

# TOWNSHIP OF BLANDFORD-BLENHEIM

## COUNCIL MEETING AGENDA

Wednesday, May 5<sup>th</sup>, 2021

Virtual Meeting

Watch via Live Stream on Township's YouTube:

<https://www.youtube.com/channel/UCdKRV0GAEuFaGbWHRPzoEXA>

4:00 p.m.

### 1. Welcome

### 2. Call to Order

### 3. Approval of the Agenda

Recommendation:

That the agenda for the May 5<sup>th</sup>, 2021 Regular Meeting of Council be adopted.

### 4. Disclosure of Pecuniary Interest

### 5. Adoption of Minutes

#### a. [April 21, 2021 Minutes of Council](#)

Recommendation:

That the minutes of the April 21<sup>st</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

### 6. Business Arising from the Minutes

### 7. Delegations / Presentations

None.

### 8. Correspondence

#### a. Specific

- i. [Police Services Board, Re: Reduction in Police Service Boards](#)

#### b. General

None.

## 9. Public Meeting

None.

## 10. Staff Reports

### a. Jim Harmer – Drainage Superintendent

#### i. [DS-21-07 – April Monthly Report](#)

Recommendation:

That Report DS-21-07 be received as information.

### b. Jim Borton – Director of Public Works

#### i. [PW-21-09 – April Monthly Report](#)

Recommendation:

That Report PW-21-09 be received as information.

### c. Trevor Baer – Manager of Community Services

#### i. [CS-21-05 – April Monthly Report](#)

Recommendation:

That Report CS-21-05 be received as information.

### d. Denise Krug – Director of Finance

#### i. [TR-21-07 – Additional 2021 Council Grant & Subsidy Request](#)

Recommendation:

That Report TR-21-07 be received as information,

And that Council give direction in regards to the Drumbo & District Heritage Society's grant and subsidy request for financial assistance in the amount of \$1,000.

**11. Reports from Council Members**

**12. Unfinished Business**

**13. Motions and Notices of Motion**

**14. New Business**

**15. Closed Session**

**16. By-laws**

- a. [2245-2021, Being a By-law to confirm the proceedings of Council.](#)

Recommendation:

That the following By-law be now read a first and second time: 2245-2021.

Recommendation:

That the following By-law be now given a third and final reading: 2245-2021.

**17. Other**

**18. Adjournment and Next Meeting**

Wednesday, May 19<sup>th</sup>, 2021 at 4:00 p.m.

Recommendation:

That Whereas business before Council has been completed at \_\_\_\_\_ pm;

That Council adjourn to meet again on Wednesday, May 19<sup>th</sup>, 2021 at 4:00 p.m.

# MINUTES

Council met at 4:00 p.m for the first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, Richardson and Scherer.

Other: Robson, County Planner.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the April 21, 2021 Regular Meeting of Council be adopted.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. March 3, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Minutes of the April 7, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

## 8. Correspondence

### a. General

None

### b. Specific

None.

## 9. Public Meeting

### a. Public Meeting under the Planning Act, Committee of Adjustment

- i. Application for Minor Variance A03-21, Chris Taylor & Lisa Sobisch

#### **RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that Council move into Committee of Adjustment at 4:06 p.m.

.Carried

#### **RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that the Committee rise at 4:14 p.m. and that the Open Council meeting resumes.

.Carried

For application MVA-03-21, the decision was signed as approved.

## 10. Staff Reports

### a. Rick Richardson – Director of Protective Services

- i. FC-21-06 – March Monthly Report

#### **RESOLUTION #5**

Moved by – Councillor Balzer

Seconded by – Councillor Banbury

That Report FC-21-06 be received as information.

.Carried

ii. FC-21-07 – Tiered Response Agreement

**RESOLUTION #6**

Moved by – Councillor Banbury

Seconded by – Councillor Balzer

That Report FC-21-07 be received as information.

.Carried

iii. FC-21-08 – Revise By-Law Establishing and Regulating a Fire Department

**RESOLUTION #7**

Moved by – Councillor Banbury

Seconded by – Councillor Balzer

That Report FC-21-08 be received as information;

And further that Council receive Staff Report FC-21-08 entitled “Revised By-Law 1701-2011” being a By-Law to Establish and Regulate a Fire Department.

.Carried

iv. FC-21-09 – Fire Safety Transfer Grant Agreement

**RESOLUTION #8**

Moved by – Councillor Banbury

Seconded by – Councillor Balzer

That Report FC-21-09 be received as information;

And further that Council approve the conditions of this Fire Safety Transfer Grant Agreement and that these funds be utilized to increase firefighter training opportunities during this COVID-19 environment.

And further that these training funds be utilized by August 1st, 2021.

.Carried

**b. John Scherer – Chief Building Official**

- i. CBO-21-04 – Building Department Staffing

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it resolved That Report CBO-21-04 be received as information;

And that Council approve the hiring of a second building inspector, on a 2-year contract.

.Carried

- ii. CBO-21-05 – March Monthly Report

**RESOLUTION #10**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it resolved that Report CBO-21-05 be received as information.

.Carried

**c. Jim Borton – Director of Public Works**

- i. PW-21-08 –  $\frac{3}{4}$  Pickup Truck Tender Results

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it resolved that Report PW-21-08 be received as information;

And further that Council accept the tender submitted by Finch Auto Group, 640 Wonderland Road N. London, ON. For a 2022 Chevrolet Silverado 2500HD at the price of \$58,022.00 plus HST.

And further that Council approve the \$4,043.19 budget overage to be taken out of the Public Works reserve.

.Carried

**11. Reports from Council Members**

None.

**12. Unfinished Business**

None.

### 13. Motions and Notices of Motion

None.

### 14. New Business

None.

### 15. Closed Session

- a. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Re: Municipal Drain

- b. A proposed or pending acquisition or disposition of land by the municipality or local board.

Re: Drumbo Cemetery

#### RESOLUTION #12

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it resolved that Council move into closed session under the authority of section 239 of the Municipal Act at 5:03 p.m. to discuss:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Re: Municipal Drain

A proposed or pending acquisition or disposition of land by the municipality or local board.

Re: Drumbo Cemetery

.Carried

#### RESOLUTION #13

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:24 p.m.

.Carried

### 16. By-laws



- a. 2242-2021, Being a By-law to establish and regulate the fire department;  
and,
- b. 2243-2021, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #14**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That the following By-law be now read a first and second time: 2242-2021,  
2243-2021 and 2244-2021

.Carried

**RESOLUTION #15**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That the following By-law be now given a third and final reading: 2242-2021,  
2243-2021 and 2244-2021.

.Carried

**17. Other Business**

None

**18. Adjournment and Next Meeting**

**RESOLUTION #16**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 5:29 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
May 5, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim

Under the *Community Safety and Policing Act, 2019*, the Ministry of the Solicitor General seeks to decrease the number of Police Services Boards that receive direct and/or supplemental services from the Ontario Provincial Police. At the request of the Solicitor General, municipalities and First Nation communities within OPP detachment areas have been asked to work together to determine the composition of their board(s) and submit one proposal per detachment. The Ministry has developed an OPP detachment board framework with which they hope can provide municipalities the flexibility to create a board that reflects each community's local needs. The framework also provides opportunity for input for multiple boards and the rationale for and composition of each additional board.

It is the position of the Blandford-Blenheim Police Services Board that responsibility for policing in the County of Oxford is a Lower Tier responsibility and that true "Adequate and Effective" community policing begins with local governance responsive to local needs and circumstances. In a British document titled *Police Governance Reform – The Age of Reform* Feb 2016, Fred Kaustinen writes **"Police boards exist to govern police on behalf of their communities. Local police governance requires stewardship, in the form of local boards, that is relevant to the community it serves, appropriate and independent of police and politics, and competent in fulfilling its fiduciary responsibilities."** This describes the basic model we have today. The County of Oxford is a large geographic area made up of eight independent and distinct rural and urban municipalities each with its own needs from a policing standpoint including By-Law enforcement. The Honourable Mr. Justice Michael Tulloch Report of the Independent Police Oversight Review wrote that "The first level of oversight for policing is the police services board". We believe that a regional board is inconsistent with good local governance -- that a board should not only be defined by the population but by the individual needs of the local municipality it represents.

Whereas: Good governance does not support reduced representation.

Whereas: A population of + or – 7,400 citizens demands representation reflective of the community.

Therefore, in the spirit of the individual agreements signed by many lower-tier municipalities with the OPP which require local governance, we introduce the following motion.

Motion

That the Blandford-Blenheim Police Services Board recommends to Blandford-Blenheim Council that the Blandford-Blenheim Police Services Board remain as an independent board.



# TOWNSHIP OF BLANDFORD-BLENHEIM

## Agenda Item

<b>To:</b>	Members of Council	<b>From:</b>	Jim Harmer Drainage Superintendent
<b>Reviewed By:</b>	Rodger Mordue	<b>Date:</b>	April 29, 2021
<b>Subject:</b>	Monthly Report	<b>Council Meeting Date:</b>	May 5, 2021
<b>Report #:</b>	DS-21- 07		

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### Recommendation:

That Report DS-21-07 be received as information

### Background:

Monthly activities of the Drainage Department to April 29, 2021

### Analysis/Discussion

- Working on drain maintenance and various site meeting to review work required with ratepayers.
- Working with lawyer on compliance letters.
- Section 65 report for severance B 20-75-1 daCosta
- Commenting on planning applications
- 59 locates for ON 1 Call in March 2021 including 3 emergency locates.
- Update of drainage mapping for ON 1 Call / OMAFRA / Township Web site and asset management, 100 year storm review, update SWMP mapping
- Mitchell Drain County and Region have submitted petitions for drainage works, for the construction work being proposed at Trussler Road and Oxford Road 8. Council has accepted petition from County and Region for improved outlet, Engineer appointed on September 4 2019. Kenn Smart (Project Engineer). Had meeting with Engineer, Folling and Hurlbut about next step. Site meeting January 29 2020 for the road petition. Engineer working on concept plans and cost estimates waiting to have 2 site meeting with Ratepayer to review option for new report.

- Princeton Drain working with Engineer on CN crossing and soil testing requirements, for the option that maybe used as outlets for this drain. Test hole completed March 8 2021 Had meeting with Engineer about SWMP and had discussion with property owner that may be effected with SWMP locations
- Scott Drain. Council accepted petition for drainage on April 17<sup>th</sup> 2019. Engineer appointed on June 5 2019. Kenn Smart (Project Engineer). Engineer filed report on May 1 2020 report was adopted July 15 council meeting. Tender awarded to John Devries Construction. Construction started July 27 2020 work 100% completed. Monitoring on well issue at McMillian working on Grant application with Engineer and Katie and Denice (finance)Actual Cost By-law passed February 17 2021. Grant application has been submitted. Working on spring clean up
- Hanchiruk Drain (Magda) petition received and P Eng. appointed at December 18 2019 council meeting, GRCA have been informed of the appointment. Site meeting with Magda and Engineer February 4 2020 engineer has been reviewing option with Magda work on option to have site meeting with ratepayers. Work on site meeting to review petition request with ratepayer (COVID number issue), planned for Spring
- Working on SWMP with engineer on the silting issue at the outlet at Fennel and Todd Way Had site meeting with Developer and his engineer to review options
- McCrow Drain Council accepted petition for drainage on September 2, 2020. Engineer appointed October 7, 2020, project Engineer will be Curtis MacIntyre K Smart & Assoc. site meeting held March 23 2021. Engineer working on surveys.
- Holdsworth Drain work on option for repair and improvements to existing drain. Section 78 report was approval at council on February 3 2021 and Engineer has been appointed. Project engineer will be Curtis MacIntyre K Smart & Assoc. site meeting held March 25 2021. Engineer work on surveys.
- Attended 2 webinar on New locate system
- Attended webinar on next step for township asset management planning with PSD
- Asset management update on SWMP size location and % that is Twp cost
- Attended 2 council meetings
- Attend staff meeting
- Working with Ashley Rye from GRCA on various drain projects and ratepayer concern
- Working on new locate form and procedure
- Have received first Covid shot

**Financial Considerations:**

None

**Attachments:**

None

Respectfully submitted by:

*Jim Harmer*

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Jim Harmer Drainage Superintendent



# TOWNSHIP OF BLANDFORD-BLENHEIM

## Agenda Item

<b>To:</b>	Members of Council	<b>From:</b>	Jim Borton Director of Public Works
<b>Reviewed By:</b>	Rodger Mordue	<b>Date:</b>	April 29, 2021
<b>Subject:</b>	Monthly Report	<b>Council Meeting Date:</b>	May 5, 2021
<b>Report #:</b>	PW-21-09		

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### **Recommendation:**

That Report PW-21-09 be received as information.

### **Capital**

- Blenheim CN Bridge – I have been unsuccessful in getting an update on the status of the engineers reports by the time of writing this report. I will continue to contact CN for an update.
- Surface Treatment is scheduled to be completed in August.
- Spring Gravel is scheduled to start on May 3 and is planned to take 3 weeks. Calcium started on April 27<sup>th</sup> and will continue until all gravel roads are completed.
- The Tender was awarded to Finch Auto Group. The 2022 ¾ ton, 4x4 pick up has been ordered and we are expecting delivery in September.
- The new slide in water tank is ready, staff has dropped off the truck so it can be installed. It is scheduled for pickup on May 6<sup>th</sup>.

