

## MINUTES

Council met at 2:00 p.m. at the Princeton Centennial Hall.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, Richardson and Scherer.

Other: Dustin Robson, Planner.

Mayor Peterson in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the December 2, 2020 Meeting of Council be adopted.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the November 18, 2020 Meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

**7. Delegations / Presentations**

a. Denise Krug, Director of Finance: 2021 Draft Capital Budget & 10 Year Capital Plan (2:00 p.m.)

Krug and all department heads presented the 2021 Draft Capital Budget and 10 Year Capital Plan.

**RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the presentation from Denise Krug, Director of Finance regarding the draft 2021 Capital Budget be received as information.

.Carried

**8. Correspondence**

**a. General**

- i. Pamela Antonio, Supervisor of Waste Management, Oxford County:  
Re: Proposal to Amend the Food and Organic Waste Policy Statement

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it resolved that the general correspondence be received.

.Carried

**b. Specific**

- i. Carol Watson, Clerk, Township of Howick, Re: Interest Rate on Tile Drain Loans

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it resolved that the Council of Blandford-Blenheim supports the Township of Howick's resolution requesting the Provincial Government to amend legislation regarding the interest rate and yearly loan limit on Tile Drain Loans.

.Carried

**9. Committee of Adjustment**

**a. Minutes**

- i. October 21<sup>st</sup>, 2020 Meeting of the Committee of Adjustment

**b. Application**

- i. Application for Minor Variance A10-20, James Detzler

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Committee of Adjustment at 4:03 p.m.

.Carried

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the Committee rise at 4:14 p.m. and that the Open Council meeting resumes.

.Carried

**10. Public Meeting**

a. Public Meeting Under the Planning Act

**RESOLUTION #11**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider applications for zone change:

ZN1-20-09, submitted by Habitat for Humanity Heartland c/o Brian Elliot; and,

ZN1-20-07, submitted by DKP Realty Holdings Ltd.

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report for ZN1-20-09 recommending approval. The applicants were present. Kyle Kane, Engineer for Strik, Baldinelli & Moniz recognized the concern regarding drainage and remarked that it would be properly addressed. No one spoke against the application.

The Planner presented the report for ZN1-20-07 recommending approval. The applicant was present. Dave Piggott, applicant, commented regarding the removal of trees and stated the plan to plant several trees when the project is finished. Clayton Tilley, resident of Albert Street, spoke regarding concerns with

the location of the development. Ruth Tilley, spoke regarding concerns about increased traffic in front of the school.

**RESOLUTION #12**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #13**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that Council approve the zone change application File No. ZN 1-20-09, submitted by Habitat for Humanity, on behalf of the property owner the Township of Blandford-Blenheim for lands described as Part Lot 5 (N of Powell St), Plan 123 and Part Lot 13, Concession 7 (Blenheim), Parts 2 & 3, 41R-5670 Except Part 1, 41R-9908, to rezone the subject lands from 'Residential Type 1 (R1)' to 'Special Residential Type 2 (R2-4)' to facilitate the construction of a semi-detached dwelling.

.Carried

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Council advise County Council that the Township supports the application for Official Plan Amendment, File No. OP 20-11-1, submitted by DKP Realty Holdings Ltd., on behalf of the property owner the Township of Blandford-Blenheim, for lands described as Part Lot 17, Concession 13 (Blenheim), Parts 2 & 3, Plan 41R-10034, in the Township of Blandford-Blenheim, to facilitate the construction of a 3-storey low-rise apartment building containing 30 residential units.

And further, that the Council of the Township of Blandford-Blenheim approve in principle, the zone change application File No. ZN 1-20-07, submitted by DKP Realty Holdings Ltd., on behalf of the property owner the Township of Blandford-Blenheim for lands described as Part Lot 17, Concession 13 (Blenheim), Parts 2 & 3, Plan 41R-10034, to rezone the subject lands from 'Institutional (I)' and 'Recreational (REC)' to 'Residential Type 3' to facilitate the construction of a 3-storey low-rise apartment building containing 30 residential units.

.Carried

## 11. Staff Reports

### a. Jim Harmer – Drainage Superintendent

- i. DS-20-17 – Monthly Report

**RESOLUTION #6**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report DS-20-17 be received as information.

.Carried

### b. Jim Borton – Director of Public Works

- i. PW-20-18 – Monthly Report

**RESOLUTION #7**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report PW-20-18 be received for information.

.Carried

- ii. PW-20-19 – ATV & ORV Questions

**RESOLUTION #8**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

That Report PW-20-19 be received as information;

And further that staff be directed to amend the ATV, ORV and Snow  
Vehicle By-law.

.Carried

### c. Denise Krug – Director of Finance

- i. TR-20-20 – 2021 Summer Students

**RESOLUTION #15**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

That Report TR-20-20 be received as information; and,

That Council authorize the hiring of 5 summer students in 2021 as set out in report TR-20-20.

.Carried

ii. TR-20-21 – 2021 Municipal Insurance

**RESOLUTION #16**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

That Report TR-20-21 be received as information;

And further that Council instruct the Treasurer to bind the renewal for the Township's municipal insurance with Frank Cowan Company, an [intact] company.

.Carried

**d. John Scherer – Chief Building Official**

i. CBO-20-16 – Building Department Staff Hours

**RESOLUTION #17**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

That Report CBO-20-16 be received as information; and,

That Council amend the working hours for permanent full-time building department staff from 35 to 40 hours per week starting January 1, 2021.

.Carried

**e. Trevor Baer – Manager of Community Services**

i. CS-20-12 – Monthly Report

**RESOLUTION #18**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that Report CS-20-12 be received as information.

.Carried

**f. Sarah Matheson - Deputy Clerk**

i. DC-20-04 – Planning Application Refunds

**RESOLUTION #19**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

That Report DC-20-04 be received as information; and,

That the Fees & Charges By-law be updated to include the Planning Application Refund Policy.

.Carried

**12. Reports from Council Members**

Mayor Peterson remarked that Plattsville has cancelled their walk-through Santa Claus Parade and that Santa will still drive through Plattsville this Saturday at 4:00 p.m. Bright is having a decorate your house night on Sunday evening and Santa will be walking through the community. Princeton is doing a drive through at the Princeton Library lot. Councillor Banbury noted the Christmas light installations throughout the Township are impressive this year.

**13. Unfinished Business**

None.

**14. Motions and Notices of Motion**

None.

**15. New Business**

None.

## 16. Closed Session

### RESOLUTION #20

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that Council move into closed session under the authority of section 239 of the Municipal Act at 5:08 p.m. to discuss:

- a. Personal matters about an identifiable individual, including municipal or local board employees.
  - Councillor update

.Carried

### RESOLUTION #21

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

That Council does now adjourn from Closed Session and resume into Open Session at 5:19 p.m.

.Carried

## 17. By-laws

### RESOLUTION #22

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now read a first and second time: 2214-2020, 2219-2020, and 2220-2020.

.Carried

### RESOLUTION #23

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now given a third and final reading: 2214-2020, 2219-2020, and 2220-2020.

.Carried

## 18. Other Business

## 19. Adjournment and Next Meeting



**RESOLUTION #24**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:20 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
December 16, 2020 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim