

**TOWNSHIP OF BLANDFORD-BLENHEIM  
COUNCIL MEETING AGENDA**

**AMENDED**

Wednesday February 17, 2021  
Princeton Centennial Hall  
35 Main St. S., Princeton  
4:00 p.m.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**4. Disclosure of Pecuniary Interest**

**5. Adoption of Minutes**

- a. [March 3, 2021 Regular Meeting of Council](#)

**6. Business Arising from the Minutes**

**7. Delegations / Presentations**

- a. Josy Dibenedetto, Resident re: Proposed Improvements to Township Road 8

**8. Correspondence**

**a. General**

None.

**b. Specific**

None.

**9. Public Meetings**

**a. Public Meeting under the Planning Act, Committee of Adjustment**

**i. Minutes**

- 1. [February 17, 2021 Meeting of the Committee of Adjustment](#)

**ii. Applications**

## 1. Application for Minor Variance A02-21, Geoffrey & Justine Austin

Recommendation:

That the Township of Blandford-Blenheim Committee of Adjustment approve Application File A02-21, submitted by Geoffrey & Justine Austin, for lands described as Part Lot 22, Concession 6 (Blenheim), Part 1, 41R-6179, Township of Blandford-Blenheim, as it relates to:

1. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses, to increase the maximum total lot coverage of buildings accessory to a residential use from 100 m<sup>2</sup> (1,076.4 ft<sup>2</sup>) to 118.4 m<sup>2</sup> (1,275 ft<sup>2</sup>), to facilitate the construction of an accessory building for personal storage; and,
2. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses, to increase the maximum permitted height of a building accessory to a residential use from 4 m (13.1 ft) to 5.3 m (17.4 ft), to facilitate the construction of an accessory building for personal storage.

As the variances requested are considered to be:

- (i) minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002;
- (ii) desirable for the appropriate development or use of the land, building or structure;
- (iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002; and
- (iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

## 10. Staff Reports

### a. Rick Richardson – Director of Protective Services

#### i. FC-21-04 – February Monthly Report

Recommendation:

That Report FC-21-04 be received as information.

#### ii. FC-21-05 – Fire Safety Grant

Recommendation:

Report & recommendation to follow.

**b. John Scherer – Chief Building Official**

i. [CBO-21-03 – February Monthly Report](#)

Recommendation:

That Report CBO-21-03 be received as information.

**c. Denise Krug – Director of Finance**

i. [TR-21-04 – Ontario Regulation 284-09](#)

Recommendation:

That Report TR-21-04 be received as information;

And further that report TR-21-04, with respect to Ontario Regulation 284/09 for the budget year 2021, be adopted.

ii. [TR-21-05 – Statement Issued with Respect to 2020 Salaries, Benefits & Expenses](#)

Recommendation:

That Report TR-21-05 be received as information.

**d. Rodger Mordue – Chief Administrative Officer / Clerk**

i. [CAO-21-04 – Asset Naming Policy](#)

Recommendation:

That Report CAO-21-04 be received; and,

That Council adopt a policy for the naming of municipally owned assets in the Township of Blandford-Blenheim.

ii. [CAO-21-05 – Unopened Road Allowances in Lot 8 Concession 8](#)

Recommendation:

That Report CAO-21-05 be received; and,

That staff be directed to prepare a by-law to close up the original road allowances in Lot 8, Concession 8.

**11. Reports from Council Members**

**12. Unfinished Business**

**13. Motions and Notices of Motion**

**14. New Business**

**15. Closed Session**

## 16. By-laws

- a. 2237-2021, Being a By-law to amend Development Charges By-law 2148-2019 for the Township of Blandford-Blenheim;
- b. 2238-2021, Being a By-law to adopt the estimates of all sums required for 2021 for Township purposes;
- c. 2239-2021, Being a By-law to stop up and close the unopened road allowances for Francis Street and Alford Street, Plan 29 east of the Nith River within Lot 8 Concession 8, formerly in the Township of Blenheim, now in the Township of Blandford-Blenheim, County of Oxford; and,
- d. 2240-2021, Being a By-law to confirm the proceedings of Council.

Recommendation:

That the following By-laws be now read a first and second time: 2237-2021, 2238-2021, 2239-2021 and 2240-2021.

Recommendation:

That the following By-laws be now given a third and final reading: 2232-2021, 2233-2021, 2239-2021 and 2234-2021.

## 17. Other

## 18. Adjournment and Next Meeting

Wednesday, April 7, 2021 at 4:00 p.m.

Recommendation:

That Whereas business before Council has been completed at \_\_\_\_\_ pm;

That Council adjourn to meet again on Wednesday, April 7<sup>th</sup>, 2021 at 4:00 pm.

# MINUTES

Council met at 4:00 p.m for the first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue and Richardson.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the March 3<sup>rd</sup>, 2021 Regular Meeting of Council be adopted.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. February 17, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Minutes of the February 17<sup>th</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

**a. Denise Krug, Director of Finance: 2021 Budget Adjustments**

**RESOLUTION #3**

Moved by – Councillor Balzer

Seconded by – Councillor Banbury

Be it hereby resolved that the 2021 Budget Adjustment Presentation be received.

.Carried

**8. Correspondence**

**a. General**

i. Town of Tillsonburg Re: County Council Composition Letter

ii. Township of Norwich Re: County Council Composition Letter

**RESOLUTION #4**

Moved by – Councillor Balzer

Seconded by – Councillor Demarest

Be it hereby resolved that the general correspondence be received as information.

.Carried

**b. Specific**

None.

**9. Public Meeting**

None.

**10. Staff Reports**

**a. John Scherer – Chief Building Official**

i. CBO-21-02 – 2020 Annual Report

**RESOLUTION #5**

Moved by – Councillor Balzer

Seconded by – Councillor Demarest

Be it resolved that Council accept the Building Department Annual Report for 2020, as required to be prepared under Section 7(4) of the Ontario Building Code, as information; and,

That Council directs staff to transfer \$15,769.50 to the Building Department Reserve fund as required in the Ontario Building Code.

.Carried

**b. Jim Harmer – Drainage Superintendent**

- i. DS-21-05 – February Monthly Report

**RESOLUTION #6**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report DS-21-01 be received as information.

.Carried

**c. Jim Borton – Director of Public Works**

- i. PW-21-03 – February Monthly Report

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report PW-21-03 be received as information.

.Carried

**d. Trevor Baer – Manager of Community Services**

- i. CS-21-03 – February Monthly Report

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report CS-21-03 be received as information.

.Carried

**e. Sarah Matheson – Deputy Clerk**

- i. DC-21-01 – Records Retention By-law Amendment: Recorded Meetings

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report DC-21-01 be received as information.

.Carried

**f. Denise Krug – Director of Finance**

ii. TR-21-03 – Council Grant & Subsidies Request Revised

**RESOLUTION #10**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that Report TR-21-03 be received as information; and,  
That Council direct staff to allocate Grant & Subsidy Funds.

.Carried

**11. Reports from Council Members**

Mayor Peterson stated that it was announced recently that Goff Hall in Woodstock would be a vaccination centre for the Southwestern Public Health region for individuals wishing to receive vaccination, beginning with those over the age of 80.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

None.

**16. By-laws**

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury



That the following By-law be now read a first and second time: 2235-2021, and 2236-2021.

.Carried

**RESOLUTION #12**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That the following By-law be now given a third and final reading: 2235-2021, and 2236-2021.

.Carried

**17. Other Business**

Councillor Balzer asked the Community Services Manager regarding the public health regulations for the Splash Pad for summer 2021. Baer responded that the Splash Pad was open last summer in August under the Orange Zone and the plan is to do the same provided the Southwestern Public Health is in the Orange, Yellow or Green Zone.

Councillor Balzer further asked the Director of Protective Services on the Fire Department's return to regular tiered response. Richardson responded that those regulations are set through Public Health and Oxford EMS and regular tiered response will be resumed once allowed. Further, it was noted that Firefighters who wish to vaccinate are now being scheduled and vaccinated.

**18. Adjournment and Next Meeting**

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 4:44 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, March 17<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim

## **COMMITTEE OF ADJUSTMENT MINUTES**

The Township of Blandford-Blenheim Committee of Adjustment met at 1:10 p.m.

Present: Mayor Peterson, Members Balzer, Banbury and Demarest.

Staff: Krug, Matheson, and Mordue.

Others: Dustin Robson, Planner, Oxford County.

Mayor Peterson in the Chair

### **Minutes**

#### **i. December 16, 2020 Meeting of the Committee of Adjustment**

Verbal adoption of the Minutes of the Meeting of the Committee of Adjustment.

Moved by – Bruce Banbury

Seconded by – Nancy Demarest

### **Applications**

#### **i. Application for Minor Variance A12-20, Michael & Victoria Richardson**

The Planner presented the report, recommending approval. The applicants were present and spoke in favour of the application. No one spoke for or against the application.

For application A12-20 the decision was signed as approved.

#### **ii. Application for Minor Variance A01-21, Matt Holtendorp**

The Planner presented the report, recommending denial. The applicant was present and spoke in favour of the application, citing changes made to the proposal prior to submitting in effort to appease planning requirements. No one further spoke for or against the application.

For application A12-20 the decision was signed as approved.



*Growing stronger together*

**Community Planning**

P. O. Box 1614, 21 Reeve Street

Woodstock Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4712

Web site: [www.oxfordcounty.ca](http://www.oxfordcounty.ca)

Our File: A02-21

**APPLICATION FOR MINOR VARIANCE**

**TO:** Township of Blandford-Blenheim Committee of Adjustment  
**MEETING:** March 17, 2021  
**REPORT NUMBER:** 2021-82

**OWNERS:** Geoffrey & Justine Austin  
806494 Oxford Road 29, Drumbo, ON N0J 1G0

**VARIANCES REQUESTED:**

1. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses**, to increase the maximum total lot coverage of buildings accessory to a residential use from 100 m<sup>2</sup> (1,076.4 ft<sup>2</sup>) to 118.4 m<sup>2</sup> (1,275 ft<sup>2</sup>), to facilitate the construction of an accessory building for personal storage; and,
2. Relief from **Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses**, to increase the maximum permitted height of a building accessory to a residential use from 4 m (13.1 ft) to 5.3 m (17.4 ft), to facilitate the construction of an accessory building for personal storage.

**LOCATION:**

The subject property is described as Part Lot 22, Concession 6 (Blenheim), Part 1, 41R-6179, in the Township of Blandford-Blenheim. The property is located on the south side of Oxford Road 29, between Hubbard Road and Oxford Road 22, and is municipally known as 806494 Oxford Road 29.

**BACKGROUND INFORMATION:**

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "B-1" Township of Blandford-Blenheim Land Use Plan Agricultural Reserve,  
Open Space &  
Environmental  
Protection

TOWNSHIP ZONING BY-LAW NO. 1360-2002: Residential Existing Lot Zone (RE)

SURROUNDING LAND USES: Non-farm rural residential uses, a place of worship, and environmentally sensitive lands

**COMMENTS:**

(a) Purpose of the Application:

The applicants are requesting relief from the above noted provisions of the Township's Zoning By-law to facilitate the construction of an accessory building on the west side of the subject property.

The proposed accessory building will comprise approximately 89.1 m<sup>2</sup> (960 ft<sup>2</sup>), with a height of 5.3 m (17.4 ft). The purpose of the accessory building is for personal storage, including a RV.

The subject property comprises approximately 0.6 ha (1.5 ac) and is currently occupied by an existing single detached dwelling and an accessory building. The existing accessory building is approximately 29.3 m<sup>2</sup> (315 ft<sup>2</sup>) in size.

Plate 1, Location Map & Existing Zoning, shows the location of the subject lands and the zoning in the immediate vicinity.

Plate 2, Aerial Map & Existing Zoning, provides an aerial view of the subject lands and surrounding area.

Plate 3, Applicants' Sketch, shows the location of the existing single detached dwelling and accessory building on the subject property, as well as the proposed accessory building.

(b) Agency Comments:

The application was reviewed by a number of public agencies. The Township Director of Protective Services, Township Drainage Superintendent, County Public Works, Grand River Conservation Authority (GRCA), and Southwestern Public Health had no comments or concerns regarding the proposal.

(c) Public Consultation:

Public Notice was sent in accordance with the provisions of the Planning Act. At the time of writing this report, no comments or concerns had been received from the public.

(d) Intent and Purpose of the Official Plan:

The subject property is located within the 'Agricultural Reserve,' 'Open Space,' and 'Environmental Protection' designations according to the County Official Plan. The location of the existing dwelling and accessory building is within the 'Agricultural Reserve' designation. The area in which the new accessory building is proposed to be located is designated both 'Open Space' and 'Environmental Protection.' These designations are due to the presence of a floodplain and a Provincially Significant Wetland (PSW) on the property.

Generally, opportunities for development upon lands designated 'Open Space' and 'Environmental Protection' are limited. The GRCA, however, has indicated that the location chosen for the accessory building is located on the edge of the floodplain and does not encroach into the PSW on-site. As such the GRCA has indicated they do not have any concerns with the proposal but will require a permit to be issued by the GRCA.

As the building would be accessory to an existing use on the site (dwelling) and the GRCA has indicated that there will not be any negative impact on existing environmental features, Staff believe that the proposal is in keeping with the intent and purpose of the Official Plan.

(e) Intent and Purpose of the Zoning By-law:

The subject property is zoned 'Residential Existing Lot Zone (RE)' according to the Township Zoning By-law, which permits a single detached dwelling and accessory structures thereto.

In accordance with the accessory use provisions of the Zoning By-law, accessory structures are permitted on an 'RE' zoned lots to a maximum lot coverage of 100 m<sup>2</sup> (1,076.4 ft<sup>2</sup>) of ground floor area or 10% of the lot area, whichever is less, and a maximum height of 4 m (13.1 ft). These provisions are intended to ensure such structures/buildings remain clearly secondary and ancillary to the main use of the property, while having minimal impacts on neighbouring properties. In addition, these size limitations assist to ensure sufficient space is maintained on the property to accommodate grading/drainage, amenity space and parking.

The requested relief represents a relatively minor deviation from the provisions of the Zoning By-law, the total accessory building lot coverage will only equate to approximately 1.9% of the lot area, which is less than the area occupied by the existing dwelling, and the proposed accessory building will be located in the rear yard. In this regard, Staff are satisfied that the accessory uses will remain clearly secondary to the main use. Further, it would appear that sufficient area will continue to be available to accommodate parking, amenity space and drainage. As such, Staff are generally satisfied that the intent and purpose of the Zoning By-law will be maintained.

(f) Desirable Development/Use:

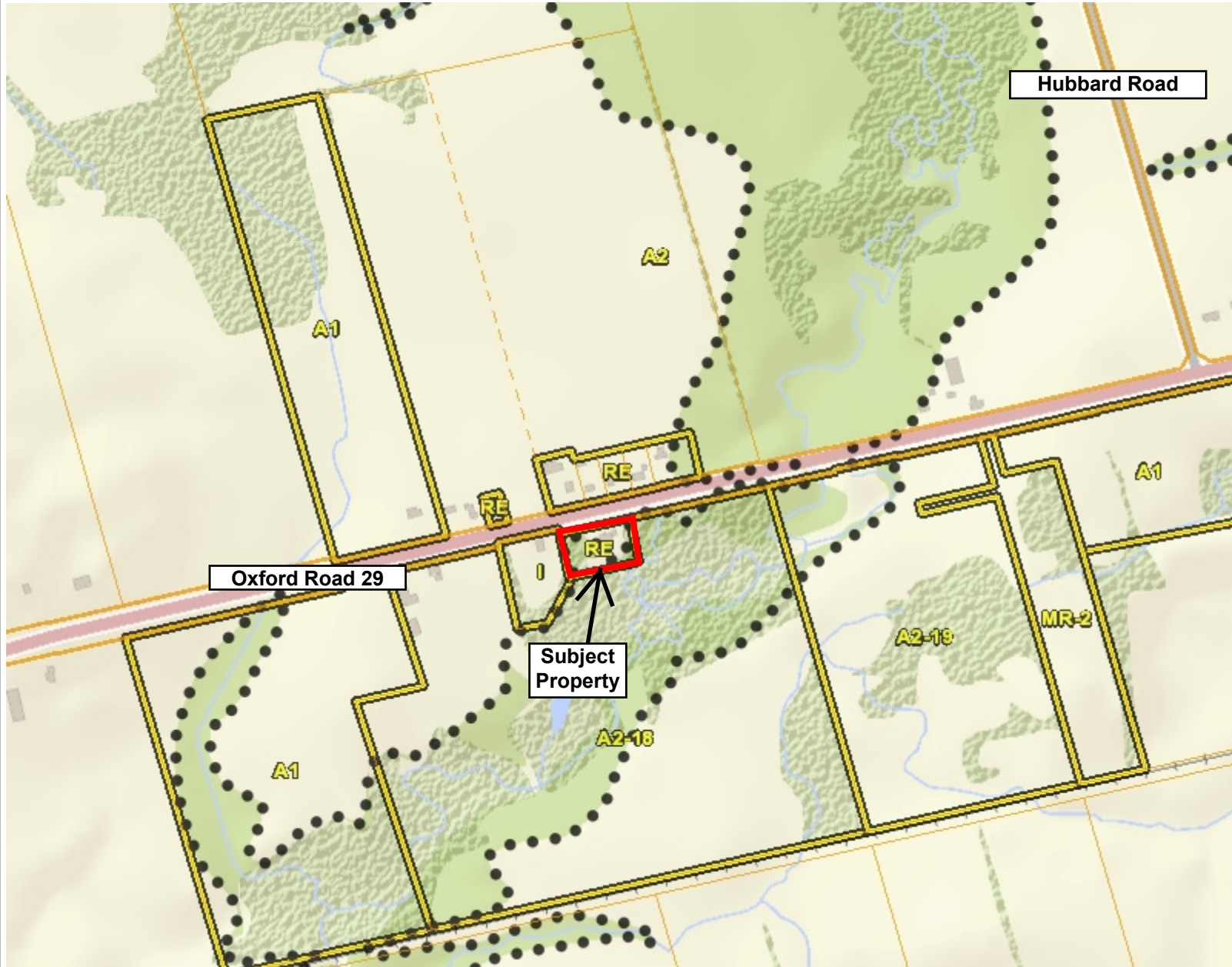
It is the opinion of this Office that the applicants' request can be considered minor and desirable for the development of the subject property.

