

## MINUTES

Council met at 4:00 p.m. for their regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan and Peterson.

Staff: Baer, Borton, Harmer, Krug, Matheson, and Mordue.

Other: Smith, Oxford County Planner

Mayor Wearn in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the August 1, 2018 Meeting of Council, be approved as printed and circulated with the addition of item 14. a.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the July 4, 2018 Meeting of Council be adopted, as printed and circulated,

.Carried

**6. Business Arising from the Minutes**

None.

## 7. Delegations / Presentations

- a. Michael Higgins, Land Use Planner of G. Douglas Vallee Ltd., Re: Revisions to the Plattsville Subdivision

Michael Higgins spoke regarding redline revisions to the Plattsville Subdivision. Councillors Balzer, Cowan and Peterson expressed concern regarding the reduction from two commercial lots to one. Their concern was that Plattsville requires a gas station, and this may not be viable with the revisions. Higgins replied that a drive through gas bar with convenience station would be viable on the remaining commercial lot. Councillors Balzer, Banbury, Peterson and Mayor Wearn spoke in favour of adding townhouses.

### RESOLUTION #3

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the presentation from Michael Higgins regarding revisions to the Plattsville Subdivision be received.

.Carried

- b. Madeleine Riddell, Resident, Re: Deposit required for Second Dwelling Agreement

Madeleine Riddell spoke regarding the deposit required in order to execute a second dwelling agreement. Riddell requested that, due to her previous approval for second dwelling agreement with a deposit of \$5,000.00 and the placement of the proposed new single family dwelling, her case be grandfathered with this same amount.

### RESOLUTION #4

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the delegation from Madeleine Riddell regarding the deposit required for a second dwelling agreement be received, and reduced to \$5,000.00.

.Carried

## **8. Public Meeting**

### **a. Public Meeting Under the Planning Act**

#### **RESOLUTION #6**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider applications for zone change application ZN 1-18-06 submitted by 2133179 Ontario Inc. and zone change application ZN 1-18-09, submitted by Andrew Foster & Melissa Skillings, and that Mayor Wearn Chair the Public Meeting.

.Carried

- i. Application for Zone Change, Zone Change, ZN 1-18-06, 2133179 Ontario Inc.

The Planner presented the report, ZN 1-16-02 submitted by SBA Saini Ltd., recommending approval. There were no questions. The applicant was present. No one spoke for or against the application.

- i. Application for Zone Change, Zone Change, ZN 1-18-09, Andrew Foster & Melissa Skillings

The Planner presented the report, ZN 1-18-07, submitted by Jon Allison, recommending approval. There were no questions. The applicant was present and spoke in favour of the application. No one spoke against the application.

#### **RESOLUTION #7**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

#### **RESOLUTION #8**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve in principle the zone change application submitted by 2133179 Ontario Inc., whereby the lands described as Part Lot 22, Concession 11 (Blenheim), Part 1, 41R-2528, Township of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' and 'Agri-Business Zone (AB)' to 'Special Agri-

Business Zone (AB-Sp)' to permit a reduced rear yard depth of 4.2 m (14 ft) and ensure the zoning of the lands is consistent across the newly enlarged parcel.

.Carried

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that the Council of the Township of Blandford-Blenheim Blenheim approve the zone change application submitted by Andrew Foster & Melissa Skillings, to rezone the subject lands described as Part Lot 19, Concession 1 (Blenheim), Part 1, 41R-658, Part 4, 41R-7355, Township of Blandford-Blenheim, from 'Special Limited Agricultural Zone (A1-6)' to 'Special Limited Agricultural Zone (A1-G4)' to permit a garden suite with an increased ground floor area of 140 m<sup>2</sup> (1,507 ft<sup>2</sup>) for a period of ten (10) years.

.Carried

**9. Correspondence**

**a. General**

None.

**b. Specific**

- i. Stephen Covey, Corporate Service for CN, Re: Rail Safety Week

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that September 23-29, 2018 be declared Public Rail Safety Week in the Township of Blandford-Blenheim.

.Carried

**10. Staff Reports**

**a. Rebecca Smith, Planner**

- i. SP1-14-02 – Application for Site Plan Approval, SBA Saini Ltd.

**RESOLUTION #11**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that the application for Site Plan Amendment submitted by SBA Saini Limited, for lands described as Part Lots 19 & 20, Concession 7 (Blenheim), Parts 5 - 7, Plan 41R-2885 and Parts 1, 3 & 4, Plan 41R-767, in the Township of Blandford-Blenheim and municipally known as 806607 Oxford Road 29, for the purposes of amending the existing site plan to permit a truck lube shop, truck wash, truck weigh scale, sleeping quarters for one employee (within the existing service station) and security trailer, be approved at such time as the following condition is fulfilled:

- i. That Schedule "B" of the existing Site Plan Agreement be replaced with revised site plan drawings, to the satisfaction of the Township Chief Administrative Officer.

.Carried

**b. Rick Richardson – Director of Protective Services**

- i. FC-18-12, Monthly Report

**RESOLUTION #12**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-18-12 be received as information.

.Carried

**c. Jim Harmer – Drainage Superintendent**

- i. DS-18-11, Monthly Report

**RESOLUTION #13**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-18-11 be received as information.

.Carried

**d. John Scherer – Chief Building Official**

- i. CBO-18-12 – Monthly Report to Council

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

That Report CBO-18-12 be received as information.

.Carried

**e. Jim Borton, Director of Public Works**

- i. PW-18-19, Monthly Report

**RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report PW-18-19 be received as information.

.Carried

**f. Trevor Baer – Community Services Department**

- i. CS-18-07, Monthly Report

**RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report CS-18-07 be received as information.

.Carried

**g. Denise Krug – Director of Finance**

- i. TR-18-15 – Interim Variance Report – 2<sup>nd</sup> Quarter – June 30, 2018

**RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

That Report TR-18-15 be received as information.

.Carried

**h. Rodger Mordue – Chief Administrative Officer / Clerk**

- i. CAO-18-13 – Animal Control By-law Amendments

**RESOLUTION #18**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

That Report CAO-18-13 be received; and,

That Council direct staff to prepare the necessary By-law to amend By-law 1774-2013 being a By-law to regulate animal care and control.

.Carried

### **e. Reports from Council Members**

Councillor Peterson spoke regarding the Harvest Carnival happening at the Drumbo Park August 18<sup>th</sup> and 19<sup>th</sup>. Councillor Banbury spoke regarding stones the trail and the Princeton Park expansion and asked if Council would consider naming the trail the Bob Cowan Trail to recognize donations made. Councillor Banbury will propose this to the Princeton Park Expansion Committee.

### **11. Unfinished Business**

None.

### **12. Motions and Notices of Motion**

None.

### **13. New Business**

#### **a. Oxford Street Traffic Speed**

Ray Simmons was present and spoke to the issue of people speeding on Oxford Street in Drumbo.

#### **RESOLUTION #5**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Council receive the petition regarding traffic speed on Oxford Street in Drumbo; and,

That the petition be forwarded to the Ontario Provincial Police and to the County of Oxford with a request that traffic patterns in the area be examined and that devices and methods of calming traffic be initiated as soon as possible.

.Carried

### **14. Closed Session**

#### **a. July 4, 2018 Closed Session of Council Minutes**

#### **b. Acquisition or disposition of land, Re: Gobles Road Bridge.**

#### **RESOLUTION #19**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 5:29 p.m. to discuss:

- Acquisition or disposition of land – Gobles Road Bridge.

.Carried

**RESOLUTION #20**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:56 p.m.

.Carried

**15. By-laws**

**RESOLUTION #21**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that a first and second reading be given to the following By-laws:

- 2090-2018, Being a By-law to amend By-law 1774-203 being a by-law to regulate animal care and control, and to provide for a system of licensing, permits, approvals or registrations respecting the matter including the imposing of fees and charges;
- 2091-2018, Being a By-law to amend Zoning By-law Number 1360-2002, as amended. (Foster & Skillings); and,
- 2092-2018, Being a By-law to confirm the proceedings of Council.

.Carried

**RESOLUTION #22**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

- 2073-2018, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford.
- 2090-2018, Being a By-law to amend By-law 1774-203 being a by-law to regulate animal care and control, and to provide for a system of licensing, permits, approvals or registrations respecting the matter including the imposing of fees and charges;



- 2091-2018, Being a By-law to amend Zoning By-law Number 1360-2002, as amended. (Foster & Skillings); and,
- 2092-2018, Being a By-law to confirm the proceedings of Council.

.Carried

## 16. Other Business

None.

## 17. Adjournment and Next Meeting

### RESOLUTION #23

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:59 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, September 5<sup>th</sup>, 2018 at 4:00 p.m. in Council Chambers.

.Carried

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Marion Wearn, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim