

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, December 19, 2023

Members Present: Chair Julia Harris
Councillor David Mayberry
Councillor Brian Petrie
Megan Blair
Katherine Grieve
Cynthia Lacroix

Members Absent: Vice-Chair Laura Langford

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session this the nineteenth day of December, 2023, in Room 222, Oxford County Administration Building, Woodstock, at 1:02 p.m. with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry

Seconded By: Bryan Petrie

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL



4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Cynthia Lacroix
Seconded By: David Mayberry

Resolved that the Library Board minutes of November 21, 2023 be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2023-42 Key Agenda Items Update (verbal report)

RESOLUTION 3

Moved By: Katherine Grieve
Seconded By: Megan Blair

That the Library Board receives Verbal Report 2023-42, Key Agenda Items update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2023-43 Librarian's Report

RESOLUTION 4

Moved By: David Mayberry
Seconded By: Megan Blair

That the Library Board receives Report 2023-43, Librarian's Report and Monthly Statistics, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2023-44 CEO/Chief Librarian Performance Appraisal Goals and Objectives

RESOLUTION 5

Moved By: Katherine Grieve
Seconded By: Meagan Blair

That the Library Board receives Report 2023-44, CEO/Chief Librarian Performance Appraisal Goals and Objectives, and approves the CEO/Chief Librarian's 2024 goals and objectives as set out herein.

DISPOSITION: Motion Carried

7.4. 2023-45 Library Strategic Plan – Final Text

RESOLUTION 6

Moved By: Brian Petrie

Seconded By: Megan Blair

That the Library Board receives Report 2023-45, Oxford County Library Strategic Plan – Final Text, for approval; and further, that the Library Board directs staff to work with Strategic Communications for the design phase of the final Strategic Plan document and Strategic Plan At-a-Glance page.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

8.1. Pending Item – Drag Storytime Report – anticipated for January Meeting

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

NIL

12. ADJOURNMENT

RESOLUTION 7

Moved By: David Mayberry

Seconded By: Cynthia Lacroix

Resolved that the Board meeting of December 19, 2023 be adjourned until the next meeting scheduled for January 16, 2024 at 1:00 p.m.

DISPOSITION: Motion Carried at 2:07 p.m.

"Julia Harris"

Julia Harris, Chair

"Lisa Marie Williams"

Lisa Marie Williams, Secretary