### **Working during Covid-19**

- Staff continues to work through these challenging times. Public Works staff are still being kept segregated into the 2 different shops. Employees have converted a back vehicle bay in the shop into a break room to ensure they are practicing social distancing. Daily cleaning schedules at the shops are being followed, as well as mask wearing in the shops, in a shared vehicle or while working outside if the 2-meter distance cannot be achieved. Staff remain in good spirits

**County Shared Service/Road Association/Training**

- Shared Services meeting – We met virtually with Blandford-Blenheim as the host. We discussed gravel prices, new salt tender, training possibilities and summer construction projects.
- Road Association – Oxford County Road Supervisors Assoc. has been able to meet due to covid-19 restrictions on group gathering. We are hopefully that some events will be able to take place later this year as the vaccination roll out gets to more people.
- AORS – The board of directors continue to meet virtually and the training programs that are offered have been transitioned to virtual learning.

**Other**

- April has been a busy month for staff. They have been preparing the roads and equipment for our spring gravel and calcium programs. Staff has been out removing scrub brush and dead trees from the sides of the roads. Graders have been out in full force ensuring the roads are kept in good shape.
- Public works staff has switched over to it summer hours, they are now working Monday-Thursday 6:30 am till 4:30 pm.
- We will have 1 summer student this year, Kelly Stockall is returning. Both Community services and Public Works have found it difficult to fill or summer student position.
- Staff has been working Asset management planning
- Met with Kevin Death of KSmart to discuss Peterson St. and the proposed route for the new WWTP in Drumbo.
- Staff is still continuing to meet with land owners at outdoor sites to discuss ditch or road issues.
- Most meetings being held are by conference call or video chat.
- I Have attended a webinar that was presented by Cowan Insurance about road patrolling and what staff should be looking for.
- I attended a webinar about level crossing railway tracks, there is new legislation that comes into effect in September of this year.
- I meet with public works staff on a regular basis to get a sense on how they are feeling and to give them any information that has changed in regards to Covid-19.
- Staff has been working with KSmart to discuss the road reconstruction and drain project for Princeton.

**Attachments:**

Respectfully submitted by:



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Jim Borton CRS-I  
Director of Public Works





ice has been removed for the season, yearly end of season maintenance has been done to the building, which includes painting, repairing floors, rink board repairs and cleaning, as well as items that cannot be done during ice season.

## **Parks**

Staff got drawings for the Princeton Park donation of Adirondack chairs, this has been approved to move forward, and just need clearance of WSIB, locates, and insurance from the company that is doing the work. These will be placed on the south side of the Princeton Pad.

We have done more park clean ups and getting them ready for the season. At this point we will not be fully opened till May 20, 2021, due to provincial Government regulations. This means that the baseball diamonds and soccer fields will not be running and that there will be limited benches, garbage cans available until we can open fully.

Thanks

Trevor Baer



We have now received an additional funding request from the Drumbo & District Heritage Society.

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**Analysis/Discussion:**

On March 17, 2021 Council passed By-law 2238-2021 approving the budget which included a total of \$10,000 for grants & subsidies, \$4,000 of which was allocated on March 3rd, leaving \$6,000 currently unallocated.

The Drumbo & District Heritage Society is requesting financial assistance to purchase artifact storage shelving.

**Financial Considerations:**

If Council approves the Drumbo request for \$1,000.00, there will be no effect to the current budget as there is \$6,000 unallocated grant and subsidy at this time. If approved, this will leave \$5,000 unallocated.

**Attachments:** NA

Respectfully submitted by:

Denise Krug  
Director of Finance/Treasurer



# Township of Blandford-Blenheim

47 Wilmot Street South / Box 100  
Drumbo, Ontario N0J 1G0

Phone: (519) 463-5347  
Fax: (519) 463-5881  
Website: www.blandfordblenheim.ca

RECEIVED

APR 22 2021

Blandford-Blenheim Twp

## COUNCIL GRANT & SUBSIDY APPLICATION

**Note: Applications to the Township of Blandford-Blenheim for Grant Funding will be accepted no later than January 31 each year.**

Please print neatly.

Organization name DRUMBO & DISTRICT HERITAGE SOCIETY

Contact Person DON MICHALAK TREASURER  
*Must have signing authority* *Position*

Telephone numbers 519 463 5494 519 580 3046  
*Home* *Work* *Cell*

Fax \_\_\_\_\_ Email Address VE3DWM@HOTMAIL.CA

Name of Proposal PURCHASE ARTIFACT STORAGE SHELVING.

Date of Proposed Event SUMMER TO FALL Location 423 CENTRE ST

Signature of Contact Person Don Michalak

Please indicate the support being requested

- Financial Assistance
- Service or Project
- Waiving of Facility Fees for Plattsville Arena, Community Halls, Parks, Sport Fields and Pavilions
- Other (describe) \_\_\_\_\_

FUNDING AMOUNT REQUESTED: \$ 1,000<sup>00</sup> (maximum \$1,000)

GRANT FUNDING APPLICATION

Proposal Summary

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal.

REPLACE ORIGINAL OBSOLETE SHELVING AT MUSEUM & INSTAL SHELVING (HEAVY DUTY) IN OUR NEW STORAGE CONTAINER

Please check on category that best suits your request for assistance. Refer to the Policy for General Grants for category definitions.

- checkbox Tourism/Economic
checkbox Community
checkbox The Arts
checkbox Culture and Heritage
checkbox Other (describe)

Note: organizers of parades are required to provide liability insurance in the amount of \$5 million naming the Township of Blandford-Blenheim as additional insured.

Community Support

Please describe how your proposal supports the Township of Blandford-Blenheim.

SAFER & MORE SECURE STORAGE FOR ARTIFACTS DONATED BY OUR COMMUNITY

Eligibility

1. Are you a non-profit organization?

- checkbox Yes
checkbox No

2. Please provide your Revenue Canada Charitable Registration Number (if applicable)

88968-2290 RR 0001

3. Is your organization located within the Township of Blandford-Blenheim?

- Yes
- No

Where? 42B CENTRE ST.

4. Will this proposal provide services to the citizens of the Township of Blandford-Blenheim?

- Yes
- No

5. Has your organization made any other application to the Township of Blandford-Blenheim for financial assistance during the current year?

- Yes When? \_\_\_\_\_
- No

6. Has your organization received funding assistance from the Township of Blandford-Blenheim in prior years?

- Yes
- No

When? 1914-2020 Amount \$1,000 / YEAR

7. Will your organization or another organization be the primary funder of this proposal?

- Yes, our organization
- Yes, another organization (please name) \_\_\_\_\_
- No

8. Will the assistance that the Township provides your organization be utilized **only** by your organization?

- Yes
- No Name other organization(s) \_\_\_\_\_

**Community Need**

1. Please outline what community need is addressed by your proposal.

MORE EFFICIENT STORAGE

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2. How have you determined the need for your proposal? (Please provide specific data to substantiate this need).

OUR STORAGE AREA IS CLUTTERED & NEEDS MORE EFFICIENT STORAGE TO ALLOW US TO RETREIVE ARTICLES MORE EFFIENTLY

3. What efforts have been made to determine if there are similar programs or services currently being offered in the Township of Blandford-Blenheim?

THERE ARE NOW

4. Outline the community support you have received for your proposal.

5. How does your organization plan to promote or acknowledge the support of the Township of Blandford-Blenheim?

WILL THANK THE TOWNSHIP

**Organization Strength**

1. Is your organization governed by a community-based volunteer Board of Directors?

- Yes
- No

**Financial Condition**

1. Please complete schedule "B", Grant Funding Project Forecast with submission. Schedule "C" to be submitted to the Finance Department within 30 days after the project or program is complete.

2. Is your funding request due to funding decreases from other partners? (e.g., Federal Government, Provincial Government, etc.).

- Yes
- No

3. What steps have you taken to explore other sources of support?

NON

4. What will be the implications for your proposal if the Township of Blandford-Blenheim does not provide the requested assistance?

WE WILL STUMBLE ON WITH THE EXISTING SITUATION

5. If your organization's proposal continues beyond the Township's grant period, where do you intend to obtain future support?

N/A.



THE CORPORATION OF THE  
TOWNSHIP OF BLANDFORD-BLENHEIM  
BY-LAW NUMBER 2245-2021

Being a By-law to confirm the proceedings of Council.

**WHEREAS** by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

**AND WHEREAS** by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on May 5, 2021 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 5<sup>th</sup> day of May, 2021.

By-law read a third time and finally passed this 5<sup>th</sup> day of May, 2021.

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MAYOR  
MARK PETERSON

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CAO / CLERK  
RODGER MORDUE