

Wednesday, August 5th, 2020
Princeton Centennial Hall
4:00 p.m.

MINUTES

Council met at 4:00 p.m at the Princeton Centennial Hall.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest

Staff: Baer, Borton, Krug, Harmer, Matheson, Mordue, Richardson and Scherer.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the August 5, 2020 Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the July 2, 2020 Meeting of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the July 15, 2020 Special Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations/Presentations

- a. **David Simpson, County of Oxford Director of Public Works and Ronda Stewart, ROEDC Economic Development Director**

Re: Oxford Intercommunity Transportation Partnership

RESOLUTION #13

Moved by – Councillor Balzer
Seconded by – Councillor Banbury

That the presentation regarding the Oxford Intercommunity Transportation Partnership be received; and,

That the Township of Blandford-Blenheim approve in principle the plan to provide multi-year financial commitments to support intercommunity bus transit to service the northern portion of Oxford County providing both intra-County and inter-regional connections; and,

That the Township of Blandford-Blenheim support the release of a Request for Proposal for an intercommunity bus transit contract service in collaboration with the Township of East Zorra-Tavistock, the Township of Zorra and Oxford County.

.Carried

8. Correspondence

a. General

None.

b. Specific

i. Southwestern Public Health, Re: Mandatory Face Coverings in Enclosed Spaces

ii. Southwestern Public Health, Re: Instructions to Persons Responsible for a Business or Organization Permitted to Open under the *Reopening Ontario Act, S.O. 2020* and related Regulations

RESOLUTION #4

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

That Council receive the information from Southwestern Public Health,
And that Council give consideration to a By-law regarding face masks.

.Carried

9. Public Meetings

a. Public Meeting Under the Planning Act

- i. Application for Zone Change, ZN -19-16, 2498298 Ontario Inc.

RESOLUTION #5

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

- ZN 1-19-16 submitted by 2498298 Ontario Inc.

And that Mayor Peterson Chair the Public meeting.

.Carried

The Planner presented the report, recommending approval. The applicant was present. No questions from Council were asked. No one spoke for or against the application.

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene

.Carried

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Demarest

That the Township of Blandford-Blenheim approve the zone change application submitted by 2498298 Ontario Inc. for the lands described as Lots 82 - 87, 95 – 98, 107 – 108, Part Lot 99, Plan 99, Princeton, Township of Blandford-Blenheim, are to be rezoned from 'Institutional Zone (I)' to 'Residential Type 1 Zone (R1)' and

‘Special Development Zone (D-7)’ to recognize the intended future use of the lands and satisfy a condition of consent.

.Carried

10. Committee of Adjustment

a. Minutes

- i. July 15, 2020 Meeting of the Committee of Adjustment

b. Application

- i. Application for Minor Variance A05-20, Shawn & Jaclyn Wilson

RESOLUTION #8

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

Be it hereby resolved that Council move into Committee of Adjustment at 4:11 p.m.

.Carried

RESOLUTION #9

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

Be it hereby resolved that the Committee rise at 4:15 p.m. and the Open Council meeting resumes.

.Carried

11. Staff Reports

a. Rebecca Smith – Planner

- i. Application for Zone Change, ZN-1-19-15, 980381 Ontario Inc.

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

That the Township of Blandford-Blenheim approve the zone change application submitted by 980381 Ontario Inc., for the lands described as Part Lots 12, Concession 7 (Blenheim), Township of Blandford-Blenheim, are to be rezoned from ‘Development Zone (D)’, ‘Special Development Zone (D-3)’ and ‘General

Agricultural Zone (A2)' to 'Special Development Zone (D-8)', 'Special General Agricultural Zone (A2-28)' and 'Special General Agricultural Zone (A2-29)' to ensure zone boundaries are consistent with proposed new property boundaries.

.Carried

- ii. Application for Zone Change, ZN 1-20-01, Fred Courtney

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

That the Township of Blandford-Blenheim approve the zone change application submitted by Fred Courtney, for the existing 'Special Development Zone (D-2)' that applies to the lands described as Part Lot 12, Concession 1 (Blenheim), Township of Blandford-Blenheim, is to be amended to permit the construction of a detached garage comprising approximately 167.2 m² (1,800 ft²) with a reduced interior side yard width of 1.5 m (4.9 ft).

.Carried

- iii. Application for Zone Change, ZN 1-20-03, Bright Cheese & Butter Manufacturing Company Limited

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

That the Township of Blandford-Blenheim approve the zone change application submitted by Bright Cheese & Butter Manufacturing Limited, for a portion of the lands described as Part Lot 1, Concession 12 (Blandford), Township of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Agri-Business Zone (AB)' to facilitate the expansion of an existing food processing plant.

.Carried

b. Jim Harmer – Drainage Superintendent

- i. DS-20-11 – Monthly Report

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

That report DS 20-11 be received as information.

.Carried

c. Jim Borton – Director of Public Works

- i. PW-20-11 – Monthly Report

RESOLUTION #15

Moved by - Councillor Banbury
Seconded by – Councillor Balzer

That Report PW-20-11 be received as information.

.Carried

- ii. PW-20-12 – Catch Basin Cleaning Results

RESOLUTION #16

Moved by - Councillor Banbury
Seconded by – Councillor Balzer

That Report PW-20-12 be received as information.

.Carried

d. Denise Krug – Director of Finance

- i. TR-20-11 – Interim Financial Reports – 2nd Quarter – June 30, 2020

RESOLUTION #17

Moved by - Councillor Banbury
Seconded by - Councillor Demarest

That Report TR-20-11 be received as information.

.Carried

- ii. TR-20-12 – Council Grant & Subsidy Change Request

RESOLUTION #18

Moved by - Councillor Banbury
Seconded by - Councillor Demarest

That Report TR-20-12 be received as information; and,

That Council approve the Drumbo and District Heritage Society's reallocation of the 1,000 approved in 2020 to fund the replacement of the roof on the Wolverton station.

.Carried

e. Trevor Baer – Manager of Community Services

- i. CS-20-08 – Monthly Report

RESOLUTION #19

Moved by - Councillor Demarest
Seconded by – Councillor Banbury

That Report CS-20-08 be received as information.

.Carried

- ii. CS-20-09 – Monthly Report

RESOLUTION #20

Moved by - Councillor Demarest
Seconded by – Councillor Banbury

That Report CS-20-09 be received as information;

And further that Council directs the Community Services Department to accept the donation of the Ice Court Flooring tiles for the Princeton Pad.

.Carried

f. Rick Richardson – Director of Protective Services

- i. FC-20-16 – Monthly Report

RESOLUTION #21

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Report FC-20-16 be received as information.

.Carried

g. John Scherer – Chief Building Official

- i. CBO-20-09 – Monthly Report

RESOLUTION #22

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Report CBO-20-09 be received as information.

.Carried

ii. CBO-20-10 – Monthly Report

RESOLUTION #23

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Report CBO-20-10 be received as information; and,

That Council authorize the Building Department to purchase a new laptop for the building inspector. Purchase to be funded by the Building Department Reserve Fund.

.Carried

iii. CBO-20-11 – Monthly Report

RESOLUTION #24

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Report CBO-20-11 be received as information,

And that Council direct the Mayor and Clerk to sign the updated Service Share Agreement.

.Carried

h. Sarah Matheson – Deputy Clerk

i. DC-20-01 – Amendment to the Cemetery By-law

RESOLUTION #25

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Report DC-20-01 be received as information; and,

That Council consider a by-law to amend the Cemetery By-law.

.Carried

i. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-20-09 – Conveyance of Surplus Property on Mill Street, Plattsville

RESOLUTION #26

Moved by – Councillor Demarest

Seconded by - Councillor Banbury

That Report CAO-20-09 be received; and

That Council authorize staff to convey the surplus lands located on Mill Street, Plattsville to DKP Realty Holdings Ltd. on the condition that County Council approve the award of RFP MRDO 2020-170 to DKP Realty Holdings Ltd; and

That Council authorize the Mayor and Clerk to execute any legal documents related to the conveyance of surplus property on Mill Street, Plattsville.

.Carried

ii. CAO-20-10 – Request to sell a Township property at 3 Wilmot Street N., Drumbo

RESOLUTION #27

Moved by – Councillor Demarest
Seconded by - Councillor Banbury

That Report CAO-20-10 be received; and,

That the Township owned property located at Part Lot 1 North of Oxford Street Plan 199 municipally known as 3 Wilmot Street North Drumbo be declared surplus to the needs of the municipality.

.Carried

12. Reports from Council Members

Councill Banbury spoke of the Princeton Cemetery Decoration Day, happening August 16, 2020.

13. Unfinished Business

None.

14. Motions and Notices of Motion

None.

15. New Business

None.

16. Closed Session

None.

17. By-laws

RESOLUTION #28

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that first and second reading be given to the following By-laws:

- 2179-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2198-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2199-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2201-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2202-2020, Being a By-Law to amend By-law 1727-2012 being a By-law to govern the operation of municipal cemeteries under the jurisdiction of the Township, and in particular, governing rights, entitlements and restrictions with respect to interment rights, in accordance with the Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33;
- 2203-2020, Being a By-law to Require the Wearing of Face Coverings in Enclosed Public Spaces During the COVID-19 Pandemic; and,
- 2204-2020, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #29

Moved by – Councillor Demarest
Seconded by – Councillor Balzer

Be it hereby resolved that third and final reading be given to the following By-laws:

- 2179-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;

- 2198-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2199-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2201-2020, Being a By-law to amend Zoning By-law Number 1360-2002, as amended;
- 2202-2020, Being a By-Law to amend By-law 1727-2012 being a By-law to govern the operation of municipal cemeteries under the jurisdiction of the Township, and in particular, governing rights, entitlements and restrictions with respect to interment rights, in accordance with the Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33;
- 2203-2020, Being a By-law to Require the Wearing of Face Coverings in Enclosed Public Spaces During the COVID-19 Pandemic; and,
- 2204-2020, Being a By-law to confirm the proceedings of Council.

.Carried

18. Other Business

- a. Princeton Cemetery Decoration Day. Council representative required to lay the wreath on August 16, 2020. Councillor Demarest offered to attend.

19. Adjournment and Next Meeting

RESOLUTION #30

Moved by – Councillor Demarest

Seconded by – Councillor Balzer

Whereas business before Council has been completed at 6:16 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, September 2, 2020 at 4:00 p.m. in Council Chambers.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim