

## MINUTES

Council met at 10:00 a.m for the Budget and first Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, and Richardson.

Planner: Robson, County Planner (1:00 p.m.).

Mayor Peterson in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the February 17<sup>th</sup>, 2021 Regular Meeting of Council be adopted.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

a. February 3, 2021 Minutes of Council

**RESOLUTION #2**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Minutes of the February 3<sup>rd</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

## 7. Delegations / Presentations

### a. Denise Krug, Director of Finance: Review of 2021 Draft Budget

**RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the 2021 Draft Budget be received; and,

That staff be directed to make the necessary revisions to the estimates for presentation at a future Council meeting.

.Carried

## 8. Correspondence

### a. General

None.

### b. Specific

#### i. Town of Ingersoll Re: County Council Composition Proposition

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the correspondence from the Town of Ingersoll be received; and,

That Whereas the Council of the Township of Blandford-Blenheim believes that the current composition of Oxford County Council provides a forum whereby each member holds equal importance and is afforded the opportunity to contribute equally and meaningfully to the business that benefits all of the residents of the County of Oxford;

Be It Resolved That the Council of the Township of Blandford-Blenheim re-affirm its position that the current status quo at County Council be maintained.

.Carried

## 9. Public Meeting

### a. Public Meeting under the Development Charges Act

- i. Sean-Michael Stephen, Manager at Watson & Associates Economists Ltd. – Presentation of proposed Development Charges & Background Study

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that Council rise and go into a Public Meeting under the Development Charges Act to receive the delegation from Sean-Michael Stephen of Watson & Associates Economists Ltd. regarding the update to the Township's development charges background study, and proposed development charge by-law and that Mayor Peterson Chair the Public Meeting.

.Carried

Sean-Michael Stephen, Manager at Watson & Associates Economists Ltd. presented the 2021 Development Charges update study. No one spoke for or against the proposed changes to the Development Charges By-law.

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that the Township of Blandford-Blenheim 2021 Development Charges Background Study and Proposed Development Charge By-law be received as information.

.Carried

**b. Public Meeting under the Planning Act, Committee of Adjustment**

- i. Application for Minor Variance A12-20, Michael & Victoria Richardson
- ii. Application for Minor Variance A01-21, Matt Holtendorp

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Council move into Committee of Adjustment at 1:10 p.m.

.Carried

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that the Committee rise at 1:45 p.m. and that the Open Council meeting resumes.

.Carried

**10. Staff Reports**

**a. Rick Richardson – Director of Protective Services**

- i. FC-21-02 – Monthly Report

**RESOLUTION #10**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report FC-21-02 be received as information.

.Carried

- ii. FC-21-03 – Proposed New Princeton Fire Station

**RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report FC-21-03 be received as information.

.Carried

**b. John Scherer – Chief Building Official**

- i. CBO-20-01 – Monthly Report

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report CBO-21-01 be received as information.

.Carried

**c. Jim Harmer – Drainage Superintendent**

- i. DS-21-04 – Section 78 Appointment of Engineer

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it resolved that Report DS-21-04 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any concerns for the appointment of an Engineer under Section 78 of the Drainage Act for the Holdsworth Drain;

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per Section 78 of the Drainage Act.

.Carried

**d. Denise Krug – Director of Finance**

- i. TR-21-02 – Council Grant & Subsidy Requests

**RESOLUTION #14**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that Report TR-21-02 be received as information.

.Carried

**11. Reports from Council Members**

Mayor Peterson thanked all of staff for their efforts in the Budget deliberations. Mayor Peterson further noted that the City of Woodstock removed their municipal dog licensing program and asked Council if they saw merit in staff bringing a report regarding the viability of the same move in Blandford-Blenheim. Council concurred to receive a report.

Councillor Demarest stated that Habitat for Humanity along with the Drumbo Lions are taking applications from community members to volunteer on a steering committee regarding the Drumbo home build. Demarest noted that applications will

be received through the Habitat website, or she can connect anyone interested with the application.

## **12. Unfinished Business**

None.

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

None.

## **15. Closed Session**

None.

## **16. By-laws**

- a. **2232-2021, Being a By-law to amend By-law Number 1360-2002, as amended (ZN1-20-13);**
- b. **2233-2021, Being a By-law to amend the assessment schedules based on actual costs incurred for constructing the Scott Drain 2020; and,**
- c. **2234-2021, Being a By-law to confirm the proceedings of Council.**

### **RESOLUTION #15**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That the following By-law be now read a first and second time: 2232-2021, 2233-2021, and 2234-2021.

.Carried

### **RESOLUTION #16**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That the following By-law be now given a third and final reading: 2232-2021, 2233-2021, and 2234-2021.

.Carried

**17. Other Business**

None.

**18. Adjournment and Next Meeting**

**RESOLUTION #17**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 2:42 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
March 3<sup>rd</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim