

## MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, Read.

Staff: Baer, Bell, Borton, Harmer, Krug, Mordue, Richardson.

Other: Smith, Oxford County Planner

Regrets: Councillor Demarest

Mayor Peterson in the Chair.

### 1. Welcome

### 2. Call to Order

### 3. Approval of the Agenda

#### RESOLUTION #1

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the June 5, 2019 Meeting of Council be adopted as printed and circulated.

.Carried

### 4. Disclosure of Pecuniary Interest

None.

### 5. Adoption of Minutes

#### RESOLUTION #2

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the March 27, 2019 Police Service Board be received.

.Carried

#### RESOLUTION #3

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the May 15, 2019 Meeting of Council be adopted, as printed and circulated.

**6. Business Arising from the Minutes**

None.

**7. Delegations / Presentations**

**a. Lee Robinson, Dillon Consulting**

Lee Robinson presented information on behalf of Dillon consulting regarding wastewater servicing in Princeton, and answered Council's questions about Township growth projections.

**RESOLUTION #4**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

That the presentation by Lee Robinson, Dillon Consulting, be received; and,

That the Council of the Township of Blandford-Blenheim requests that the County of Oxford include the option presented by Dillon Consulting for consideration in the Princeton Wastewater Servicing Class E.A; and,

That staff be directed to work with Oxford County planning staff to obtain the necessary planning approvals.

.Carried

**8. Public Meeting**

**a. Public Meeting Under the Planning Act**

**RESOLUTION #5**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider application for zone change ZN 1-19-08 submitted by Dan and Kellie Knechtel and that Mayor Peterson Chair the Public Meeting.

.Carried

i. Application for Zone Change, ZN 1-19-08, Dan and Kellie Knechtel

The Planner presented the report recommending that Council approve the zone change application submitted by Dan & Kellie Knechtel. The applicant was in attendance. No member of the audience commented on the application. The Planner answered a question from Council explaining that on a corner lot, the “Front Yard” is the yard that has the shortest frontage to the road.

**RESOLUTION #6**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

That the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Dan & Kellie Knechtel, whereby the lands described as Part Lot 18, Concession 11 (Blenheim), Township of Blandford-Blenheim are to be rezoned from ‘Residential Existing Lot Zone (RE)’ to ‘Special Residential Existing Lot Zone (RE-G2)’ to permit a garden suite with an increased gross floor area of 111.5 sq. m. (1,200 sq. ft.) within the front yard, and reduced MDS I setbacks, for a temporary period of ten years, being June 5, 2019 to June 5, 2029.

**9. Correspondence**

**a. General**

- i. County of Oxford, Transportation Master Plan notice of study completion
- ii. County of Oxford, Notice of Surplus Lands
- iii. County of Oxford Report CP2009-152 – Proposed Changes to the Conservation Authorities Act

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that general correspondence be received.

.Carried

**b. Specific**

- i. Township of Bonnechere Valley, Changes to the Federal Fisheries Act

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

That the Township of Blandford-Blenheim supports the Township of Bonnechere Valley and request that the Federal Government remove the proposed changes to Section 2 (2) of the Fisheries Act.

.Carried

- ii. Township of McNab/Braeside, Government of Ontario E-Learning

**RESOLUTION #10**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

That the Township of Blandford-Blenheim support the Township of McNab/Braeside and request that the Premier of Ontario reconsider the completion of online courses as a requirement for an Ontario high school diploma until such time as rural Ontario students have the same opportunity to access the internet as students from Ontario urban centres.

**10. Staff Reports**

**a. Jim Borton – Director of Public Works**

- i. PW-19-17 – Gravel Roads

**RESOLUTION #11**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

That Report PW-19-17 be received as information.

.Carried

ii. PW-19-18 – Monthly Report

**RESOLUTION #12**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

That Report PW-19-18 be received as information.

.Carried

**b. Rick Richardson – Director of Protective Services**

i. FC-19-07 – Fire Service Training Officer Agreement

**RESOLUTION #13**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

That Report FC-19-07 be received as Information; and,

That the Mayor and Clerk be authorized to sign an agreement for a shared Fire Service Training Officer between The Corporation of the Township of Blandford-Blenheim, The Corporation of the Township of Norwich, The Corporation of the Township of East-Zorra Tavistock, The Corporation of the Township of South-West Oxford, and The Corporation of the Township of Zorra.

.Carried

**c. Jim Harmer – Drainage Superintendent**

i. DS-19-09 – Monthly Report.

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That Report DS-19-09 be received as information.

.Carried

ii. DS-19-10 – Petition for Drainage Appointment of Engineer

**RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That Report DS-19-10 be received as information; and,

Whereas the Grand River Conservation Authority have not registered any comments to the petition for drainage works for the Lots 7, 8, 9, Concession 4 and lots 7, 8 Concession 3 from Robert and Carol Scott and other property owners in the affected area of the existing Scott Drain and further

Be it resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, ON. N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act.

.Carried

**d. Trevor Baer – Acting Manager of Community Services**

i. CS-19-05 – Monthly Report

**RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That Report CS-19-05 be received as information.

.Carried

**e. Denise Krug – Director of Finance**

i. TR-19-09 – Strategic Asset Management Policy

**RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That Report TR-19-09 be received as information; and,

That the document entitled “Strategic Asset Management Policy” be adopted.

.Carried

- f. **Eric Bell – Clerk’s Intern**
  - i. CI-19-01 – Single Use Plastics

**RESOLUTION #18**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That Report CI-19-01 be received as information.

.Carried

**11. Reports from Council Members**

Mayor Peterson spoke about June being senior’s month.

Mayor Peterson also spoke about June 15 being the Township Fun day with the grand opening of the splash pad in Drumbo.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

**RESOLUTION #19**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at p.m. to discuss;

- i. Personal matters about an identifiable individual, including municipal or local board employees

.Carried

#### **RESOLUTION #20**

Moved by – Councillor Banbury  
Seconded by – Councillor Read

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:05 p.m.

.Carried

#### **16. By-laws**

#### **RESOLUTION #21**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that first and second reading be given to the following By-laws:

- By-law 2141-2019, Being a By-law to amend Zoning By-law 1360-2002, as amended (Knechtel)
- By-law 2142-2019, Being a By-law to confirm the proceedings of Council

.Carried

#### **RESOLUTION #22**

Moved by – Councillor Banbury  
Seconded by – Councillor Read

Be it hereby resolved that third and final reading be given to the following By-laws:



- By-law 2141-2019, Being a By-law to amend Zoning By-law 1360-2002, as amended (Knechtel)
- By-law 2142-2019, Being a By-law to confirm the proceedings of Council

.Carried

## 17. Other Business

None.

## 18. Adjournment and Next Meeting

### RESOLUTION #23

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 6:06 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, June 19, 2019 at 4:00 p.m. in Council Chambers for regular meeting.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim