

# MINUTES

Council met at 4:00 p.m. for their Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, and Read.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue and Richardson

Other: Planner, Dustin Robson

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the November 3rd, 2021 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. October 20<sup>th</sup>, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the October 20<sup>th</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

None.

## 8. Correspondence

### a. Specific

None.

### b. General

- i. Oxford County Municipal Council Resolution Re: Medical Tiered Response

**RESOLUTION #3**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received as information.

.Carried

## 9. Public Meeting

### a. Public Meeting under the Planning Act

- i. Application for Zone Change - ZN1-21-06 (Connections Plus Communications Systems Ltd.)

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-21-06, submitted by Connections Plus Communications Systems Ltd.;

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report recommending approval. The applicant and agent were present. No one further was in attendance.

**RESOLUTION #5**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #6**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

That the Council of the Township of Blandford-Blenheim approve-in-principle the zone change application File No. ZN 1-21-06, submitted by Connections Plus Communications Systems Ltd, for lands described as Lot 1 N of Mill St, 2 N of Mill St, 5 W of Victoria St PL57; Pt Lt 4 W of York St PL 57; Pt Lt 19, Con 13 Blenheim Pt 1, 41R-3442 Except Pt 1, 41R-6610, Township Blandford-Blenheim, to be rezoned from 'General Industrial Zone (MG)' to 'Special General Industrial Zone (MG-4)' to facilitate the replacement of a portion of a legal non-complying warehouse.

.Carried

**b. Public Meeting Under the Planning Act, Committee of Adjustment**

**i. Minutes**

[i. October 20<sup>th</sup>, 2021 Meeting of the Committee of Adjustment](#)

**ii. Applications**

[i. MVA-08-21, Ryan Brennan at 17 Cuthbertson St. Bright](#)

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Council move into Committee of Adjustment at 4:07 p.m.

.Carried

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that the Committee rise at 4:12 p.m. and that the Open Council meeting resumes.

.Carried

**10. Staff Reports**

**a. Jim Harmer – Drainage Superintendent**

i. DS-21-17 – October Monthly Report

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report DS-21-17 be received as information.

.Carried

**b. Trevor Baer – Manager of Community Services**

i. CS-21-13 – October Monthly Report

**RESOLUTION #10**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report CS-21-13 be received as information.

.Carried

**c. Jim Borton – Director of Public Works**

i. PW-21-18 – Township Road 8 (Gobles – Oxford Road 22)

**RESOLUTION #11**

Moved by – Councillor Babury

Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-21-18 be received as information;

And further that Council deny the request to reopen the closed portion of Township Road 2;

And further that Council instruct Public Works staff to barricade off Township Road 2 at both the dead end off of Gobles Road and the dead end off of Oxford Road 22 so no vehicle traffic is permitted.

.Deferred

ii. PW-21-19 – Monthly Report

**RESOLUTION #12**

Moved by – Councillor Babury

Seconded by – Councillor Demarest

That Report PW-21-19 be received as information.

.Carried

**d. Denise Krug – Director of Finance**

i. TR-21-13 – 2022 Fees and Charges

**RESOLUTION #13**

Moved by – Councillor Babury

Seconded by – Councillor Demarest

That Report TR-21-13 be received as information;

And further that Council authorize the Director of Finance to prepare a fees and charges by-law for the December 15, 2021 Council meeting.

.Carried

ii. TR-21-14 – Municipal Drain Maintenance Small Balance Write-Offs

**RESOLUTION #14**

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

That Report TR-21-14 be received as information;

And further that Council approves and adopts the Municipal Drain Maintenance Small Balance Write-Offs Policy.

.Carried

## **11. Reports from Council Members**

Mayor Peterson spoke regarding the Santa Claus Parades Bright and Plattsville. Manager of Community Services clarified that the Parades will be held on December 4<sup>th</sup> in Plattsville 6:30 p.m. and on December 4<sup>th</sup> in Bright at 2 p.m.

## **12. Unfinished Business**

- a. Remembrance Day Ceremonies, wreath laying duties
  - i. Chesterfield Cemetery – Mayor Peterson
  - ii. Plattsville – Councillor Balzer
  - iii. Princeton – Councillor Banbury
  - iv. Drumbo – Indoor ceremony, no wreath to be laid

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

None.

## **15. Closed Session**

- b. A proposed or pending acquisition or disposition of land the by municipality or local board.
  - i. Princeton Stormwater Retention Area

### **RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Council move into Closed Session under the authority of section 239 of the Municipal Act at 4:37 p.m. to discuss:

- a. A proposed or pending acquisition or disposition of land the by municipality or local board.

- i. Princeton Stormwater Retention Area

.Carried

**RESOLUTION #16**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 4:51 p.m.

.Carried

**RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That the Mayor and Clerk be authorized to sign the necessary documents to facilitate the purchase of property from Frank Romano and Patricia Ann Ferreira for the development of a storm water management area in Princeton, Plan 41r-10201, Parts 1 & 2, Part Lot 13 Concession 1.

.Carried

**16. By-laws**

- a. 2267-2021, Being a By-law to amend Zoning By-law Number 1360-2002, as amended (ZN1-20-04 Township of Blandford-Blenheim Housekeeping);
- b. 2268-2021, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #18**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2267-2021 & 2268-2021.

.Carried

**RESOLUTION #19**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2267-2021 & 2268-2021.

.Carried

**17. Other Business**

- a. County Council will be back in County Council Chambers for the next meeting.

**18. Adjournment and Next Meeting**

**RESOLUTION #19**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:53 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, November 17<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim