

# MINUTES

Council met at 4:00 p.m for the first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, and Banbury.

Staff: Baer, Borton, Harmer, Krug, Matheson and Mordue.

Regrets: Councillor Demarest

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the April 7, 2021 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. March 17, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Minutes of the March 17, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

None.

## 8. Correspondence

### 1. Specific

None

### 2. General

- i. Police Services Board, Re: November 25<sup>th</sup>, 2020 Minutes
- ii. Oxford County Public Works, Re: 2020 Annual Waste Management Reports
- iii. Rural Oxford Economic Development, Re: 2020 Year in Review

### **RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the general correspondence be received as information.

.Carried

## 9. Public Meeting

None.

## 10. Staff Reports

### a. Jim Harmer – Drainage Superintendent

- i. DS-21-06 – March Monthly Report

### **RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that Report DS-21-06 be received as information.

.Carried

### b. Jim Borton – Director of Public Works

i. PW-21-04 – 2021 Surface Treatment Tender Results

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that Report PW-21-04 be received as information; and,

That Council accept the 2021 Surface Treatment tender submitted by NorJohn Contracting, Niagara Falls, ON.

.Carried

ii. PW-21-05 – 2021 Gravel Tender Results

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that PW-21-05 be received as information; and,

That Council accept the tender submitted by C. R. Chittick Construction Ltd. of Thorndale, ON for the supply, crushing and placement of approximately 26,000 Tonnes of granular “A” at a unit price of \$12.39/tonne and 1,000 Tonnes of granular “B” at a unit price of \$11.10/tonne.

.Carried

iii. PW-21-06 – Slide-in Water Tank

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that Report PW-21-06 be received as information; and,

That Council accept the quote submitted by Road Maintenance Equipment & Services Inc. for the supply and installation of a 2,600 USG slip-in style transport tank.

.Carried

iv. PW-21-07 – March Monthly Report

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it resolved that Report PW-21-07 be received as information.

.Carried

**c. Trevor Baer – Manager of Community Services**

i. CS-21-03 – March Monthly Report

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that Report CS-21-03 be received as information.

.Carried

**d. Denise Krug – Director of Finance**

i. TR-21-06 – 2020 Development Charges Annual Report

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it resolved that Report TR-21-07 be received as information, and that the information contained in it be posted on the website for public information.

.Carried

**e. Rodger Mordue – Chief Administrative Officer / Clerk**

i. CAO-21-04 – Asset Naming Policy

**RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it resolved that Report CAO-21-04 be received as information; and,

That Council adopt a policy for the naming of municipally owned assets in the Township of Blandford-Blenheim.

.Carried

- ii. CAO-21-05 – Unopened Road Allowances in Lot 8 Concession 8

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it resolved that Report CAO-21-05 be received as information; and,

That staff be directed to prepare a by-law to close up the original road allowances in Lot 8, Concession 8.

.Carried

**11. Reports from Council Members**

Mayor Peterson expressed a thank you to Drumbo Lions Club for their efforts in cleaning up the Village, every single street was done and the park. About 40 or 50 people participated. Similarly, a group from Bright did a clean-up. Tuesday evening Habitat for Humanity picked two families for the Drumbo house build. Mayor Peterson noted how positive and emotional the reactions were to the selection of two applicants. Mayor Peterson welcomed them on behalf of the people of Blandford-Blenheim.

Councillor Balzer noted that we are about to enter another difficult time for people and for small business owners and would like to see Blandford-Blenheim supporting local small businesses as much as possible. He urges people to think about our local community and hopefully our small businesses will pull through with everyone's support.

Councillor Banbury noted that he received his vaccination and commends the efforts public health officials have put into making the process seamless and efficient.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

## 15. Closed Session

None.

## 16. By-laws

### RESOLUTION #13

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That the following By-law be now read a first and second time: 2239-2021,  
and 2241-2021.

.Carried

### RESOLUTION #14

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

That the following By-law be now given a third and final reading: 2239-2021,  
and 2241-2021.

.Carried

## 17. Other Business

None.

## 18. Adjournment and Next Meeting

### RESOLUTION #15

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 4:45 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
April 21<sup>st</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim