

Wednesday, June 3, 2020  
via teleconference and online  
Youtube Channel for listening in: Blandford-Blenheim Township  
<https://youtube.com/channel/UCdKRV0GAEuFaGbWHRPzoEXA>  
4:00 p.m.

## MINUTES

Council met at 4:00 p.m via teleconference and online.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest

Staff: Baer, Borton, Krug, Harmer, Matheson, Mordue and Richardson.

Mayor Peterson in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the agenda for the June 3, 2020 Regular Meeting of Council be adopted with the addition of item 16. a.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the minutes of the May 20, 2020 Meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

**7. Delegations/Presentations**

None.

## 8. Correspondence

### a. General

- i. Oxford County – Report PW-2020-19, Regulatory Changes in Automated Speed Enforcement

**RESOLUTION #3**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That the general correspondence be received as information.

.Carried

### b. Specific

- i. Oxford County – County Council Composition and Election of Head of Council (Warden) Review

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That Report CS 2020-11 from the County of Oxford be received; and,

That the County of Oxford be advised that the Council of the Township of Blandford-Blenheim requests that the status quo be maintained in both the composition of Oxford County Council and the term and method by which the Oxford County Warden is selected.

.Carried

## 9. Staff Reports

### a. Rick Richardson – Director of Protective Services

- i. FC-20-12 – Automatic Aid Agreement Renewal

**RESOLUTION #5**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report FC-20-12 be received as information; and,

That Council approves the Automatic Aid Fire Agreement Renewal between the Township of Blandford-Blenheim and the Township of Wilmot and authorize the Mayor and CAO/Clerk to sign the agreement

.Carried

**b. Jim Borton – Director of Public Works**

- i. PW-20-09 – Monthly Report

**RESOLUTION #6**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That Report PW-20-09 be received for information.

.Carried

**c. Jim Harmer – Drainage Superintendent**

- i. DS-20-07 – Monthly Report

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That report DS-20-07 be received as information.

.Carried

**d. Trevor Baer – Manager of Community Services**

- i. CS-20-06 – Monthly Report

**RESOLUTION #8**

Moved by - Councillor Banbury  
Seconded by - Councillor Demarest

That Report CS-20-06 be received as Information

.Carried

**e. Rodger Mordue – CAO/Clerk**

- i. CAO-20-06 – Joint Service Delivery Review

**RESOLUTION #9**

Moved by - Councillor Demarest  
Seconded by - Councillor Balzer

That Report CAO-20-06 be received as information

.Carried

## 10. Reports from Council Members

- Councillor Balzer requested that a letter from Township Council be sent to Provincial Leader Ford's office regarding the need for a regional approach to reopening given Blandford-Blenheim's historically low number of COVID-19. Councillors Banbury and Demarest agreed to pushing for a regional approach to re-opening.
- Mayor Peterson asked staff to consider an in person meeting for the upcoming meetings, giving thought to how it might work logistically.

## 11. Unfinished Business

None.

## 12. Motions and Notices of Motion

None.

## 13. New Business

None.

## 14. Closed Session

None.

## 15. By-laws

### RESOLUTION #10

Moved by – Councillor Demarest

Seconded by – Councillor Balzer

Be it hereby resolved that first and second reading be given to the following By-laws:

- 2191-2020, Being a By-law to authorize the execution of an agreement (Wilmot fire protection);
- 2192-2020, Being a by-law to provide for the adoption of budgetary estimates and tax rates for 2020;
- 2193-2020, Being a By-law to confirm the proceedings of Council.

.Carried

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that third and final reading be given to the following By-laws:

- 2191-2020, Being a By-law to authorize the execution of an agreement (Wilmot fire protection);
- 2192-2020, Being a by-law to provide for the adoption of budgetary estimates and tax rates for 2020;
- 2193-2020, Being a By-law to confirm the proceedings of Council.

.Carried

**16. Other Business**

**RESOLUTION #12**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in Blandford-Blenheim.

Be it therefore resolved that the Township of Blandford-Blenheim commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Lifecycle and Risk Framework Development
- Asset Management Training
- O.Reg 588/17 Compliant Asset Management Plan

Be it further resolved that the Township of Blandford-Blenheim commits \$18,200.00 from its budget toward the costs of this initiative..

.Carried

**17. Adjournment and Next Meeting**

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 5:12 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, July 2, 2020 at 4:00 p.m through electronic means.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim