

SECTION:	EMERGENCY PLANNING/LOSS OF SERVICES	APPROVED BY:	Director
NUMBER:	E.095	SIGNATURE:	
RESPONSIBILITY:	All Managers	DATE:	October 1, 2013
REFERENCE POLICY:		REVISED:	March 5, 2019
SUBJECT:	Code Red – Fire Safety		Page 1 of 1

PURPOSE:

The provide direction to staff in fire prevention and fire emergency response. Adherence to the fire safety plans will reduce the probability of a fire occurring and ensure the safety of all residents, employees and visitors while minimizing property damage in the event of a fire emergency.

POLICY:

Staff shall comply with the provisions of the approved fire safety plan for each facility.

PROCEDURE:

Management in consultation with the Joint Occupational Health & Safety Committee shall ensure that a fire safety plan is developed and updated as required for each facility. Fire safety plans shall include provisions for the following:

1. Information outlining building and human resources
2. Responsibilities
3. Emergency Procedures
4. Fire Drill Procedures
5. Fire Checks / Nightly Fire Rounds
6. Staff Training
7. Control of Fire Hazards
8. Maintenance requirements
9. Building and site schematics