

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday May 3, 2017
Township Council Chambers
47 Wilmot Street South, Drumbo
4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest

5. Consideration of Minutes

- a. April 19, 2017 Regular meeting of Council
- b. April 19, 2017 Closed session meeting of Council

6. Business Arising from the Minutes

7. Delegations/Presentations

8. Correspondence

a. General

- a. County of Oxford – Farmland Tax Rate
- b. County of Oxford – Princeton wastewater
- c. Ministry of Agriculture, Food and Rural Affairs – 2017/2018 Tile Loan Program

b. Specific

None

9. Staff Reports

a. Gary Crandall, Director of Public Works

- i. PW-17-14, Monthly report

Recommendation:

That report PW-17-14 be received as information

- ii. PW-17-15, Bridge 51 tender results

Recommendation:

That report PW-17-15 be received for information; and,

That Council not accept the single tender received for the replacement of Bridge 51 on Blenheim Road.

b. Jim Harmer, Drainage Superintendent

- i. DS-17-09, Monthly report

Recommendation:

That report DS-17-09 be received as information.

- ii. DS-17-10, Petition for drainage – south Princeton

Recommendation:

That Report DS-17-10 be received as Information; and,

That Council accepts the petition for drainage works from County of Oxford Manger of Engineering Services Melissa Abercrombie; and,

That the Clerk notify the Grand River Conservation Authority that it has received a petition for drainage work and that they intend to proceed with this petition.

10. Reports from Council Members

11. Unfinished Business

12. Motions and Notices of Motion

From the April 19, 2017 delegation of Bev Beaton:

That whereas at the March 22, 2017 meeting of Oxford County Council report No. CS 2017-09 entitled Sustainable Community Servicing Plan was considered; and,

Whereas within that report there is a statement which specifically suggests that the County of Oxford no longer consider wastewater servicing for the community of Princeton,

Be it resolved that the Council of the Township of Blandford-Blenheim takes exception to the specific reference to the community of Princeton in the report and urges the County of Oxford to protect the aquifer and to continue working towards a solution to the wastewater situation in Princeton; and further,

That the Council of the Township of Blandford-Blenheim suggests to the County that the development of a sustainable community servicing plan as outlined in Report No. CS 2017-09 is unnecessary as the concerns identified through this review would be raised through the mandatory Environmental Assessment process which is already in place.

13. New Business

14. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees

15. By-laws

- a. 2009-2017

Being a By-law to provide for drainage works (Kamview). Third reading only

- b. 2015-2017

Being a By-law to stop up and close part of unopened Elgin Street (Plattsville)

- c. 2016-2017

Being a By-law to confirm the proceedings of Council.

16. Other

17. Adjournment and Next Meeting

Wednesday, May 17, 2017 at 4:00 p.m. in Council Chambers.

MINUTES

Council met at 4:00 p.m.

Present: Mayor Wearn, Councillors Balzer, Banbury and Peterson

Staff: Crandall, Harmer, Krug, Mordue, Richardson and Scherer

Regrets: Councillor Cowan

Mayor Wearn in the Chair

1. **Welcome**

2. **Call to Order**

3. **Approval of the Agenda**

RESOLUTION #1

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the April 19, 2017 Regular Meeting of Council be approved with the addition of items 7 a and 7 b.

.Carried

4. **Disclosure of Pecuniary Interest**

None declared.

5. **Adoption of Minutes**

RESOLUTION #2

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the April 5, 2017 Regular Meeting of Council be adopted as printed and circulated.

.Carried

RESOLUTION #3

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the April 5, 2017 Closed Session meeting of Council be approved.

.Carried

6. Business Arising from the Minutes

None

7. Delegations/Presentations

Mayor Wearn welcomed Mayor Trevor Birch of Woodstock who made a presentation of Canadian flags to replace the three that went missing from the recent Tyler Todd memorial hockey tournament in Plattsville.

a. Bev Beaton, Wastewater Servicing

Mr. Beaton spoke to Council on wastewater servicing for Princeton and Drumbo and commented on Oxford County Council report CS 2017-09 – Sustainable Community Servicing Plan, in which wastewater servicing for Princeton is specifically mentioned. Council directed staff to prepare a resolution for consideration at the next regular Council meeting.

RESOLUTION # 4

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

That the presentation from Bev Beaton regarding wastewater servicing be received.

.Carried

b. Heather Campbell, Truck traffic on Township Road 12.

Ms. Campbell addressed Council on use of Township Road 12 by large trucks accessing the Bright pit.

RESOLUTION # 5

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

That the presentation from Heather Campbell regarding truck traffic on Township Road 12 be received.

.Carried

8. Public Meetings

a. Court of Revision – Kamview Drain

RESOLUTION # 6

Moved By – Councillor Peterson

Seconded by – Councillor Balzer

Be it hereby resolved that Council appoint Mayor Marion Wearn, Councillor Randy Balzer, Councillor Bruce Banbury and Councillor Mark Peterson to serve on the Court of Revision for the Kamview Drain.

.Carried

RESOLUTION # 7

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that Mayor Wearn be appointed as Chair of the Drain Court of Revision.

.Carried

RESOLUTION # 8

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that pursuant to the provisions of Section 52 of the Drainage Act, R.S.O. 1990, as amended, Chapter D. 17, the Court of Revision for the purposes of hearing appeals to the Kamview Drain is convened at 5:10 p.m.

.Carried

Ray Roscovich of K. Smart Associates was in attendance and reported that there has been no appeals to the assessment schedule and no landowners affected by the drain were in the audience.

RESOLUTION # 9

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the Court of Revision for the Kamview Drain sustain the assessment as outlined in the report of K. Smart dated February 13, 2017.

.Carried

RESOLUTION # 10

Moved By – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the Court of Revision on the Kamview Drain be closed at 5:11 pm.

.Carried

9. Correspondence

a. General

None

b. Specific

None

10. Staff Reports

a. Rebecca Smith – Development Planner, Community Planning Office

i. CP 2017-97

RESOLUTION #11

Moved By – Councillor Balzer
Seconded By – Councillor Peterson

That the Council of the Township of Blandford-Blenheim approve Site Plan Application SP 1-17-01 submitted by J. B. Beaton Construction Limited for lands described as Part Lot 1, West of Wilmot Street, Block B, Plan 199, Township of Blandford-Blenheim, to facilitate the use of the existing building on the property as a business or professional office subject to the following conditions:

- i. The owner enter into a Site Plan Agreement with the Township and agree to satisfy all Township requirements, financial and otherwise;
- ii. That notice of no appeal for related zone change application ZN 1-17-03 is issued by the Township of Blandford-Blenheim.

.Carried

b. John Scherer, CBO/Manager of Building Services

i. CBO-17-04 – Monthly report

RESOLUTION #12

Moved By – Councillor Balzer
Seconded By – Councillor Peterson

That report CBO-17-04 be received as information

.Carried

ii CBO-17-05 – Building truck tender result

RESOLUTION #13

Moved By – Councillor Balzer

Seconded By – Councillor Peterson

That report CBO-17-05 be received; and,

That Council accept the tender submitted by Gord Anderson Automotive Group Inc, Woodstock for the supply of a new 2017 Chevrolet Silverado 1500 4WD truck for a total amount of \$33,484.16 including HST.

.Carried

c. **Gary Crandall, Director of Public Works**

i. PW-17-10 – Princeton Drainage Works

RESOLUTION #14

Moved By – Councillor Balzer

Seconded By – Councillor Peterson

That Report PW-17-10 be received as information; and,

That Council supports the signing of a petition by the Director of Public Works for repair and improvement to the Municipal Drainage Works in the Village of Princeton to facilitate street upgrades.

.Carried

RESOLUTION #15

Moved By – Councillor Balzer

Seconded By – Councillor Peterson

That Council accepts the Director of Public Works' petition for drainage works repair and improvement to the Municipal Drainage Works in the Village of Princeton; and,

That the Clerk notify the Grand River Conservation Authority that the Municipality has received a petition for drainage work and that they intend to proceed with this petition.

.Carried

- ii. PW-17-11 – Hofstetter Road extension petition for drainage outlet

RESOLUTION #16

Moved By – Councillor Balzer
Seconded By – Councillor Peterson

That Report PW-17-11 be received; and,

That Council support the signing of a Petition by the Director of Public Works to provide for an outlet for a portion of the Hofstetter Road extension and farm drainage upstream.

.Carried

RESOLUTION #17

Moved By – Councillor Balzer
Seconded By – Councillor Peterson

That Council accepts the Director of Public Works' petition for drainage works repair and improvement to provide for an outlet for a portion of the Hofstetter Road extension and farm drainage upstream; and,

That the Clerk notify the Grand River Conservation Authority that the Municipality has received a petition for drainage work and that they intend to proceed with this petition.

.Carried

- iii. PW-17-12 – One Ton truck and dump body tender results

RESOLUTION #18

Moved By – Councillor Balzer
Seconded By – Councillor Peterson

That report PW-17-12 be received as information; and,

That Council accept the tender submitted by Gord Anderson Automotive Group Inc., Woodstock for the supply and delivery of a new 2017 one tone crew cab utility vehicle and dump body for a total amount of \$66,123.08 including all taxes.

.Carried

- iv PW-17-13 – Gobles CN bridge replacement

RESOLUTION #19

Moved By – Councillor Banbury
Seconded By – Councillor Balzer

That report PW-17-13 be received as info.

.Carried

d) **Rick Richardson, Director of Protective Services**

i. FC-17-04 – February / March monthly report

RESOLUTION #20

Moved By – Councillor Banbury
Seconded By – Councillor Balzer

That report FC-17-04 be received as information.

.Carried

e) **Ken Wood, Manager of Community Services**

i. CS-17-02 – Monthly report

RESOLUTION #21

Moved By – Councillor Banbury
Seconded By – Councillor Balzer

That report CS-17-02 be received as information.

.Carried

f) **Rodger Mordue, CAO/Clerk**

i. CAO-17-13 – Community Improvement Plan

RESOLUTION #22

Moved By – Councillor Banbury
Seconded By – Councillor Balzer

That Report CAO-17-13 be received as information; and,

That Council support proceeding with a Community Improvement Plan (CIP)
subject to input through the public process; and,

That the County of Oxford be requested to initiate the appropriate
amendments to the County Official Plan to allow for a CIP in the Township;
and,

That staff be directed to proceed with the appropriate approval process for the draft CIP in accordance with the Planning Act.

.Carried

10. Reports from Council Members

Councillor Balzer reported that trees are going to be planted at the Plattsville fire station on Saturday, April 22nd in recognition of earth day.

Councillor Peterson reported on the ROEDC event that he attended with Councillor Banbury.

Mayor Wearn reported on the Wounded Warrior's even recently held in Plattsville.

11. Unfinished Business

None

12. Motions and Notices of Motion

None

13. New Business

None

14. Closed Session

RESOLUTION # 23

Moved By – Councillor Banbury

Seconded By – Councillor Balzer

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 6:21 p.m. to discuss;

- a. a proposed or pending acquisition or disposition of land by the municipality or local board.
- b. labour relations or employee negotiations.

.Carried

RESOLUTION # 24

Moved By – Councillor Banbury

Seconded By – Councillor Balzer

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 7:04 p.m.

.Carried

15. By-laws

RESOLUTION # 25

Moved By – Councillor Banbury
Seconded By – Councillor Balzer

That first and second reading be given to the following by-law:

- By-law 2014-2017 Being a By-law to confirm the proceedings of Council

.Carried

RESOLUTION # 26

Moved By – Councillor Banbury
Seconded By – Councillor Balzer

Be it hereby resolved that a third and final reading be given to the following By-laws:

- By-law 2014-2017 Being a By-law to confirm the proceedings of Council.

.Carried

16. Other

None

17. Adjournment and Next Meeting

RESOLUTION #27

Moved By – Councillor Banbury
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 7:06 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, May 3, 2017 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim



FROM THE OFFICE OF THE CLERK

Brenda J. Tabor

P. O. Box 1614, 21 Reeve Street, Woodstock, ON N4S 7Y3

519.539.9800, ext. 3002 | 1.800.755.0394

Website: www.oxfordcounty.ca

Letter Sent Via Email

April 25, 2017

Mr. Rodger Mordue
Chief Administrative Officer / Clerk
Township of Blandford-Blenheim
47 Wilmot Street
Drumbo, Ontario
N0J 1G0

Dear Mr. Mordue:

Please be advised that Oxford County Council, at its meeting held on April 12, 2017, passed the following resolution in response to your correspondence dated April 6th:

“That the resolution from the Township of Blandford-Blenheim, dated April 5, 2017, requesting that the County reconsider their decision and maintain the current 0.25% tax ratio for the farm property tax class, be received.”

County Council, at that same meeting, reconsidered its vote from the March 22nd meeting which set the Farm Tax Ratio at 0.22 for the 2017 taxation year. On reconsideration the resolution failed and the recommendations contained in Report No. CS 2017-08, titled “2017 Tax Policy Review”, as originally presented on March 22nd, were adopted.

A By-law containing the proposed 0.25 farmlands property class as well as other tax ratios will be presented to Council for consideration at its meeting to be held on April 26th.

Yours very truly,

A handwritten signature in cursive script that reads "Brenda J. Tabor".

Brenda J. Tabor,
Clerk

Copy to: Peter Crockett, CAO
Lynn Buchner, Director of Corporate Services



FROM THE OFFICE OF THE CLERK

Brenda J. Tabor

P. O. Box 1614, 21 Reeve Street, Woodstock, ON N4S 7Y3

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Letter Sent Via Email

April 25, 2017

Mr. Rodger Mordue
Chief Administrative Officer / Clerk
Township of Blandford-Blenheim
47 Wilmot Street
Drumbo, Ontario
N0J 1G0

Dear Mr. Mordue:

Please be advised that Oxford County Council, at its meeting held on April 12, 2017, passed the following resolution in response to your correspondence dated April 6th:

“That the resolution from the Township of Blandford-Blenheim, dated April 5, 2017, requesting that the County seriously consider Newterra Water Treatment Solutions or similar technology as a solution for the wastewater treatment situation in Princeton, be received.”

I can also advise that County Council, at its meeting to be held on April 26th, will consider a motion to have a presentation from Newterra Water Treatment Solutions at a future Council meeting.

Yours very truly,

A handwritten signature in black ink that reads "Brenda J. Tabor".

Brenda J. Tabor,
Clerk

Copy to: Peter Crockett, CAO
Mark Maxwell, Construction Coordinator

2017/2018 TILE LOAN PROGRAM Windsor-Essex Twp

LOAN DETAILS: The *Tile Drainage Act* allows municipalities to sell debentures to the Province to fund the installation of tile drainage on private agricultural land. The following is a list of some of the requirements of the Tile Loan Program:

- A municipality may only offer to sell one debenture per month to the Province
- The debenture must be dated for the first of the month
- The debenture can provide for the funding of multiple tile loans.
- The term of the loan is 10 years and the repayment is due annually.
- The interest rate for the loans issued under this Program will be at 6%, fixed for the 10-year term of the loan.
- Interest is compounded annually and the loan can be paid at any time without penalty.
- An individual farmer can receive a loan of 75% of the cost of the tile drainage work, subject to the loan limit policy below.

LOAN LIMIT: A Ministry policy limits the amount of loan available to a farmer each year. The policy reads as follows: "*The sum of all loans issued in any fiscal year, to an individual, as an individual, or in their role in a partnership or corporation shall not exceed \$50,000*". Therefore, farmers may obtain a loan for the lesser of: (a) amount applied for by the farmer; (b) 75% of the value of the tile drainage work performed; or (c) \$50,000.

Further, when the tile loan program is used in conjunction with any other provincial program to fund the installation of tile drainage on agricultural land, the total provincial funding must not exceed 100% of the total cost of installing the tile drainage system.

INELIGIBLE COSTS: The following costs cannot be included as part of a tile loan application:

- Any costs incurred off the farm property;
- Any costs not related to the tile drainage system;
- HST costs, since farmers receive a full rebate of the HST;
- Any illegal work; e.g. tile drainage work installed outside of the requirements of the *Agricultural Tile Drainage Installation Act*.

PROGRAM TERM: With this announcement of the continuation of the Tile Loan Program, our Ministry can begin purchasing tile drainage debentures from municipalities on May 1, 2017. These program details remain in effect until March 1, 2018 which is the last date that the Ministry can purchase debentures in the 2017/18 fiscal year.

DEBENTURE INFORMATION: All debentures and loans must be dated for the first of the month. Therefore, in order for our Ministry to process a debenture and have the cheque returned to the municipality by the first of the month, the debenture package must be received before the 19th of the previous month.

AVAILABILITY OF FUNDS: The tile drainage loan funds are available on a first come, first served basis for the full fiscal year. If program usage this year happens to be higher than anticipated, we will send you a letter indicating how the remainder of the program funds will be managed to control spending within our budget.

FOR MORE INFORMATION:

- Refer to the “Guidelines for the Tile Loan Program”, available from Ministry staff.
- Review the Ministry website: www.ontario.ca/drainage
- Contact the appropriate Ministry staff (see below)

CALCULATION OF ANNUAL TILE LOAN REPAYMENT

The easiest method of determining the amount of the loan and the annual loan repayment amount is by using the Tile Loan Calculator located on the Ministry website: www.ontario.ca/drainage

TILE DRAINAGE DEBENTURE PACKAGE GENERATOR

The “Tile Drainage Debenture Package Generator” is an Excel spreadsheet tool that will help municipalities in completing the documentation required for the Tile Loan Program. This tool has been designed to generate debenture packages for lower tier municipalities that sell debentures directly to the Province. Therefore, this tool is not intended to be used by lower tier municipalities located within Regional Municipalities or the County of Oxford.

