

Wednesday, October 6<sup>th</sup>, 2021  
Princeton Centennial Hall  
4:00 p.m.

# MINUTES

Council met at 4:00 p.m. for their Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, and Read.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue and Richardson

Other: Planner, Dustin Robson

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the October 6<sup>th</sup>, 2021 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. September 15<sup>th</sup>, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the September 15<sup>th</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

None.

## 8. Correspondence

### a. Specific

None.

### b. General

- i. Oxford County Municipal Council Resolution Re: COVID-19 Workplace Vaccination Policy

### **RESOLUTION #3**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received as information.

.Carried

## 9. Public Meeting

None.

## 10. Staff Reports

### a. Dustin Robson – Planner

- i. CP2021-307 – Request for Extension of Draft Approved Plan of Subdivision SB18-08-1 – Carson Reid Homs (Cambridge) Ltd.

### **RESOLUTION #4**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Report CP2021-307 be received as information;

And that the Council of the Township of Blandford-Blenheim advise Oxford County that the Township supports a one (1) year extension of draft approval for the plan of subdivision submitted by Carson Reid Homes

(Cambridge) Ltd. (SB18-08-1), for lands described Part Lot 24, Concession 10 (Blenheim), Parts 1 – 5, 41R-8008, Township of Blandford-Blenheim, to November 14, 2022 to provide the owner with additional time to complete all conditions of draft plan approval and have the subdivision registered.

.Carried

**b. Jim Harmer – Drainage Superintendent**

- i. DS-21-14 – Monthly Drainage Report

**RESOLUTION #5**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Report DS-21-14 be received as information.

.Carried

- ii. DS-21-15 – Section 78 Drainage Act Report for Princeton Drain

**RESOLUTION #6**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Report DS-21-15 is received as information;

And further that council instructs staff to Notify GRCA of their intent to appoint an Engineer under Section 78 of the Drainage Act for the Princeton Drainage Works Branch B.

.Carried

**c. Trevor Baer – Manager of Community Service**

- i. CS-21-12 – September Monthly Report

**RESOLUTION #7**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Report CS-21-12 be received as information.

.Carried

- ii. CS-21-12 – Tenders – Plattsville Fencing Projects

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CS-21-13 be received as information;

And further that the tender for the Plattsville fencing projects for the baseball diamond, tennis court and sporting pad be awarded to 'Other Side of the Fence', in the amount of \$ 120,000.00 plus applicable taxes.

.Carried

iii. CS-21-12 – Concrete Tender

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CS-21-14 be received as information;  
and,

That the tender for the Plattsville Park Concrete Project for sporting pad and tennis court projects be awarded to JBC, in the amount of \$37,900 plus applicable taxes.

.Carried

**d. Jim Borton – Director of Public Works**

i. PW-21-17 – Monthly Report

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report PW-21-17 be received as information.

.Carried

**e. Sarah Matheson – Deputy Clerk**

i. DC-21-04 – Flag Protocol Policy Review & Proclamations

**RESOLUTION #11**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report DC-21-04 be received as information; and,  
That the revised Flag Protocol Policy for the Township of Blandford-Blenheim be adopted.

.Carried

**f. Rodger Mordue – Chief Administrative Officer / Clerk**

- i. CAO-21-18 – Friends of the Princeton Park Partnership Agreement

**RESOLUTION #12**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CAO-21-18 be received as information;  
and,

That the Mayor and Clerk be authorized to sign the Community Partnership Agreement with the Friends of the Princeton Park; and,

That the Township waive all Township related development fees associated with this project.

.Carried

- ii. CAO-21-19 – Medical Tiered Response

**RESOLUTION #13**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CAO-21-19 be received as information;  
and,

That the County of Oxford be advised that the Township of Blandford-Blenheim wishes to change the response criteria to be dispatched to the following types of calls with no delay:

Allergy Reaction

Breathing Problems

Chest pain / Heart problems

Childbirth / Labour

Convulsions / Seizure

Diabetic Problem

Electrocution

Falls

Near Drowning

Overdose

Stroke / CVA

Trauma (penetrating) / Wound

And, that these changes would come into effect when tiered response returns to post COVID-19 pandemic protocols.

.Carried

iii. CAO-21-20 – Workplace Vaccination Policy

**RESOLUTION #14**

Moved by – Councillor Banbury

Seconded by – Councillor Balzer

Be it hereby resolved that Report CAO-20-be received; and,

That the COVID-19 Workplace Vaccination Policy for the Township of Blandford-Blenheim be adopted with the removal of Section 1.6.

.Carried

**11. Reports from Council Members**

Mayor Peterson spoke regarding the Food Drive and BBQ hosted by the Habitat 4 Humanity, Drumbo Lions Club and Drumbo Heritage Society. He noted it was an extremely well-attended event and that they collected an amazing amount of food. Mayor Peterson also spoke regarding the opening game at the Plattsville Lakers at the Plattsville Arena, they won the game and the season looks promising.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

#### **14. New Business**

None.

#### **15. Closed Session**

- a. A proposed or pending acquisition or disposition of land the by municipality or local board.

- i. Unopened Road Allowance

#### **RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that Council move into Closed Session under the authority of section 239 of the Municipal Act at 6:35 p.m. to discuss:

- a. A proposed or pending acquisition or disposition of land the by municipality or local board.
    - i. Unopened Road Allowance

.Carried

#### **RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:44 p.m.

.Carried

#### **16. By-laws**

- a. 2265-2021, Being a By-law to confirm the proceedings of Council.

#### **RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that the following By-law be now read a first and second time: 2265-2021.

.Carried

**RESOLUTION #18**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that the following By-law be now read a third and final reading: 2265-2021.

.Carried

**17. Other Business**

a. Toyota Assessment Appeal

Mayor Peterson noted the appeal has been finalized and noted Blandford-Blenheim will owe 1.6 Million to City of Woodstock. He further noted that there is monies in the reserves to cover cost but it may affect other capital projects.

b. Employee Appreciation Night

CAO/Clerk noted the Employee Appreciation Night will not be possible this year due to the COVID-19 Pandemic. Council suggested doing the same thing as last year, providing a small gift card in lieu of the dinner.

**18. Adjournment and Next Meeting**

**RESOLUTION #19**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:54 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, October 20<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim