

## MINUTES

Council met at 4:00 p.m. at the Princeton Centennial Hall.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Krug, Harmer, Matheson and Mordue.

Other: Adam Ager, Planner and Dustin Robson, Planner.

Mayor Peterson in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the November 4, 2020 Meeting of Council be adopted.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the October 21, 2020 Meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

**7. Delegations / Presentations**

**a. Edward Stahlbaum, Re: Therapeutic Pigs & Chickens**

Mr. Stahlbaum expressed interest in changing the Blandford-Blenheim Animal Care & Control By-law, stating that the City of Woodstock allows pigs and

chickens in residential areas. Mr. Stahlbaum showed documents to Council regarding his animals' therapeutic nature. Gail Stahlbaum spoke of the prevalence of farm animals within the village of Wolverton. Mayor Peterson instructed staff to confer with Mr. Stahlbaum directly to resolve the issue and to report back to Council.

**RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the presentation from Edward Stahlbaum be received.  
.Carried

**8. Correspondence**

**a. General**

- i. Oxford County Public Works – Report PW 2020-47: School Bus Stop Arm Camera Regulatory Framework
- ii. Oxford County Public Works – Report PW 2020-51: Proposed North Oxford Intercommunity Bus Transit Grant
- iii. Ronda Stewart, ROEDC – Workforce Planning & Development Board Data

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that the general correspondence be received.  
.Carried

**b. Specific**

None.

**9. Public Meeting**

- a. Public Meeting Under the Planning Act

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-20-05 submitted by Granclare Jerseys Ltd.

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report recommending denial of the zone change. The applicants were present. Tara Butcher, applicant, presented paperwork regarding the title change. Mrs. Butcher further explained the reason behind the proposed location of the second dwelling. No one spoke against the application.

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Council approve in principle the zone change application submitted by Granclare Jerseys Ltd, whereby a portion of the lands described as Part Lot 14 and 15, Concession 2 (Blenheim), Township of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to permit a second permanent accessory farm dwelling on the property for a temporary time period of 3 years.

.Carried

## **10. Staff Reports**

### **a. Jim Harmer – Drainage Superintendent**

i. DS-20-16 – Monthly Report

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report DS 20-16 be received as information.

.Carried

**b. Jim Borton – Director of Public Works**

- i. PW-20-15 – ATV & ORV By-Law

**RESOLUTION #9**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report PW-20-15 be received for information;

And further that Council approves the ATV, ORV and Snow vehicle By-Law.

.Carried

- ii. PW-20-16 – Speed Signs

**RESOLUTION #10**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report PW-20-16 be received for information; and

That Staff be instructed to include the purchase of electronic speed signs in the 2021 Capital Budget.

.Carried

- iii. PW-20-17 – Monthly Report

**RESOLUTION #11**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report PW-20-17 be received as information.

.Carried

**c. Sarah Matheson – Deputy Clerk**

- i. DC-20-03 – Records Retention By-law Update

**RESOLUTION #12**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved Report DC-20-03 be received as information.

.Carried

**d. Denise Krug – Director of Finance**

i. TR-20-17 – 2020 3rd Quarter Variance Report

**RESOLUTION #13**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

That Report TR-20-17 be received as information.

.Carried

ii. TR-20-18 – 2021 Fees and Charges

**RESOLUTION #14**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report TR-20-18 be received as information;

And further that Council authorize the Director of Finance to prepare a fees and charges by-law for the December 16, 2020 Council meeting.

.Carried

**e. Trevor Baer – Manager of Community Services**

i. CS-20-11 – Monthly Report

**RESOLUTION #15**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that Report CS-20-11 be received as information.

.Carried

**f. Rodger Mordue – Chief Administrative Officer / Clerk**

i. CAO-20-15 – Unopened road allowance between Lots 18 & 19  
Concession 13

**RESOLUTION #16**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that Report CAO-20-15 be received; and,

That staff be directed to prepare a by-law to close up the original road allowance between Lots 18 & 19, Concession 13.

.Carried

ii. CAO-20-16 – Wilmot Street Property Sale

**RESOLUTION #17**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that report CAO-20-16 be received; and,

That the Mayor and Clerk be authorized to execute any and all documents required for the sale of the property located on 3 Wilmot Street North Drumbo.

.Carried

**11. Reports from Council Members**

Mayor Peterson stated that Saturday November 7<sup>th</sup> at 10:00 am is the Grand Opening for the Bright Country Market. Mayor Peterson also asked about the sign in Plattsville, stating that a light would be beneficial to have pointed on it. Councillor Banbury attended the opening of the multi-purpose pad and remarked on the beauty of the facility.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

## 15. Closed Session

### 16. By-laws

#### RESOLUTION #18

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now read a first and second time: 2211-2020, 2212-2020, 2213-2020, 2215-2020, and 2216-2020.

.Carried

#### RESOLUTION #19

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now given a third and final reading: 2211-2020, 2212-2020, 2213-2020, 2215-2020, and 2216-2020.

.Carried

### 17. Other Business

Mayor Peterson instructed staff to create a protocol for the exchanges of documents between attendees to Council and members. Mayor Peterson remarked on SWIFT high-speed internet installation of 15 kilometers within Blandford-Blenheim and stated that although Zorra Township received a larger area of service, Blandford-Blenheim received service to the highest number of households. Further, Blandford-Blenheim has about \$800,000.00 to spend on new installation of high-speed internet and the location of the installation will need to be decided upon.

### 18. Adjournment and Next Meeting

#### RESOLUTION #20

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:22 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, November 18, 2020 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim