

KITCHEN LIBRARY RULES OF USE

1. Members must be 18 years of age or older to borrow items from the Kitchen Library.
2. If damage to any item occurs the member who borrowed the item will be responsible for repair costs or replacement.
3. Items may be borrowed for a period of one week. Extended loans may be requested, but will be granted based on the availability and popularity of the item. All items borrowed are to be returned to the lending branch by close of business on their due date. Items must be returned in person during open hours. **ITEMS MAY NOT BE RETURNED TO BOOK DROPS.**
4. OCL reserves the right to use appropriate steps to retrieve delinquent items or unpaid fines or fees, including the use of a collection agency. OCL also reserves the right to forgive fines and fees due to special circumstances.
5. Where available, user guides and safe-handling instructions are provided. By taking possession of an item, the Member is certifying that he or she is capable of using that item in a safe and proper manner.
6. The Member agrees that if any borrowed item becomes unsafe or in a state of disrepair, he or she must immediately discontinue use of the item and notify OCL of the issue on return, if not earlier.
7. All items are to be returned in the same condition as they were issued, barring normal wear and tear. All items must be returned clean. The Member agrees to pay for the loss of or damage to any item and further agrees to accept OCL's assessment of condition of items and assessment of fair restitution for damage, dirtiness, delinquency, and/or loss of items in part of in total.
8. OCL reserves the right to refuse the loan of any item at its discretion.
9. OCL reserves the right to alter the use policy at any point.