The current version of the Tile Debenture Package Generator is titled “TDA Debenture Package Generator – 2015 02.xls.” If your municipality would like the current version of this spreadsheet tool, please email Becky Curran as indicated below.

CONTACTS:

⇒ For information on preparing or processing tile drainage debenture packages:

Andy Kester	or	Becky Curran
Phone: 519-826-3551		Phone: 519-826-4049
Email: andy.kester@ontario.ca		Email: becky.curran@ontario.ca

⇒ For information about tile loan invoicing and repayments:

Tanya Timony, Ontario Shared Services,
Phone: 705-564-8962 Fax: 705-564-7062
Email: tanya.timony@ontario.ca

⇒ For information on the management of the Tile Loan Program:

Sid Vander Veen, Ministry of Agriculture, Food and Rural Affairs
Phone: 519-826-3552 Email: sid.vanderveen@ontario.ca

MAILING ADDRESS:

Mail or courier debenture packages to:

Drainage Unit, Environmental Management Branch
Ministry of Agriculture, Food and Rural Affairs
3rd Floor SE, 1 Stone Road West
Guelph, Ontario, N1G 4Y2



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Gary Crandall Director of Public Works
Reviewed By:	Rodger Mordue	Date:	April 27, 2017
Subject:	Monthly Report	Council Meeting Date:	May 3, 2017
Report #:	PW-17-14		

Recommendation:

That Report PW-17-14 be received as information,

Background:

Road Crew Activities

- See Road Supervisor Activity Report for April (CA)

Capital

- Hofstetter Road extension work continuing as weather permits
- CN advised of preferred 2 lane structure & cost negotiation needed - awaiting response
- Final property on Canning Road has closed finally after 2 years
- Blenheim Road properties transfers complete as soon as our signed papers for final one is returned
- Bridge 51 tender close April 27th, results at May 3rd meeting
- Observation wells installed for Br. 51 on April 25th for dewatering during bridge construction

County Shared Service/Road Association/Training

- Shared Services minutes for April 13th (N/A)
- OGRA Guelph Road School May 8-10 (3 staff to attend)
- Assist with Safety Truck Rodeo in Woodstock on April 27th

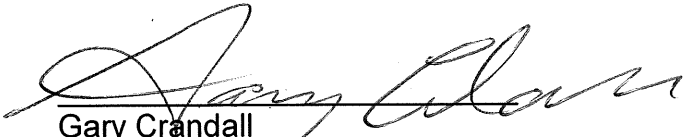
Other

- Summer Students (2) positions have been filled by Hayley Dick of Plattsville who was with us last summer & Natasha Bolender of Kitchener scheduled to begin Monday May 8th for a 16 week period.
- Gravel resurfacing contract to begin Monday May 15th.
- Weather permitting, dust control application will begin second week of May
- Met with Stubbe's regarding requirements for Railway Street east in Princeton for possible future site expansion application

Attachments:

- Road Supervisor Activity Report for April

Respectfully submitted by:


Gary Crandall
Director of Public Works

Monthly Activities for April

Daily Activities

Winter Maintenance patrols.
Fill pot holes in our hard surfaced roads with cold mix.
Pickup road side garbage.
Trim trees and pickup branches from the road side.
Maintain regulatory signs.
Daily, weekly, and monthly road inspections.
Preventative maintenance on Township Equipment.
Monitor the water levels of Creeks and Rivers in the Twp.
Grading gravel roads.
Run retriever along edge of the road to eliminate high shoulders.
Fix guard rail posts and wire.
Shoulder grading.
Hofstetter extension. Culverts and start to bring in base.
Sweeping intersections and villages.
Blenheim Rd. – ditching
Haul compost and brush to Salford.

Future projects

Drumbo Parking Lot – curbs, lights and asphalt. (2017)
Driveway Culvert on Township #13 (Oxford #5/Blandford).
Install a catch basin on James St. Bright.
Clean around drainage inlet. Ratho (2017)

Emergency Calls

April 14 – OPP Gates on Twp. 2 by Canning have been removed.

General Information

April started with some wet snow but has turned out to be a typical wet spring. We have been able to get some more work done on the Hoffstetter Ext. Culverts have been installed and the base has been started. We are hoping for some dryer weather so the remainder of the top soil can be moved.

The gates from Township 2 at Canning have been ripped out of the ground. 1 gate has been recovered 1 is still missing. We are looking into other post options and will need to rebuild 1 of the gates.

Residents' Concerns

Township 2 – chain has been cut on gate.

Township 6 – needs grading.

Drumbo – detour signs low.

Township 9 – needs grading.

Township 10 – needs grading.

Township 5 – needs grading.

Alder Creek Farm – wood and old guard rail left in field entrance.

Township 2 – gates have been ripped out of the ground and pulled down the road.

Blenheim Rd. – garbage dumped in field.

Blenheim Rd. – garbage dumped at the side of the road.



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Gary Crandall Director of Public Works
Reviewed By:	Rodger Mordue	Date:	April 27, 2017
Subject:	Bridge 51 Replacement Tender Results	Council Meeting Date:	May 3, 2017
Report #:	PW-17-15		

Recommendation:

That Report PW-17-15 be received for information;

And further that Council NOT accept the single tender received for the replacement of Bridge 51 on Blenheim Road for a total of \$533,018.74 including HST.

Background:

Tenders were put out once we received our environmental approvals for Bridge 51 replacement of the 6 metre span concrete box culvert just south of Oxford Road 8 on Blenheim Road.

Six contractors took plans and tender documents out. One was returned by closing on Thursday April 27, 2017 by Maloney and Pepping Construction Ltd. of Stratford, ON.

Analysis/Discussion:

Only one bid at \$471,698.00 plus HST (NET \$479,999.88) was received. There will be contract administration cost over and above this cost to complete the work.

The Engineers budget estimate was \$331,859.00 plus HST (NET \$337,699.00). With contract administration, a budget of \$353,000.00 was included in the 2017 budget.

Based on the high cost of the single tender, it is recommended that it not be accepted and that the work be re-tendered in January 2018.

Actual construction of the in water work is only permitted from July 1st to mid September.

Financial Considerations:

Budget is \$353,000.00 from Bridge Reserve

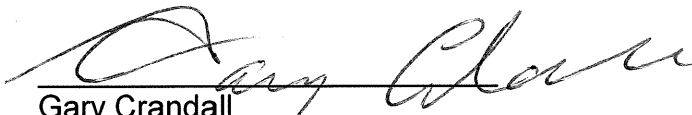
Forecasted Bridge Reserve balance for 2017 year end will be approximately \$119,500 based on work funded from the reserve in 2017.

Net tender cost including contingencies of \$479,999.88 net is \$142,300.88 over budget.

Attachments:

K. Smart Associates Ltd. summary letter of bid

Respectfully submitted by:



Gary Crandall
Director of Public Works



K. SMART ASSOCIATES LIMITED

CONSULTING ENGINEERS & PLANNERS

85 McIntyre Drive
Kitchener, ON N2R 1H6

Tel: 519-748-1199
Fax: 519-748-6100

April 27, 2017

File No. 16-155

Gary Crandall
Director of Public Works
Township of Blandford - Blenheim
47 Wilmot Street South
Box 100
Drumbo ON N0J 1G0

**RE: BRIDGE 51 REPLACEMENT
BLENHEIM ROAD OVER HILLER CREEK
TOWNSHIP OF BLANDFORD-BLENHEIM
TENDER No. 2017-0051**

Dear Gary:

We have reviewed the one (1) returned tender and find it to be generally in order.

The only bid is submitted by Maloney and Pepping Construction Ltd. of Stratford for the amount of \$471,698.00 plus 13% HST for total of \$533,018.74 (Total Net after HST Rebates \$479,999.88). The tender includes an allowance of \$30,000 in Contingency funds.

Maloney and Pepping Construction Ltd. is a well-known bridge contractor who has successfully completed several bridge and culvert replacement and rehabilitation projects for us in the past, including projects for the Township of Blandford-Blenheim. Maloney and Pepping Construction Ltd. would be able to complete the project in a satisfactory manner and in the time specified in the contract documents.

The tendered price is higher than the engineers estimate from January, which was the basis of the Township Budget for this project. Most of the unit rates are fairly close to the engineers estimate with the exception of the following major increases (in round 1,000's): Mobilization/Demobilization (+20); Asphalt *(+11); Backfill (+29); Excavation and Dewatering (+51). (*There was additional asphalt added at the County's request which accounts for some of this increase).

If the Township is comfortable with increasing the budget for this project then it would be recommended that the contract be awarded to Maloney and Pepping Construction Ltd. for the amount of \$533,018.74 (HST included) subject to final valuation of the completed work. If the Township wishes instead to postpone the project due to current budget constraints it would be recommended that it be re-tendered late in 2017 or early 2018 for summer 2018 construction which may attract more bidders. However there would be no guarantee of lower tendered prices at that time either.

If you have any questions regarding the above, please contact the undersigned.

Yours truly,

A handwritten signature in blue ink that reads "Trevor Hoard". The signature is written in a cursive style with a large initial 'T'.

Trevor Hoard, C.E.T.



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	April 27, 2017
Subject:	Monthly Report	Council Meeting Date:	May 3, 2017
Report #:	DS-17-09		

Recommendation:

That Report DS-17-09 be received as information

Background:

Monthly activities of the Drainage Department April 26, 2017

Analysis/Discussion

1. Working on drain maintenance and various site meeting to review work required with ratepayers.
2. Working with lawyer on compliance letters.
3. 74 locate for ON 1 Call in April 2017 including 3 emergency and 3 priority locates.
4. Commenting on various planning application.
5. Kamview Drain at Lot 1 Concession 1 Court of Revision was held April 19 2017, working with Engineer on Tender which are due at May 10 2017 and have received DFO approval
6. Plattsville Estates Phase 3A, 3B, and 4 petitions to incorporate drains working with Engineer
7. Attended DFO workshop at UTRCA updates of notification process for maintenance work
8. Working on Drainage Maintenance Grant Application for 2016, work completed and submitted to OMAFRA

9. Hamilton Drain petition have appointed Engineer to prepare a report, site meeting schedule for May 4 at intersection of County Road 8 and Blandford Road
10. Petition received for Hofstetter Road and Princeton have been sent to GRCA for comments
11. Receive petition for Drainage improvement in Princeton from County Engineer
12. Working on Section 65 reports for severances

Financial Considerations:

None

Attachments:

None

Respectfully submitted by:

Jim Harmer Drainage Superintendent



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	April 27, 2017
Subject:	Petition for Drainage	Council Meeting Date:	May 3, 2017
Report #:	DS-17-10		

Recommendation:

That Report DS-17-10 be received as Information; and,

That Council accepts the petition for drainage works from County of Oxford Manger of Engineering Services Melissa Abercrombie

That the Clerk notify the Grand River Conservation Authority that it has received a petition for drainage work and that they intend to proceed with this petition

Background:

The Township has received a signed petition for road drainage in the Village of Princeton for the upgrade of existing streets to a urban standard which will require the repair and improvement the existing drains that service the Village of Princeton consisting of the Princeton, South Princeton Drainage Works and Barker Drain

Analysis/Discussion:

A petition, as per Section 4 of the Drainage Act, petition may be signed by the road authority for road drainage .

I believed that the petition received meets the requirements of Section 4(1)(c)

Therefore council should send notice to the Petitioner and the Conservation Authority (GRCA) that may be effected by the petition that they intend to proceed with the petition in accordance with Section 5 of the Drainage Act

Financial Considerations:

The cost of all municipal drain are assessed to effected landowner in the area requiring drainage

Attachments:

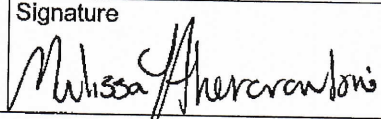
Copy of petition received April 27 2017

Respectfully submitted by:

Jim Harmer

**Petition for Drainage Works by Road
Authority – Form 2***Drainage Act, R.S.O. 1990, c. D.17, subs. 4(1)(c)*To: The Council of the Corporation of the Township of Blandford-BlenheimRe: Road name and road location (provide description of road or section of road that requires drainage)
roads within the Village of Princeton for the upgrade of existing streets to a Urban standard with will require the
repair and improvement the existing drains that services the Village of Princeton consisting of the Princeton
Drain, South Princeton Drainage Works and Barker Drain.I, Abercrombie, Melissa - Manager of Engineering Services, as an individual having jurisdiction over
(Last, first name)the above road system for the County of Oxforddeclare that the road described above requires drainage and hereby petition under subsection 4(1)(c) of the *Drainage Act* that
this area be drained by means of a drainage works.

Organization

Position Title	Signature	Date (yyyy/mm/dd)
Manager of Engineering Services		2017-04/26

Petitioners become financially responsible as soon as they sign a petition:

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act, R.S.O. 1990, c. D. 17 subs. 8(1).*
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the road authority is responsible for the costs. *Drainage Act, R.S.O. 1990, c. D. 17 subs. 10(4).*
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the road authority is responsible for the costs. *Drainage Act, R.S.O. 1990, c. D. 17 s. 43.*
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act, R.S.O. 1990, c. D. 17 s. 61.*

[Print Form](#)[Clear Form](#)

Rec'd April 27/17

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2009-2017

Kamview Drain

A By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford.

WHEREAS the Council of the Township of Blandford-Blenheim in the County of Oxford appointed Kenn Smart, P. Eng., of K. Smart Associates Limited, of Kitchener, Ontario, and the Section 4, 8 and 76 report is attached hereto and forms part of this By-law.

AND WHEREAS the estimated total cost of this report consisting of the engineering, construction costs and administration is \$22,590.00.

THEREFORE the Council of The Corporation of the Township of Blandford-Blenheim pursuant to the Drainage Act, R.S.O. 1990, and amendments thereto, enacts as follows:

1. The report dated February 13, 2017 and attached hereto, is hereby adopted and the Drainage Works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2. The Corporation may borrow on the credit of the Corporation the amount of \$15,363.00, being the necessary amount for construction of the Drainage Works.
3. The Corporation may arrange for the issue of debentures on its behalf for the amount borrowed, less the total amount of,
 - (a) grants received under Section 85 of the Act;
 - (b) commuted payments made in respect of lands and roads assessed within the municipality;
 - (c) moneys paid under subsection 61(3) of the Act; and

such debentures shall be made payable within Five (5) years from the date of the debenture and shall bear interest at a rate to be established at the date of the sale of such debentures.

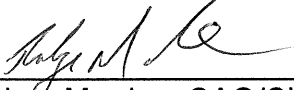
The County of Oxford shall handle the sale of such debentures, with interest at the prevailing rates at the time of debenture sale. The Municipality of the Township of Blandford-Blenheim shall make annual payments without coupons payable to the County of Oxford.

4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for Five (5) years, the year following the due date of the final

invoice that calculates the actual costs of the Drainage Works in accordance with the Schedule contained in this By-law.

5. This by-law comes into force on the passing thereof and may be cited as **Kamview Drain.**

Read a First and Second Time this 15th Day of March, 2017.



Rodger Mordue, CAO/Clerk



Marion Wearn, Mayor

Read a Third Time and Finally Passed this _____ of _____, 2017

Rodger Mordue, CAO/Clerk

Marion Wearn, Mayor

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER ~~18542015-20147~~

Being a By-law to stop up and close Part of P.I.N. 0027~~23-0409096~~, part of the unopened road allowance known as Hume-Elgin Street, formerly Victoria Street, Plan ~~5733~~, formerly in the Township of Blenheim, now in the Township of Blandford-Blenheim, County of Oxford, described as Part ~~21~~, Plan 41R-~~82749442~~.

WHEREAS Section 8 of the Municipal Act, S.O. 2001, Chapter 25, and amendments thereto, provides that the power to a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate;

AND WHEREAS Section 34 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Council may pass a by-law to close a highway and provides the procedures for closure therein;

AND WHEREAS it is considered expedient to proceed to stop up, and close part of the unopened road allowance known as Hume Street, formerly Victoria Elgin Street, formerly in the Township of Blenheim, now in the Township of Blandford-Blenheim, County of Oxford described as Part ~~21~~, Plan 41R-~~82749442~~;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. That the unopened road allowance known as Hume-Elgin Street, formerly Victoria Street, Plan ~~5733~~, formerly in the Township of Blenheim, County of Oxford, described as Part ~~21~~, Plan 41R-~~82749442~~, being part of P.I.N. 0027~~23-0409096~~, is hereby stopped up, and closed.
2. That the Clerk be authorized and instructed to register a copy of this By-law in the Registry Office of the Land Registry Division of Oxford.
3. That the effective date of this By-law shall be the date of final passage thereof.

By-law READ a **FIRST** and **SECOND** time this ~~2nd~~^{3rd} day of ~~July~~^{May}, 2017~~4~~.

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By-law READ a **THIRD** time and **ENACTED** in Open Council this ~~2nd~~^{3rd} day of ~~July~~^{May}, 2017~~4~~.

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Marion Wearn, Mayor

(SEAL)

~~Fran-Bell~~^{Rodger Mordue}, CAO/Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2016-2017

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on May 3, 2017 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 3rd day of May, 2017.

By-law read a third time and finally passed this 3rd day of May, 2017.

MAYOR
MARION WEARN

CAO / CLERK
RODGER MORDUE