

# MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury Demarest, and Read.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, and Richardson

Other: Planner, Dustin Robson

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the November 17<sup>th</sup>, 2021 Regular Meeting of Council be adopted.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. November 3<sup>rd</sup>, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the November 3<sup>rd</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

- a. Jordan Gonda, Asset Management Consultant, PSD Citywide Inc. Re: Asset Management Plan

Jordan Gonda presented the Asset Management Plan citing compliance to 2024. Council asked questions and Jordan responded.

### **RESOLUTION #3**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Council of the Township of Blandford-Blenheim endorse the Asset Management Plan presented by Jordan Gonda of Public Sector Digest.

.Carried

- b. Aran Myers, Reginal Manager, Intact Public Entities Re: Insurance Renewal

Aran Myers presented the Renewal Documents virtually, citing a hard market and describing the challenges and escalating insurance costs. Council asked questions and received answers.

### **RESOLUTION #4**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that whereas a representative from Intact Public Entities attended the meeting to discuss the Township's Comprehensive Insurance Program for the period January 1, 2022 to December 31, 2022; and,

That Council instruct the Treasurer to bind the renewal for the Township's municipal insurance with Intact Public Entities.

.Carried

- c. Ronda Stewart, Economic Development Director, Rural Oxford Economic Development Re: Oxford County Agricultural Policies in the Official Plan Update

Ronda Stewart presented the ROEDC response to the County Agricultural Policies in the Official Plan Update. Council had a discussion with Ronda regarding the proposed policies.

**RESOLUTION #5**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Presentation from Ronda Stewart regarding the Oxford County Agricultural Policies in the Official Plan Update be received as information.

.Carried

**8. Correspondence**

**a. Specific**

None.

**b. General**

None.

**9. Public Meeting**

**a. Public Meeting Under the Planning Act**

i. Application for Zone Change – ZN-21-12 (Green Alda Farms Inc.)

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-21-12, submitted by Green Alda Farms Inc.;

And that Mayor Peterson Chair the Public Meeting.

.Carried

Dustin Robson, Planner, presented the report recommending approval. Council did not ask any questions. The applicant was present and spoke in favour of the application. No one further spoke for or against the application.

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Green Alda Farms Inc., whereby the lands described as North Part Lot 16, Concession 13 (Blenheim) are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to modify the Minimum Distance Separation II setback Factor to a Type B land use from a value of 2.0 to a value of 1.0 for any future expansion or alteration to an agricultural building or structure, or manure storage structure, to be used for the housing of livestock.

.Carried

**b. Public Meeting Under the Planning Act, Committee of Adjustment**

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Council move into Committee of Adjustment at 5:19 p.m.

.Carried

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that the Committee rise at 5:36 p.m. and that the Open Council meeting resumes.

.Carried

## 10. Staff Reports

### a. John Scherer – Chief Building Official

- i. CBO-21-12 – October Monthly Report

**RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-21-12 be received as information.

.Carried

### b. Rick Richardson – Director of Protective Services

- i. FC-21-19 – October Monthly Report

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report FC-21-19 be received as information.

.Carried

- ii. FC-21-20 – Business Plan for Renovations vs New Build Princeton Fire Station

**RESOLUTION #13**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report FC-21-20 be received as information.

.Carried

### c. Denise Krug – Director of Finance

- i. TR-21-15 – 2021 3<sup>rd</sup> Quarter Variance Report

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-21-15 be received as information.

.Carried

- ii. TR-21-16 – 2022 Salaries and Wages

**RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-21-16 be received as information;

And further that the remuneration for Council members, Volunteer Fire Fighters, Fence-Viewers, Livestock Valuers, Police Service Board and Property Standards Committee members and all Township employees, with the exception of those affected by minimum wage legislation, be increased effective January 1, 2022 by 4.0%.

.Carried

iii. TR-21-17 – 2022 Summer Students

**RESOLUTION #16**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council authorize the hiring of 5 summer students in 2022 as set out in Report TR-21-17.

.Carried

**11. Reports from Council Members**

Mayor Peterson reported that Plattsville and Chesterfield Remembrance Day Wreath laying ceremonies were executed excellently. December 4<sup>th</sup> there are two Santa Claus Parades, 2:30 in Bright and 6:30 in Plattsville driving throughout both villages.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

None.

## 16. By-laws

- a. 2269-2021, Being a By-Law to amend Zoning By-Law Number 1360-2002, as amended (ZN-21-06 Connections Plus Communications Systems Ltd.);
- b. 2270-2021, Being a By-Law to amend Zoning By-Law Number 1360-2002, as amended (ZN-21-12 Green Alda Farms Inc.); and,
- c. 2271-2021, Being a By-law to confirm the proceedings of Council; and,
- d. 2274-2021, Being a By-law to close and sell a portion of Platt Street.

### **RESOLUTION #17**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2269-2021, 2270-2021, 2271-2021, 2274-2021.

.Carried

### **RESOLUTION #18**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2269-2021, 2270-2021, 2271-2021, 2274-2021.

.Carried

## 17. Other Business

None.

## 18. Adjournment and Next Meeting

### RESOLUTION #19

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:52 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
December 1<sup>st</sup>, 2021 at 2:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim