

Wednesday, April 15, 2020  
via teleconference and online

Youtube Channel for listening in: Blandford-Blenheim Township  
<https://youtube.com/channel/UCdKRV0GAEuFaGbwhRPzoEXA>

4:00 p.m.

## MINUTES

Council met at 4:00 p.m via teleconference and online.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest

Staff: Baer, Bell, Borton, Krug, Harmer, Matheson, Mordue, Richardson, Scherer.

Regrets: Councillor Read

Mayor Peterson in the Chair.

### 1. Welcome

### 2. Call to Order

### 3. Approval of the Agenda

#### RESOLUTION #1

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the April 15, 2020 Regular Meeting of Council be adopted.

.Carried

### 4. Disclosure of Pecuniary Interest

None.

### 5. Adoption of Minutes

#### RESOLUTION #2

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the minutes of the March 4, 2020 Meeting of Council, the March 13, 2020 Special meeting of Council and the April 15, 2020 3:45 pm Special meeting of Council be adopted, as printed and circulated.

.Carried

### 6. Business Arising from the Minutes

None.

## 7. Delegations/Presentations

None.

## 8. Correspondence

### a. General

- i. City of Woodstock, Re: Oxford County Report No. 2020-01 Leading Oxford to 100% Housed Future

#### **RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the general correspondence be received.

.Carried

### b. Specific

- i. Village of Merrickville-Wolford, Re: Provincially Significant Wetlands Designation

#### **RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the Township of Blandford-Blenheim supports the Village of Merrickville-Wolford and requests that the Ministry of Natural Resources and Forestry review its practices and procedures to include a requirement to provide supporting evidence to impacted municipalities when designating Provincially Significant Wetlands within their boundaries.

.Carried

- ii. City of Woodstock, Re: Woodstock Public Library Board – Request for Municipal Resolution Supporting Provincial Public Library Funding

#### **RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Balzer

That the Council for the Township of Blandford-Blenheim supports the City of Woodstock resolution encouraging the Province of Ontario to maintain existing funding for Ontario's public libraries.

.Carried

- iii. Norman J Pigeon, Re: Wagner Subdivision Project for East Bright Community

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the correspondence from Norman J. Pigeon be received and considered along with staff report DS-20-04 – Bright Subdivision Phase II Drainage issue.  
.Carried

**9. Staff Reports**

**a. Rick Richardson – Director of Protective Services**

- i. FC-20-06 – Monthly Report

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report FC-20-06 be received as information.

.Carried

**b. Jim Harmer – Drainage Superintendent**

- i. DS-20-03 – Monthly Report

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report DS-20-03 be received as information.

.Carried

- ii. DS-20-05 – Monthly Report

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report DS-20-05 be received as information.

.Carried

- iii. DS-20-04 – Bright Subdivision Phase II Drainage issue

**RESOLUTION #10**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report DS-20-04 be received as information.

.Carried

**c. Jim Borton – Director of Public Works**

- i. PW-20-05 - 2020 Gravel Tender Results

**RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report PW-20-05 be received for information; and,

That Council accept the tender submitted by Willson Sand & Gravel Ltd. of Cambridge, ON for the supply, crushing and placement of approximately 27,000 Tonnes of granular “A” at a unit price of \$12.50/tonne and 3,000 Tonnes of granular “B” at a unit price of \$11.25/tonne.

.Carried

**d. Trevor Baer – Manager of Community Services**

- i. CBO-20-04 – Monthly Report

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That report CBO-20-04 be received as information.

.Carried

**e. John Scherer – Chief Building Official**

- i. CBO-20-05 – Monthly Report

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That report CBO-20-05 be received as information.

.Carried

**f. Denise Krug – Director of Finance/Treasurer**

- i. TR-20-07 – 2019 Development Charges Annual Report

**RESOLUTION #10**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That Report TR-20-07 be received as information, and is posted on the website for public information.

.Carried

**g. Rodger Mordue – CAO/Clerk**

- i. CAO-20-03 – Purchasing Policy Update

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That Report CAO-20-03 be received; and,

That a by-law be prepared and presented to Council to update the Township's Purchasing Policy to incorporate provisions to allow for electronic bidding.

.Carried

**10. Reports from Council Members**

Councillor Balzer spoke about the possibility of aiding local businesses through our social media and website platforms. Council agreed it is a trying time and could be a good tool to assist local businesses. Councillor Demarest also spoke of a centralized effort to help local businesses in accessing assistance. Mayor Peterson spoke of the food bank and its smooth operation. Councillor Banbury thanked staff for their efforts during this time.

**11. Unfinished Business**

None.

**12. Motions and Notices of Motion**

None.

### **13. New Business**

None.

### **14. Closed Session**

None.

### **15. By-laws**

#### **RESOLUTION #12**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that first and second reading be given to the following By-laws:

- By-law 2182-2020, Being a by-law with respect to noise and vibration;
- By-law 2183-2020 Being a by-law to regulate matters related to the health safety and wellbeing of the inhabitant of the Township of Blandford-Blenheim (Public Nuisance);
- By-law 2184-2020 Being a by-law to regulate animal care and control;
- 2186-2020 Being a by-law to provide for procurement procedures;
- 2188-2020 Being a By-law to confirm the proceedings of Council.

.Carried

#### **RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that third and final reading be given to the following By-laws:

- By-law 2182-2020, Being a by-law with respect to noise and vibration;
- By-law 2183-2020 Being a by-law to regulate matters related to the health safety and wellbeing of the inhabitant of the Township of Blandford-Blenheim (Public Nuisance);
- By-law 2184-2020 Being a by-law to regulate animal care and control;
- 2186-2020 Being a by-law to provide for procurement procedures;
- 2188-2020 Being a By-law to confirm the proceedings of Council.

.Carried

### **16. Other Business**

- a. Council meeting schedule due to COVID-19

Motion deferred as may proceed with meetings as scheduled, waiting for provincial guidance.

## 17. Adjournment and Next Meeting

### RESOLUTION #18

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 5:12 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, May 6, 2020 at 4:00 p.m through electronic means.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim