4,990	4,500	4,500	-	-	-	4,500
01-6992-0674 MILEAGE	-	-	200	200	-	-	-	200
01-6992-0686 VEHICLE INSURANCE	3,632	7,802	6,510	6,510	1,093	-	-	7,603
01-6992-0770 MISC OTHER EXPENSES	8	-	-	-	-	-	-	-
01-6992-0782 PARTS/SUPPLIES & SMALL TOOLS	1,375	391	2,000	2,000	-	-	-	2,000
01-6992-0813 VEHICLE EXPENSES	18,806	5,655	11,500	11,500	-	-	-	11,500
Total Administration Expenses	39,863	26,454	39,910	39,910	1,093	-	-	41,003
Capital Expenditures								
01-6992-9995 INTERDEPT TRANSFERS TO	2,000	-	-	-	-	10,000	-	10,000
Total Capital Expenditures	2,000	-	-	-	-	10,000	-	10,000
Contribution to Reserves								
01-6997-0955 Contribution to Reserve - Equip	-	-	-	-	-	-	-	-
01-6997-0957 TRANSFER TO RESERVE - VEHICLES & EQUIP	4,203	4,309	4,309	4,309	108	-	-	4,417
Total Contribution to Reserves	4,203	4,309	4,309	4,309	108	-	-	4,417
Total Expenses	155,215	137,318	159,644	164,748	-1,341	10,000	-	173,407

Township of Blandford-Blenheim - 2021 Budget
Community Services - Administration

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Total Community Services - Administration	153,215	137,318	159,644	164,748	-1,341	-	-	163,407

Township of Blandford-Blenheim - 2021 Budget

Grass Cutting

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Expenses								
Salaries, Wages & Benefits								
01-6990-8550 REGULAR EARNINGS - FULL TIME	38,265	35,350	39,162	40,277	-	-	-	40,277
01-6990-8555 BENEFITS - FULL TIME	11,830	12,020	13,031	13,479	-	-	-	13,479
01-6991-8550 REGULAR EARNING - PART TIME	4,243	12,041	5,940	6,365	-	-	-	6,365
01-6991-8555 BENEFITS - PART TIME	357	1,024	615	675	-	-	-	675
Total Salaries, Wages & Benefits	54,695	60,435	58,748	60,796	-	-	-	60,796
Building & Property Expenses								
01-6992-0730 GRASS CUTTING	187	-	-	-	-	-	-	-
01-6992-9999 Grass Cutting - Inter-Dept Allocation	-69,516	-	-74,174	-74,174	-2,265	-	-	-76,439
01-7193-0730 GRASS CUTTING	6,177	6,959	6,758	6,758	-	-	-	6,758
Total Building & Property Expenses	-63,152	6,959	-67,416	-67,416	-2,265	-	-	-69,681
Contribution to Reserves								
01-7197-0951 TRANSFER TO RESERVES - GRASS CUTTING	8,457	8,668	8,668	8,668	217	-	-	8,885
Total Contribution to Reserves	8,457	8,668	8,668	8,668	217	-	-	8,885
Total Expenses	-	76,062	-	2,048	-2,048	-	-	-
Total Grass Cutting	-	76,062	-	2,048	-2,048	-	-	-

Township of Blandford-Blenheim - 2021 Budget

Plattsville Arena

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-7093-3608 CONTRACTED SERVICES	8,687	7,399	8,000	8,000	-	-	-	8,000
01-7093-3670 TELECOMMUNICATION	823	687	1,500	1,500	-	-	-	1,500
01-7093-3694 BLDG & PROPERTY MTCE	24,270	19,760	29,000	29,000	-	-	-	29,000
01-7093-3696 BLDG & PROPERTY SUPPLIES	11,524	12,225	15,000	15,000	-	-	-	15,000
01-7093-3716 EQUIPMENT REPAIRS	4,192	8,782	5,000	5,000	-	-	-	5,000
01-7093-3718 EQUIPMENT MAINTENANCE	5,726	3,236	6,000	6,000	-	-	-	6,000
01-7093-3740 HEAT	13,272	11,180	12,312	12,312	-	-	-	12,312
01-7093-3742 HYDRO CHARGES	117,051	78,366	110,000	110,000	-	-	-	110,000
01-7093-3750 ICE MAINTENANCE	1,210	6,192	8,000	8,000	-	-	-	8,000
01-7093-3752 ICE REPAIRS	428	245	1,000	1,000	-	-	-	1,000
01-7093-3804 SNOW REMOVAL	836	99	4,000	4,000	-	-	-	4,000
01-7093-3818 WATER AND SEWAGE	15,087	11,325	11,000	11,000	-	-	-	11,000
01-7093-3901 MINOR CAPITAL	-	-	-	-	-	-	-	-
Total Building & Property Expenses	238,443	198,949	250,155	250,155	4,297	-	-	254,452
Other Expenses								
01-7092-0777 MISC. EXPENSE - COVID-19	-	2,722	-	-	-	1,500	-	1,500
01-7093-3770 MISC OTHER EXPENSES	-	274	-	-	-	-	-	-
Total Other Expenses	-	2,996	-	-	-	1,500	-	1,500
Debt Charges								
01-7095-0848 DEBT REPAYMENT - INTEREST	35,163	27,838	27,838	27,838	-7,487	-	-	20,351
01-7095-0850 DEBT REPAYMENT - PRINCIPAL	230,000	230,000	230,000	230,000	-	-	-	230,000
Total Debt Charges	265,163	257,838	257,838	257,838	-7,487	-	-	250,351
Canteen								
01-7050-3220 SNACK BOOTH SALES	-4,136	-1,186	-7,700	-7,700	-	7,700	-	-
01-7050-3230 CASH OVERAGE / SHORTAGE	-	-	-	-	-	-	-	-
01-7091-3551 REGULAR EARNINGS - CANTEEN	1,910	875	3,640	3,640	-	-3,640	-	-
01-7091-3552 BENEFITS - CANTEEN	149	46	444	444	-	-444	-	-
01-7094-3842 SNACK BOOTH EXPENSES	1,830	136	5,700	5,700	-	-5,700	-	-
Total Canteen	-247	-129	2,084	2,084	-	-2,084	-	-
Capital Expenditures								
01-7096-3897 BUILDING IMPROVEMENTS	-	21,354	28,000	-	-	-	-	-
01-7096-3901 EQUIPMENT CAPITAL	-	6,815	6,000	-	-	14,500	-	14,500
01-7096-3917 PROPERTY IMPROVEMENT - ARENA	-	-	-	-	-	8,000	-	8,000
Total Capital Expenditures	-	28,169	34,000	-	-	22,500	-	22,500
Contribution to Reserves								
01-7097-3955 TRANSFER TO ARENA RESERVES	44,652	55,768	55,768	55,768	1,394	-	-	57,162

Township of Blandford-Blenheim - 2021 Budget

Plattsville Arena

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-7097-3960 TRANSFER TO RESERVES	-	-	-	-	-	-	-	-
Total Contribution to Reserves	44,652	55,768	55,768	55,768	1,394	-	-	57,162
Total Expenses	691,631	679,835	769,670	739,678	-1,796	21,916	-	759,798
Total Plattsville Arena	387,566	409,133	447,500	451,508	-1,796	27,616	-	477,328

Township of Blandford-Blenheim - 2021 Budget

Parks

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-7190-1550 REGULAR EARNINGS - FULL TIME	4,107	3,847	8,529	8,529	160	-	-	8,689
01-7190-1555 BENEFITS - FULL TIME	1,177	1,204	2,613	2,613	80	-	-	2,693
01-7190-2550 REGULAR EARNINGS - FULL TIME	10,561	10,271	8,529	8,529	160	-	-	8,689
01-7190-2555 BENEFITS - FULL TIME	3,063	3,418	2,613	2,613	80	-	-	2,693
01-7190-3550 REGULAR EARNINGS - FULL TIME	7,810	6,994	8,529	8,529	160	-	-	8,689
01-7190-3555 BENEFITS - FULL TIME	2,311	2,216	2,613	2,613	80	-	-	2,693
01-7190-4550 REGUAR EARNINGS - FULL TIME	8,513	13,054	8,529	8,529	160	-	-	8,689
01-7190-4555 BENEFITS - FULL TIME	2,268	4,172	2,613	2,613	80	-	-	2,693
01-7191-1550 REGULAR EARNINGS - PART TIME	546	1,201	1,237	1,237	89	-	-	1,326
01-7191-1555 BENEFITS - PART TIME	48	105	128	128	13	-	-	141
01-7191-2550 REGULAR EARNINGS - PART TIME	1,131	2,159	1,237	1,237	89	-	-	1,326
01-7191-2555 BENEFITS - PART TIME	90	306	128	128	13	-	-	141
01-7191-3550 REGULAR EARNINGS - PART TIME	1,230	1,872	1,237	1,237	89	-	-	1,326
01-7191-3555 BENEFITS - PART TIME	107	165	128	128	13	-	-	141
01-7191-4550 REGULAR EARNINGS - PART TIME	1,631	1,498	1,237	1,237	89	-	-	1,326
01-7191-4555 BENEFITS - PART TIME	142	132	128	128	13	-	-	141
Total Salaries, Wages & Benefits	45,191	52,614	50,028	50,028	1,368	-	-	51,396
Building & Property Expenses								
01-7192-1676 INSURANCE	2,654	2,897	2,896	2,896	325	-	-	3,221
01-7192-2676 INSURANCE	4,179	4,358	4,358	4,358	452	-	-	4,810
01-7192-3676 INSURANCE	2,938	3,305	3,305	3,305	359	-	-	3,664
01-7192-4676 INSURANCE	3,538	4,227	4,227	4,227	442	-	-	4,669
01-7193-1694 BLDG & PROPERTY MAINT.	1,209	484	2,000	2,000	-	-	-	2,000
01-7193-1696 BLDG & PROPERTY SUPPLIES	1,119	938	1,600	1,600	-	-	-	1,600
01-7193-1730 GRASS CUTTING	2,984	-	3,337	3,337	-56	-	-	3,281
01-7193-1738 HEAT & HYDRO	501	333	400	400	-	-	-	400
01-7193-1818 WATER AND SEWAGE	709	652	700	700	-	-	-	700
01-7193-1901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7193-2694 BLDG & PROPERTY MAINT.	1,332	509	2,500	2,500	-	-	-	2,500
01-7193-2696 BLDG & PROPERTY SUPPLIES	2,428	978	2,500	2,500	-	-	-	2,500
01-7193-2730 GRASS CUTTING	7,215	-	8,672	8,672	-739	-	-	7,933
01-7193-2738 HEAT & HYDRO	5,710	3,497	3,161	3,161	-	-	-	3,161
01-7193-2818 WATER AND SEWAGE	1,714	847	1,500	1,500	-	-	-	1,500
01-7193-3694 BLDG & PROPERTY MAINT.	417	686	2,000	2,000	-	-	-	2,000
01-7193-3696 BLDG & PROPERTY SUPPLIES	4,716	1,577	1,700	1,700	-	-	-	1,700
01-7193-3730 GRASS CUTTING	7,328	-	9,100	9,100	-1,042	-	-	8,058

Township of Blandford-Blenheim - 2021 Budget

Parks

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-7193-3738 HEAT & HYDRO	790	661	800	800	-	-	-	800
01-7193-3901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7193-4694 BLDG & PROPERTY MAINT.	758	866	3,000	3,000	-	-	-	3,000
01-7193-4696 BLDG & PROPERTY SUPPLIES	1,396	1,206	2,400	2,400	-	-	-	2,400
01-7193-4730 GRASS CUTTING	6,750	-	8,614	8,614	-1,191	-	-	7,423
01-7193-4738 HEAT & HYDRO	1,828	965	1,200	1,200	-	-	-	1,200
01-7193-4818 WATER AND SEWAGE	599	263	500	500	-	-	-	500
01-7193-4901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7193-5730 GRASS CUTTING - VINK ESTATES	957	-	1,211	1,211	-158	-	-	1,053
01-7193-8730 GRASS CUTTING - OPEN SPACES	865	-	1,103	1,103	-152	-	-	951
Total Building & Property Expenses	64,634	29,249	72,784	72,784	-1,760	-	-	71,024
Other Expenses								
01-7192-0777 MISC. EXPENSE - COVID-19	-	675	-	-	-	1,000	-	1,000
Total Other Expenses	-	675	-	-	-	1,000	-	1,000
Capital Expenditures								
01-7196-0901 PARKS - EQUIPMENT CAPITAL	-	-	-	-	-	-	-	-
01-7196-1897 BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	-
01-7196-1901 EQUIPMENT CAPITAL	-	-	-	-	-	-	-	-
01-7196-2915 PROPERTY CAPITAL	15,016	4,205	11,000	-	-	16,500	-	16,500
01-7196-3915 PROPERTY CAPITAL	-	13,910	118,000	-	-	206,000	-	206,000
01-7196-4915 PROPERTY CAPITAL	326	-	-	-	-	-	-	-
01-7196-4920 PRINCETON PARK EXPANSION	21,308	79,926	70,000	-	-	-	-	-
Total Capital Expenditures	36,650	98,041	199,000	-	-	222,500	-	222,500
Contribution to Reserves								
01-7197-0950 DEVELOPMENT CHARGES	88,697	-	47,000	47,000	-	-	-	47,000
01-7197-0956 TRANSFER TO PARKS RESERVES	29,943	23,691	20,691	20,691	517	-	-	21,208
Total Contribution to Reserves	118,640	23,691	67,691	67,691	517	-	-	68,208
Total Expenses	265,115	204,270	389,503	190,503	125	223,500	-	414,128
Total Parks	125,921	125,628	133,603	133,603	125	7,900	-	141,628

Township of Blandford-Blenheim - 2021 Budget Community Centres

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
Federal / Provincial Grants								
01-7130-4105 FEDERAL/PROVINCIAL GRANTS	-	-	-	-	-	-	-	-
01-7230-0105 FEDERAL/PROVINCIAL GRANT	-	-	-	-	-	-	-	-
Total Federal / Provincial Grants	-	-	-	-	-	-	-	-
Rents								
01-7265-1285 COMMUNITY CENTRE RENTALS	-332	-	-	-	-	-	-	-
01-7265-4285 COMMUNITY CENTRE RENTALS	-12,764	-1,425	-12,000	-12,000	-	9,000	-	-3,000
Total Rents	-13,096	-1,425	-12,000	-12,000	-	9,000	-	-3,000
Other Revenue								
01-7270-0445 SALE OF TOWNSHIP PROPERTY	-	-	-	-	-	-	-	-
Total Other Revenue	-	-	-	-	-	-	-	-
Contribution from Reserves								
01-7280-0525 CONTRIB FROM RESERVES	-1,584	-	-80,000	-	-	-80,000	-	-80,000
Total Contribution from Reserves	-1,584	-	-80,000	-	-	-80,000	-	-80,000
Total Revenue	-14,680	-1,425	-92,000	-12,000	-	-71,000	-	-83,000
Expenses								
Salaries, Wages & Benefits								
01-7290-1550 REGULAR EARNINGS - FULL TIME	-	-	-	-	-	-	-	-
01-7290-1555 BENEFITS - FULL TIME	-	-	-	-	-	-	-	-
01-7290-4550 REGULAR EARNINGS - FULL TIME	7,003	3,915	3,916	3,991	-	-	-	3,991
01-7290-4555 BENEFITS - FULL TIME	1,087	941	1,067	1,098	-	-	-	1,098
01-7290-6550 REGULAR EARNINGS - FULL TIME	464	906	1,958	1,995	-	-	-	1,995
01-7290-6555 BENEFITS - FULL TIME	123	184	534	549	-	-	-	549
01-7291-4550 REGULAR EARNINGS - PART TIME	4,372	729	7,239	7,267	-	-5,556	-	1,711
01-7291-4555 BENEFITS - PART TIME	597	108	876	894	-	-682	-	212
Total Salaries, Wages & Benefits	13,646	6,783	15,590	15,794	-	-6,238	-	9,556
Building & Property Expenses								
01-7292-1676 INSURANCE	-	-	-	-	-	-	-	-
01-7292-4602 ADVERTISING	-	-	200	200	-	-	-	200
01-7292-4670 TELEPHONE	695	665	475	475	-	-	-	475
01-7292-4676 INSURANCE	3,549	3,789	3,789	3,789	392	-	-	4,181
01-7293-1694 BLDG & PROPERTY MAINT.	-	548	-	-	-	-	-	-
01-7293-1696 BLDG & PROPERTY SUPPLIES	276	-	-	-	-	-	-	-
01-7293-1738 HEAT & HYDRO	-	-	-	-	-	-	-	-
01-7293-4694 BLDG & PROPERTY MAINT.	12,785	9,734	11,000	11,000	-	-	-	11,000

Township of Blandford-Blenheim - 2021 Budget

Community Centres

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-7293-4696 BLDG & PROPERTY SUPPLIES	1,588	3,856	1,700	1,700	-	-	-	1,700
01-7293-4738 HEAT & HYDRO	10,983	8,862	11,000	11,000	-	-	-	11,000
01-7293-4804 SNOW REMOVAL	69	-	1,000	1,000	-	-	-	1,000
01-7293-4901 MINOR CAPITAL	-	-	-	-	-	-	-	-
01-7293-5663 PROFESSIONAL FEES / SERVICES	-	-	-	-	-	-	-	-
01-7293-5676 INSURANCE	-	-	-	-	-	-	-	-
01-7293-6676 INSURANCE	3,052	4,064	4,064	4,064	417	-	-	4,481
Total Building & Property Expenses	32,997	31,518	33,228	33,228	809	-	-	34,037
Other Expenses								
01-7292-0777 MISC. EXPENSE - COVID-19	-	648	-	-	-	1,500	-	1,500
01-7293-5770 MISCELLANEOUS EXPENSE	-	-	-	-	-	-	-	-
Total Other Expenses	-	648	-	-	-	1,500	-	1,500
Capital Expenditures								
01-7296-1901 EQUIPMENT CAPITAL	-	-	-	-	-	-	-	-
01-7296-4901 EQUIPMENT CAPITAL	1,584	-	-	-	-	-	-	-
01-7296-4915 PROPERTY CAPITAL	-	9,867	80,000	-	-	80,000	-	80,000
01-7296-6915 PROPERTY CAPITAL - RICHWOOD	-	-	-	-	-	-	-	-
Total Capital Expenditures	1,584	9,867	80,000	-	-	80,000	-	80,000
Contribution to Reserves								
01-7297-0955 TRANSFER TO RESERVES	10,250	10,506	10,506	10,506	263	-	-	10,769
Total Contribution to Reserves	10,250	10,506	10,506	10,506	263	-	-	10,769
Total Expenses	58,477	59,322	139,324	59,528	1,072	75,262	-	135,862
Total Community Centres	43,797	57,897	47,324	47,528	1,072	4,262	-	52,862

Township of Blandford-Blenheim - 2021 Budget

Cemeteries

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Revenue								
User Fees								
01-5050-1195 INTERMENT CHARGES - 9TH LINE	-325	-650	-	-	-	-	-	-
01-5050-1200 LOT SALES - CARE & MAINTENANCE	-	-980	-	-	-	-	-	-
01-5050-1205 LOT SALES - GENERAL - 9TH LINE	-	-1,320	-	-	-	-	-	-
01-5050-2175 CORNERPOSTS INSTALLED - DRUMBO	-	-	-750	-750	-	-	-	-750
01-5050-2195 INTERMENT CHARGES - DRUMBO	-3,900	-2,275	-2,600	-2,600	-	-	-	-2,600
01-5050-2200 LOT SALES - CARE & MAINTENANCE	-	-980	-	-	-	-	-	-
01-5050-2205 LOT SALES - GENERAL - DRUMBO	-1,200	-1,230	-1,440	-1,440	-	-	-	-1,440
01-5050-2210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-100	-	-	-	-	-	-
01-5050-3195 INTERMENT CHARGES - PLATTSVILLE	-325	-650	-	-	-	-	-	-
01-5050-3210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-	-	-	-	-	-	-
01-5050-4175 CORNERPOSTS INSTALLED - PRINCETON	-	-	-500	-500	-	-	-	-500
01-5050-4195 INTERMENT CHARGES - PRINCETON	-3,900	-8,995	-5,200	-5,200	-	-	-	-5,200
01-5050-4200 LOT SALES - CARE & MAINTENANCE	-	-3,220	-	-	-	-	-	-
01-5050-4205 LOT SALES - GENERAL - PRINCETON	-3,960	-4,680	-2,880	-2,880	-	-	-	-2,880
01-5050-4210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-350	-	-	-	-	-	-
01-5050-4215 NICHE SALES - PRINCETON	-	-2,040	-	-	-	-	-	-
01-5050-4220 NICHE SALES - CARE & MAINTENANCE	-	-360	-	-	-	-	-	-
01-5050-6175 CORNERPOSTS INSTALLED - RICHWOOD	-	-	-250	-250	-	-	-	-250
01-5050-6195 INTERMENT CHARGES - RICHWOOD	-	-	-650	-650	-	-	-	-650
01-5050-6205 LOT SALES - GENERAL - RICHWOOD	-2,400	-	-720	-720	-	-	-	-720
01-5050-7175 CORNERPOSTS INSTALLED - WOLVERTON	-	-	-250	-250	-	-	-	-250
01-5050-7195 INTERMENT CHARGES - WOLVERTON	-650	-650	-650	-650	-	-	-	-650
01-5050-7205 LOT SALES - GENERAL - WOLVERTON	-	-	-720	-720	-	-	-	-720
01-5050-7210 MARKERS/MONUMENTS - CARE & MAINTENANCE	-	-100	-	-	-	-	-	-
Total User Fees	-16,660	-28,580	-16,610	-16,610	-	-	-	-16,610
Interest Income								
01-5071-1480 CARE & MAINT. GENERAL - INTEREST	-169	-27	-156	-156	-	-	-	-156
01-5071-1485 CARE & MAINT. MARKER - INTEREST	-23	-4	-22	-22	-	-	-	-22
01-5071-2480 CARE & MAINT. GENERAL - INTEREST	-934	-151	-1,087	-1,087	-	-	-	-1,087
01-5071-2485 CARE & MAINT. MARKER - INTEREST	-146	-24	-225	-225	-	-	-	-225
01-5071-3480 CARE & MAINT. GENERAL - INTEREST	-216	-35	-204	-204	-	-	-	-204
01-5071-3485 CARE & MAINT. MARKER - INTEREST	-90	-15	-82	-82	-	-	-	-82
01-5071-4480 CARE & MAINT. GENERAL - INTEREST	-1,992	-323	-2,118	-2,118	-	-	-	-2,118
01-5071-4485 CARE & MAINT. MARKER - INTEREST	-458	-74	-386	-386	-	-	-	-386

Township of Blandford-Blenheim - 2021 Budget

Cemeteries

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-5071-6480 CARE & MAINT. GENERAL - INTEREST	-271	-44	-278	-278	-	-	-	-278
01-5071-6485 CARE & MAINT. MARKER - INTEREST	-75	-12	-70	-70	-	-	-	-70
01-5071-7480 CARE & MAINT. GENERAL - INTEREST	-322	-52	-501	-501	-	-	-	-501
01-5071-7485 CARE & MAINT. MARKER - INTEREST	-78	-13	-49	-49	-	-	-	-49
Total Interest Income	-4,774	-774	-5,178	-5,178	-	-	-	-5,178
Other Revenue								
01-5070-1410 MISC. REVENUE - 9TH LINE	-	-60	-	-	-	-	-	-
01-5070-1460 TOWNSHIP GRANT TO CEMETERY - 9TH LINE	-4,050	-	-	-	-	-	-	-
01-5070-2360 DONATIONS	-	-50	-	-	-	-	-	-
01-5070-2410 MISC. REVENUE - DRUMBO	-300	-60	-250	-250	-	-	-	-250
01-5070-2460 TOWNSHIP GRANT TO CEMETERY - DRUMBO	-6,665	-	-	-	-	-	-	-
01-5070-3410 MISC. REVENUE - PLATTSVILLE	-120	-	-	-	-	-	-	-
01-5070-3460 TOWNSHIP GRANT TO CEMETERY - PLATTSVILLE	-12,210	-	-	-	-	-	-	-
01-5070-4360 DONATIONS	-50	-	-	-	-	-	-	-
01-5070-4410 MISC. REVENUE - PRINCETON	-735	-600	-1,500	-1,500	-	-	-	-1,500
01-5070-4460 TOWNSHIP GRANT TO CEMETERY - PRINCETON	-17,136	-	-	-	-	-	-	-
01-5070-6410 MISC. REVENUE - RICHWOOD	-	-	-500	-500	-	-	-	-500
01-5070-6460 TOWNSHIP GRANT TO CEMETERY - RICHWOOD	-2,278	-	-	-	-	-	-	-
01-5070-7410 MISC. REVENUE - WOLVERTON	-	-120	-	-	-	-	-	-
01-5070-7460 TOWNSHIP GRANT TO CEMETERY - WOLVERTON	-5,169	-	-	-	-	-	-	-
Total Other Revenue	-48,713	-890	-2,250	-2,250	-	-	-	-2,250
Contribution from Reserves								
01-5085-2530 CONTRIBUTION FROM CEMETERY FUNDS	-	-	-	-	-	-	-	-
01-5085-4530 CONTRIBUTION FROM CEMETERY FUNDS	-	-	-	-	-	-	-	-
Total Contribution from Reserves	-	-	-	-	-	-	-	-
Total Revenue	-70,147	-30,244	-24,038	-24,038	-	-	-	-24,038
Expenses								
Salaries, Wages & Benefits								
01-5090-1550 REGULAR EARNINGS - FT BRIGHT	2,176	2,602	5,618	5,755	-	-	-	5,755
01-5090-1555 BENEFITS - FT BRIGHT	657	748	1,678	1,734	-	-	-	1,734
01-5090-1578 BOARD/MANAGER - WAGES - 9TH LINE	-	-	-	-	-	-	-	-
01-5090-2550 REGULAR EARNINGS- FT DRUMBO	8,056	7,531	5,618	5,755	-	-	-	5,755
01-5090-2555 REGULAR BENEFITS - DRUMBO	867	2,279	1,678	1,734	-	-	-	1,734
01-5090-2578 BOARD/MANAGER - WAGES - DRUMBO CEMT	-	-	-	-	-	-	-	-
01-5090-3550 REGULAR EARNINGS - FT PLATTSVILLE	4,882	8,708	5,618	5,755	-	-	-	5,755
01-5090-3555 BENEFITS - FT PLATTSVILLE	2,786	2,604	1,678	1,734	-	-	-	1,734

Township of Blandford-Blenheim - 2021 Budget

Cemeteries

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-5090-3578 BOARD/MANAGER - WAGES - PLATTSVILLE	-	-	-	-	-	-	-	-
01-5090-4550 REGULAR EARNINGS - FT PRINCETON	11,416	7,144	5,618	5,755	-	-	-	5,755
01-5090-4555 BENEFITS - FT PRINCETON	2,962	2,084	1,678	1,734	-	-	-	1,734
01-5090-4578 BOARD/MANAGER - WAGES - PRINCETON	-	-	-	-	-	-	-	-
01-5090-6550 REGULAR EARNINGS - FT RICHWOOD	3,589	1,359	5,618	5,755	-	-	-	5,755
01-5090-6555 BENEFITS - FT RICHWOOD	303	429	1,678	1,734	-	-	-	1,734
01-5090-6578 BOARD/MANAGER - WAGES - RICHWOOD	-	-	-	-	-	-	-	-
01-5090-7550 REGULAR EARNINGS - FT WOLVERTON	2,068	650	5,618	5,755	-	-	-	5,755
01-5090-7555 BENEFITS - FT WOLVERTON	573	178	1,678	1,734	-	-	-	1,734
01-5090-7578 BOARD/MANAGER - WAGES - WOLVERTON	-	-	-	-	-	-	-	-
01-5090-8550 REGULAR EARNINGS - FT OTHER	6,214	4,383	5,618	5,755	-	-	-	5,755
01-5090-8555 BENEFITS - FT OTHER	690	1,299	1,678	1,734	-	-	-	1,734
01-5091-2550 REG EARNINGS - PT	573	983	297	318	-	-	-	318
01-5091-2555 BENEFITS - PT	56	114	31	34	-	-	-	34
01-5091-3550 REGULAR EARNINGS - PT	944	796	-	-	-	-	-	-
01-5091-3555 BENEFITS - PT	100	93	-	-	-	-	-	-
01-5091-4550 REGULAR EARNINGS - PT	997	1,038	297	318	-	-	-	318
01-5091-4555 BENEFITS - PT	118	121	31	34	-	-	-	34
01-5091-6550 REGULAR EARNINGS - PT	303	73	-	-	-	-	-	-
01-5091-6555 BENEFITS - PT	25	6	-	-	-	-	-	-
01-5091-7550 REGULAR EARNINGS - PT	481	48	-	-	-	-	-	-
01-5091-7555 BENEFITS - PT	42	4	-	-	-	-	-	-
01-5091-8550 REGULAR EARNINGS - PT	1,382	258	-	-	-	-	-	-
01-5091-8555 BENEFITS - PT	117	22	-	-	-	-	-	-
Total Salaries, Wages & Benefits	52,377	45,554	51,728	53,127	-	-	-	53,127
Administration Expenses								
01-5093-0674 MILEAGE	-	-	-	-	8	-	-	8
Total Administration Expenses	-	-	-	-	8	-	-	8
Building & Property Expenses								
01-5092-1676 INSURANCE	512	558	558	558	66	-	-	624
01-5092-2676 INSURANCE	777	980	980	980	103	-	-	1,083
01-5092-3676 INSURANCE	512	558	558	558	66	-	-	624
01-5092-4676 INSURANCE	991	1,209	1,209	1,209	126	-	-	1,335
01-5092-6676 INSURANCE	512	558	558	558	66	-	-	624
01-5092-7676 INSURANCE	512	558	558	558	66	-	-	624
01-5093-1730 GRASS CUTTING - 9TH LINE	1,086	-	1,186	1,186	-	-	-	1,186

Township of Blandford-Blenheim - 2021 Budget

Cemeteries

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
01-5093-1754 INTERMENT CHARGES - 9TH LINE	-	22	312	312	-	-	-	312
01-5093-1770 MISC OTHER EXPENSES - 9TH LINE	17	278	1,000	1,000	-	-	-	1,000
01-5093-2710 CORNERPOSTS (RESALE) - DRUMBO	-	-	501	501	-	-	-	501
01-5093-2730 GRASS CUTTING - DRUMBO	3,223	-	3,225	3,225	319	-	-	3,544
01-5093-2754 INTERMENT CHARGES - DRUMBO	750	22	1,100	1,100	-	-	-	1,100
01-5093-2766 MARKER/MONUMENT MAINT. - DRUMBO	-	-	50	50	-	-	-	50
01-5093-2770 MISC OTHER EXPENSES - DRUMBO	60	232	600	600	-	-	-	600
01-5093-2794 PROPERTY MAINT. - DRUMBO	-	406	2,000	2,000	-	-	-	2,000
01-5093-3730 GRASS CUTTING - PLATTSVILLE	3,494	-	3,901	3,901	-59	-	-	3,842
01-5093-3754 INTERMENT CHARGES - PLATTSVILLE	-	250	-	-	-	-	-	-
01-5093-3770 MISC OTHER EXPENSES - PLATTSVILLE	17	10	250	250	-	-	-	250
01-5093-3794 PROPERTY MAINT. - PLATTSVILLE	-	453	1,500	1,500	-	-	-	1,500
01-5093-4710 CORNERPOSTS (RESALE) - PRINCETON	-	-	501	501	-	-	-	501
01-5093-4715 NICHE PLATE ENGRAVING - PRINCETON	-	20	-	-	-	-	-	-
01-5093-4730 GRASS CUTTING - PRINCETON	11,964	-	13,693	13,693	-538	-	-	13,155
01-5093-4754 INTERMENT CHARGES - PRINCETON	1,000	3,000	3,400	3,400	-	-	-	3,400
01-5093-4766 MARKER/MONUMENT MAINT. - PRINCETON	-	-	600	600	-	-	-	600
01-5093-4770 MISC OTHER EXPENSES - PRINCETON	50	44	1,000	1,000	-	-	-	1,000
01-5093-4792 PROPERTY IMPROVEMENT - PRINCETON	-	57	-	-	-	-	-	-
01-5093-4794 PROPERTY MAINT. - PRINCETON	10	416	3,200	3,200	-	-	-	3,200
01-5093-4796 PROVINCIAL BURIAL FEE - PRINCETON	255	-	200	200	-	-	-	200
01-5093-6710 CORNERPOSTS (RESALE) - RICHWOOD	-	-	167	167	-	-	-	167
01-5093-6730 GRASS CUTTING - RICHWOOD	1,879	-	2,126	2,126	-60	-	-	2,066
01-5093-6754 INTERMENT CHARGES - RICHWOOD	-	-	240	240	-	-	-	240
01-5093-6766 MARKER/MONUMENT MAINT. - RICHWOOD	-	-	60	60	-	-	-	60
01-5093-6794 PROPERTY MAINT. - RICHWOOD	14	350	1,500	1,500	-	-	-	1,500
01-5093-7710 CORNERPOSTS (RESALE) - WOLVERTON	-	-	167	167	-	-	-	167
01-5093-7730 GRASS CUTTING - WOLVERTON	2,188	-	2,631	2,631	-225	-	-	2,406
01-5093-7754 INTERMENT CHARGES - WOLVERTON	250	-	375	375	-	-	-	375
01-5093-7766 MARKER/MONUMENT MAINT. - WOLVERTON	-	-	120	120	-	-	-	120
01-5093-7794 PROPERTY MAINT. - WOLVERTON	106	344	1,700	1,700	-	-	-	1,700
01-5093-8730 GRASS CUTTING - 6 INACTIVE CEMETERIES	3,525	-	4,444	4,444	-568	-	-	3,876
01-5093-8770 MISC OTHER EXPENSES - INACTIVE CEMETERIES	3	273	2,000	2,000	-	-	-	2,000
Total Building & Property Expenses	33,707	10,598	58,170	58,170	-638	-	-	57,532
Other Expenses								
01-5094-8832 GRANTS - ACTIVE CEMETERIES	47,508	-	-	-	-	-	-	-

Township of Blandford-Blenheim - 2021 Budget

Cemeteries

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Total Other Expenses	47,508	-	-	-	-	-	-	-
Capital Expenditures								
01-5096-2001 FLAGPOLE - DRUMBO	-	-	-	-	-	-	-	-
01-5096-4001 FLAGPOLE - PRINCETON	-	-	-	-	-	-	-	-
01-5096-4002 SHED REPAIRS - PRINCETON	1,661	-	-	-	-	-	-	-
01-5096-4003 MAUSOLEUM ROOF - PRINCETON	-	5,688	6,000	-	-	-	-	-
01-5096-4004 PROPERTY PURCHASE - DRUMBO	-	-	-	-	-	15,000	-	15,000
01-5096-4005 MAUSOLEUM ROOF - DRUMBO	-	-	-	-	-	5,000	-	5,000
Total Capital Expenditures	1,661	5,688	6,000	-	-	20,000	-	20,000
Contribution to Reserves								
01-5098-4960 CONTRIBUTION TO CEMETERY FUNDS	50	-	-	-	-	-	-	-
Total Contribution to Reserves	50	-	-	-	-	-	-	-
Total Expenses	135,303	61,840	115,898	111,297	-630	20,000	-	130,667
Total Cemeteries	65,156	31,596	91,860	87,259	-630	20,000	-	106,629

Township of Blandford-Blenheim - 2021 Budget

Splash Park

	Actual 2019	YTD Actual 2020	Budget 2020	2021 Base Budget	Adjustment	One Time Adjustment	Growth / Service Impact	2021 Proposed Budget
Expenses								
Salaries, Wages & Benefits								
01-7190-2551 REGULAR EARNINGS - FT - SPLASH PK	3,848	1,780	4,266	4,316	-	-	-	4,316
01-7190-2552 BENEFITS - FULL TIME - SPLASH PK	1,110	35	1,203	1,234	-	-	-	1,234
01-7191-2553 REGULAR EARNINGS - PART TIME - SPLASH PK	770	1,710	990	1,061	-	-	-	1,061
01-7191-2554 BENEFITS - PART TIME - SPLASH PK	83	33	102	112	-	-	-	112
Total Salaries, Wages & Benefits	5,811	3,558	6,561	6,723	-	-	-	6,723
Administration Expenses								
01-7194-2676 INSURANCE	120	64	64	64	5	-	-	69
Total Administration Expenses	120	64	64	64	5	-	-	69
Building & Property Expenses								
01-7194-2608 CONTRACTED SERVICES	-	822	1,600	1,600	-	-	-	1,600
01-7194-2782 PARTS, SUPPLIES & SMALL TOOLS	6,319	4,035	6,500	6,500	-	-	-	6,500
Total Building & Property Expenses	6,319	4,857	8,100	8,100	-	-	-	8,100
Contribution to Reserves								
01-7197-2957 TRANSFER TO RESERVE - SPLASH PK	10,000	10,250	10,250	10,250	256	-	-	10,506
Total Contribution to Reserves	10,000	10,250	10,250	10,250	256	-	-	10,506
Total Expenses	22,250	18,729	24,975	25,137	261	-	-	25,398
Total Splash Park	22,250	18,729	24,975	25,137	261	-	-	25,398

Township of Blandford-Blenheim - 2021 Capital Projects

Administration - Municipal Office

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total Funding	Other Source	Description
Drumbo Office	HVAC System	awaiting report	Maintenance	\$16,000.00		\$16,000.00				\$16,000.00	Office Reserve - Property	Replace HVAC components as necessary.
Drumbo Office	Windows	Med	Health & Safety	\$10,000.00		\$10,000.00				\$10,000.00	Office Reserve - Property	Windows in offices for air flow
Drumbo Office	Server/Back Up Tapes	High	Maintenance	\$13,000.00		\$13,000.00				\$13,000.00	Office Reserve - Equipment	New Server - larger capacity required and new larger capacity back up tapes
2021 ADMINISTRATION PROJECT TOTALS				\$39,000.00	\$0.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00		

Cemeteries

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total Funding	Other Source	Description
Drumbo	Mausoleum roof	Med	Maintenace	\$5,000.00	\$5,000.00					\$5,000.00		Repairs to Mausoleum roof.
Drumbo	Land purchase	Med	Service level	\$15,000.00	\$15,000.00					\$15,000.00		Purchase land to squarare off cemetery
2021 CEMETERIES PROJECT TOTALS				\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00		

Fire

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total funding	Other Source	Description
Bright Station	Bunker suits, Pagers, SCBA	Med	Service level /H&S	\$82,300.00	\$0.00	\$82,300.00	\$0.00	\$0.00	\$0.00	\$82,300.00		Purchase 4 bunker suits =8,000,6 pagers =5,050 6 SCBA =69,232
Drumbo Station	Bunker suits ,Pagers	Med	Service level	\$13,040.00	\$0.00	\$13,040.00	\$0.00	\$0.00	\$0.00	\$13,040.00		Purchase 4 bunker suits =8,000,6 pagers =5,050
Plattsville Station	Bunker suits, Pagers, SCBA	Med	Service level /H&S	\$128,420.00	\$0.00	\$128,420.00	\$0.00	\$0.00	\$0.00	\$128,420.00		Purchase 4 bunker suits =8,000,6 pagers =5,050 10 SCBA =115,380
Princeton Station	Bunker suits ,Pagers	Med	Service level	\$13,040.00	\$0.00	\$13,040.00	\$0.00	\$0.00	\$0.00	\$13,040.00		Purchase 4 bunker suits =8,000,6 pagers =5,050
All Stations	8 portable radios	Med	Replacement	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00		Replace 2 portable radios at each station
Plattsville Station	Overhead door drives	Low	Maintenance	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00		Replace 2 overhead door drives Moved from 2020 Capital budget
Fire Prevention	Fire Extinguisher Trainer	Low	Service level	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00		We did not purchase any Fire Prevention capital in 2020 . We would like to move this item to 2021 Capital and purchase a Fire Extinguisher Trainer that will also be used for firefighter training
Drumbo Station	Overhead door drives	Low	Maintenance	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00		Replace 2 overhead door drives
Drumbo Station	Replace AC on furnace	Low	Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		AC on furnace has been repaired 3 to 4 times in last few years
Drumbo Station	Up grade air filling machine	High	Service level /H&S	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00		Replace current 3 x 4500psi cascade cylinders with 4 x 6000psi
Plattsville Station	Tanker	High	Purchased in 2020	\$496,684.00	\$0.00	\$496,684.00	\$0.00	\$0.00	\$0.00	\$496,684.00		This tanker was approved and ordered in 2020 +16,684 over budget and delivery in mid 2021
Plattsville Station	Small Eq. for new tanker	High	Service level	\$30,000.00	\$0.00	\$30,000.00		\$0.00	\$0.00	\$30,000.00		Plattsville current tanker will go into service at Bright Station with all small equipment in tact. Emergency generator installed in 2006. Upgrade to larger unit to run all equipment during power outage or partnership with County with their new generator (at their pump station) that will come on line in early 2021
Drumbo Station	Emergency Generator	High	Service Level/H&S	\$39,000.00	\$0.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00		
2021 FIRE PROJECT TOTALS				\$861,484.00	\$0.00	\$861,484.00	\$0.00	\$0.00	\$0.00	\$861,484.00		

Building/Drainage

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total Funding	Other Source	Description
										\$0.00		
2021 BUILDING/DRAINAGE PROJECT TOTALS				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Public Works

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total Funding	Other Source	Description
2021	INSPECT BRIDGES & LARGE CULVERTS	High	Regulated	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	P.W. RESERVE	INSPECT BRIDGES & CULVERTS, OVER 3M SPAN, UPDATE REPORT & CONFIRM LOAD LIMITS, BRIDGES - EVERY 2 YEARS, CULVERTS - EVERY 4 YEARS
	TANDEM DUMP/PLOW TRUCK	High	Purchased in 2020	\$300,000.00	\$0.00	\$265,000.00	\$0.00	\$0.00	\$35,000.00	\$300,000.00	P.W. RESERVE & SALE	Truck ordered and approved in 2020. Delivery and Payment in 2021
	REPLACE INNERKIP OVERHEAD DOORS	Medium	Maintenance	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	PW RESERVE	REPLACE 4 OVERHEAD DOORS AT INNERKIP ROAD SHOP WITH NEW INSULATED DOORS INCLUDING REMOTE OPENERS ON 3, REMOVED FROM 2020 CAPITAL BUDGET
	Speed Signs (14)	Medium	Service Level	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00		3 signs Princeton, 4 signs Drumbo, 3 signs Plattsville & 4 signs Bright
	Traffic Counters (4)	Medium	Service Level	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	P.W. RESERVE	4 new traffic counters (Will detect type of vehicle, speed, calculated 85 percentile for OPP)
	Roller Attachment	Low	Service Level	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	P.W. RESERVE	Roller for back of 2018 Grader. Better compaction while grading
	Heater box for 1 ton	Low	Service Level	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	P.W. RESERVE	Hot box for cold patch. Keeps in playable in cold temperature and has lower shelf for better H&S ergonomics
	HARDSURFACE TWP. RD. 8F	Medium	Maintenance/Service Level	\$240,000.00	\$0.00	\$68,945.00	\$18,105.00	\$152,950.00	\$0.00	\$240,000.00	P.W. RESERVE/DCIF/DCs	DOUBLE SURFACE TREAT TWP. RD. 8 FROM BLENHEIM RD. TO TRULLSER RD. (27,010 M2)
	HARDSURFACE TWP. RD. 8D (1200 M)	Low	Maintenance/Service Level	\$55,000.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$10,000.00	\$55,000.00	P.W. RESERVE/Private	Double surface treatment 8400 m ² (Oxford Rd 3 to 401 bridge)
	STREET LIGHT IMPROVEMENTS	Low	Service Level	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	P.W. RESERVE	STREET LIGHT IMPROVEMENT IN PRINCETON
	RECONSTRUCT TWP. RD. 2F-1	Medium	Maintenance	\$75,000.00	\$0.00	\$69,342.00	\$5,658.00	\$0.00	\$0.00	\$75,000.00	P.W. RESERVE/DCS	RECONSTRUCT TWP. RD. 2F BASE IN PREPARATION FOR FUTURE HARD SURFACING FROM BLENHEIM RD. TO CANNING
	3/4 TON 4X4 PICKUP	Medium	Service Level	\$55,000.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$10,000.00	\$55,000.00	P.W. RESERVE & SALE	2018 3/4 TON TRANSFER TO C.S.; 2011 GM PICKUP DISPOSED OF
	PRINCETON DRAINAGE WORKS - ENGINEERING	High	Regulated	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	P.W. RESERVE	PRINCETON DRAINAGE WORKS - FINAL DRAWINGS, PUBLIC MEETINGS AND PROJECT TENDERING
	RESURFACE SURFACE TREATED RDS.	Medium	Maintenance/Service Level	\$550,000.00	\$0.00	\$350,000.00	\$0.00	\$200,000.00	\$0.00	\$550,000.00	P.W. RESERVE/ \$200 FGT	(8E) TWP. RD. 8 OX. RD. 3 TO BLENHEIM (24,000M2); WOLVERTON (ALL) (7,300M2); BLENHEIM ROAD TWP. RD. 8 TO TWP. RD. 14 (52,500M2); ASPHALT PADDING
2021 PUBLIC WORKS PROJECT TOTALS				\$1,587,000.00	\$0.00	\$1,155,287.00	\$23,763.00	\$352,950.00	\$55,000.00	\$1,587,000.00		

Plattsville Arena

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total funding	Other Source	Description
	COMPRESSOR #2	High	Maintenance	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	ARENA RESERVE	COMPLETE OVERHAUL EVERY 5 YEARS
	Arena back shop roof	High	Maintenace	\$5,000.00		\$5,000.00				\$5,000.00	ARENA RESERVE	Paint steel shop roof at the back of the rink
	Arena Lobby floor	High	Maintenace	\$3,000.00		\$3,000.00				\$3,000.00	ARENA RESERVE	Fix lobby floor
	WATER SOFTENER	Med	Maintenace	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	ARENA RESERVE	Water Softener was repaired in 2018, will need to be replaced. Acquired in 2009 - 15 year life cycle.
2021 ARENA PROJECT TOTALS				\$22,500.00	\$0.00	\$22,500.00	\$0.00	\$0.00	\$0.00	\$22,500.00		

Parks

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total funding	Other Source	Description
Drumbo	Pavilion Roof/ Drumbo Washroom Building	Med	Maintenance	\$9,500.00		\$9,500.00				\$9,500.00	RESERVE	Paint steal roof on washroom building and pavilion
Plattsville-Shed/booth	Garage door/siding/Doors	High	Maintenance/Security level	\$6,500.00		\$6,500.00				\$6,500.00	RESERVE	reside shed/booth put a roll up door to store equipment
Drumbo	Soccer Field	High	Maintenance service level	\$3,000.00		\$3,000.00				\$3,000.00	RESERVE	Complete work on Drumbo Soccer Field
Plattsville	Park washrooms	Med	Maintenace	\$4,500.00		\$4,500.00				\$4,500.00	ReSERVE	Plattsville Park washrooms new fixtures, Epoxy floors
Drumbo	Park Washroom Floor	Med	Maintenace	\$4,000.00		\$4,000.00				\$4,000.00	RESERVE	Epoxy coating on the washroom floors
Plattsville	BASEBALL DIAMOND FENCE AND DUGOUT COVERS, Back stop, side fence	Med	Maintenace	\$85,000.00		\$21,511.00	\$589.00	\$62,900.00		\$85,000.00	COMMUNITY DONA	OUTFIELD FENCE AND DUGOUT COVERS, Side Fences, FOR BASEBALL DIAMOND IN PLATTSVILLE, Based on the Community Culture and Recreation Grant
Plattsville	Tennis court+ Sports pad	Med	Service level	\$110,000.00		\$11,000.00		\$99,000.00		\$110,000.00		Put a sports pad in with tennis, hockey, lights, this is to replace the tennis court that is being removed
2021 PARKS PROJECT TOTALS				\$222,500.00	\$0.00	\$60,011.00	\$589.00	\$161,900.00	\$0.00	\$222,500.00		

Parks - Grounds Equipment

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total funding	Other Source	Description
Plattsville	3/4 TON PICK UP FROM PW	High	Service level	\$10,000.00		\$10,000.00				\$10,000.00		2018 3/4 TON PICK UP TRANSFERRED FROM PW, DISPOSE OF 2011
2021 PARKS -GROUNDS EQUIPMENT PROJECT TOTALS				\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00		

Community Centres

Location Description	Capital Description	Priority	Category	Total Budget	Taxation	Reserves	Charges	Grant	Other	Total funding	Other Source	Description
Princeton	Centennial Hall - main hall roof	High	Maintenace	\$80,000.00		\$80,000.00				\$80,000.00		Replace roof on main area of Centennial Hall.
2021 COMMUNITY CENTRES PROJECT TOTALS				\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00		

2021 TOTAL CAPITAL				\$2,842,484.00	\$20,000.00	\$2,228,282.00	\$24,352.00	\$514,850.00	\$55,000.00	\$2,842,484.00		
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01-0112-0020	BUILDING SERVICES	01-0112-0020	Opening Balance	\$58,629	\$52,754	\$125,098	\$123,023	\$123,023	\$91,023	\$91,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023			
			Contribution to Reserves	\$5,125	\$72,344	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Contribution from Reserves	\$11,000		\$2,075	\$0	\$32,000	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Closing Reserve Balance	\$52,754	\$125,098	\$123,023	\$123,023	\$91,023	\$91,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023	\$56,023
01-0112-0100	PUBLIC WORKS RESERVE 01-0112-0100	01-0112-0100	Opening Balance	\$2,013,544	\$618,109	\$1,266,057	\$1,013,354	\$1,314,438	\$1,241,419	\$1,853,202	\$565,024	\$135,401	(\$569,333)	\$13,240	\$751,683	\$1,321,561	\$1,321,561		
			Contribution to Reserves	\$1,658,340	\$1,816,307	\$1,434,912	\$1,456,371	\$1,498,139	\$1,535,593	\$1,573,983	\$1,613,332	\$1,653,665	\$1,695,007	\$1,737,382	\$1,780,817	\$1,825,337	\$1,825,337	\$1,825,337	
			Contribution from Reserves	\$3,053,775	\$1,168,360	\$1,687,615	\$1,155,287	\$1,571,158	\$923,810	\$2,862,160	\$2,042,955	\$2,358,400	\$1,112,434	\$998,939	\$1,210,939	\$788,939	\$788,939	\$788,939	\$788,939
			Closing Reserve Balance	\$618,109	\$1,266,057	\$1,013,354	\$1,314,438	\$1,241,419	\$1,853,202	\$565,024	\$135,401	(\$569,333)	\$13,240	\$751,683	\$1,321,561	\$1,321,561	\$1,321,561	\$1,321,561	\$1,321,561
01-0112-0102	STREET LIGHTING (1995) 01-0112-0102	01-0112-0102	Opening Balance	\$900	\$900	\$900	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500		
			Contribution to Reserves			\$600													
			Contribution from Reserves																
			Closing Reserve Balance	\$900	\$900	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
01-0112-0103	SIDEWALKS	01-0112-0103	Opening Balance	\$15,955	\$15,955	\$15,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955		
			Contribution to Reserves			\$1,000													
			Contribution from Reserves																
			Closing Reserve Balance	\$15,955	\$15,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955	\$16,955
01-0112-0700	ARENA	01-0112-0700	Opening Balance	\$75,055	\$107,118	\$151,769	\$179,549	\$214,211	\$147,002	\$199,558	\$221,115	\$174,212	\$217,385	\$283,676	\$291,623	\$361,270	\$361,270		
			Contribution to Reserves	\$43,563	\$44,652	\$55,768	\$57,162	\$58,591	\$60,056	\$61,557	\$63,096	\$64,674	\$66,290	\$67,948	\$69,646	\$71,388	\$71,388	\$71,388	
			Contribution from Reserves	\$11,500		\$27,988	\$22,500	\$125,800	\$7,500	\$40,000	\$110,000	\$21,500	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0
			Closing Reserve Balance	\$107,118	\$151,769	\$179,549	\$214,211	\$147,002	\$199,558	\$221,115	\$174,212	\$217,385	\$283,676	\$291,623	\$361,270	\$361,270	\$361,270	\$361,270	\$432,657
01-0112-0710	PARKS & RECREATION	01-0112-0710	Opening Balance	\$52,256	\$68,463	\$107,651	\$125,538	\$97,242	\$97,750	\$131,071	\$165,224	\$200,231	\$232,114	\$268,894	\$306,593	\$246,234	\$246,234		
			Contribution to Reserves	\$29,213	\$39,943	\$33,941	\$31,715	\$32,508	\$33,320	\$34,153	\$35,007	\$35,883	\$36,780	\$37,699	\$38,642	\$39,608	\$39,608	\$39,608	
			Contribution from Reserves	\$13,005	\$755	\$16,054	\$60,011	\$32,000	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$99,000	\$99,000	\$99,000	
			Closing Reserve Balance	\$68,463	\$107,651	\$125,538	\$97,242	\$97,750	\$131,071	\$165,224	\$200,231	\$232,114	\$268,894	\$306,593	\$246,234	\$246,234	\$246,234	\$246,234	\$285,842
01-0112-0715	COMMUNITY SERVICES - VEHICLES & GR EQUIP	01-0112-0715	Opening Balance	\$28,150	\$29,371	\$40,031	\$53,007	\$56,308	\$45,042	\$57,016	\$66,340	\$57,772	\$40,320	\$35,745	\$49,556	\$65,762	\$65,762		
			Contribution to Reserves	\$24,388	\$12,660	\$12,977	\$13,301	\$13,633	\$13,974	\$14,324	\$14,682	\$15,049	\$15,425	\$15,811	\$16,206	\$16,611	\$16,611	\$16,611	
			Contribution from Reserves	\$23,167	\$2,000	\$0	\$10,000	\$24,900	\$2,000	\$5,000	\$23,250	\$32,500	\$20,000	\$2,000	\$0	\$0	\$10,000	\$10,000	
			Closing Reserve Balance	\$29,371	\$40,031	\$53,007	\$56,308	\$45,042	\$57,016	\$66,340	\$57,772	\$40,320	\$35,745	\$49,556	\$65,762	\$65,762	\$65,762	\$65,762	\$72,373
01-0109-0156	PRINCETON MINOR BALL FUND	01-0109-0156	Opening Balance	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719		
			Contribution to Reserves																
			Contribution from Reserves																
			Closing Reserve Balance	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719	\$2,719
01-0109-157	PRINCETON PARK LEGACY DONATIONS	01-0109-157	Opening Balance	\$18,209	\$22,835	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209		
			Contribution to Reserves	\$5,401															
			Contribution from Reserves	\$775															
			Closing Reserve Balance	\$22,835	\$22,835	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209	\$18,209
01-0112-0300	DECORATION DAY - PRINCETON CEMETERY	01-0112-0300	Opening Balance	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831		
			Contribution to Reserves	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			Contribution from Reserves																
			Closing Reserve Balance	\$3,831	\$3,881	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831	\$3,831
01-0112-0720	COMMUNITY CENTRES	01-0112-0720	Opening Balance	(\$33,876)	\$246,023	\$77,187	\$87,693	\$18,462	\$29,500	\$40,814	\$48,411	\$52,298	\$64,482	\$76,970	\$59,771	\$58,392	\$58,392		
			Contribution to Reserves	\$280,959	\$10,250	\$10,506	\$10,769	\$11,038	\$11,314	\$11,597	\$11,887	\$12,184	\$12,489	\$12,801	\$13,121	\$13,449	\$13,449	\$13,449	
			Contribution from Reserves	\$1,061	\$179,086	\$0	\$80,000	\$0	\$0	\$4,000	\$8,000	\$0	\$0	\$30,000	\$0	\$14,500	\$0	\$0	\$0
			Closing Reserve Balance	\$246,023	\$77,187	\$87,693	\$18,462	\$29,500	\$40,814	\$48,411	\$52,298	\$64,482	\$76,970	\$59,771	\$58,392	\$58,392	\$58,392	\$58,392	\$71,841

01-0109-0110	ADMINISTRATION - DEVELOPMENT CHARGE STUDY	01-0109-0110	Opening Balance	\$3,187	\$4,201	\$8,691	\$11,391	\$11,691	\$16,991	\$5,551	\$10,851	\$16,151	\$21,451	\$26,751	\$15,311	\$20,611
			Contribution to Reserves	\$1,014	\$4,490	\$2,700	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300
			Contribution from Reserves	\$0	\$0	\$0	\$5,000	\$0	\$16,740	\$0	\$0	\$0	\$0	\$16,740	\$0	\$0
			Closing Reserve Balance	\$4,201	\$8,691	\$11,391	\$11,691	\$16,991	\$5,551	\$10,851	\$16,151	\$21,451	\$26,751	\$15,311	\$20,611	\$25,911
01-0109-0115	FIRE DEPT - DEVELOPMENT CHARGES	01-0109-0115	Opening Balance	\$161	\$24,202	\$8,154	\$33,154	\$83,154	\$133,154	(\$166,846)	(\$116,846)	(\$66,846)	(\$16,846)	\$33,154	\$83,154	\$133,154
			Contribution to Reserves	\$24,042	\$57,268	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
			Contribution from Reserves	\$0	\$73,317	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Closing Reserve Balance	\$24,202	\$8,154	\$33,154	\$83,154	\$133,154	(\$166,846)	(\$116,846)	(\$66,846)	(\$16,846)	\$33,154	\$83,154	\$133,154	\$183,154
01-0109-0100	ROADS & ROAD RELATED DEVELOPMENT CHRGS	01-0109-0100	Opening Balance	\$131,331	\$130,891	\$53,049	(\$89,951)	(\$20,414)	\$59,494	\$107,859	\$159,928	\$12,883	(\$171,307)	(\$112,973)	(\$44,757)	\$40,432
			Contribution to Reserves	\$25,185	\$83,279	\$47,000	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300	\$93,300
			Contribution from Reserves	\$25,624	\$161,122	\$190,000	\$23,763	\$13,392	\$44,935	\$41,231	\$240,345	\$277,490	\$34,966	\$25,084	\$8,111	\$8,111
			Closing Reserve Balance	\$130,891	\$53,049	(\$89,951)	(\$20,414)	\$59,494	\$107,859	\$159,928	\$12,883	(\$171,307)	(\$112,973)	(\$44,757)	\$40,432	\$125,621
01-0109-0125	ROADS - FEDERAL GAS TAX REVENUES	01-0109-0125	Opening Balance	\$1,024,910	\$985,422	\$1,173,906	\$1,084,603	\$1,119,263	\$1,103,923	\$247,981	(\$244,525)	\$6,338	\$251,201	\$258,414	\$270,250	\$265,113
			Contribution to Reserves	\$252,290	\$488,485	\$224,458	\$234,660	\$234,660	\$262,863	\$262,863	\$250,863	\$244,863	\$244,863	\$244,863	\$244,863	\$244,863
			Contribution from Reserves	\$291,778	\$300,000	\$313,761	\$200,000	\$250,000	\$1,118,805	\$755,369	\$0	\$0	\$237,650	\$233,027	\$250,000	\$250,000
			Closing Reserve Balance	\$985,422	\$1,173,906	\$1,084,603	\$1,119,263	\$1,103,923	\$247,981	(\$244,525)	\$6,338	\$251,201	\$258,414	\$270,250	\$265,113	\$259,976
01-0109-0155	PARKS & RECR. - DEVELOPMENT CHARGES	01-0109-0155	Opening Balance	\$113,046	\$42,595	\$39,369	(\$29,886)	(\$76,245)	(\$122,015)	(\$167,785)	(\$120,785)	(\$73,785)	(\$26,785)	\$20,215	\$67,215	\$114,215
			Contribution to Reserves	\$53,502	\$89,544	\$24,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000
			Contribution from Reserves	\$123,953	\$92,770	\$93,255	\$93,359	\$92,770	\$92,770	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			Closing Reserve Balance	\$42,595	\$39,369	(\$29,886)	(\$76,245)	(\$122,015)	(\$167,785)	(\$120,785)	(\$73,785)	(\$26,785)	\$20,215	\$67,215	\$114,215	\$161,215
			OPENING BALANCE	\$5,017,362	\$4,172,024	\$5,881,235	\$5,809,521	\$5,550,615	\$6,070,893	\$3,456,092	\$2,509,778	\$2,353,185	\$2,703,874	\$4,360,299	\$5,982,754	\$7,638,892
			CONTRIBUTION TO RESERVES	\$3,067,029	\$4,017,560	\$2,777,785	\$2,871,148	\$2,907,770	\$2,876,529	\$3,068,695	\$3,107,304	\$3,153,179	\$3,206,351	\$3,260,852	\$3,316,716	\$3,373,977
			CONTRIBUTION FROM RESERVES	\$3,912,366	\$2,303,674	\$2,849,499	\$3,130,054	\$2,387,492	\$5,491,330	\$4,015,008	\$3,263,898	\$2,802,490	\$1,549,926	\$1,638,398	\$1,660,578	\$1,133,978
			CLOSING BALANCE	\$4,172,024.45	\$5,885,910.49	\$5,809,520.51	\$5,550,614.57	\$6,070,892.59	\$3,456,091.73	\$2,509,778.28	\$2,353,184.61	\$2,703,873.98	\$4,360,299.26	\$5,982,753.74	\$7,638,891.97	\$9,878,890.52
			Discretionary Reserves Only (Excludes DCs, FGT & Others)	\$2,900,420.04	\$4,346,054.62	\$4,450,273.40	\$3,953,579.45	\$4,316,759.47	\$3,311,395.62	\$2,738,219.16	\$2,375,507.50	\$2,563,223.87	\$4,051,802.14	\$5,508,644.63	\$6,982,430.85	\$9,040,077.40
			Discretionary reserves as % of Municipal Expenses Estimate of Expenses	42.5%	62.2%	62.1%	53.8%	57.3%	42.9%	34.6%	29.3%	30.8%	47.6%	63.1%	80.0%	103.5%
				\$6,822,033.88	\$6,992,584.73	\$7,167,399.34	\$7,346,584.33	\$7,530,248.94	\$7,718,505.16	\$7,911,467.79	\$8,109,254.48	\$8,311,985.84	\$8,519,785.49	\$8,732,780.13	\$8,732,780.13	\$8,732,780.13



Department: Administration

Report Number: A-002-21

Council Meeting Date: February 8, 2021

Title: County Composition Consideration

Objective

To provide Council with an option for discussion and consideration on realigning the Composition of County Council.

Background

Council is aware that the County, as required by the Province, is to review and establish its composition prior to the next municipal election. It was to have been completed by December 31st 2020 but has been granted an extension until March 31, 2021.

A new composition or retaining the status quo both require a triple majority of municipalities as defined by the Municipal Act.

The Status Quo was proposed by County Council but has failed to meet the threshold required.

Primarily the Urban municipalities have not approved the status quo, where 50 percent of the Council is made up of Urban Councillors and 50 percent of Rural Councillors, as acceptable for the following reasons:

1. Urban municipalities represent more than 65 percent of the population of the County.
2. Assessment of the Urbans represents more than 65 percent of the total for Oxford County.

As such the basic tenet of democracy or representation by population is not being expressed in the current County Council Structure.

The current Warden of the County attended Ingersoll Council in December 2020, where Ingersoll expressed its concerns with the status quo. Including the required need to elect the Warden at large, considering the term and remuneration for the position.

To Staff's knowledge it is unaware of any other activity on addressing the legislative requirement. Failure to submit to the province will leave the composition to the Minister to determine. Staff do not believe that this would be a concern, however a local solution would be preferable in most cases.

Analysis

Staff have considered the situation and understand that the Province may be unwilling to significantly increase the number of County elected representatives.

However there is a way to ensure better representation without adding significantly to the number at County Council.

Based on Warden Martin's own numbers better representation could be achieved by utilizing a **weighted voting system**.

In today's technological era the implementation of a weighted voting system would be relatively straight forward and easily accomplished. To argue otherwise is not being realistic.

Woodstock would not have to reduce the number of representatives at County Council, their current three members could be allocated 1.33 votes each, totaling the four that they should have under a more balanced system. They could arrange them in a format to suit the City, this is just one option.

Likewise no municipalities would lose any votes, if each municipality were guaranteed at least one vote and an additional vote for each multiple of 6000 electors thereafter. The Warden expressed concern that those municipalities that did not have at least 6000 elector should maintain at least one vote, that should be avoided by ensuring the base for each municipality is one vote.

In this way Tillsonburg would be able to have two votes based on the Warden's own numbers.

Electing a Warden at large is also something the Council has requested be given consideration, in any restructuring of the County Council. Although this is not an unreasonable idea, staff would suggest that it not be pursued at this time for the following reasons:

1. The Province, prior to the municipal elections in 2018, eliminated directly elected heads of Council in four regional governments. The likelihood of that option finding favour with this government at this time is unrealistic.

2. County Councillors themselves are not likely to support the proposal, where the weighted voting system is less contentious, just fairer. County Council members themselves have expressed that they would not support a directly elected head of Council change.

Achieving a better balance of representation through a weighted vote is more advantageous than achieving nothing by proposing too many changes that would not find favour at the County level of governance.

Based on the current numbers the voting totals would be as follows under a weighted system for one vote for every 6000 electors, if implemented:

Woodstock	4 votes
Tillsonburg	2 votes
Ingersoll	1 vote
Norwich	1 vote
SWOX	1 vote
Zorra	1 vote
EZT	1 vote
B-B	1 vote
Total	12 votes

The change here would provide that the Urbans would have 58 percent of the vote while the rurals would retain 42 percent. This still does not achieve a true representation of the elector distribution but it is a move in the right direction.

As has been seen in the past County Councillors vote not necessarily along urban/rural lines, there is nothing that would suggest a redistribution would impede that going forward. Each member of County Council is independent in their decision making relative to the position their home municipal Councils may support. There have been recent examples of this to demonstrate the practice.

Interdepartmental Implications

N/A

Financial Implications

No financial impacts on the Town of Ingersoll

Recommendation

That The Council of the Corporation of the Town of Ingersoll receives report numbered A-002-21 as information;

And further that the Council approves the restructuring of Oxford County Council utilizing a weighted voting mechanism based on a minimum of one vote per municipality for any number of electors up to 6,000 and an additional vote for every 6,000 electors thereafter,

And further that the metric to be used shall be the total number of eligible electors following each regularly scheduled election and that this weighting shall remain until the next regularly scheduled election,

And further that the distribution of weights be split equally where the area municipality has more than one representative at County Council,

And that the proposal be circulated to the seven other municipalities and Oxford County for consideration of a restructured County Council.

Attachments

None.

Approved by: William Tigert, Chief Administrative Officer



**Town of Ingersoll
Resolution of Council
Regular Meeting of Council
February 8, 2021**

Moved by Deputy Mayor Freeman

Seconded by Councillor Petrie

THAT The Council of the Corporation of the Town of Ingersoll receives report numbered A-002-21 as information;

AND FURTHER THAT the Council approves the restructuring of Oxford County Council utilizing a weighted voting mechanism based on a minimum of one vote per municipality for any number of electors up to 6,000 and an additional vote for every 6,000 electors thereafter,

AND FURTHER THAT the metric to be used shall be the total number of eligible electors following each regularly scheduled election and that this weighting shall remain until the next regularly scheduled election,

AND FURTHER THAT the distribution of weights be split equally where the area municipality has more than one representative at County Council,

AND THAT the proposal be circulated to the seven other municipalities and Oxford County for consideration of a restructured County Council.

YEAS	RECORDED VOTE 2020	NAYS
	Councillor Kristy Van Kooten-Bossence	
	Councillor Michael Bowman	
	Councillor Rick Eus	
	Councillor Gordon Lesser	
	Councillor Brian Petrie	
	Deputy Mayor Fred Freeman	
	Mayor Ted Comiskey	
	TOTALS	

Lost by _____

Carried by _____



Township of Blandford-Blenheim 2021 Development Charges Update Study

Public Meeting

February 17, 2021



Introduction

Public Meeting Purpose

- This meeting is a mandatory requirement under the *Development Charges Act (D.C.A.)*
- Prior to Council's consideration of a by-law, a background study must be prepared and available to the public a minimum of 2 weeks prior to a public meeting and provided on the municipality's website 60 days prior to by-law passage
- Purpose of the public meeting is to provide an overview of the proposed amendment and to receive public input on the matter

Introduction



Development Charges Update Study and By-law Amendment

- Development Charges (D.C.) Update Study prepared to amend the Township's 2019 D.C. Background Study and By-law 2148-2019
- Purpose of the proposed D.C. by-law amendment is to:
 - Reflect recent amendments to the D.C.A. made through the *More Homes, More Choice Act*, and *COVID-19 Economic Recovery Act*, including:
 - Changes to the D.C. recoverable costs (i.e. removal of the 10% statutory deduction, updates to capital cost estimates and reallocation of service specific growth-related studies); and
 - Changes to the timing of calculation and collection of D.C.s and statutory exemptions
- All other components of the 2019 D.C. Background Study and D.C. By-law 2148-2019 remain unchanged



D.C. By-law Amendment

D.C. Eligible Costs

- Changes to the D.C. recoverable costs by service include:
 - Removal of the 10% statutory deduction from the calculation of the charge for Parks and Recreation Services and Administration Studies
 - Additional capital costs for Growth-Related Studies
 - Reallocation of service specific studies and inclusion of D.C. amendment costs

Service/Class	D.C. Eligible Costs		
	2019 D.C. Study	By-law Amendment	Change
Fire Services	663,571	663,571	-
Roads and Related	1,240,850	1,265,850	25,000
Parks & Recreation	613,719	667,099	53,379
Administration Studies (Growth-Related Studies)	70,735	90,570	19,835
Total	2,588,876	2,687,090	98,214

2020 D.C. Amendment

Proposed Schedule of Charges

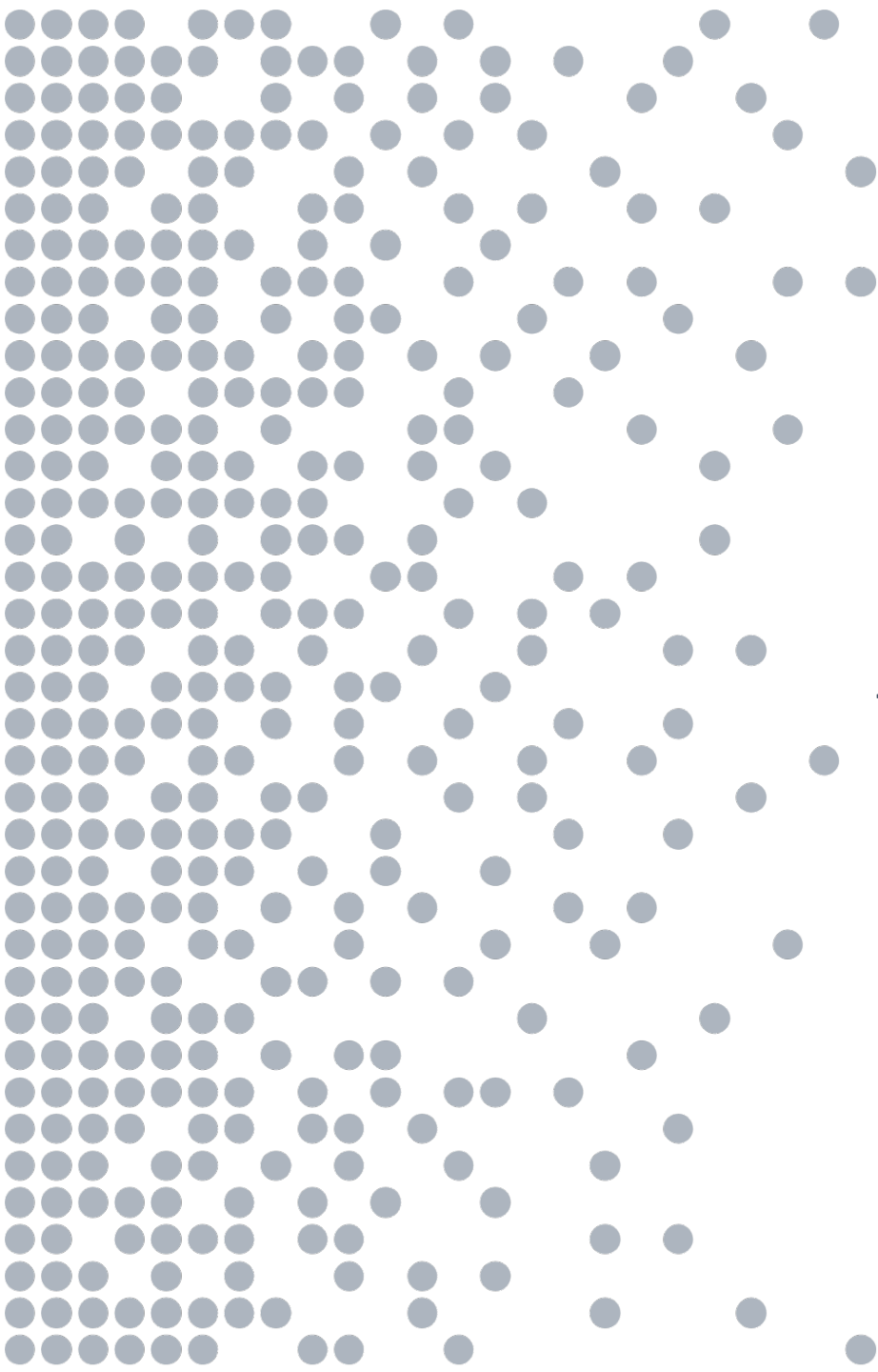


2019\$

Service/Class	RESIDENTIAL				NON-RESIDENTIAL	
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Other Multiples	(per m2 of Gross Floor Area)	(per Wind Turbine)
Municipal Wide Services/Class of Service:						
Fire Services	2,502	1,334	902	1,572	10.14	2,502
Roads and Related Services	4,759	2,537	1,716	2,990	19.28	4,759
Parks & Recreation Services	2,556	1,363	922	1,606	7.24	-
Growth-Related Studies	343	183	124	216	1.28	343
Total	10,160	5,417	3,664	6,384	37.94	7,604

2021\$

Service/Class	RESIDENTIAL				NON-RESIDENTIAL	
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Other Multiples	(per m ² of Gross Floor Area)	(per Wind Turbine)
Municipal Wide Services/Class of Service:						
Fire Services	2,638	1,406	951	1,657	10.69	2,638
Roads and Related Services	5,017	2,675	1,809	3,152	20.33	5,017
Parks & Recreation Services	2,695	1,437	972	1,693	7.63	-
Growth-Related Studies	362	193	131	228	1.35	362
Total	10,712	5,711	3,863	6,731	40.01	8,017



D.C. Impacts and Municipal Comparisons

2020 D.C. Amendment

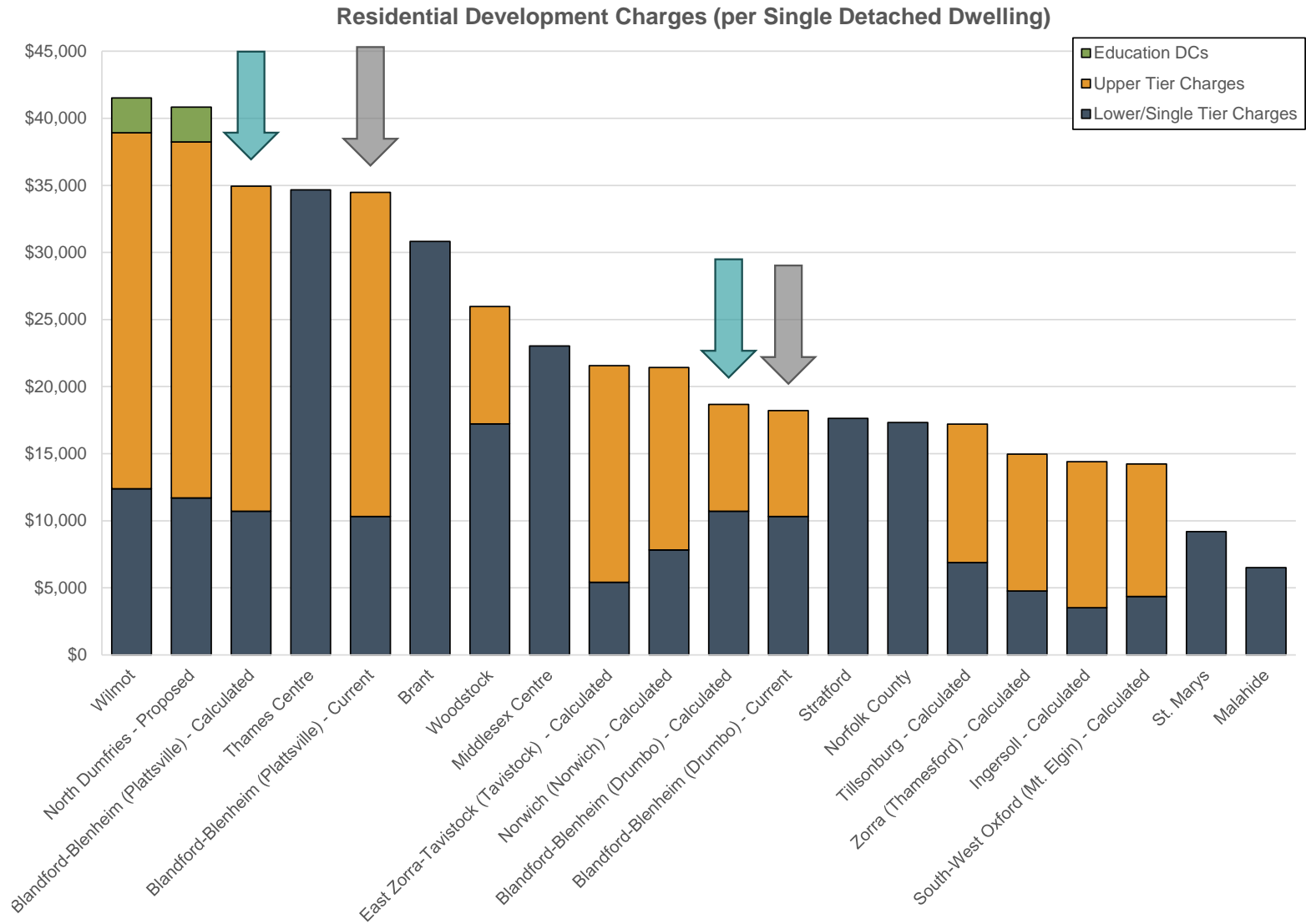
Development Charge Comparison (2021\$)



Service/Class	Current	2020 D.C. By-law Amendment	Change (\$)	Change (%)
<i>Residential Single and Semi-Detached Dwelling</i>				
Municipal Wide Services/Class of Service:				
Fire Services	2,638	2,638	-	0.0%
Roads and Related Services	4,918	5,017	99	2.0%
Parks & Recreation Services	2,480	2,695	215	8.7%
Growth-Related Studies	284	362	79	27.9%
Total	10,320	10,712	393	3.8%
<i>Non-Residential (per sq. m. of Gross Floor Area)</i>				
Municipal Wide Services/Class of Service:				
Fire Services	10.69	10.69	-	0.0%
Roads and Related Services	19.93	20.33	0.40	2.0%
Parks & Recreation Services	7.02	7.63	0.61	8.7%
Growth-Related Studies	1.15	1.35	0.20	17.4%
Total	38.79	40.01	1.21	3.1%

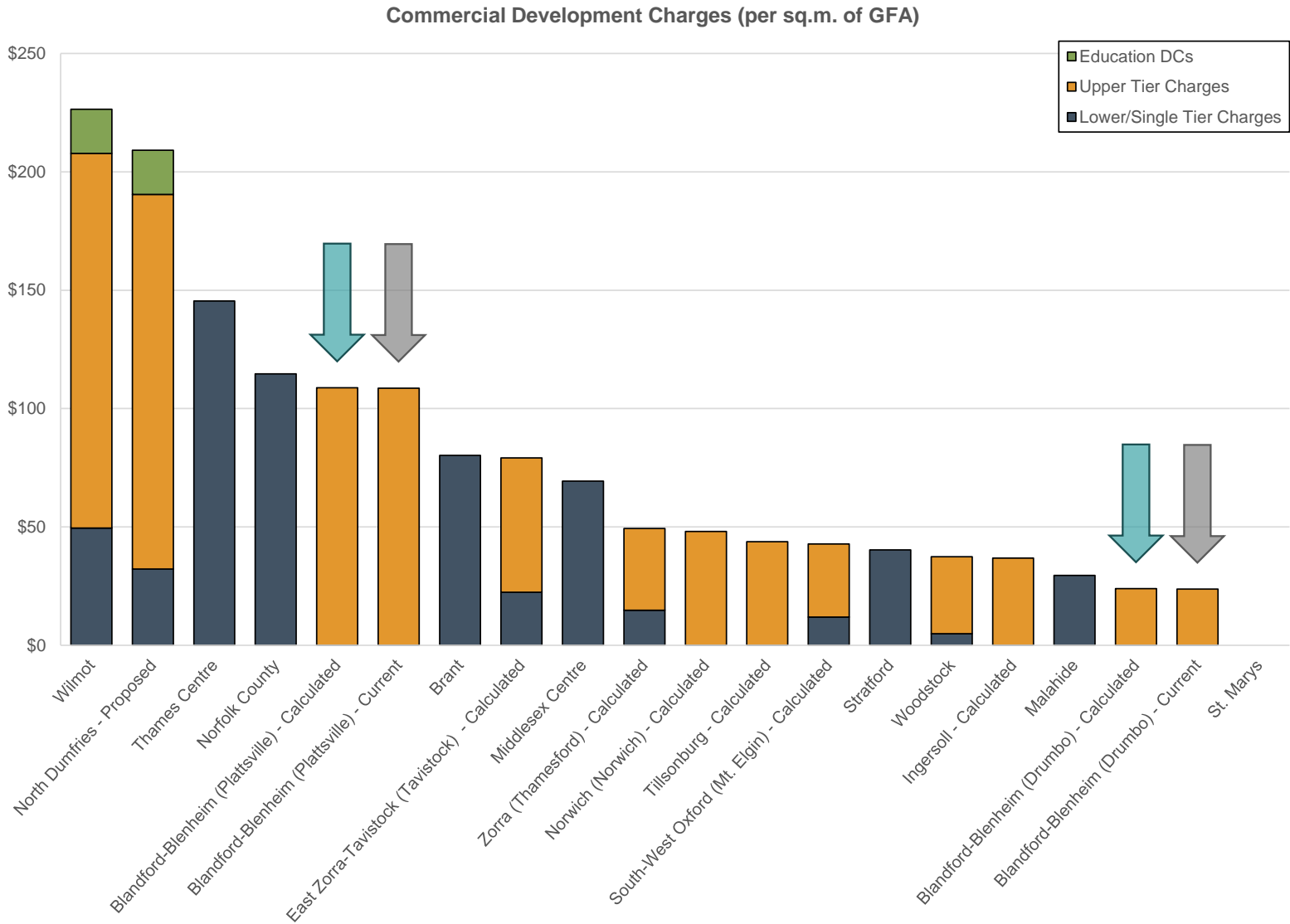


Municipal D.C. Comparison per Single Detached Residential Dwelling Unit (2021\$)



Municipal D.C. Comparison

\$ per sq.m. of Commercial Gross Floor Area (2021\$)

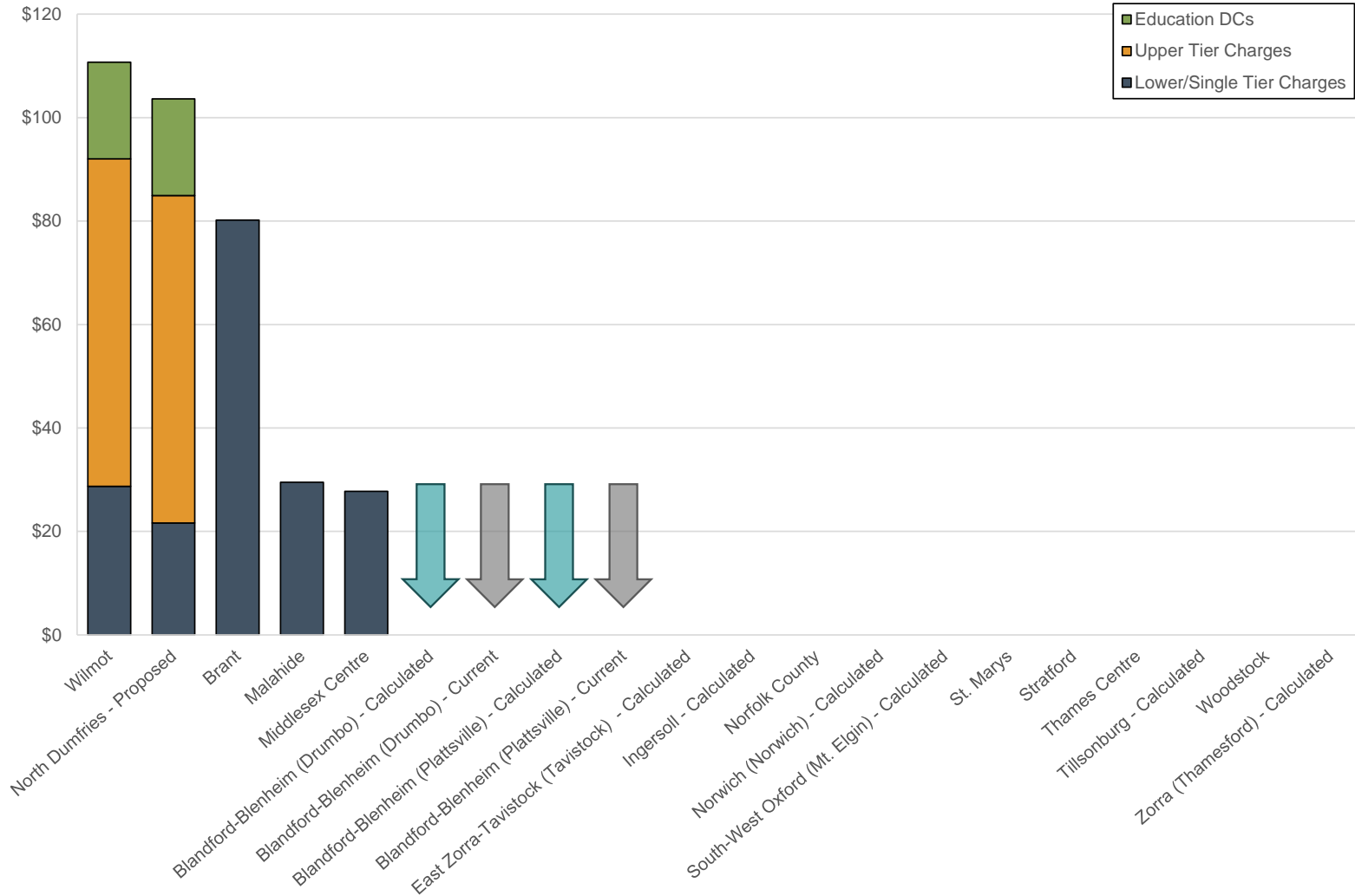


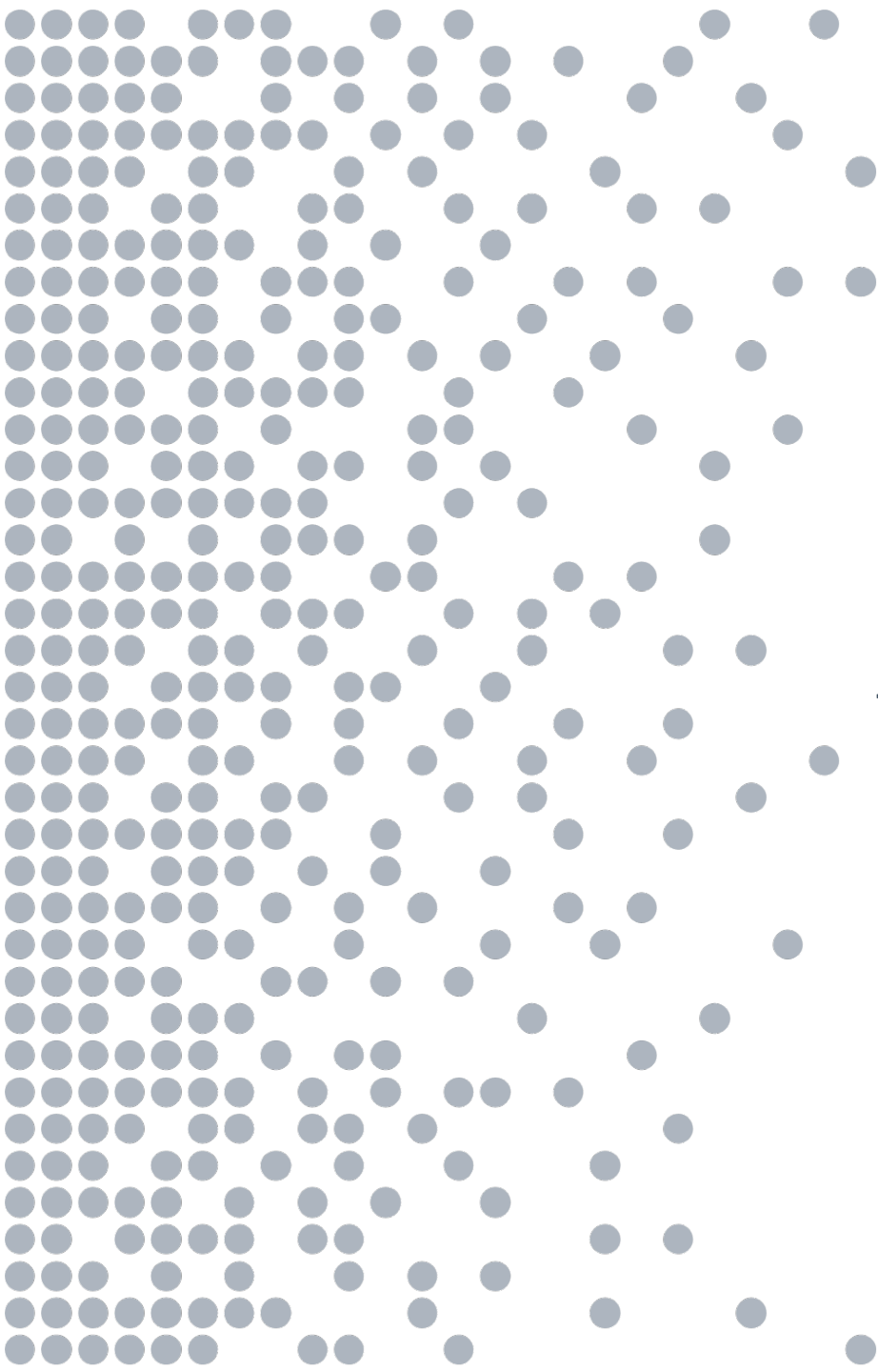
Municipal D.C. Comparison

\$ per sq.m. of Industrial Gross Floor Area (2021\$)



Industrial Development Charges (per sq.m. of GFA)





D.C. By-law Policies

D.C. By-Law Policies



- **Except for the following revisions, policies contained within By-law 2148-2019, remain unchanged**
- Rental housing and institutional developments will pay D.C.s in 6 equal annual payments, commencing from the date of occupancy
- Non-profit housing will pay D.C.s in 21 equal annual payments, commencing from the date of occupancy
- D.C. for developments proceeding through Site Plan or Zoning By-law Amendment will be determined based on the charges in effect on the day the application is made
 - Charges to be frozen for a maximum period of 2 years after planning application approval



D.C. By-Law Policies

Interest Charges

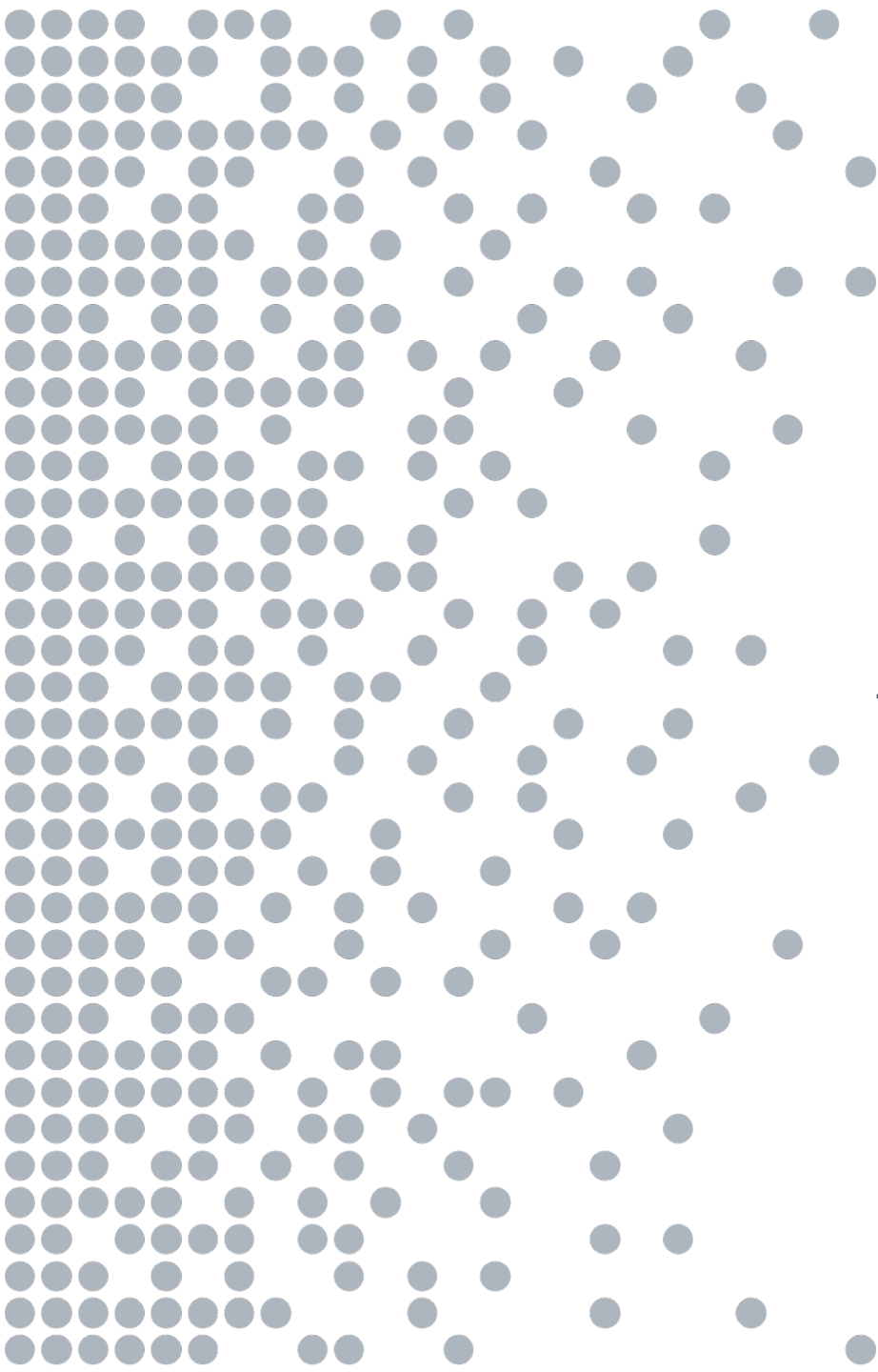
- Interest on installment payments and charges calculated at Site Plan or Zoning By-Law Amendment application will be imposed as identified the Township's amending by-law. Proposed policy is consistent with that of the County and area-municipalities (excl. Woodstock).
 - Interest to be charged at the Bank of Canada Prime lending rate + 2%
 - Interest rate to be determined at April 1st of each year
 - This interest rate is to be fixed throughout the duration of the installment payments

D.C. By-Law Policies

Statutory Exemptions



- Residential intensification (within existing residential buildings or structures ancillary to existing residential buildings):
 - May add up to two apartments for a single detached home as long as size of home doesn't double
 - Add one additional unit in medium & high density buildings
- The creation of a second dwelling unit in prescribed classes of new residential buildings, including structures ancillary to dwellings



Next Steps

Next Steps



- Council will receive input from the public and consider any amendments to the D.C Update Study and draft amending By-law
- Council to approve D.C Update Study and consider adoption of amending D.C. By-law – March 17, 2021
- By-law effective date – April 1, 2021

COMMITTEE OF ADJUSTMENT MINUTES

The Township of Blandford-Blenheim Committee of Adjustment met at 4:10 p.m.

Present: Mayor Peterson, Members Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, and Richardson.

Others: Dustin Robson, Planner, Oxford County.

Mayor Peterson in the Chair

Minutes

- i. December 2, 2020 meeting of the Committee of Adjustment

Verbal adoption of the Minutes of the Meeting of the Committee of Adjustment.

Moved by – Bruce Banbury

Seconded by – Nancy Demarest

Applications

- i. Application for Minor Variance A11-20, Lynn Perreault & Jonathon Harmer

The Planner presented the report, recommending approval. The applicants were present. No one spoke for or against the application.

For application A11-20 the decision was signed as approved.



Growing stronger together

Community Planning

P. O. Box 1614, 21 Reeve Street

Woodstock Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4712

Web site: www.oxfordcounty.ca

Our File: A12-20

APPLICATION FOR MINOR VARIANCE

TO: Township of Blandford-Blenheim Committee of Adjustment
MEETING: February 17, 2021
REPORT NUMBER: 2021-54

OWNERS: Michael & Victoria Richardson
24 Station Street, Drumbo, ON N0J 1G0

VARIANCES REQUESTED:

1. Relief from **Section 11.2, Table 11.2 – Zone Provisions** to reduce the minimum front yard depth from 7.5 m (24.6 ft) to 4.8 (16.0 ft.), to facilitate the construction of a single detached dwelling.
2. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to decrease the minimum rear yard setback from 1.2 m (3.9 ft.) to 0.4 m (1.3 m), to recognize the existing accessory building on-site.
3. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum lot coverage from 100 m² (1,076.4 ft²) to 156 m² (1,680 ft²), to recognize the existing accessory building on-site.
4. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum height from 4.0 m (13.1 ft.) to 7.0 m (23.0 ft), to recognize the existing accessory building on-site.

LOCATION:

The subject property is described as Lots 4 & 5 South of Station Street, Block C, Plan 199, in the Village of Drumbo. The lands are located on the south side of Station Street and north side of Hazel Street, between Muma Street and Matheson Street, and is municipally known as 24 Station Street.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule 'C-3' County of Oxford Settlement Strategy Plan Serviced Village

Schedule 'B-1' Township of Blandford-Blenheim Land Use Plan Settlement

Schedule 'B-3' Village of Drumbo Land Use Plan

Low Density Residential

TOWNSHIP ZONING BY-LAW NO. 1360-2002:

Residential Type 1 (R1)

SURROUNDING LAND USES: Predominately single detached dwellings to the south, west and east. To the north is a commercial use (Morrow's of Drumbo).

COMMENTS:(a) Purpose of the Application:

The applicant has requested relief from the above-noted provisions of the Township of Blandford-Blenheim Zoning By-law to facilitate the construction of a replacement single detached dwelling and to legalize an existing residential accessory building.

Originally, the applicant had applied for relief to permit the proposed dwelling, however, it was noted by Staff that the existing accessory building did not seem to have received municipal approvals when built and was not compliant with existing zoning provisions. The accessory building appears to have existed on-site since at least 1992 and was constructed by previous landowners. It was advised by Staff that the accessory building should be included as part of this variance request and the applicants agreed to do so.

The subject lands are approximately 1,994.1 m² (21, 464.5 ft²) in size, with approximately 51.7 m (169.6 ft) of frontage along Station Street. The subject property contains an existing single detached dwelling and a large accessory building. The existing dwelling is proposed to be demolished and replaced.

Plate 1, Existing Zoning & Location Map, shows the location of the subject lands and the zoning in the immediate vicinity.

Plate 2, Aerial Map, provides an air photo of the subject property.

Plate 3, Applicant's Sketch, illustrates the location of the existing accessory building and the location of the proposed single detached dwelling in relation to the property lines

(b) Agency Comments:

The Township Drainage Superintendent has indicated that the applicants will be required to submit a detailed site/lot grading plan to show that the proposed construction does not have an adverse effect on neighbouring properties.

The application was reviewed by a number of public agencies. The Township Director of Public Works, Southwestern Public Health, Township Director of Protective Services, and County Public Works Department had no concerns with the proposal.

(c) Public Consultation:

The application was circulated in accordance with the requirements of the Planning Act. To date, no concerns or objections with the application have been raised.

(d) Intent and Purpose of the Official Plan:

The subject property is located within the Village of Drumbo, which is designated as a 'Serviced Village' according to the Settlement Strategy Plan contained within the County Official Plan. The subject property is designated as 'Low Density Residential' according to the Village of Drumbo - Land Use Plan. The use of the lands for a single detached dwelling and associated accessory buildings is in keeping with the intent and purpose of the relevant policies of the Official Plan.

The Official Plan (Section 10.3.6) states that the Committee of Adjustment shall take into account the following points when considering an application for minor variance:

- The objectives and policies of the Official Plan can be met if the minor variance is granted;
- The request for variance constitutes a minor departure from the performance standards of the zoning by-law;
- The general intent of the zoning by-law can be met; and
- Whether the variance is desirable for the appropriate development of the land.

In determining whether a variance is desirable, the Official Plan provides that the following factors be considered:

- Whether there are constraints and/or restrictions due to physical or inherent conditions of the site;
- Whether alternative designs of the proposals are clearly not feasible or appropriate;
- Whether approval would create an undesirable precedent;
- Concerns of adjacent owners and residents, and community in general; and,
- Whether compliance with the By-law would be unreasonable or impossible and impose undue hardship on the applicant.

(e) Intent and Purpose of the Zoning By-law:

The subject property is zoned 'Residential Type 1 Zone (R1)' according to the Township Zoning By-law, which permits a single-detached dwelling and accessory structures thereto. The 'R1' zone also establishes a minimum required lot area of 450 m² (4,844 ft²) and a minimum lot frontage of 15 m (49.2 ft) where serviced by municipal sanitary services.

The 'R1' zone also requires a minimum front yard depth of 7.5 m (24.6 ft) which is intended to ensure that sufficient space is maintained on private lands to accommodate for drainage, parking, and private amenity space, while ensuring adequate separation is maintained between residential development and the public right-of-way. Front yard depth provisions are also intended to maintain uniform sightlines along residential streetscapes.

The applicants are requesting to reduce the required front yard depth from 7.5 m (24.6 ft) to 4.8 m (16.0 ft) to facilitate the construction of a replacement single detached dwelling. The existing single detached dwelling that would be replaced currently maintains a nil front yard depth from Station Street.

Staff are of the opinion that the proposed front yard depth of 4.8 m (16.0 ft) is acceptable as it improving the current situation where a depth of nil is existing, thus improving sightlines. The proposed layout of the dwelling also ensures that there will be adequate off-street parking. Staff also note that the character of the immediate neighbourhood is of dwellings maintaining

minimal to nil front yard depths. The proposed 4.8 m (16.0 ft) front yard depth would be compatible with the existing front yard depths. Township Public Works Staff have also not indicated any concerns regarding the proposed depth between the dwelling and Station Street from a safety aspect.

Table 5.1.1.3 (Regulations for Accessory Uses) of the Zoning By-law establishes the development standards for accessory buildings and structures, and provides that residential accessory buildings in a residential zone are permitted to have a lot coverage of 10% of the lot area or 100 m² (1,076 ft²) of ground floor area, whichever is the lesser. In this instance, 100 m² (1,076 ft²) is lesser than 10% of the lands. The By-law also establishes a maximum height for residential accessory buildings of 4.0 m (13.1 ft) and a minimum rear yard setback of 1.2 m (3.9 ft).

These provisions are intended to ensure such structures/buildings remain clearly secondary and ancillary to the main use of the property, while having minimal impacts on neighbouring properties. The provisions also assist to ensure sufficient space is maintained on the property to accommodate private services, grading/drainage, and amenity space. Further, these provisions are intended to limit the potential for such structures to house commercial or industrial uses that would be inappropriate for a residential lot.

In this instance, the applicants are proposing to recognize an existing residential accessory building with approximately 156.0 m² (1,680 ft²) in ground floor area. The existing structure will also require a variance to the maximum height to permit 7.0 m (23.0 ft) and to the minimum rear yard setback to permit 0.4 m (1.3 ft).

Despite its size and height in an urban setting, Staff are satisfied that the existing structure is being used for personal storage rather than a commercial or industrial operation. It is also the opinion of Staff that the structure is clearly secondary to the existing dwelling on-site and will continue to be secondary to the replacement structure. Like the proposed dwelling, the Township Public Works Staff have not indicated any concerns with the existing 0.4 m (1.3 ft) setback from Hazel Street.

In light of the information above, Staff believe that the intent and purpose of the Zoning By-law are being maintained with the proposed variances.

(f) Desirable Development/Use:

It is the opinion of this Office that the applicants' request can be considered minor and desirable for the development of the subject property.

The proposed variance for the minimum front yard depth for the replacement dwelling will improve the existing situation by creating a greater separation between the dwelling and Station Street while still maintaining a reduced front yard setback, which is a characteristic of the neighbourhood. The proposed variances for the accessory building that has existed on-site since approximately 1992, will legalize the building while maintaining the status quo for the structure rather than increasing the non-complying components of the structure.

Staff are of the opinion that the proposed variances will have minimum impact on neighbouring land uses and no comments have been received from any of the public agencies or neighbouring property owners circulated. In regards to the existing accessory building, no historical complaints have been brought to the attention of Township staff.

In light of the foregoing, it is the opinion of this Office that the requested relief is in keeping with the general intent and purpose of the Official Plan and Township Zoning By-law, is minor in nature and desirable for the development of the subject lands, and can therefore be given favourable consideration.

RECOMMENDATION

That the Township of Blandford-Blenheim Committee of Adjustment **approve** Application File A12-20, submitted by Michael and Victoria Richardson for lands described as Lots 4 & 5 South of Station Street, Block C, Plan 199, in the Village of Drumbo, as it relates to:

1. Relief from **Section 11.2, Table 11.2 – Zone Provisions** to reduce the minimum front yard depth from 7.5 m (24.6 ft) to 4.8 (16.0 ft.), to facilitate the construction of a single detached dwelling.
2. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to decrease the minimum rear yard setback from 1.2 m (3.9 ft.) to 0.4 m (1.3 m), to recognize the existing accessory building on-site.
3. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum lot coverage from 100.0 m² (1,076.4 ft²) to 156.0 m² (1,680 ft²), to recognize the existing accessory building on-site.
4. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum height from 4.0 m (13.1 ft.) to 7.0 m (23.0 ft), to recognize the existing accessory building on-site.

Subject to the following condition;

- i. A detailed site/lot grading plan shall be provided to the satisfaction of the Drainage Superintendent prior to the issuance of a Building Permit.

As the variances requested are considered to be:

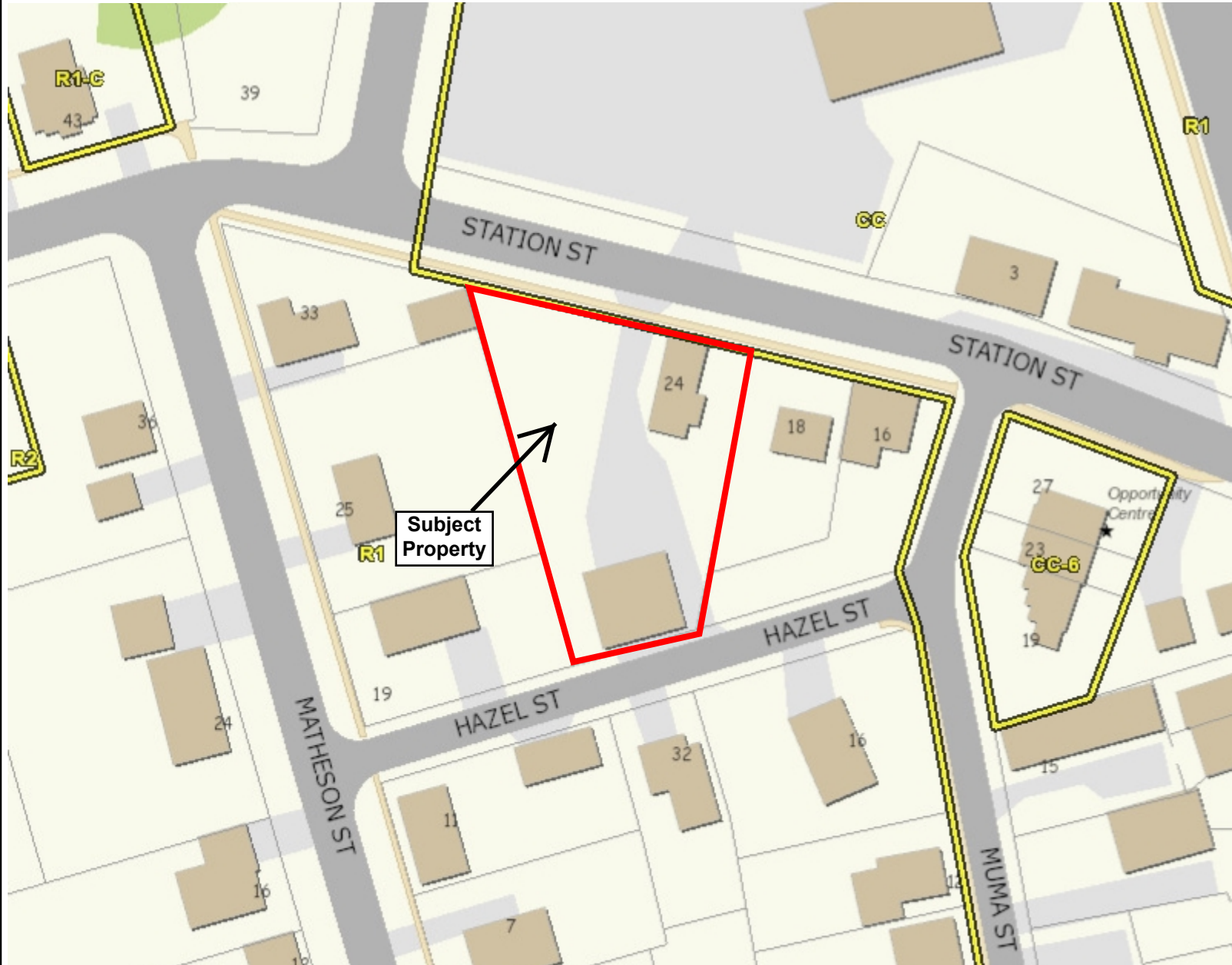
- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002;
- (ii) desirable for the appropriate development or use of the land, building or structure;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002; and
- (iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

Authored by: *Original Signed by*

Dustin Robson, MCIP, RPP
Development Planner

Approved by: *Original Signed by*

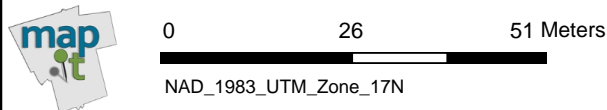
Eric Gilbert, MCIP, RPP
Senior Planner



Legend

- Zoning Floodlines
- Regulation Limit
- 100 Year Flood Line
- ▲ 30 Metre Setback
- Conservation Authority Regulation Limit
- Regulatory Flood And Fill Lines
- ▣ Land Use Zoning (Displays 1:16000 to 1:500)

Notes



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January 26, 2021



Legend

- Zoning Floodlines
- Regulation Limit
- 100 Year Flood Line
- ▲ 30 Metre Setback
- Conservation Authority Regulation Limit
- Regulatory Flood And Fill Lines
- ▣ Land Use Zoning (Displays 1:16000 to 1:500)

Notes



0 26 51 Meters



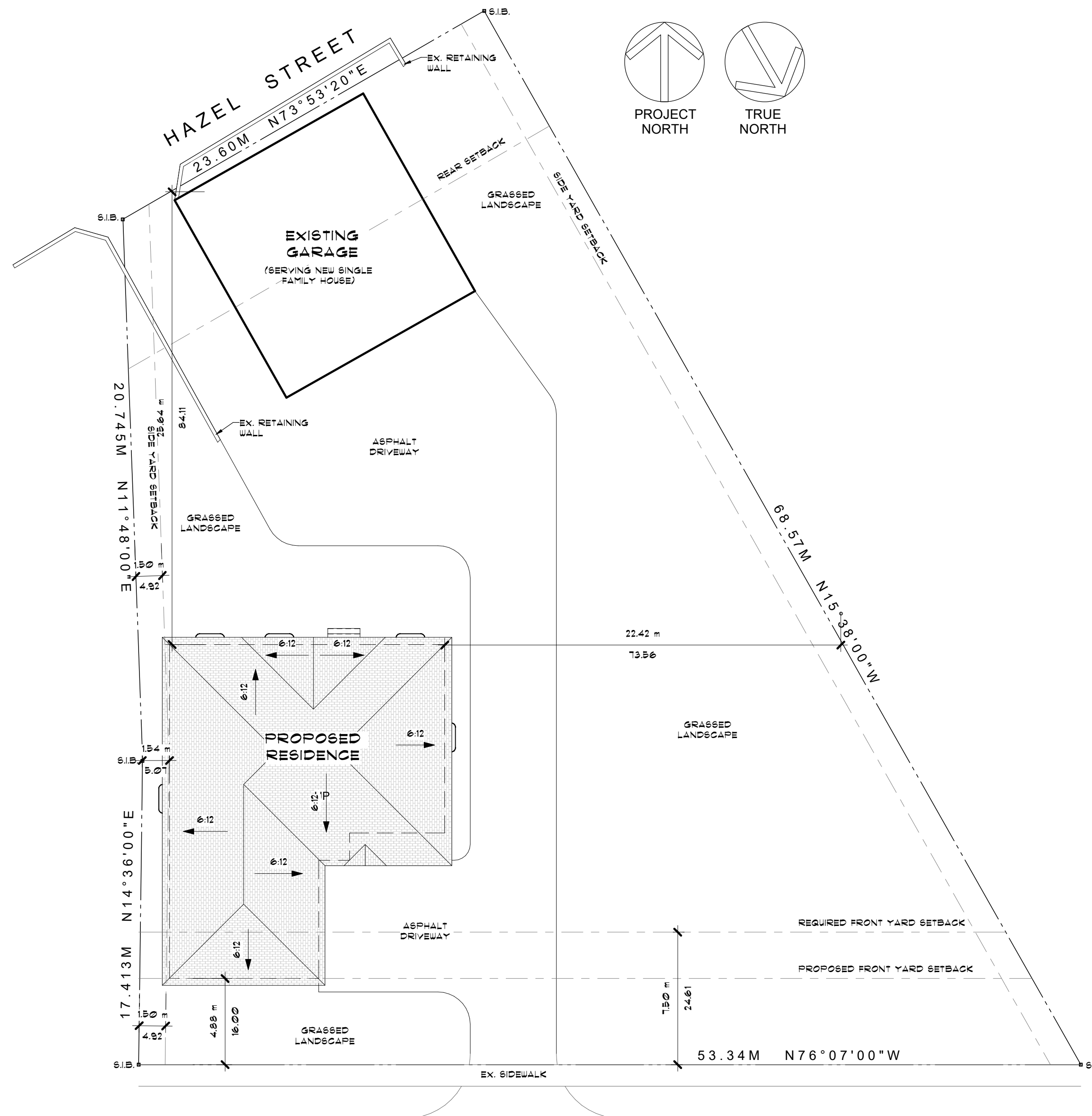
NAD_1983_UTM_Zone_17N



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January 31, 2021

Plate 3: Applicant's Sketch
File No.: A12/20 - Victoria & Michael Richardson
Lots 4 & 5, Block C, Plan 199, Township of Blandford-Blenheim - 24 Station Street in Drumbo



1 SITE PLAN
 S-1 1/16" = 1'-0"
 SITE PLAN REFERENCED FROM SURVEYOR'S REAL PROPERTY REPORT PREPARED BY BROOKS & MUIR SURVEYING OF ONTARIO LAND SURVEYORS - CANADA LANDS SURVEYORS, PROJECT NUMBER 10118, DATED FEBRUARY 1, 2018

This drawing is an instrument of service and is the property of Gerrard's Design & Drafting Inc. and cannot be modified and/or reproduced without the permission of Gerrard's Design & Drafting Inc.
 © Copyright - Gerrard's Design & Drafting Inc. All Rights Reserved.
 This drawing form part of the Contract Documents and is to be read in conjunction with all other Contract Documents.
 Contractor must verify all dimensions on the project site and report any discrepancies before proceeding with the work. The Contractor shall assume responsibility should the Contractor elect to proceed without reporting any discrepancies.
 Drawings are not to be scaled.
 All work to be performed must be in compliance with the Ontario Building Code and all other applicable Publications and Authorities having jurisdiction.

NO.	DESCRIPTION	DATE

ISSUE RECORD

Gerrard's
 Design & Drafting Inc.
 Gerrard's Design and Drafting Inc.
 7 Cloverdale Crescent, Mannheim,
 Ontario, N0B 2H0
 Phone 519.579.3306 / e-mail jim@gerrards.ca

PROJECT TITLE:
 NEW SINGLE FAMILY
RESIDENTIAL HOUSE
 24 STATION STREET
 DRUMBO, ONTARIO

DRAWING TITLE:
SITE PLAN

DRWN BY: M. A. CARROLL

DATE: DEC. 18, 2020

SCALE: 1/16" = 1'-0"

PROJECT NO. 20GD026 DWG NO. **S-1**



Growing stronger together

Community Planning

P. O. Box 1614, 21 Reeve Street

Woodstock Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4712

Web site: www.oxfordcounty.ca

Our File: A01-21

APPLICATION FOR MINOR VARIANCE

TO: Township of Blandford-Blenheim Committee of Adjustment
MEETING: February 17, 2021
REPORT NUMBER: 2021-55

OWNER: Matt Holtendorp
8855415 Gobles Road, Blandford-Blenheim, ON N0J 1V0

AGENT: Darrin Knill
224 Colborne Street W., Brantford, ON N3T 1L8

VARIANCES REQUESTED:

1. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum permitted height of a building accessory to a residential use from 4.0 m (13.1 ft.) to 6.75 (22.1 ft.), to facilitate the construction of an accessory building for personal storage;
2. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum total lot coverage of buildings accessory to a residential use from 100 m² (1,076.4 ft²) to 223.3 m² (2,403.5 ft²).

LOCATION:

The subject property is described as Part Lot 19, Concession 3 (Blenheim), Township of Blandford-Blenheim. The lands are located on south side of Township Road 4 and west side of Gobles Road, and are municipally known as 855415 Gobles Road.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule 'B-1' Township of Blandford-Blenheim Land Use Plan Agricultural Reserve

TOWNSHIP ZONING BY-LAW NO. 1360-2002: Residential Existing Lot Zone (RE)

SURROUNDING LAND USES: Predominately agricultural with a non-farm residential use to the immediate west.

COMMENTS:(a) Purpose of the Application:

The applicant has requested relief from the above-noted provisions of the Township of Blandford-Blenheim Zoning By-law to facilitate the construction of an accessory structure for personal storage, including the storage of classic cars. Specifically, the applicant is requesting relief from the maximum lot coverage for accessory buildings to allow for the construction of a new accessory building measuring 223.3 m² (2,403.6 ft²) in size and a maximum height of 6.75 m (22.1 ft.). The proposed accessory building would be located in the southwest corner of the subject lands, west of the existing dwelling.

The subject lands are approximately 4,035.7 m² (0.9 acres) in size, with approximately 51.0 m (167.3 ft) of frontage along Gobles Road and an external side yard length of approximately 81.0 m (265.7 ft). The subject lands contain an existing single detached dwelling and an accessory building that has been damaged and is proposed to be replaced. The subject lands also contain a private well and septic system and surrounding land uses are predominately comprised of agricultural land uses, with a non-farm residential use to the immediate west.

Plate 1, Existing Zoning & Location Map, shows the location of the subject lands and the zoning in the immediate vicinity.

Plate 2, Aerial Map with Existing Zoning, provides an air photo of the subject property.

Plate 3, Applicant's Sketch (Site Plan), illustrates the location of the existing dwelling the location of the proposed accessory structure in relation to the property lines

(b) Agency Comments:

The Township Director of Public Works has indicated no concerns but the applicant would require a driveway permit for access to the new shop.

The application was reviewed by a number of public agencies. The Township Director of Protective Services, and County Public Works Department had no concerns with the proposal.

(c) Public Consultation:

The application was circulated in accordance with the requirements of the Planning Act. To date, no concerns or objections with the application have been raised.

(d) Intent and Purpose of the Official Plan:

The subject property is located within the Agricultural Reserve designation, according to the Township of Blandford-Blenheim Land Use Plan contained in the County Official Plan. In the Agricultural Reserve, lands are to be developed for a wide variety of agricultural land uses, including general farming, animal or poultry operations, regulated livestock farms, cash crop farms and specialty crop farms, together with farm buildings and structures necessary to the farming operation, and accessory residential uses required for the farm.

The development of an accessory structure for personal storage purposes on an existing rural residential property meets the intent of the Agricultural Reserve policies, provided such development occurs in accordance with the provisions of the Zoning By-law.

The Official Plan (Section 10.3.6) states that the Committee of Adjustment shall take into account the following points when considering an application for minor variance:

- The objectives and policies of the Official Plan can be met if the minor variance is granted;
- The request for variance constitutes a minor departure from the performance standards of the zoning by-law;
- The general intent of the zoning by-law can be met; and
- Whether the variance is desirable for the appropriate development of the land.

In determining whether a variance is desirable, the Official Plan provides that the following factors be considered:

- Whether there are constraints and/or restrictions due to physical or inherent conditions of the site;
- Whether alternative designs of the proposals are clearly not feasible or appropriate;
- Whether approval would create an undesirable precedent;
- Concerns of adjacent owners and residents, and community in general; and,
- Whether compliance with the By-law would be unreasonable or impossible and impose undue hardship on the applicant.

(e) Intent and Purpose of the Zoning By-law:

The subject property is zoned 'Residential Existing Lot Zone (RE)' according to the Township Zoning By-law, which permits a single-detached dwelling and accessory structures thereto.

Table 5.1.1.3 (Regulations for Accessory Uses) of the Zoning By-law establishes the development standards for accessory buildings and structures, and provides that residential accessory buildings in a residential zoning are permitted to have a lot coverage of 10% of the lot area or 100 m² (1,076 ft²) of ground floor area, whichever is the lesser. In this instance, 100 m² (1,076 ft²) is lesser than 10% of the lands. Further, the By-law establishes a maximum height for residential accessory buildings of 4.0 m (13.1 ft).

These provisions are intended to ensure such structures/buildings remain clearly secondary and ancillary to the main use of the property, while having minimal impacts on neighbouring properties. The provisions also assist to ensure sufficient space is maintained on the property to accommodate private services, grading/drainage, and amenity space. Further, this provision is intended to limit the potential for such structures to house commercial or industrial uses that would be inappropriate for a residential lot.

In this regard, Staff are not satisfied that the intent and purpose of the Zoning By-law will be maintained, as the size of the accessory structure proposed would not remain clearly accessory to the dwelling. The proposed accessory structure would cover an area of 223.3 m² (2,403.6 ft²). The dwelling, in comparison appears to be approximately 286.0 m² (3,078.5 ft²) in lot coverage. The proposed size of the accessory building could provide the potential for commercial or industrial uses, which would be unsuitable for the property, operating out of the structure.

(f) Desirable Development/Use:

The applicant has indicated that they have requested the above noted relief to accommodate the construction of a new accessory structure on the lands in order to use for personal storage, including for classic cars.

Planning Staff have reviewed the applicants' request and are of the opinion that given the nature of the proposal, it is not in keeping with the Township's Zoning By-law, as the proposed relief represents a significant deviation from the maximum lot coverage currently permitted within the Township's Zoning By-law. Although the subject lands have a large lot area, Staff believe that permitting such a large deviation from the Zoning By-law is not in keeping with the intent of a minor variance. Further, Staff do not believe that the proposed size of the accessory building is desirable for lots within the RE zone.

Staff are of the opinion that this proposal is not minor in nature and does not satisfy the four tests for minor variances as set out in Section 45(1) of the *Planning Act*. Staff are recommending the Committee of Adjustment not approve the request to increase the maximum permitted lot coverage and height for accessory structures within a residential zone.

RECOMMENDATION

That the Township of Blandford-Blenheim Committee of Adjustment **not approve** Application File A01-21, submitted by Matt Holtendorp for lands described as Part Lot 19, Concession 3 (Blenheim), in the Township of Blandford-Blenheim, as it relates to:

1. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum permitted height of a building accessory to a residential use from 4 m (13.1 ft.) to 6.75 (22.1 ft.), to permit the construction of a personal storage and hobby shed.
2. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses** to increase the maximum total lot coverage of buildings accessory to a residential use from 100 m² (1,076.4 ft²) to 223.3 m² (2,403.6 ft²).

As the variances requested are not considered to be:

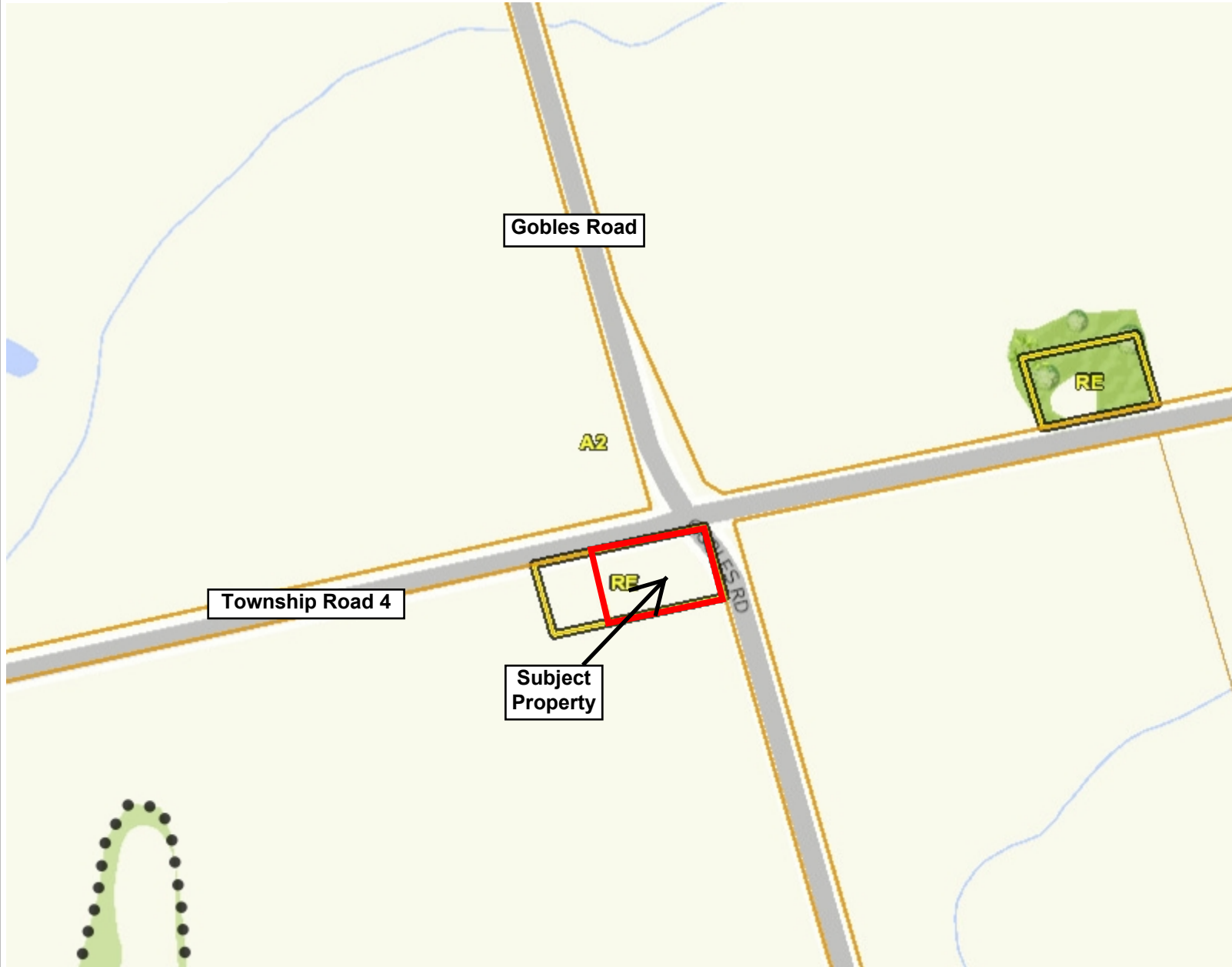
- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002;
- (ii) desirable for the appropriate development or use of the land, building or structure;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002; and
- (iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

Authored by: *Original Signed by*

Dustin Robson, MCIP, RPP
Development Planner

Approved by: *Original Signed by*

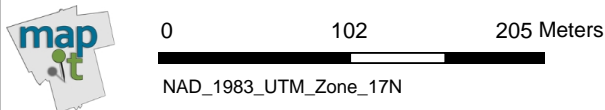
Eric Gilbert, MCIP, RPP
Senior Planner



Legend

- Parcel Lines**
 - Property Boundary
 - - - Assessment Boundary
 - - - Unit
 - - - Road
 - - - Municipal Boundary
- Zoning Floodlines**
- Regulation Limit**
 - ◆ 100 Year Flood Line
 - ▲ 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



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January 27, 2021



Legend

- Zoning Floodlines
- Regulation Limit
 - ◆ 100 Year Flood Line
 - ▲ 30 Metre Setback
 - Conservation Authority Regulation Limit
 - ◆ Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



0 26 51 Meters

NAD_1983_UTM_Zone_17N



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January 31, 2021

Plate 3: Applicant's Sketch

File No.: A01-21 - Matt Holtendorp

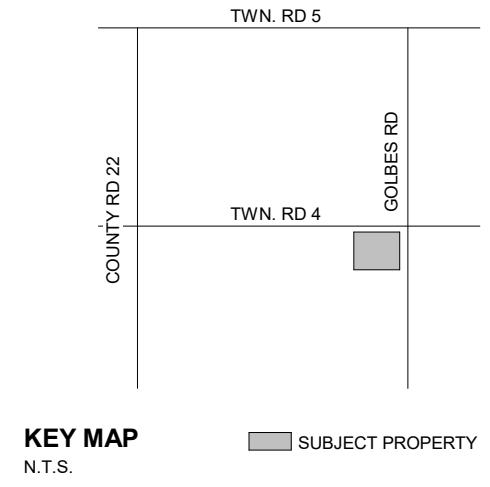
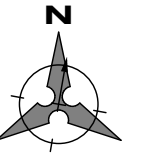
Part Lot 19, Concession 3 (Blenheim), Township of Blandford-Blenheim - 855415 Gobles Road

DRAWINGS ARE NOT TO BE SCALED. THE CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION. IF ANY ERRORS OR DISCREPANCIES ARE DISCOVERED THE DESIGNER MUST BE NOTIFIED BEFORE CONSTRUCTION COMMENCES.

SENTRY PROPERTY GROUP INC.
 224 COLBORNE STREET WEST
 SUITE 4
 BRANTFORD, ONTARIO
 N3T 1L8

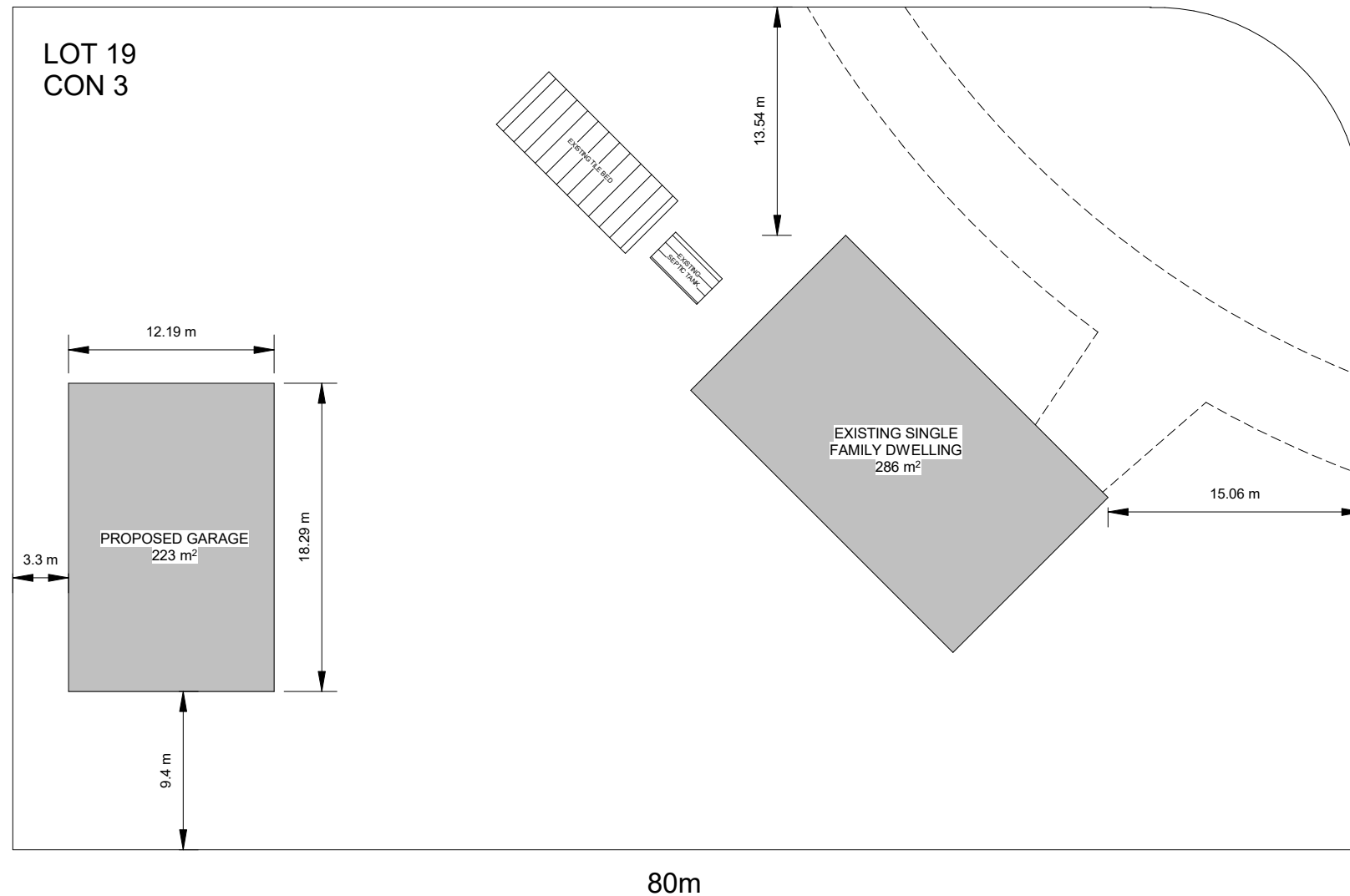


T: 519-757-9360
 E: INFO@SENTRYPROPERTYGROUP.CA



TOWNSHIP RD 4

GOBLES RD



No.	DATE	DESCRIPTION
1	2021/01/21	ISSUED FOR MINOR VARIANCE

PROJECT INFORMATION

GARAGE

855415 GOBLES RD.
 PRINCETON ON
 N0J 1V0

SHEET NAME: **SITE PLAN**

OWNER: **MATT HOLTENDORP**

PROJECT No: P21-01 DRAWING NO: **A.1**

DATE: 2021/01/13

SCALE: As indicated



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	Jan 18,2021
Subject:	January Monthly Report	Council Meeting Date:	Feb 17 ,2021
Report #:	FC-21-02		

Recommendation:

That Report FC-21-02 is received as information.

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of January 2021

Analysis/Discussion:

Fire:

- (14) burn permits were issued in January 2021
- January 2021 monthly fire calls (included)
- Medical calls for all fire stations beginning in 2017 (attach)

Meetings, Courses and Training Attended:

- Staff participated in conference calls during the month of January with Southwestern Public Health when available
- Staff participated in conference calls with the Provincial Emergency Operations Centre once a week to monitor and discuss any situations developing out of COVID-19 for the month of January
- January 6th 6pm 10pm staff attended RFSOC recruit orientation at Brownsville Fire Station
- January 8 ,9 ,15 ,16 our Township hosted a Fire Instructor One course at Plattsville Fire Station through RFSOC. Our Fire Department had five firefighters participating in this course and I happy to report that all five were successful. I would like to add that all RFSOC courses use strict pre-screening COVID 19 measures at all times.
- January 12th at approximately 10:30am Drumbo Station was paged to a 2-vehicle accident (car ran into back of tractor trailer) on the 401 at mile marker 250 east bound. The roads were extremely icy at the time and it was freezing rain. Drumbo pumper tanker and rescue arrived on scene setting up their apparatus as blocker units and placing safety pylons in order to secure their working zone. Oxford EMS were accessing

5 people in the ambulance from the original accident. All fire units and EMS were parked tight against the right guardrail in the 250 entrance merging lanes well off the highway. An east bound car driving in the passing lane of the 401 came around the corner and lost control on the icy highway. This car travelled across 3 lanes of the 401 and 2 lanes of the 250 merging lanes and hit the back and drivers' side of the Drumbo Rescue missing the ambulance by inches. Not one person received any injuries from this accident .Total damage to the Drumbo Rescue is approximately \$35,000 and this unit will be out of service for 4 to 5 weeks. Carrier Truck Center in Brantford will be completing all repairs to this rsecue .

- January 13th Staff participated in a teleconference with Fire Marshal Jon Pegg to discuss COVID 19 vaccines for firefighters ,closing of Ontario Fire College ,future firefighting training , masking of firefighters (minutes attach)
- January 13th staff participated in zoom meeting with RFSOC Chiefs to discuss RFSOC training and courses during this pandemic. Our group has decided to move forward with recruit training and hosting courses during COVID but we would use and enforce strict guidelines at all times in order to keep all participants safe and healthy.
- January 18th Our new G1 SCBA have been placed into service at Drumbo and Princeton Stations after all firefighters at those stations have completed their training on these new units. Staff removed all of the used SCBA, spare cylinders and mask from both stations and have delivered this equipment to Bright Station training room in order to organize for resale .
- January 25th staff attended to Plattsville Station to receive the delivery of the new G1 SCBA order for Bright and Plattsville Stations .
- January 25th AJ Stone representative attended to Plattsville Station to perform training to Bright and Plattsville Trainers in the use of this new equipment . Once all Bright and Plattsville firefighter have completed their training then these new units will be placed into service .

January 2021 Fire Call Report

Bright

1	03-Jan	Oxford 22/Twp. Rd 13	MVC
2	23-Jan	Twp. Rd 14	Medical Call

Drumbo

1	02-Jan	Hwy 401 Km 260	MVC
2	12-Jan	Hwy 401 Km 250	MVC
3	12-Jan	Hwy 401 Km 250	MVC
4	18-Jan	Hwy 401 Km 246	MVC
5	22-Jan	Hwy 401 Km 250	MVC
6	25-Jan	Hubbard Rd	Burn Investigation

Plattsville

1	03-Jan	Oxford 22/Twp. Rd 13	MVC
2	12-Jan	Hwy 401 km 250	MVC Assist
3	12-Jan	Hwy 401 km 250	MVC

4	23-Jan	Twp. Rd 14	Medical Assist
5	25-Jan	Hubbard Rd	Burn Investigation Assist
6	26-Jan	Twp. Rd 14	Fire Alarm
7	26-Jan	Mill St	Fire Alarm

Princeton

1	03-Jan	Gobles Rd	Odour Investigation
2	07-Jan	Brant Call	Burn Investigation
3	12-Jan	Twp. Rd 2	Medical Call

EZT

0 calls to date

North Dumfries

0 calls to date

Wilmot Township

0 calls to date

By-Law Enforcement – January 2021

In Progress-2019

- 19-16 - Dirt Dumping – assigned to MEU/lawyer (transferred from 18-24)

In Progress-2020

- 20-01 – Noise & Dogs at Large, Lights
- 20-03 – Noise complaint (reopened)
- 20-11 – Noise complaint (reopened)

2021

CEMC-January 2021

- COVID-19
 - Weekly (minimum) conference calls with Southwestern Public Health
 - Twice weekly WebEx meetings with PEOC
 - Continuously updating, sharing, posting information on social media

Respectfully submitted by :

Rick Richardson

Rick Richardson
Director of Protective Services

Medical Calls 2017-2020

	2017		2018	
	Medical Calls	Total Calls	Medical Calls	Total Calls
Bright	17	33	10	36
Drumbo	66	150	21	151
Plattsville	37	83	25	82
Princeton	35	72	17	59
	155	338	73	328
	46%		22%	

	2019		2020	
	Medical Calls	Total Calls	Medical Calls	Total Calls
Bright	13	33	6	25
Drumbo	25	125	4	91
Plattsville	14	77	11	52
Princeton	6	71	10	57
	58	306	31	225
	19%		14%	



Office of the Fire Marshal

Key Highlights*

Fire Marshal Teleconference (January 13, 2021)

On January 13, 2021, Fire Marshal Jon Pegg spoke with Ontario's Fire Chiefs to provide updates and answer questions about the Ontario government's second Declaration of Emergency, its COVID-19 vaccine program related to the ongoing Coronavirus pandemic, and the ministry's announcement regarding expanded firefighter training across the province.

Two calls (morning and evening) with Fire Chiefs were held to ensure the participation of as many fire departments as possible. Key highlights of that discussion include:

Declaration of Emergency

- As COVID-19 transmission continues to pose a significant risk to the people of Ontario, on January 12, 2021 the government declared a second provincial emergency in response to the COVID-19 pandemic.
- Fire service personnel should be commended for their continued response to the outbreak to date. All first responders have a duty to continue to follow public health guidance and the emergency orders set by the government aimed at stopping the spread of COVID-19.
- On March 26, 2020, Fire Marshal's Communique 2020-04 provided fire departments with operational considerations for providing service during the pandemic. This guidance remains valid and as such, should be reviewed to identify opportunities to strengthen our response to the pandemic in light of the upcoming 28 days of the declared emergency.
- Fire Marshal's Communiqué (2020-04) on Mitigating Risk to COVID-19 is available on the OFM website at the following link:
<https://www.mcscs.jus.gov.on.ca/english/OfficeFireMarshal/FireServiceResources/Communiqu%C3%A9s/MitigatingRiskCOVID19.html>

*This document is intended to be a high-level summary of the Fire Marshal's remarks. Website links to source material have been provided to aid clarity and understanding. Fire Chiefs should contact their Fire Protection Adviser for further information if necessary.



- To review details about the second declaration of emergency to address COVID-19 visit: <https://www.ontario.ca/page/enhancing-public-health-and-workplace-safety-measures-provincewide-shutdown>

COVID-19 Vaccine Program

- The OFM has been advised that guidance documents to support the vaccine rollout for medical first responders have been provided to local public health units. The guidance document is attached as a separate attachment
- The OFM can confirm that medical first responders are part of the Phase 1 priority group. Vaccination for this group will commence before the end of March.
- Phase 1 may not include training officers or others in a fire department. This is strictly for those who provide medical emergency response.
- The guidance materials being sent to public health units will take time to process and organize. Departments need to be patient as these matters are addressed at the local level.
- Rollout at the local level will depend on manufacturers delivering adequate supply of vaccines to meet the varying demand across Ontario.

Expanding Firefighter Training

- As part of a plan to transform and modernize fire safety training in the province the government has decided to close the Gravenhurst location of the Ontario Fire College and end its delivery of on-campus training.
- This closure will come into effect on March 31, 2021. The closure of the Gravenhurst campus will accelerate modernization efforts while not impacting service levels.
- The OFC has the capacity to deliver training through online course availability, learning contracts, and regionally in partnership with 20 Regional Training Centres (RTCs) that offer OFC curriculum and utilize the expertise of OFC adjunct instructors to deliver training to departments at the regional level
- Many fire departments have internal resources and capacity to deliver training that meets their needs. The OFM is confident that composite and volunteer departments that rely on the training provided by the OFC will continue to be served throughout the modernization exercise.
- The OFM is working on initiatives to help support training at the local level, including the availability of mobile live fire training.



- A future all-Chiefs presentation by the OFM will communicate more detailed information about the modernization plan including RTCs, Learning Contracts and other modes of training.
- Fire Marshal's Communiqué (2021-01) on the Ontario Fire College is available on the OFM website at the following link:
<https://www.mcscs.jus.gov.on.ca/english/OfficeFireMarshal/FireServiceResources/Communiqu%C3%A9s/OntarioFireCollege.html>

Live Fire Training

- The OFM realizes that access to live fire training may become a concern for some services without training available in Gravenhurst.
- The government is investing in two mobile live fire training units to ensure full access to the practical training obtained at the OFC and to support training at the RTCs.
- These mobile units will be deployed to support RTCs and departments that do not have live fire grounds to conduct practical training.
- The mobile units are scheduled to be available for deployment later this year.
- Efforts will also be made to ensure that the specialized equipment available at the OFC is made available to RTCs and other locations so that training can be specifically tailored to your department needs and hosted at a location that reduces the need to send personnel to Gravenhurst.

Masking in Stations

- The government's Declaration of Emergency, with limited exemptions, directs every person in the premises of a business or organization that is open shall ensure that they wear a mask or face covering that covers their mouth, nose and chin, when they are in indoor areas of the premises.
- There is no specific exemption for the fire service with regards to masking. However, as fire stations are not open to the public, masking is not required at all times like other workplaces.
- Regardless, all fire department personnel are strongly advised to take masking precautions when operating indoors to prevent spread of COVID-19 in the event physical distancing of at least two metres is not possible



- To review public health and workplace safety measures for all businesses, organizations and facilities visit: [Enhancing public health and workplace safety measures in the provincewide shutdown | Ontario.ca](https://www.ontario.ca/enhancing-public-health-and-workplace-safety-measures-in-the-provincewide-shutdown)

Fire Training and Declaration of Emergency

- To date, training for emergency responders has been exempted in the government's Declaration of Emergency.
- Training can continue; however, fire departments are strongly advised to adhere to all physical distancing and masking requirements when conducting these activities.
- The OFM highly recommends fire departments consider alternatives to in-person training (e.g. online) in order to reduce risk to firefighters.

Inspections

- Fire services should consult with Fire Marshal's Communique (2020-04) on Mitigating Risk to COVID-19 when reviewing operational considerations in light of the pandemic.
- Circumstances that meet the definition of an Immediate Threat to Life under the Fire Protection and Prevention Act should be dealt with accordingly.

N.B. – Fire departments with further questions about these topics are encouraged to contact their designated Fire Protection Adviser.

January 22, 2021



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	January 5 th 2021
Subject:	Proposed New Princeton Fire Station	Council Meeting Date:	February 17 th 2021
Report #:	FC-21-03		

Recommendation:

That Report FC-21-03 be received ;

And further that Council approve the Fire Department Long Term Capital Plan recommendation to move forward with the construction of a new Fire Station in Princeton.

And further that Council approves staff to begin the search for an available building site that would meet the needs and circumstances for the construction of a new and modern Fire Station structure in Princeton slated for 2023.

Background:

Replacing or completing a major addition to the current Princeton Fire Station has been part of our Long-Term Capital Plan for a number of past years. The current station was built in 1985 and over the past twenty years regular maintenance has been performed. We have replaced the front overhead doors, new windows throughout the structure and replaced the office and truck bay heating units.

Analysis/Discussion:

Staff secured the services of a Professional Engineer in 2019 to complete a proposed expansion and associated renovations to the current Princeton Fire Station. The estimated cost to renovate /addition to the current Princeton Station would be \$800,000.00

Staff would suggest that the current Princeton Station is not specifically considered for any type of renovation or addition since the land size is far too small for a modern-day fire station.

One critical issue with the current station is the ability to house and work around the fire apparatus. Modern fire trucks tend to be long, high and wide. Older fire stations such as Princeton are too low, too short and too narrow to adequately accommodate these types of vehicles. Increasing the width of both bays will require costly station additions and moving load bearing walls, if even possible. Increasing the bay length would also require costly building additions.

The current training room is unacceptable to be used for training because of its size. COVID 19 restrictions have escalated the need for proper size training facilities in order to meet the pandemic requirements for the health and safety of firefighters. The current firefighting water supply cisterns located at the front/side of the driveway apron are under sized for today's standards and this location creates issues for the piling of snow from the front apron. We currently plow the snow from the parking lot onto the septic bed at the rear of this station. This in turn has caused issues with one neighbour in the past with the runoff from the melting snow.

Moving forward we should expect a minimum 50-to-75-year life span for any new fire station structure.

Financial Considerations:

Funding for the purchase of an approved site for a new Princeton Fire Station would be allocated from Fire Department reserves

Respectfully submitted by:

Rick Richardson

Rick Richardson Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	John Scherer, CBO/ Manager of Building Services
Reviewed By:	Rodger Mordue, CAO/Clerk	Date:	February 8, 2021
Subject:	Monthly Report to Council	Council Meeting Date:	February 17, 2021
Report #:	CBO-21-01		

Recommendation:

That Report CBO – 21 - 01 be received as information.

Background:

To provide Council with an update, regarding the monthly Building activities for the period ending January 31, 2021.

Building Updates:

1. Various other day to day responsibilities regarding Building Services, Property Standards & Zoning.

Legislative Updates:

1. 'Stay At Home' order in place. Permit issuance continuing with limited inspections.

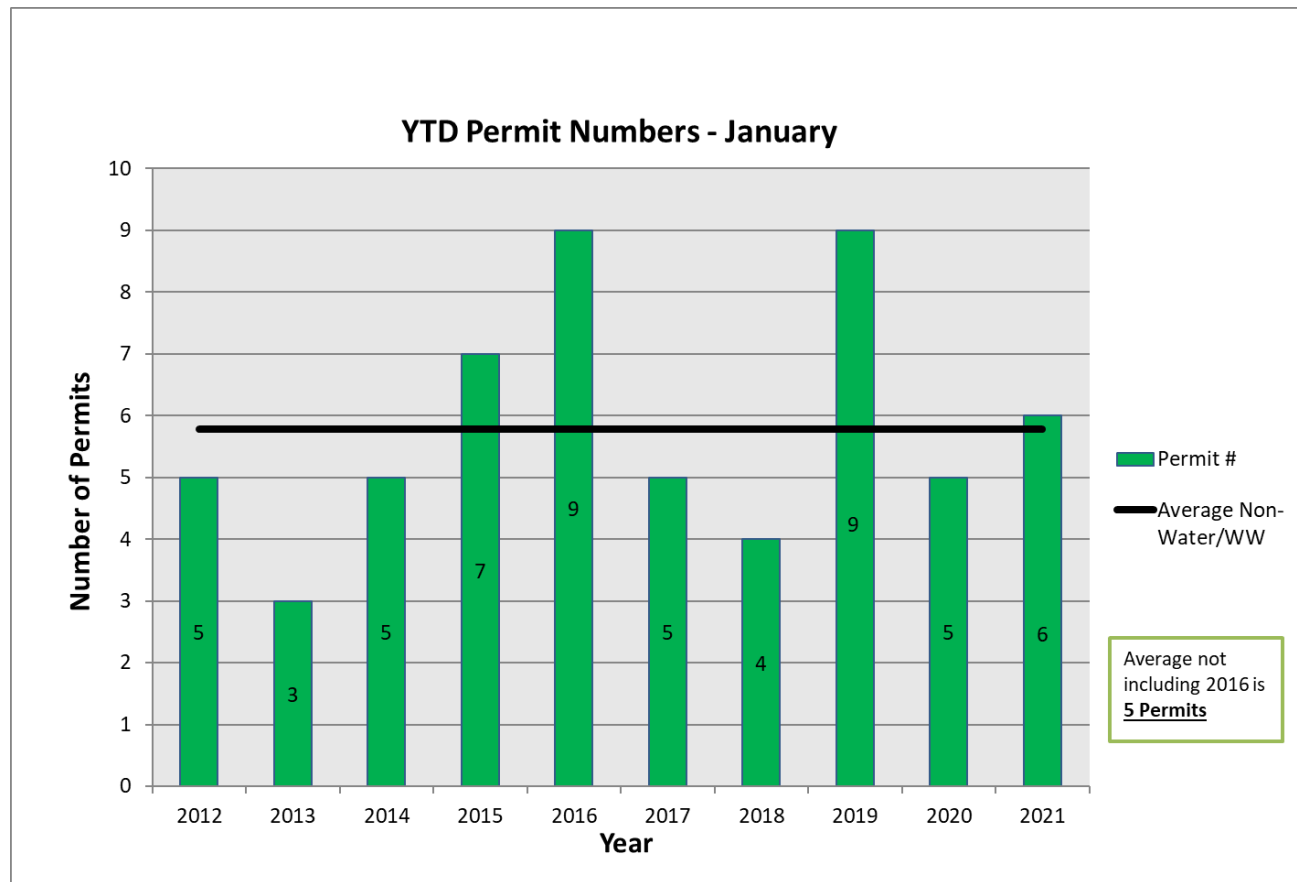
Property Standards/By-Law Updates:

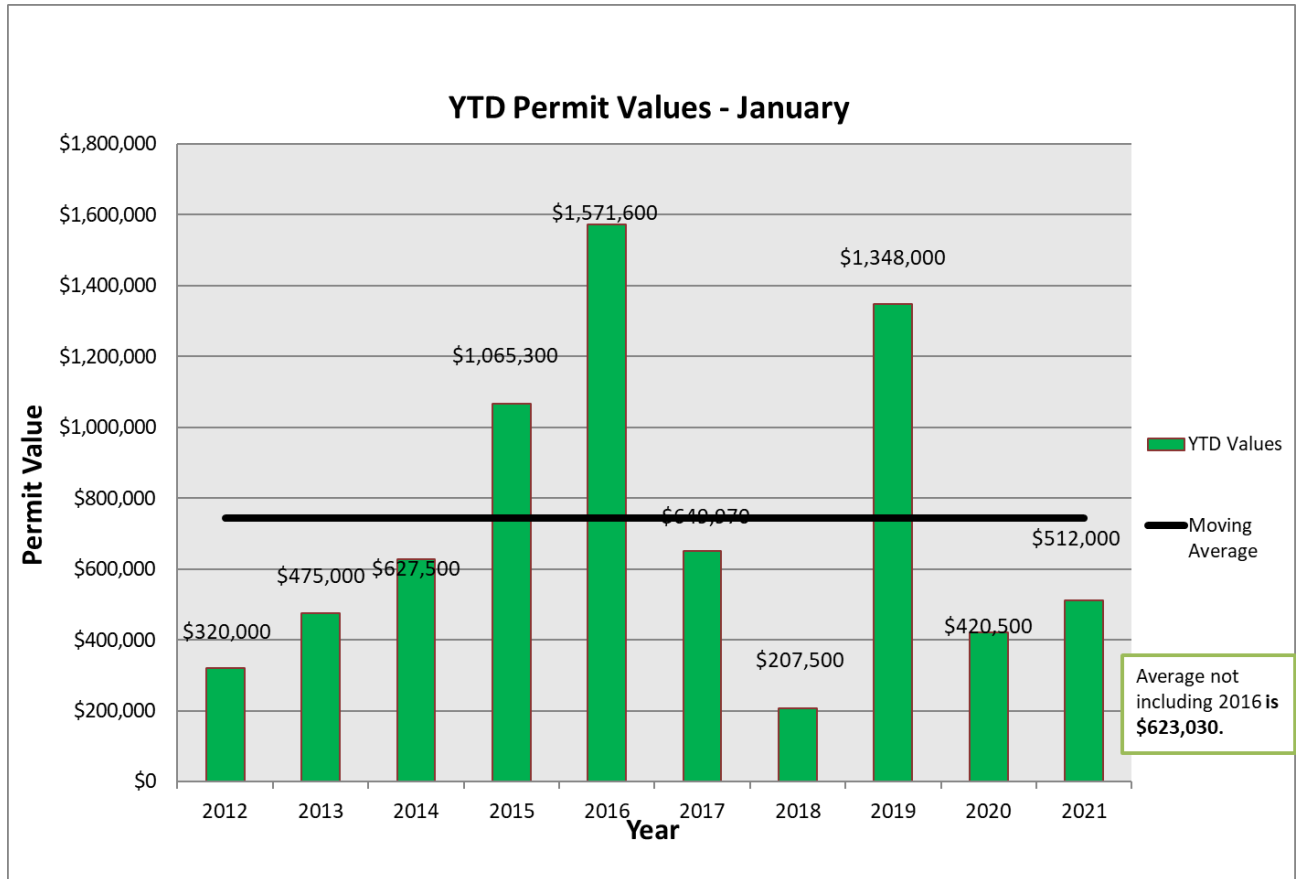
OPEN PROPERTY STANDARDS ISSUES			
Ref Number	Area	Type	Notes
January 2020			
PS2020-01	Plattsville	Property Standards	Order issued (site progress noted)
PS2020-02	Princeton	Clean Yard/Fence	Site Visit completed. Order Issued
March 2020			
PS2020-07	Princeton	Property Standards	Closed
September 2020			
PS2020-10	Princeton	Clean Yard/Zoning	Closed
October 2020			
PS2020-11	Wolverton	Clean Yard	File Received. Sent to MEU. Back with Twp Staff

Monthly Permit Activity

	# Permits	Const. Value	Permit Fees
January 2021	6	\$512,000.00	\$5,398.40
Year to Date - January 31, 2021	6	\$512,000.00	\$5,398.40

Building Description	Permit Value	Permit Fee
Above ground work, workshop	\$ 80,000.00	\$ 892.00
Hay storage addition	\$ 5,000.00	\$ 202.40
Addition to existing dairy barn	\$ 200,000.00	\$ 1,498.00
Foundation for mobile home	\$ 12,000.00	\$ 200.00
Addition to seed storage warehouse	\$ 200,000.00	\$ 2,106.00
Finished basement	\$ 15,000.00	\$ 500.00
	\$ 512,000.00	\$5,398.40





Respectfully submitted by:

John Scherer
Manager Building Services/CBO



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	February 11, 2021
Subject:	Section 78 Appointment of Engineer	Council Meeting Date:	February 17, 2021
Report #:	DS-21-04		

Recommendation:

That Report DS-21-04 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any concerns for the appointment of an Engineer under Section 78 of the Drainage Act for the Holdsworth Drain

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per Section 78 of the Drainage Act

Background:

The original drain was constructed in 1915 and there where improvement to drain in 1969.

After receiving a request for drain maintenance of the Holdsworth Drain by landowner Andy and Sharon Lancaster in the spring of 2020 temporary/ emergency repair were completed on the drain which include the digging of an open ditch along Township Road 6 in the black muck to remove the existing tile that where broken and missing and off grade. This work supplied a temporary outlet for the upstream lands.

After discussion with the effected landowner, it was determined that a new Engineer's report under Section 78 of the Drainage Act was the best way to proceed with the completion of this repair.

The GRCA have been notified of council intention to proceed with the appointment of an Engineer under Section 78 of the Drainage Act for the Holdsworth Drain, that was accepted at the February 3 2021 council meeting.

Analysis/Discussion:

Therefore, in accordance with Section 78 of the Drainage Act Council may appoint an Engineer to prepare a report in accordance with Section 78 and Section 8 of the Act

Financial Considerations:

The cost of all municipal drain are assessed to effected landowner in the area of the drainage works.

This drain will affect the Township Road department

Attachments:

Maps showing area of the drain

Respectfully submitted by:

Jim Harmer

Jim Harmer Drainage Superintendent



holdsworthdrain.pdf



1969 Map.pdf



Section 78 Holdsworth Drain



Legend

- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
- Road
- Municipal Boundary
- Lot Fabric



PROPOSED SECTION 78
Repair and Improvement

Notes



0 0 0 Kilometers

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

February 4, 2021



Section 78 Holdsworth Drain



Legend

- Parcel Lines
- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary
- Lot Fabric

Section 78
Repair and
Improvement

Notes



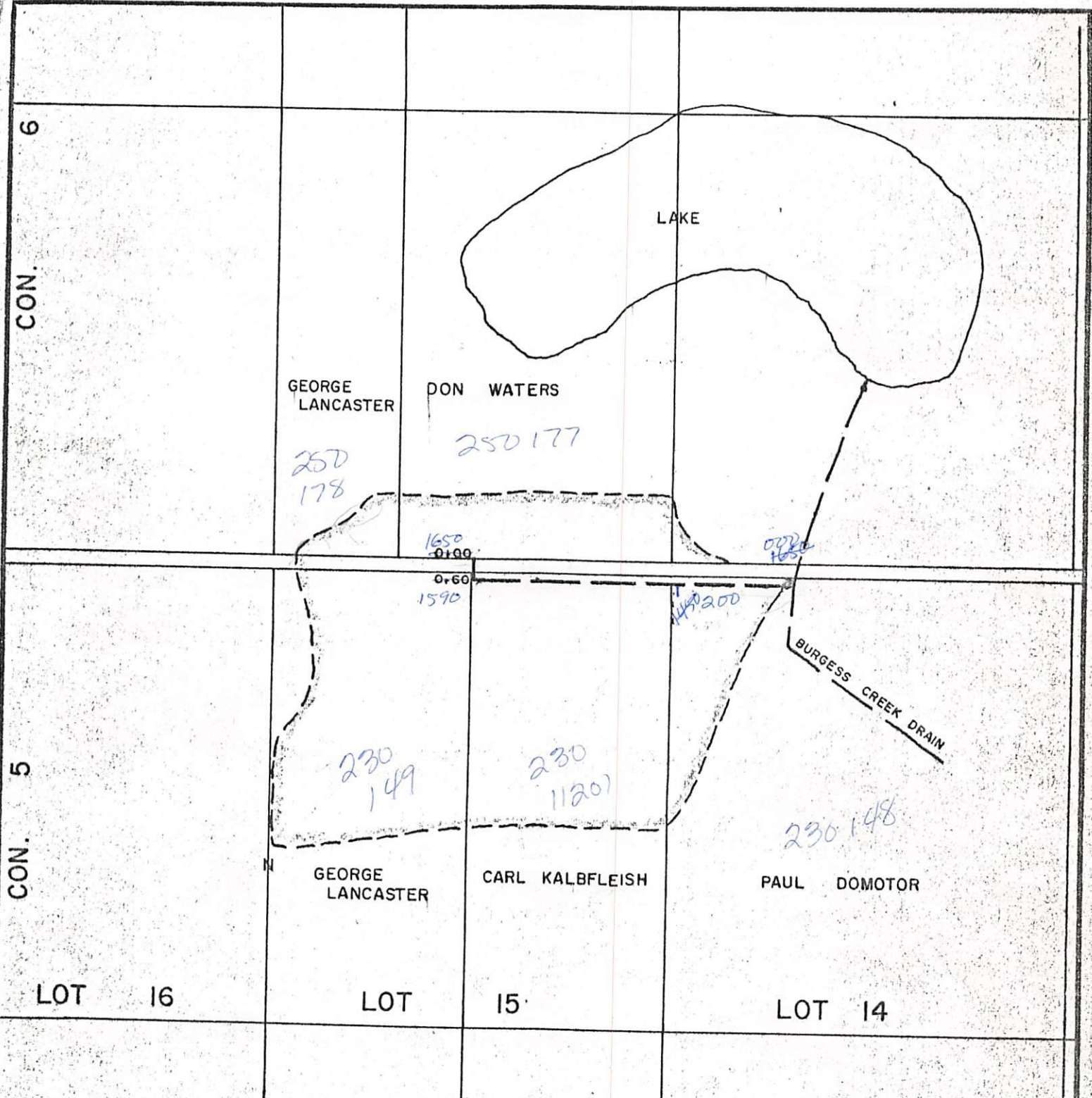
0 0 0 Kilometers

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

February 4, 2021



PROPOSED
 0+00 - 0+60 60 LIN. FT. OF 6" Ø, 16 Ga. C.M.P.
 EXISTING
 0+60 - 10+60 1000 LIN. FT. OF 10" Ø, N^o. 1 FT.
 10+60 - 17+00 640 LIN. FT. OF 12" Ø, N^o. 1 FT.
 17+00 - 17+10 10 LIN. FT. OF 12" Ø, 14 Ga. C.M.P.

H. M. GIBSON LTD. CONSULTING ENGINEERS KITCHENER : LONDON	
TOWNSHIP OF BLENHEM HOLDSWORTH DRAIN REPAIR & IMPROVEMENTS	
Scale: 1 in = 10 ch.	File No.
Date: 14 OCT. 1969	50-15



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Denise Krug, Director of Finance
Reviewed By:	Rodger Mordue	Date:	February 10, 2021
Subject:	2021 Council Grant & Subsidy Requests	Council Meeting Date:	February 17, 2021
Report #:	TR-21-02		

Recommendation:

That Report TR-21-02 be received as information; and,
That Council direct staff to allocate Grant & Subsidy Funds.

Background:

The chart below is a summary of all organizations that have submitted a 2021 Council Grant & Subsidy Application. The total of all 2021 grant & subsidy requests is \$4,500.

On February 10, 2016, the following resolution was passed by Council:

“That Council establish a budget cap of up to \$10,000 as the total annual maximum amount available through the Municipal Grants and Subsidy Program; and,

That the annual allocation to each organization receiving funding through the Municipal Grants and Subsidy Program be limited to a maximum of up to \$1,000 per organization.”

The Applications will be provided to Council separately to respect the organizations’ privacy.

Staff are seeking direction in how to proceed with the 2021 Council Grant & Subsidy Requests.

Analysis/Discussion:

Organization Name	Purpose of 2020 Funding Request	Value of 2021 Request	Amount Received in 2020	Project Request	Operating Request
Drumbo & District Heritage Society	25 th Anniversary & Canada 150+3 Celebration (waiving of fees & financial assistance) Changed to roof replacement		\$1,000		

Drumbo Agricultural Society	Assistance with Entertainment at Drumbo Fair	\$1,000	\$1,000	X	
Drumbo Firefighters Association	11 th Annual Ball Tournament (waiving of facility fees)		\$500 \$0		
Drumbo Lions Club	Harvest Carnival – waiver of fees		\$1,000 \$0		
Plattsville & District Heritage Society	Signage at Chesterfield Archives and Washroom Updates	\$1,000	1,000.00	X	
Plattsville & District Lions	Waiving of rental fees for hall	\$1,000	\$1,000 \$60		X
Plattsville Fire Department Assoc.	Canada Day activities		\$1,000		
Princeton & District Museum/Library Association	New Roof Fundraising efforts	\$1,000	\$1,000		X
Princeton Fireworks Committee	Victoria Day Weekend Fireworks Show		\$1,000		
Victoria's Quilts	Fundraising for quilts for any person living with cancer	\$500			X

Total 2021 Grants Requested \$4,500.00

Total 2020 Grants Allocated \$6,060.00

Attachments:

None.

Respectfully submitted by:

Denise Krug
Director of Finance/Treasurer

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2232-2021

A By-Law to amend Zoning By-Law Number 1360-2002, as amended.

WHEREAS the Municipal Council of the Corporation of the Township of Blandford-Blenheim deems it advisable to amend By-Law Number 1360-2002, as amended.

THEREFORE, the Municipal Council of the Corporation of the Township of Blandford-Blenheim, enacts as follows:

1. That Schedule "A" to By-Law Number 1360-2002, as amended, is hereby amended by changing to "AB-8" the zone symbol of the lands so designated and "AB-8" on Schedule "A" attached hereto.
2. That Section 8.4 to By-law Number 1360-2002, as amended, is hereby further amended by adding the following subsection at the end thereof:

"8.4.8 Location: Part Lot 3, Concession 11 (Blandford), AB-8 (Key Map 15)

8.4.8.1 Notwithstanding any provisions of this Zoning By-Law to the contrary, no *person* shall within any AB-8 Zone *use any lot, or erect, alter or use any building or structure* for any purpose except for the following:

all *uses* permitted in Section 8.1 of this Zoning By-Law;
a retail outlet store;
an accessory commercial kitchen;
a yoga tent;
and a chicken coop

8.4.8.2 Notwithstanding any provisions of this Zoning By-Law to the contrary, no *person* shall within any AB-8 Zone *use any lot, or erect, alter or use any building or structure* for any purpose except in accordance with the following provisions:

8.4.8.2.1 SPECIAL PROVISIONS FOR A RETAIL OUTLET MARKET & ACCESSORY COMMERCIAL KITCHEN

8.4.8.2.1.1 For the purposes of this By-law, a retail outlet store shall mean an outlet for the sale of products that are primarily produced on the premises or from local producers.

8.4.8.2.1.2 For the purposes of this By-law, an accessory commercial kitchen shall mean a premises for which food and beverages are prepared and served, acting accessory to a retail outlet store.

8.4.8.2.1.3 GROSS FLOOR AREA FOR A RETAIL OUTLET STORE & ACCESSORY COMMERCIAL KITCHEN

Notwithstanding any other provision of this Zoning By-law, the combined maximum gross floor area of a retail outlet store and accessory commercial kitchen shall be **240 m²** (2,592 ft²).

8.4.8.2.2 SPECIAL PROVISIONS FOR LIVESTOCK PADDOCKS

8.4.8.2.2.1 For the purposes of interpreting this By-law, a livestock paddock shall mean an enclosed field used for pasturing goats, alpacas or animals of similar size/use.

8.4.8.2.2.2 NUMBER OF PADDOCKS

Maximum 7

8.4.8.2.3 SPECIAL PROVISIONS FOR A YOGA TENT

8.4.8.2.3.1 For the purposes of interpreting this By-law, a yoga tent shall mean a temporary structure used for the purpose of instructing yoga to paying and non-paying participants.

8.4.8.2.3.2 SIZE

Maximum **74.3 m²** (800 ft²)

8.4.8.3 TOTAL NUMBER OF EMPLOYEES

Maximum 7

8.4.8.4 PARKING SPACES

Minimum 27

8.4.8.5 Notwithstanding Section 2.3 of this Zoning By-Law, those lands zoned 'AB-8' shall not be considered a separate *lot*.

8.4.8.6 That all the provisions of the AB-8 Zone in Section 8.2 of this Zoning By-Law, as amended, shall apply, and further, that all other provisions of this Zoning By-Law, as amended, that are consistent with the provisions herein shall continue to apply *mutatis mutandis*."

3. This By-Law comes into force in accordance with Sections 34(21) and (30) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 17th day of February, 2021.

READ a third time and finally passed this 17th day of February, 2021.

Mark Peterson - Mayor

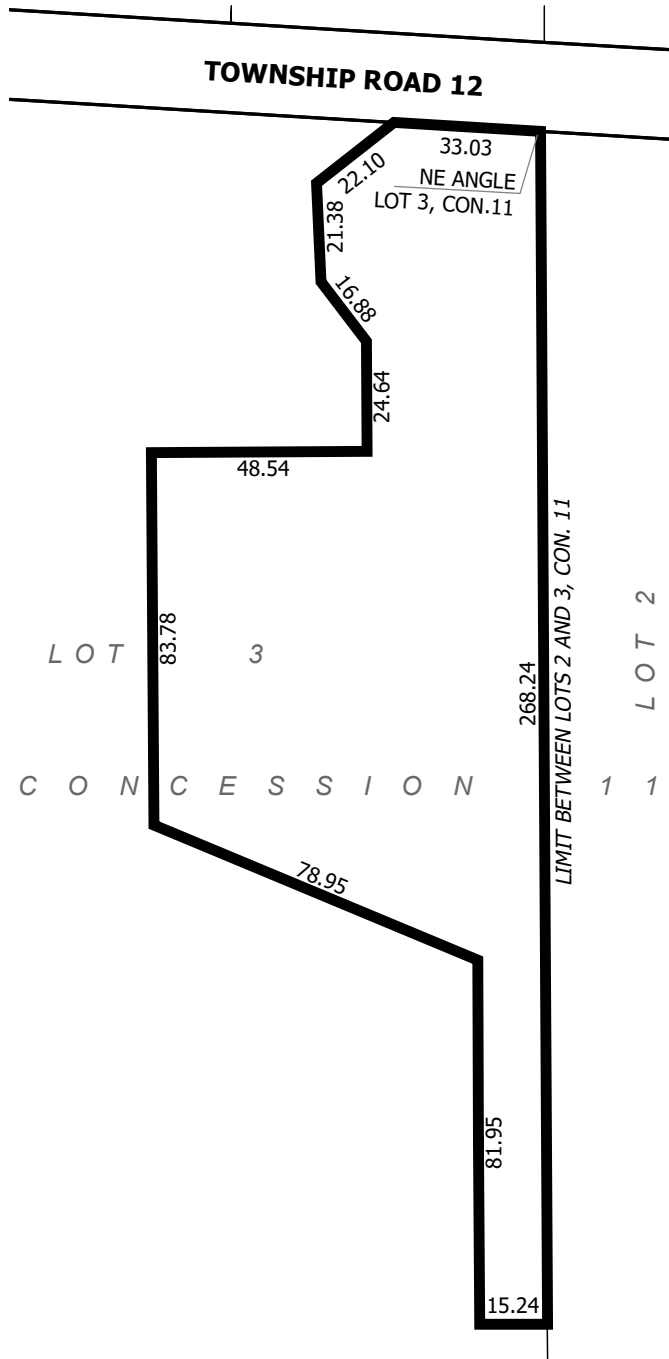
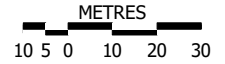
(SEAL)

Rodger Mordue – CAO/Clerk

SCHEDULE "A"

TO BY-LAW No. 2232-2021

PT LOT 3, CONCESSION 11 (BLANDFORD)
TOWNSHIP OF BLANDFORD-BLENHEIM



AREA OF ZONE CHANGE TO AB-8

NOTE: ALL DIMENSIONS IN METRES



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THIS IS SCHEDULE "A"

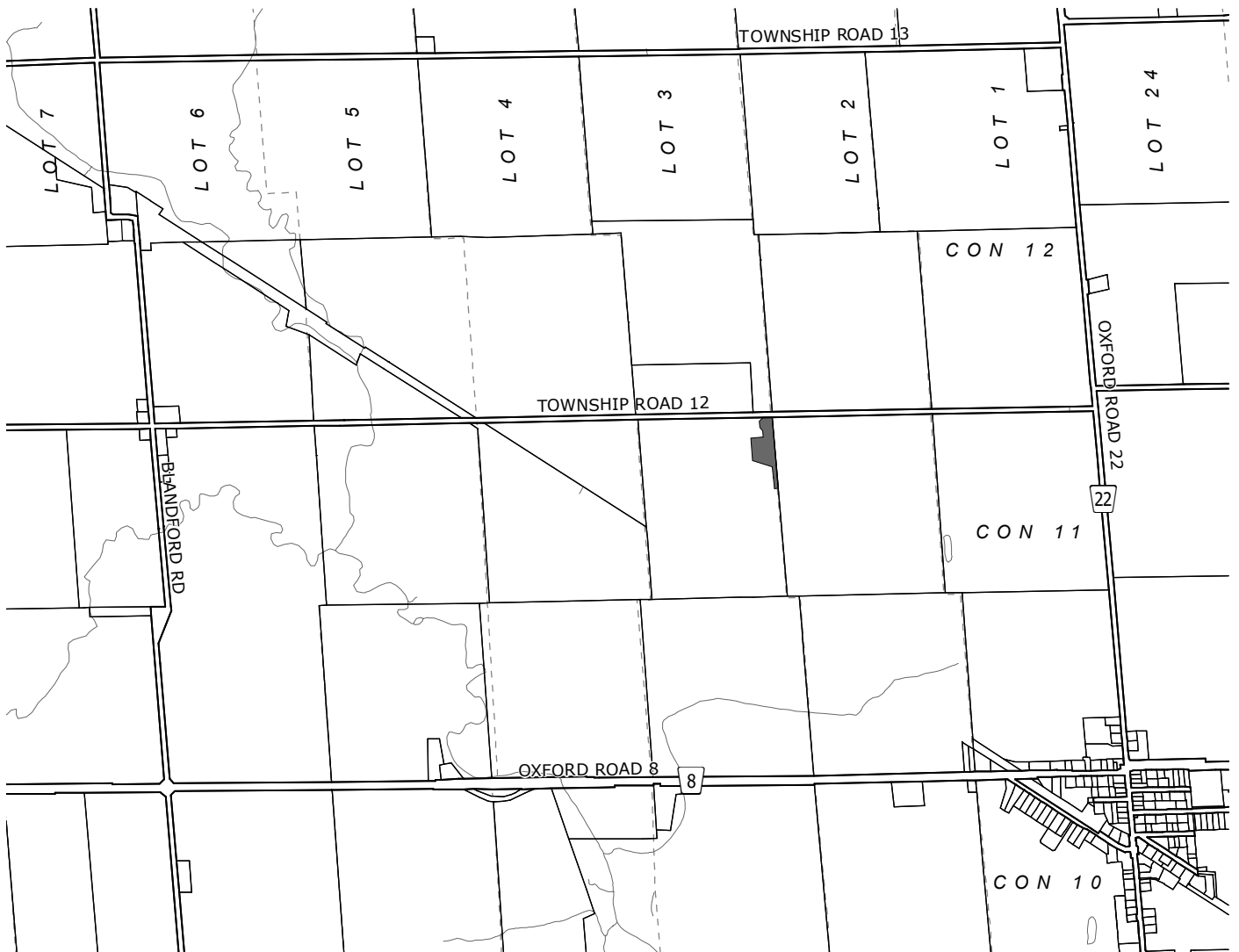
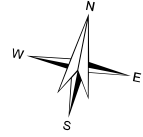
TO BY-LAW No. 2232-2021, PASSED

THE 17th DAY OF February, 2021

MAYOR

CAO/CLERK

KEY MAP



 LANDS TO WHICH BYLAW 2232-2021 APPLIES

ZN 1-20-13

TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER 2232-2021

EXPLANATORY NOTE

The purpose of By-Law Number 2232-2021 is to rezone a portion of the subject lands from 'General Agriculture Zone (A2)' to 'Special Agri-Business Zone (AB-8)' to permit a retail outlet store, accessory commercial kitchen, livestock paddocks, yoga tent, and a chicken coop. In addition, special provisions are included to limit the gross floor area of the retail outlet store and commercial kitchen, the number of employees, the number of parking stalls, and to ensure the proposed zoned area is not considered a separate lot for the purpose of determining zone provisions. Fire pits will also be located on-site.

The subject property is described as Part Lot 3, Concession 11 (Blandford), Township Blandford-Blenheim. The property is located on the south side of Township Road 12, between Blandford Road and Oxford Road 22, and is municipally known as 906200 Township Road 12.

The Township of Blandford-Blenheim adopted the amending By-law Number 2232-2021. The Public Hearing was held on February 3, 2021 and comments received from the public were reviewed, and where appropriate, were considered in Council's decision to approve the application. Any person wishing further information relative to Zoning By-Law Number 2232-2021 may contact the undersigned.

Mr. Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim
47 Wilmot Street South
Drumbo, Ontario
N0J 1G0

Telephone: 463-5347

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2233-2021

Scott Drain 2020

BEING a By-law to amend the assessment schedules based on actual costs incurred for constructing the Scott Drain 2020;

WHEREAS By-law Number 2194-2020 enacted the 17th day of June 2020, provided for the construction of the Scott Drain 2020, based on the estimates contained in drainage report dated May 1, 2020, as submitted by K. A. Smart, P. Eng., of K. Smart & Associates Limited;

AND WHEREAS the construction of the Scott Drain 2020 has been completed and it is deemed expedient to prorate the cost of the drain to the ratepayers in the watershed;

AND WHEREAS the total estimated cost of the Scott Drain 2020 was \$192,000;

AND WHEREAS the actual cost of construction was \$188,691.03, or 99.27% of the estimate (excluding the special assessment);

AND WHEREAS the Provincial Grants on agricultural lands were \$42,458.99;

NOW THEREFORE the Council of the Township of Blandford-Blenheim enacts as follows:

1. The balance of the cost shall be prorated and invoiced as set out in Schedule "C" attached hereto and forming part of this by-law.

Bylaw **READ** a **FIRST** and **SECOND** time this 17th day of February, 2021.

By-law **READ** a **THIRD** time and **ENACTED** in Open Council this 17th day of February, 2021.

Mark Peterson, Mayor
(SEAL)

Rodger Mordue CAO/Clerk

SCHEDULE C - SCHEDULE FOR ACTUAL COST BYLAW
 SCOTT DRAIN 2020
 TOWNSHIP OF BLANDFORD-BLENHEIM

Con	Lot	Roll No.	Owner	Ha. Affected	ESTIMATED COSTS		ACTUAL COSTS				
					Gross Assessment (\$)	Net Assessment (\$)	Gross Assessment (\$)	1/3 Grant (\$)	Allowance (\$)	Net Assessment (\$)	
		(32-45-020-)									
F	3	Pt N½ 7	020-14000	D. Stuart & J. Savory	1.00	945	630	938.14	312.71	-	625.43
F	3	Pt N½ 8	020-14100	A. & V. Pynenburg	10.50	25,153	13,619	24,970.29	8,323.43	3,150	13,496.86
F	3	Pt N½ 8	020-14200	F. Campbell	1.30	1,505	1,003	1,494.07	498.02	-	996.05
F	4	S½ 7	030-01000	R. & C. Scott	8.10	29,664	14,876	29,448.53	9,816.18	4,900	14,732.35
F	4	Pt S½ 8	030-01100	R. & P. MacMillan	2.80	7,734	4,756	7,677.82	2,559.27	400	4,718.55
F	4	Pt S½ 8	030-01200	G., J., S. & L. Pynenburg	23.80	59,504	37,269	59,071.78	19,690.59	2,400	36,981.19
F	4	Pt S½ 8 & 9	030-01300	G., J. & S. Pynenburg	4.00	3,804	2,536	3,776.37	1,258.79	-	2,517.58
Sub-total (Lands):						128,309	74,689	127,377.00	42,458.99	10,850	74,068.01
Township Road 4						16,266	16,266	16,147.84	0.00	-	16,147.84
Special Assessment to Twp Road 4						47,425	47,425	45,166.19	0.00	-	45,166.19
Sub-total (Roads):						63,691	63,691	61,314.03	-	-	61,314.03
TOTAL ASSESSMENT SCOTT DRAIN 2020:						192,000	138,380	188,691.03	42,458.99	10,850	135,382.04

Notes:

- Section 21 of the Drainage Act, RSO 1990 requires that assessments be shown opposite each parcel of land and road affected.
 The affected parcels of land have been identified using the roll number from the last revised assessment roll for the Township.
 For convenience only, the owners' names as shown by the last revised assessment roll, has also been included.
- All lands shown above are in the geographic Township of Blenheim.
- The above lands marked "F" are currently classified as agricultural according to the OMAFRA and are therefore entitled to a 1/3 grant .
 Eligibility for the 1/3 grant will be confirmed at the time the final cost is levied.

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2234-2021

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on February 17, 2021 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 17th day of February, 2021.

By-law read a third time and finally passed this 17th day of February, 2021.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE