

	ITEM	DISCUSSION	ACTION
		<p>has contacted the Deputy Clerk of the Township of Norwich to find out if any feedback forms regarding the 2023 joint meeting were distributed and if attendees have shown interest in a particular topic that Oxford County could add to their Joint Meeting’s agenda items. Otherwise, Ayesha can get in touch with the attendees herself. Scott suggested one of the topics could be the failure to meet the required AODA targets at municipal and provincial levels and newly set targets. Regarding guest speakers, Brian suggested contacting the Ministry for Seniors and Accessibility, and inviting OC’s Warden Marcus Ryan. Involving someone from the community to share their experience was also discussed as an engaging, powerful, and good learning experience for the attendees. Gord was also requested to prepare a topic relevant to his expertise. In terms of having an accessible venue, Room 129 at OCAB was considered to be a good option, depending on the final number of attendees.</p> <p>Paula also suggested establishing a sub-committee with 2-3 group members who will meet monthly for an hour(in-person/virtually) to discuss, plan, and execute ideas with Ayesha so that AAC can focus on working on the other action items essential to the AAC’s mandate during their bi-monthly meetings.</p> <p>Paula suggested that if each township of Oxford County has its own AAC or Staff Lead doing the accessibility work, then it is vital for all of us to be updated on each other works/accomplishments, challenges, and initiatives and shouldn’t wait for that to happen just annually. So, this may also be something that can be discussed at the Joint Accessibility meeting in 2024.</p>	

	ITEM	DISCUSSION	ACTION
Accessibility Assessment Form/ Checklist Review		OC's Accessibility Assessment Form/ Checklist was distributed, and Ayesha requested everyone to review the old document adopted from the City of London in 2004 for the next meeting to see if any questions need revision or additional questions are required to address the current accessible trends and issues. Brian mentioned that the Township of Ingersoll has recently developed an accessibility toolkit and did accessibility audits to develop this toolkit. Brian mentioned that he might ask the Staff Lead from Ingersoll's AAC to come to OC AAC's next meeting and share their experience developing this toolkit if they are available and willing.	
Other Items			
Next In-Person Meeting Date & Time		The date and place for the next meeting are 5 th March 2024, at OCAB, Room 129, from 4:30 pm - to 6:30 pm.	