The applicants' request can be considered minor as the accessory structures will not exceed the area of the existing single detached dwelling on the property. The proposed accessory building will also be located at the rear of the property, which will assist to ensure that the structure remains clearly secondary to the principle use. In addition, the subject property is sufficiently large enough to accommodate required parking, drainage and amenity area. As such, Planning Staff are satisfied that the proposed relief can be considered minor.

The proposed relief will also facilitate the construction of an accessory building on an existing rural residential lot, which is in keeping with development on similarly zoned properties. In this regard, it is not anticipated that the proposed relief will have any further impacts on neighbouring properties. As such, Staff are satisfied that the proposed development can be considered desirable, as it will facilitate a form of development that is in-keeping with the intent of the policies of the Official Plan.

In light of the foregoing, it is the opinion of this Office that the requested relief is appropriate, minor, and in-keeping with the general intent and purpose of the County Official Plan and Township Zoning By-law and should be given favourable consideration.





**Legend**

- Parcel Lines**
  - Property Boundary
  - - - Assessment Boundary
  - - - Unit
  - Road
  - - - Municipal Boundary
- Zoning Floodlines**
- Regulation Limit**
  - ◆ 100 Year Flood Line
  - ▲ 30 Metre Setback
  - Conservation Authority Regulation Limit
  - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

**Notes**



0 205 409 Meters

NAD\_1983\_UTM\_Zone\_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

February 9, 2021

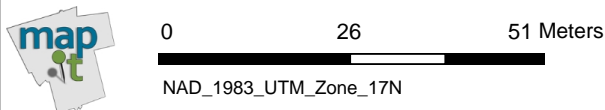




**Legend**

- Parcel Lines**
  - Property Boundary
  - Assessment Boundary
  - Unit
  - Road
  - Municipal Boundary
- Zoning Floodlines Regulation Limit**
  - ◆ 100 Year Flood Line
  - ▲ 30 Metre Setback
  - Conservation Authority Regulation Limit
  - Regulatory Flood And Fill Lines
- ☐ Land Use Zoning (Displays 1:16000 to 1:500)

**Notes**



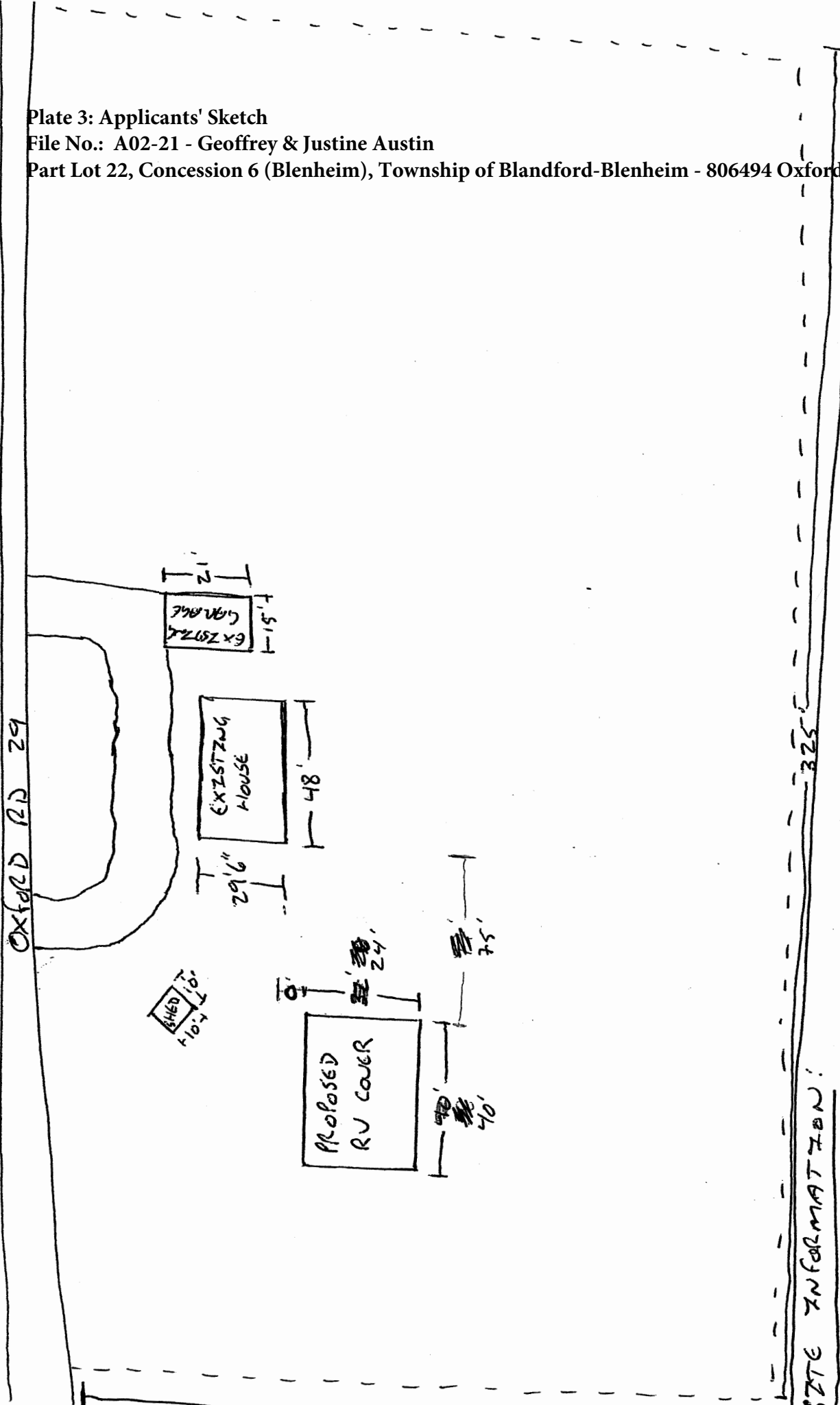
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

February 26, 2021



806494 OXFORD RD 29 (W) UNCOMP ON NW 140

Plate 3: Applicants' Sketch  
File No.: A02-21 - Geoffrey & Justine Austin  
Part Lot 22, Concession 6 (Blenheim), Township of Blandford-Blenheim - 806494 Oxford Road 29



1'; 35'4"  
1'; 29'5"

SITE INFORMATION:

- FOOTPRINT OF HOUSE: 1416 FT<sup>2</sup>
- FOOTPRINT OF EXISTING ACCESSORY BUILDING: 315 FT<sup>2</sup>
- FOOTPRINT OF PROPOSED RV COVER: ~~1000~~ 960 FT<sup>2</sup>



## TOWNSHIP OF BLANDFORD-BLENHEIM

### Agenda Item

<b>To:</b>	Members of Council	<b>From:</b>	Rick Richardson – Director of Protective Services
<b>Reviewed By:</b>	Rodger Mordue	<b>Date:</b>	March 3, 2021
<b>Subject:</b>	February Monthly Report	<b>Council Meeting Date:</b>	March 17, 2021
<b>Report #:</b>	FC-21-04		

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### Recommendation:

That Report FC-21-04 is received as information.

### Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of February 2021

### Analysis/Discussion:

#### Fire:

- (14) burn permits were issued in February 2021
- February 2021 monthly fire calls (included)
- Fire calls 2020 vs 2021 (attached)

#### Meetings, Courses and Training Attended:

- Staff participated in conference calls during the month of February with Southwestern Public Health when available
- Staff participated in conference calls with the Provincial Emergency Operations Centre once a week to monitor and discuss any situations developing out of COVID-19 for the month of February
- February 1<sup>st</sup> 6pm -730pm staff attended Drumbo Station to complete a wellness check with the firefighters from Platoon A. We discussed vaccines for firefighters, platoons, RFSOC training and courses during COVID, G1 SCBA and fire department budget items for 2021
- February 4<sup>th</sup> Staff participated in a teleconference call with our Zone Fire Chiefs to discuss the closing of the Ontario Fire College
- February 12,13,26,27 we hosted an Educator Level 1 course at Plattsville Fire Station through RFSOC. Our Fire Department had seven firefighters participating in this course and I would like to report that all seven were successful.

- February 22<sup>nd</sup> Staff participated in a zoom call with Oxford County CEMCs and Alternates to discuss vaccines for firefighters to begin the second week of March and this immunization for our firefighters will be completed at the Agriplex in London.
- February 23<sup>rd</sup> Staff advised all firefighters by email of the process to obtain their COVID vaccine and we requested all firefighters to advise us by March 1<sup>st</sup> of their decision. Our list of firefighters was then forwarded onto SWPH the same day.
- February 23<sup>rd</sup> Staff attended a WebEx meeting with Township staff to discuss any further 2021 budget cuts
- March 2<sup>nd</sup> SWPH contacted all firefighters on the original list with detailed instructions on how to sign up online for the vaccine.
- February 24<sup>th</sup> 6pm -7pm staff attended Bright Station to participate in interviewing candidates for the Lieutenant position.
- February 24<sup>th</sup> 7pm -815pm staff attended Bright Station to complete a wellness check with the firefighters from Platoon A & B. We discussed vaccines for firefighters, platoons, RFSOC training and courses during COVID, G1 SCBA and fire department budget items for 2021
- February 24<sup>th</sup> 830pm -915pm staff attended Plattsville Station to complete a wellness check with the firefighters from Platoon A. We discussed vaccines for firefighters, platoons, RFSOC training and courses during COVID, G1 SCBA and fire department budget items for 2021
- February 25<sup>th</sup> 600pm - 745pm staff attended Plattsville Station to complete a wellness check with the firefighters from Platoon B. We discussed vaccines for firefighters, platoons, RFSOC training and courses during COVID, G1 SCBA and fire department budget items for 2021
- Plattsville and Bright Stations should have completed the required training on the G1 SCBA equipment by the end of March and these new units will then be placed into service.
- Councillor Balzer requested staff to advise when the Township firefighters will return to regular tiered response and what is the process to make this happen? Staff contacted EMS Chief Ben Addley and his response is below

Hi Rick,

Not a problem at all, I fully understand you need to address council's questions.

I would say your response is fairly accurate;

As Fire responses under the tiered agreement are at the request of Paramedic services, we ultimately make the decision and timing to request resumption of tiered responses.

We obviously won't do this in isolation rather in consultation with partners just like when designing the original criteria.

As you said, there are absolutely some external input factors in the decision process.

- Provincial and Public Health recommendations and restrictions based on COVID prevalence (i.e. distancing requirements and number of responders in close proximity)
- Access to PPE inventory (we still have zero access to disposable N95 mask)
- Progress of vaccinations for responders

### **Ben Addley**

*Chief, Oxford County Paramedic Services  
377 Mill St., Woodstock, Ontario N4S 7V6  
Telephone: (519) 539-9800 x 3551*

**February 2021 Fire Call Report****Bright**

3	04-Feb	Duke St	Structure Fire - Assist
4	05-Feb	Mill St E	Smoke Investigation - Assist
5	07-Feb	Oxford 8/Blandford Rd	MVC
6	11-Feb	Twp. Rd 14	CO Alarm

**Drumbo**

7	01-Feb	Hwy 401 Km 250	MVC
8	04-Feb	Duke St	Structure Fire
9	04-Feb	Duke St	CO Alarm
10	05-Feb	Hwy 401 Km 250	MVC
11	05-Feb	Mill St E	Fire Assist
12	11-Feb	Twp. Rd 8/King Rd	MVC
13	13-Feb	Oxford Rd 29	Medical Call
14	22-Feb	North of Oxford Rd 29	Search
15	22-Feb	Hwy 401 Km 247	MVC
16	23-Feb	Wilmot St S	Medical Call

**Plattsville**

8	04-Feb	Duke St	Structure Fire - Assist
9	05-Feb	Mill St E	Smoke in Building
10	07-Feb	Oxford 8/Blandford Rd	MVC Assist
11	11-Feb	Twp. Rd 14	CO Alarm
12	22-Feb	North of Oxford Rd 29	Search Assist

**Princeton**

4	01-Feb	Muir Line	Structure Fire Assist
5	04-Feb	Duke St	Structure Fire Assist
6	04-Feb	Duke St	CO Alarm Assist
7	05-Feb	Hwy 401 Km 250	MVC Assist
8	05-Feb	Hwy 401 Km 248	MVC
9	05-Feb	Oxford Rd 22/Cty Rd 3	MVC
10	13-Feb	Oxford Rd 29	Medical Assist
11	22-Feb	North of Oxford Rd 29	Search Assist
12	22-Feb	Hwy 401 Km 247	MVC Assist

**EZT**

0 calls to date

**North Dumfries**

1 call to date

**Wilmot**

0 calls to date

*BB Fire Calls as of Jan-Feb*

	<u>2020</u>		<u>2021</u>	
	<u>Medical</u>	<u>Total Calls</u>	<u>Medical</u>	<u>Total Calls</u>
Bright	1	7	1	6
Drumbo	0	14	2	16
Plattsville	5	12	0	12
Princeton	3	11	1	12
EZT	0	0	0	0
North Dumfries	0	0	0	1
Wilmot	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>
	<b>9</b>	<b>45</b>	<b>4</b>	<b>47</b>

**By-Law Enforcement – February 2021**

**In Progress-2019**

- 19-16 - Dirt Dumping – assigned to MEU/lawyer (transferred from 18-24)

**In Progress-2020**

- 20-01 – Noise & Dogs at Large, Lights
- 20-03 – Noise complaint (reopened)
- 20-11 – Noise complaint (reopened)

**2021**

- 2021-01 – Animals at Large – Dog
- 2021-02 – Animals/Property Standards

**CEMC-February 2021**

- COVID-19
  - Weekly (minimum) conference calls with Southwestern Public Health
  - Twice weekly WebEx meetings with PEOC
  - Continuously updating, sharing, posting information on social media
  - County CEMC meeting regarding vaccinations

Respectively Submitted By:

Rick Richardson

Director of Protective Services



## TOWNSHIP OF BLANDFORD-BLENHEIM

### Agenda Item

<b>To:</b>	Members of Council	<b>From:</b>	Rick Richardson – Director of Protective Services
<b>Reviewed By:</b>	Rodger Mordue	<b>Date:</b>	(placeholder)
<b>Subject:</b>	Fire Safety Grant	<b>Council Meeting Date:</b>	March 17, 2021
<b>Report #:</b>	FC-21-05		

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**REPORT TO BE PROVIDED**



# Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

## Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to [ofm@ontario.ca](mailto:ofm@ontario.ca)
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

<b>Name of Municipality</b>	Township of Blandford-Blenheim
<b>Name of Fire Department</b>	Blandford-Blenheim Township Fire Department
<b>Municipal Mailing Address</b>	P.O. Box 100, 47 Wilmot Street S. Drumbo, ON N0J 1G0
<b>Name of Fire Chief</b>	Richard Richardson
<b>Email Address for Fire Chief</b>	rrichardson@blandfordblenheim.ca
<b>Fire Safety Grant Allocation Amount</b>	<b>\$6,400.00</b>

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11<sup>th</sup>, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.



# Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11<sup>th</sup>, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

<b>Name of Application Submitter</b>	
<b>Title</b>	
<b>Signature</b>	
<b>Date</b>	



**Ministry of the Solicitor General**

**Office of the Fire Marshal and  
Emergency Management**

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1100  
Fax: 647-329-1143

**Ministère du Solliciteur général**

**Bureau du commissaire des incendies et  
de la gestion des situations d'urgence**

25, avenue Morton Shulman  
Toronto ON M3M 0B1  
Tél. : 647-329-1100  
Télééc. : 647-329-1143



**MEMORANDUM TO:** Mayor Mark Peterson  
CAO/Clerk Rodger Mordue  
Fire Chief Richard Richardson

**FROM:** Jon Pegg  
Ontario Fire Marshal

**DATE:** March 11<sup>th</sup>, 2021

**SUBJECT:** Fire Safety Grant Announcement

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Earlier today, the Government of Ontario announced a one time \$5M grant to municipal fire services to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 pandemic.

Since the start of the pandemic, Ontario's fire services have faced unprecedented challenges and have voiced those concerns to me as Fire Marshal. The ability to train fire service members in a COVID environment brought with it new restrictions and despite opportunities to train online and through other modes, I know that not all training priorities may have been met over the last year. In addition, my office has heard concerns from fire departments about fire code enforcement and the ability to enter premises to conduct inspections and promote fire safety. It is hoped that this grant will work to support fire services through this period of uncertainty and ongoing challenges.

I am pleased to advise that the Township of Blandford-Blenheim is eligible to receive up to **\$6,400.00** as part of this grant program.

The grant is intended to provide fire departments with the flexibility to support two priority areas. First, this grant may be put towards ongoing training needs including registration, administrative programming, technology upgrades and associated costs for attending as well for providing services. In addition, if code compliance and inspections continue to be challenging, addressing opportunities for an inspection program may include technology, capital costs and training to ensure that fire services are able to meet the demand of this need at the local level.

In order to receive funds, the Office of the Fire Marshal (OFM) requires that the attached application be submitted by a representative of the municipality. As decisions regarding the grant may not have time to proceed to municipal council for approval within the

timeframes identified below, my office would be comfortable with the fire chief accepting the grant in principle on behalf of the municipality, pending formal approval from the council. To help facilitate this process, once the grant applications are approved, I will send the respective fire chief a letter of intent that will be contingent upon council's deliberations. In order to allocate funds before March 31, 2021, all applications must be received by my office no later than March 19, 2021. In addition, as a condition of the grant, these funds must be spent by August 1, 2021, and a report back to the Fire Marshal will be required by September 1, 2021, to outline how the grant was utilized at the department level.

Completed agreements should be sent by email to the Office of the Fire Marshal at [ofm@ontario.ca](mailto:ofm@ontario.ca). If you have any questions about this grant, do not hesitate to reach out to your Fire Protection Adviser.

Yours truly,

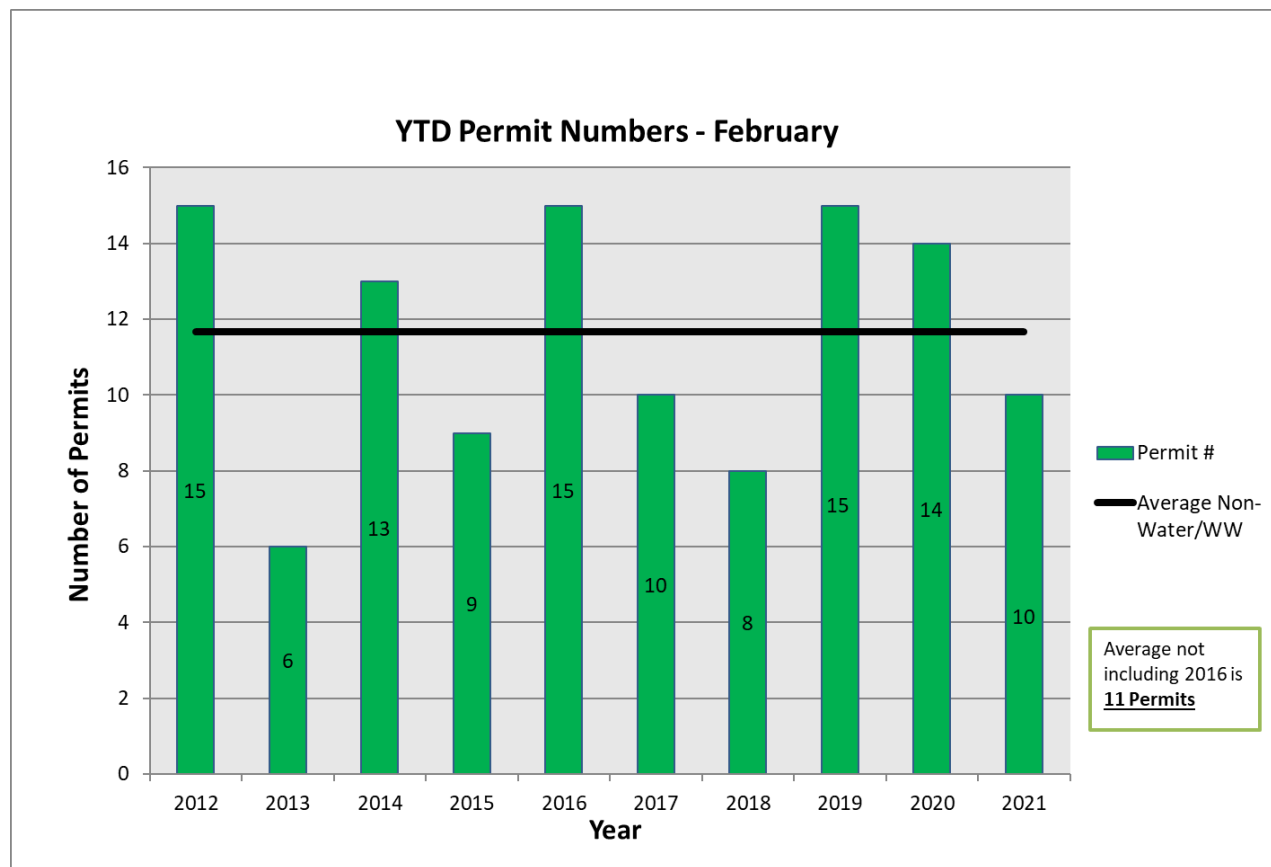
Jon Pegg  
Ontario Fire Marshal

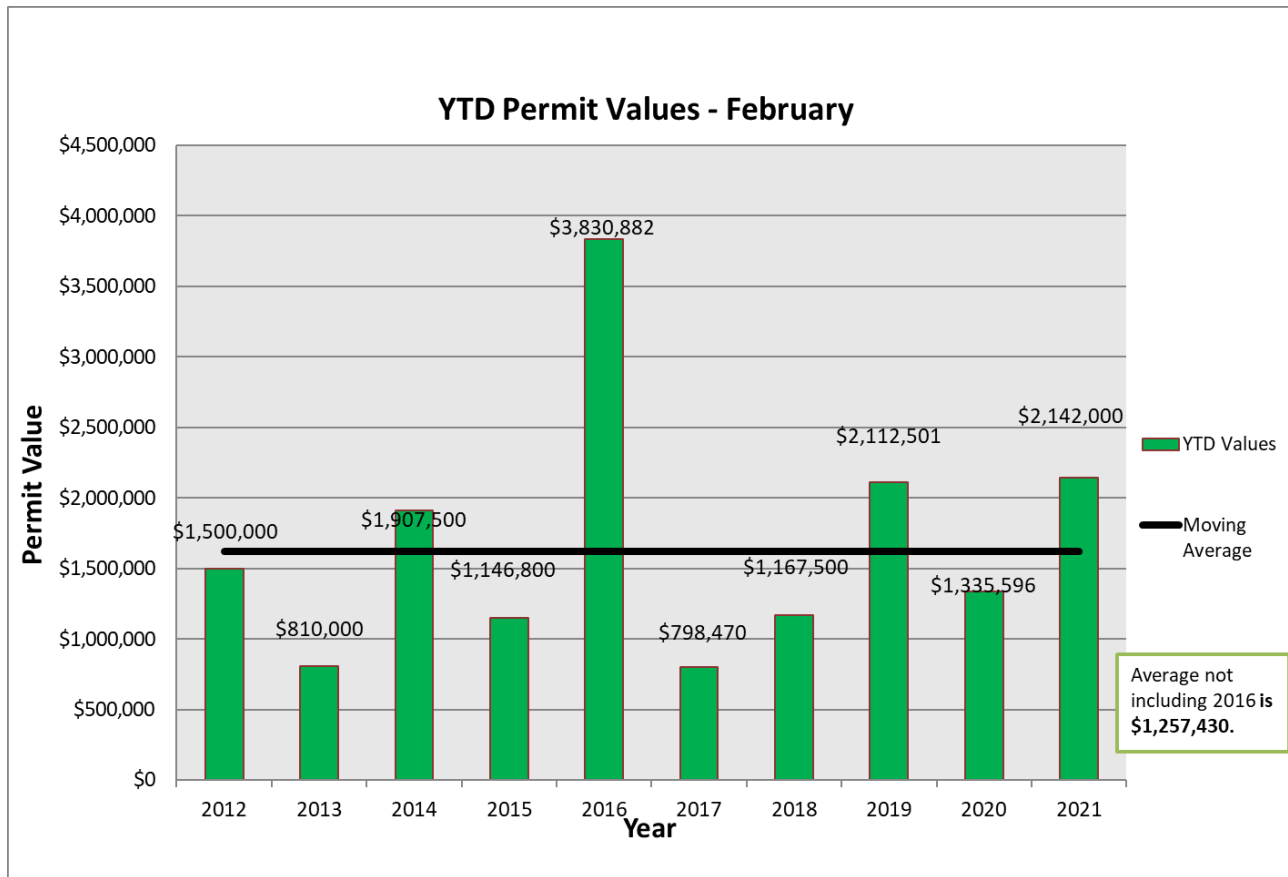


**Monthly Permit Activity**

	# Permits	Const. Value	Permit Fees
February 28, 2021	10	\$1,630,000.00	\$10,442.50
Year to Date - February 28, 2021	10	\$2,142,000.00	\$15,840.90

Building Description	Permit Value	Permit Fee
New SFD	\$ 500,000.00	\$ 3,011.25
House Addition	\$ 30,000.00	\$ 656.25
New SFD	\$ 600,000.00	\$ 3,207.50
New SFD	\$ 500,000.00	\$ 3,567.50
	\$ 1,630,000.00	\$10,442.50





Respectfully submitted by:

John Scherer  
Manager Building Services/CBO



# TOWNSHIP OF BLANDFORD-BLENHEIM

## Agenda Item

<b>To:</b>	Members of Council	<b>From:</b>	Denise Krug Director of Finance
<b>Reviewed By:</b>	Rodger Mordue	<b>Date:</b>	March 4, 2021
<b>Subject:</b>	Ontario Regulation 284-09	<b>Council Meeting Date:</b>	March 17, 2021
<b>Report #:</b>	TR-21-04		

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### Recommendation:

That Report TR-21-04 be received as information;

And further that report TR-21-04, with respect to Ontario Regulation 284/09 for the budget year 2021, be adopted.

### Background:

The Province of Ontario passed Ontario Regulation 284/09 (O. Reg 284/09) that requires municipalities to report on whether they are budgeting for amortization expense, post-employment benefit expense and solid waste landfill closure and post-closure expenses. If municipalities do not budget for these expenses, Council must acknowledge the impact and potential consequences.

### Analysis/Discussion:

The Township of Blandford-Blenheim in developing its budget for the year 2021 has included the following:

1. Transfers to reserves for tangible capital asset renewal amounts that are greater than the historical amortization of its current assets.
2. The budget contained the current year's post-employment benefit expense for the Township's retired employees that are eligible for this benefit.
3. The Township of Blandford-Blenheim does not have a landfill site and therefore is not subject to solid waste landfill closure and post-closure expenses.

The result of the above inclusions in the budget decreases the operating surplus as the amounts transferred to reserve for capital purposes exceed the current amortization and post-employment benefit expense required under O.Reg. 284/09.

**Financial Considerations:**

The exclusion of amortization from the 2021 budget and including a higher transfer to reserves and capital funds to replace the Township of Blandford-Blenheim's tangible capital assets will result in Township assets being replaced in a timely manner without large fluctuations on the Township's tax rate.

**Attachments:**

None

Respectfully submitted by:

Denise Krug  
Director of Finance/Treasurer







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**Attachments:**

- Draft Asset Naming Policy

Respectfully submitted by:

Rodger Mordue  
CAO/Clerk



## Policies and Procedures

### The Corporation of the Township of Blandford-Blenheim

<b>Department:</b>	Administration	<b>Effective:</b>	March 17, 2021
<b>Subject:</b>	Asset Naming Policy	<b>Policy Number:</b>	
<b>Approved by:</b>	Council		
<b>Resolution Number:</b>			
<b>Date of Review:</b>	<b>Review Number:</b>	<b>Change:</b>	<b>Reference Section:</b>

#### **PURPOSE:**

The purpose of the Asset Naming Policy is to provide for a fair, consistent, and efficient process in the naming or renaming of municipal assets.

#### **DEFINITIONS:**

For the purpose of this Policy, the following definitions shall apply:

- “Commemorative” shall refer to the official naming of a municipal asset, after a person, persons or family name.
- “Municipal Asset” refers to municipal roads, parks, trails, open spaces, buildings, memorial areas or any municipal facilities.
- “Blandford-Blenheim Names Registry” a central repository of all Council approved names for assets and shall include the historical or background information for each name.

#### **POLICY:**

Under the provisions of the Municipal Act, 2001, S.O. 2001, c.25, the municipality has the authority to name or change the name of a private/and or local road or a municipal asset.

This policy establishes the processes and criteria for naming, renaming or dedicating Municipal Assets such as roads, parks, trails, open spaces, buildings, memorial areas and other municipal facilities and shall include the methods by which the public may provide recommendations and comments.

The main objectives of this policy are:

- To provide direction on how to apply for approval to name, re-name or dedicate municipal

- assets,
- To ensure the application of a defined consultation/application process to encourage community participation,
  - To ensure a clear, efficient and timely naming process,
  - To ensure the application of key criteria,
  - To ensure the compilation of a comprehensive Names Registry to act as one central repository for all approved names for assets,
  - To ensure a proper approval process and the importance of the role of Council.

The policy applies to any organization, partnership or individual requesting the naming of a municipal asset.

### General Provisions

The naming, renaming and dedication of Municipal Assets shall be the responsibility of the Council of the Township of Blandford-Blenheim. Council may, at any time, direct that a specific name be used for a specific asset. On occasion, the Council of the Township of Blandford-Blenheim may wish to acknowledge the activities and significant contributions, either financial or otherwise, of an organization, a person(s) or family, to the community through the naming of a municipal asset. The intent of naming is for permanent recognition. The renaming of assets is strongly discouraged as it significantly impacts numerous individuals, Township departments, emergency services and the community.

The Clerk shall be responsible for the administration of this policy and shall compile a Blandford-Blenheim Names Registry which shall include the significance of each name selected. Upon receipt of an application for a name to be added to the Blandford-Blenheim Names Registry the Clerk will perform an initial review and then send the proposed names to Oxford County Planning and to all Township Department Heads for review to ensure similarities and duplications with any existing asset names do not exist. Once vetted by staff the names registry and all additions or amendments shall be approved by Council.

The public, a developer or an organization will have the opportunity to provide name suggestions by completing the Blandford-Blenheim Names Registry Request Form (attached). The name will only be considered if historical or background information is included, without this information Council shall not consider the request.

Where asset naming is required for a subdivision or development within the Township, the Applicant will be required to select the asset/road names from the Blandford-Blenheim Names Registry. the asset names will be brought forward to Council for consideration and endorsement.

Where the naming of an asset is requested by an individual, group, organization or partnership, the selection shall be requested by completing the Blandford-Blenheim Asset Name Request Form. Once the requested name has been reviewed by the Clerk, the request will be brought forward to Council for consideration and endorsement.

The cost associated with a naming/renaming (including but not limited to signage, ceremonial costs, legal costs, etc.) will be the responsibility of the Township when the naming/re-naming has been initiated by the Township and will be the responsibility of the Developer or Corporate entity when the naming/renaming has been initiated by the Developer or Corporate entity or is part of a land use planning development.

The form of signage shall be consistent with Township signage guidelines.

The Township of Blandford-Blenheim makes all final decisions concerning what is placed on Township assets.

### Criteria for Naming

When a Municipal asset is named, re-named or dedicated, the following principles shall be applied:

- Names shall be unique; name duplication and similar sounding or spelled names shall be avoided.
- Names should give a sense of place, continuity, belonging and celebrate the distinguishing characteristics and uniqueness of Blandford-Blenheim Township.
- Names should maintain a longstanding local area identification with the residents of Blandford-Blenheim and the rationale associated with the use of a particular name shall be understandable.
- Names should promote pride in the Township of Blandford-Blenheim, acknowledge local heritage, history, and recognize unique features and geography (such as names that relate to local history, places, and events, native wildlife, flora, fauna and natural features or unique characteristics of a neighbourhood or area).
- Names should promote significant geographical, neighbourhood and historical elements;
- Names shall not be discriminatory, derogatory or political in nature; names conveying a secondary negative or offensive connotation, any sexual overtones, inappropriate humour, slang or double meanings shall be avoided.
- The re-use of former names shall be discouraged to avoid confusion with property records management and emergency services.
- Names shall assist with emergency response situations by being consistent with road names and geographical locations.
- Names with hyphens, apostrophes or dashes shall be discouraged but may be considered on an individual basis.
- Names may honour the significant contributions of an individual or family.
- Naming in honour of elected or appointed public officials shall occur post service.



**Township of Blandford-Blenheim**

47 Wilmot Street South  
 Drumbo, Ontario. N0J 1G0

Phone 519-463-5347

Fax 519-463-5881

Web [www.blandfordblenheim.ca](http://www.blandfordblenheim.ca)

**BLANDFORD-BLENHEIM NAMES REGISTRY REQUEST FORM**

<b>Name:</b>	<b>Email:</b>
<b>Phone:</b>	<b>Cell Phone:</b>
<b>Business/Organization Name (if applicable):</b>	
<b>Address:</b>	
<b>NAME(S) RECOMMENDED:</b>	
<b>HISTORY/BACKGROUND</b>	

*Please use separate sheet if more space is needed*

**For Internal Staff Only**

Date Name request received: \_\_\_\_\_

Date to be provided to Council for consideration: \_\_\_\_\_

**Notice of Collection/Use/Disclosure:** All information submitted in support of meetings of Council/Committee is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records of Council/Committee. All information submitted to the Municipality is subject to disclosure under the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office 519-463-5347.



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unopened road allowances from the original plan of Wolverton exist east of the Nith River. Those streets are referred to as Francis Street and Alford Street in the original Wolverton Plan 29.

The red line on the diagram below shows approximately where Francis Street and Alford Street were originally laid out in Wolverton. When the village was actually settled homes were built mostly on the west side of the river and the land to the east of the river was used mainly for agricultural production. This practice continues today and the land in question is regularly cropped. Staff are recommending that these road allowances be closed by By-law.



**Financial Considerations:**

- N/A

**Attachments:**

- Draft survey of 827393 Township Road 8.

Respectfully submitted by:

Rodger Mordue  
CAO/Clerk





TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

**Township of Blandford-Blenheim**

**By-Law No. 2237-2021**

**A By-law to Amend Development Charges By-law 2148-2019 for the Township of Blandford-Blenheim**

**WHEREAS** Section 19 of the Development Charges Act, 1997, S.O. 1997, c27 (“the Act”) provides for amendments to be made to development charges by-laws;

**AND WHEREAS** the Council of the Corporation of the Township of Blandford-Blenheim (hereinafter called “the Council”) has determined that certain amendments should be made to the Development Charge By-law of the Corporation of the Township of Blenheim, being By-law 2148-2019;

**AND WHEREAS**, in accordance with the Act, a development charges background study has been completed in respect of the proposed amendment;

**AND WHEREAS** the Council of the Corporation of the Township of Blandford-Blenheim has given notice and held a public meeting in accordance with the Act; and

**AND WHEREAS** the Council, at its meeting of March 17, 2021, approved a report dated January 15, 2021 entitled “2019 Development Charge Background Study Update”.

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF BLANDFORD-BLENHEIM ENACTS AS FOLLOWS:**

**1. By-law 2148-2019 is hereby amended as follows**

a. Section 4 is deleted and replaced with the following:

(1) Notwithstanding Section 3 above, no Development Charges shall be imposed with respect to Developments or portions of Developments as follows:

(a) The enlargement of an existing dwelling unit;

(b) the creation of a maximum of two additional dwelling units in an existing single detached dwelling or structure ancillary to such dwelling. The total gross floor area of the additional dwelling unit or units must be less than or equal to the gross floor area of the dwelling unit already in the existing residential building/dwelling;

(c) the creation of additional dwelling units equal to the greater of one or 1% of the existing dwelling units in an existing residential rental building containing four or more dwelling units or within a structure ancillary to such residential building;

TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

- (d) the creation of one additional dwelling unit in any other existing residential building/dwelling or within a structure ancillary to such residential building/dwelling. The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the smallest dwelling unit already in the existing residential building/dwelling; or
- (e) the creation of a second dwelling unit in a proposed new Single Detached, Semi-Detached or Row Townhouse dwelling or in a building ancillary to such dwelling, subject to the following restrictions:

Item	Name of Class of Proposed New Residential Buildings	Description of Class of Proposed New Residential Buildings	Restrictions
1	Proposed new detached dwellings	Proposed new residential buildings that would not be attached to other buildings and that are permitted to contain a second dwelling unit, that being either of the two dwelling units, if the units have the same gross floor area, or the smaller of the dwelling units.	<p>The proposed new detached dwelling must only contain two dwelling units.</p> <p>The proposed new detached dwelling must be located on a parcel of land on which no other detached dwelling, semi-detached dwelling or row dwelling would be located.</p>
2	Proposed new semi-detached dwellings or row dwellings	Proposed new residential buildings that would have one or two vertical walls, but no other parts, attached to other buildings and that are permitted to contain a second dwelling unit, that being either of the two dwelling units, if the units have the same gross floor area, or the smaller of the dwelling units.	<p>The proposed new semi-detached dwelling or row dwelling must only contain two dwelling units.</p> <p>The proposed new semi-detached dwelling or row dwelling must be located on a parcel of land on which no other detached dwelling, semi-detached dwelling or row dwelling would be located.</p>
3	Proposed new residential buildings that would be ancillary to a proposed new detached dwelling, semi-detached dwelling or row dwelling	Proposed new residential buildings that would be ancillary to a proposed new detached dwelling, semi-detached dwelling or row dwelling and that are permitted to contain a single dwelling unit.	<p>The proposed new detached dwelling, semi-detached dwelling or row dwelling, to which the proposed new residential building would be ancillary, must only contain one dwelling unit.</p> <p>The gross floor area of the dwelling unit in the proposed new residential building must be equal to or less than the gross floor area of the detached dwelling, semi-detached dwelling or row dwelling to which the proposed new residential building is ancillary.</p>

- (2) For the purposes of Subsection 4(1) “existing residential building/dwelling”, means:
  - (a) A residential building/dwelling, containing at least one dwelling unit, that existed on a parcel of land as of April 1, 2021 and which was not exempt from the payment of development charges pursuant to Section 2(3)(b) of the Act; or
  - (b) The first residential building/dwelling, containing at least one dwelling unit, constructed on a vacant parcel of land after April 1, 2021, and for which development charges were paid
- (3) In addition to the restrictions outlined in Subsection 4(1)(e), for the purposes of the exemption for an additional residential unit in a building ancillary to a proposed new Single Detached, Semi-Detached or Row Townhouse Dwelling,

TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

the proposed new Single Detached, Semi-Detached or Row Townhouse Dwelling must be located on a parcel of land on which no other Single Detached, Semi-Detached or Row Townhouse dwelling is or would be located.

- (4) For the purposes of Subsection 4(1)(e), “parcel of land” means a lot or block within a registered plan of subdivision or draft plan of subdivision or any land that may be legally conveyed under the exemption provided in clause 50 (3) (b) or clause 50 (5) (a) of the *Planning Act*.
- b. The following Subsections are added to Section 5 of the by-law:
- (5) Notwithstanding Subsection 5(1), development charges for rental housing and institutional developments are due and payable in 6 equal installments commencing with the first installment payable on the date of occupancy, and each subsequent installment, including interest, payable on the anniversary date each year thereafter.
  - (6) Notwithstanding Subsection 5(1), development charges for non-profit housing developments are due and payable in 21 installments commencing with the first installment payable on the date of occupancy, and each subsequent installment, including interest, payable on the anniversary date each year thereafter.
  - (7) Notwithstanding Subsections 5(1) and 5(3), where the development of land results from the approval of a Site Plan or Zoning By-law Amendment application received on or after January 1, 2020, and the approval of the application occurred within 2 years of building permit issuance, the Development Charges under Section 2 shall be calculated based on the rates set out in Schedule “B” on the date of the planning application. Where both planning applications apply, Development Charges under Section 2 shall be calculated on the rates set out in Schedule “B” on the date of the later planning application.
  - (8) Interest for the purposes of Subsections 5(5) and 5(6) shall be determined as the Bank of Canada Prime Interest Rate plus 2% as at the April 1<sup>st</sup> immediately prior to:
    - (a) The date of building permit issuance for installment payments under Section 26.1 of the Act for rental housing, institutional development, and non-profit housing;
  - (9) Notwithstanding Subsection 5(8), the interest rate shall not be less than 0%.

TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

- (10) For the purposes of Subsection 5(5) “institutional development” means development of a building or structure intended for use:
- (a) as a long-term care home within the meaning of Subsection 2 (1) of the *Long Term Care Homes Act, 2007*;
  - (b) as a retirement home within the meaning of Subsection 2(1) of the *Retirement Homes Act, 2010*.
  - (c) By any institution of the following post-secondary institutions for the objects of the institution:
    - (i) a university in Ontario that receives direct, regular and ongoing operation funding from the Government of Ontario;
    - (ii) a college or university federated or affiliated with a university described in subclause (i); or
    - (iii) an Indigenous Institute prescribed for the purposes of section 6 of the *Indigenous Institute Act, 2017*;
  - (d) as a memorial home, clubhouse or athletic grounds by an Ontario branch of the Royal Canadian Legion; or
  - (e) as a hospice to provide end of life care;
- (11) For the purposes of Subsection 5(5) “Rental housing” means development of a building or structure with four or more dwelling units all of which are intended for use as rented residential premises;
- (12) For the purposes of Subsection 5(6) “Non-profit housing development” means development of a building or structure intended for use as residential premises by:
- (a) a corporation without share capital to which the *Corporations Act* applies, that is in good standing under that Act and whose primary objective is to provide housing;
  - (b) a corporation without share capital to which the *Canada Not-for-profit Corporation Act* applies, that is in good standing under that Act and whose primary objective is to provide housing; or

TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

- (c) a non-profit housing co-operative that is in good standing under the *Co-operative Corporations Act*;
- c. The following paragraph is added to Subsection 3 (2) of the by-law:
- (e) land vested in or leased to a university that receives regular and ongoing operating funds from the government for the purposes of post-secondary education if the development in respect of which development charges would otherwise be payable is intended to be occupied and used by the university.
- d. Schedule "A" is deleted and the attached Schedule "A" substitutes therefore.
- e. Schedule "B" is deleted and the attached Schedule "B" substitutes therefore.
- f. This By-law shall come into force and effect on April 1, 2021.

**READ a first and second time this 17<sup>th</sup> day of March, 2021.**

**READ a third time and finally passed in Open Council this 17<sup>th</sup> day of March, 2021.**

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MAYOR, Mark Peterson

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CAO/CLERK, Rodger Mordue

TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

**SCHEDULE "A"**

**TO BY-LAW NO. 2237-2021**

**DESIGNATED MUNICIPAL SERVICES UNDER THIS BY-LAW**

- (1) Roads and Related
- (2) Fire Services
- (3) Parks & Recreation

**DESIGNATED MUNICIPAL CLASSES OF SERVICES UNDER THIS BY-LAW**

- (1) Growth-Related Studies

TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NO. 2237-2021

**SCHEDULE “B”**

**TO BY-LAW NO. 2237-2021**

**SCHEDULE OF DEVELOPMENT CHARGES**

Service/Class	RESIDENTIAL				NON-RESIDENTIAL	
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Other Multiples	(per m <sup>2</sup> of Gross Floor Area)	(per Wind Turbine)
<b>Municipal Wide Services/Class of Service:</b>						
Fire Services	2,502	1,334	902	1,572	10.14	2,502
Roads and Related Services	4,759	2,537	1,716	2,990	19.28	4,759
Parks & Recreation Services	2,556	1,363	922	1,606	7.24	
Growth-Related Studies	343	183	124	216	1.28	343
<b>Total</b>	<b>10,160</b>	<b>5,417</b>	<b>3,664</b>	<b>6,384</b>	<b>37.94</b>	<b>7,604</b>



THE CORPORATION OF THE  
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER **2238-2021**

Being a by-law to adopt the estimates of all sums  
required for 2021 for Township purposes.

**WHEREAS** Section 290 of the Municipal Act S.O. 2001, and amendments thereto, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including (a) amounts sufficient to pay all debts of the municipality falling due within the year; (b) amounts required to be raised for sinking funds or retirement funds; and (c) amounts required for any board, commission or other body;

**AND WHEREAS** the Council of the Corporation of the Township of Blandford-Blenheim has prepared such an estimate of all sums required during the year of 2021;

**NOW THEREFORE** the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. The estimate of all sums required for Township purposes for the Corporation of the Township of Blandford-Blenheim for the year 2021 is hereby adopted.
2. The estimate of all sums required for Township purposes, including estimates for all taxation purposes, for the Corporation of the Township of Blandford-Blenheim for the year 2021, also called the 2021 Budget, is attached hereto as Schedule "A" and forms part of this By-law.
3. This By-law shall come into force and take effect upon being passed by Council.

By-law **READ** a **FIRST** and **SECOND** time this 17th day of March 2021.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 17th day of March, 2021.

---

Mark Peterson, Mayor

---

Rodger Mordue, CAO/Clerk

Schedule "A"

By-law Number 2238-2021

Local Estimates for Tax Purposes

Purpose	Amount
General Government	(902,062)
Protective Services	923,578
External Agencies / Boards	945,691
Building / Drainage Services	82,248
Public Works	3,628,458
Community Services	937,252
Total	5,615,165

THE CORPORATION OF THE  
TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NUMBER **2239-2021**

Being a By-law to stop up and close the unopened road allowances for Francis Street and Alford Street, Plan 29 east of the Nith River within Lot 8 Concession 8, formerly in the Township of Blenheim, now in the Township of Blandford-Blenheim, County of Oxford.

**WHEREAS** Section 8 of the Municipal Act, S.O. 2001, Chapter 25, and amendments thereto, provides that the power to a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate;

**AND WHEREAS** Section 34 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Council may pass a by-law to close a highway and provides the procedures for closure therein;

**AND WHEREAS** it is considered expedient to proceed to stop up and close the unopened road allowances for Francis Street and Alford Street, Plan 29 east of the Nith River within Lot 8 Concession 8, formerly in the Township of Blenheim, now in the Township of Blandford-Blenheim, County of Oxford;

**NOW THEREFORE** the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. That the unopened road allowances described as lying and being in the Township of Blandford-Blenheim, formerly Blenheim, in the County of Oxford and being composed of the roads and public highways known as Francis Street and Alford Street, Plan 29 east of the Nith River within Lot 8 Concession 8.
2. That the effective date of this By-law shall be the date of final passage thereof.

By-law **READ** a **FIRST** and **SECOND** time this 17<sup>th</sup> day of March, 2021.

By-law **READ** a **THIRD** time and **ENACTED** in Open Council this 17<sup>th</sup> day of March, 2021.

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Mark Peterson, Mayor

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Rodger Mordue, CAO/Clerk

THE CORPORATION OF THE  
TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NUMBER 2240-2021

Being a By-law to confirm the proceedings of Council.

**WHEREAS** by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

**AND WHEREAS** by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on March 17, 2021 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 17<sup>th</sup> day of March, 2021.

By-law read a third time and finally passed this 17<sup>th</sup> day of March, 2021.

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MAYOR  
MARK PETERSON

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CAO / CLERK  
RODGER MORDUE