

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, May 21, 2024

Members Present: Chair Julia Harris
Vice-Chair Laura Langford
Councillor David Mayberry
Councillor Brian Petrie
Megan Blair
Katherine Grieve
Cynthia Lacroix

Members Absent: N/A

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session this the twenty-first day of May, 2024 in Room 222, Oxford County Administration Building, Woodstock at 1:00 p.m. with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Cynthia Lacroix
Resolved that the Agenda be approved
DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Cynthia Lacroix
Seconded By: Megan Blair
Resolved that the Library Board minutes of April 16, 2024 be adopted as amended.
DISPOSITION: Motion Carried



5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2024-21 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 3

Moved By: David Mayberry
Seconded By: Megan Blair

That the Library Board receives Verbal Report 2024-21, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2024-22 Librarian's Report and Statistics

RESOLUTION 4

Moved By: Cynthia Lacroix
Seconded By: Katherine Grieve

That the Library Board receives Report 2024-22, Librarian's Report and Statistics, for information and discussion.

DISPOSITION: Motion Carried

7.3 2024-23 Rural Customer Engagement Update (Verbal Report)

RESOLUTION 5

Moved By: Cynthia Lacroix
Seconded By: David Mayberry

That the Library Board receives Verbal Report 2024-23, Rural Community Engagement, for information and discussion.

DISPOSITION: Motion Carried

7.4 2024-24 2023 Year End Statistics

RESOLUTION 6

Moved By: Cynthia Lacroix
Seconded By: Katherine Grieve

That the Library Board receives Report 2024-24, 2023 Year End Statistics, for information and discussion.

DISPOSITION: Motion Carried

7.5 2024-25 2024 Q1 Library Business Plan and Budget Update

RESOLUTION 7

Moved By: Brian Petrie
Seconded By: David Mayberry

That the Library Board receives Report 2024-25, 2024 Q1 Library Business Plan and Budget Update, for information and discussion.

DISPOSITION: Motion Carried

7.6 2024-26 Policy: Board Code of Conduct Review and Update

RESOLUTION 8

Moved By: Cynthia Lacroix
Seconded By: Katherine Grieve

That the Library Board receives Report 2024-26, Policy: Board Code of Conduct Review and Update, and approves the changes made to the Board Code of Conduct as set out in Attachment 1.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

10. ENQUIRIES

NIL

12. ADJOURNMENT

RESOLUTION 9

Moved By: Megan Blair
Seconded By: Brian Petrie

Resolved that the Board meeting of May 21, 2024 be adjourned until the next meeting scheduled for June 18, 2024 at 1:00 p.m. at the Otterville Branch.

DISPOSITION: Motion Carried at 2:04 p.m.

Original signed by _____

Julia Harris, CHAIR

Original signed by _____

Lisa Marie Williams, SECRETARY