

**OXFORD COUNTY LIBRARY BOARD
MINUTES**

September 19, 2023

Member Present Chair Julia Harris
 Vice-Chair Laura Langford
 Councillor David Mayberry (arrives at 1:02 PM.)
 Councillor Brian Petrie
 Cynthia Lacroix
 Katherine Grieve

Members Absent Ellen Devlin

Staff Present L. M. Williams, CEO/Chief Librarian
 L. Buchner, Director of Corporate Services
 S. Adam, Systems Support Librarian

1. CALL TO ORDER

Oxford County Library meets in regular session this nineteenth day of September, 2023, in Room 222, Oxford County Administration Building, Woodstock, at 1:00 PM. with Chair Julia Harris.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Brian Petrie

Seconded By: Laura Langford

Resolved that the Agenda be approved as amended.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 Moved By: David Mayberry

Seconded By: Katherine Grieve

Resolved that the Library Board minutes of August 15, 2023 be adopted as amended.

DISPOSITION: Motion Carried

4.2 August 28, 2023

RESOLUTION NO. 3

Moved By: Brian Petrie

Seconded By: Laura Langford

Resolved that the Library Board minutes of the August 28, 2023 be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

5.1 S. Adam, System Support Librarian

Oxford County Library Technology Presentation

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

RESOLUTION NO. 4

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the presentation 5.1 be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 2023-25 Key Agenda Items Update (Verbal Report)

RESOLUTION NO. 5

Moved By: David Mayberry

Seconded By: Laura Langford

1. That the Library Board receive the Key Agenda Items Update, Report No. 2023-25 for information and discussion.

DISPOSITION: Motion Carried

8.2 2023-26 Librarian's Report and Statistics

RESOLUTION NO. 6

Moved By: Brian Petrie

Seconded By: Laura Langford

1. That the Board receive Report No. 2023-26 for information and discussion.

DISPOSITION: Motion Carried

8.3 2023-27 Technology Goals - 2023/2024

RESOLUTION NO. 7

Moved By: Laura Langford

Seconded By: David Mayberry

1. That the Library Board receive Report No. 2023-27, "2023/2024 Library Technology Goals", for information and discussion.

DISPOSITION: Motion Carried

8.4 2023-28 2024 Library Business Plan

RESOLUTION NO. 8

Moved By: David Mayberry

Seconded By: Cynthia Lacroix

1. That the Library Board approve the 2024 Business Plan goals and objectives as set forth in Report No. 2023-28.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

- 9.1 Pending Item - Drag Story time Report

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

- 11.1 Update on TVDSB/Zorra MOU

- 11.2 Strategic Plan

12. CLOSED SESSION

Resolved that the Library Board go into closed session to consider a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. DISPOSITION: Motion Carried at 3:24 PM

RESOLUTION NO. 9

Moved By: David Mayberry

Seconded By: Brian Petrie

TIME OF COMPLETION OF CLOSED SESSION:

3:24 PM

RESOLUTION NO. 10

Moved By: David Mayberry
Seconded By: Katherine Grieve

To rise from CLOSED SESSION

DISPOSITION: Motion Carried at 3:30 p.m.

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

RESOLUTION NO. 11

Moved by: David Mayberry
Seconded by: Katherine Grieve

Resolved that the Library Board authorize staff to proceed as directed in closed session.

DISPOSITION: Motion Carried

14. ADJOURNMENT

The Oxford County Library Board adjourns its proceedings at 3:31 PM until the next meeting scheduled for October 23, 2023 at 1:00PM..

Minutes adopted on October 23, 2023 by Resolution No. 2.

Julia Harris, CHAIR

Lisa Marie Williams, SECRETARY