

**OXFORD COUNTY LIBRARY BOARD**  
**MINUTES**

**October 19, 2020**

**Council Chamber, Oxford County Administration Building, Woodstock**

Members Present      Chair Marcus Ryan  
                                 Vice-Chair David Mayberry  
                                 Warden Larry Martin  
                                 Councillor Don McKay  
                                 Laura Langford

Members Absent      Regina Smith

Staff Present            L. Miettinen, CEO/Chief Librarian  
                                 L. Buchner, Director of Corporate Services

**1.      CALL TO ORDER**

1:01 p.m. with Marcus Ryan in the chair.

**2.      APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By:      David Mayberry

Seconded By: Larry Martin

That the Agenda be approved.

DISPOSITION: Motion Carried

**3.      DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4.      ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

4.1      September 21, 2020

RESOLUTION NO. 2

Moved By:      David Mayberry

Seconded By: Laura Langford

Resolved that the Library Board minutes of September 21, 2020 be accepted.

DISPOSITION: Motion Carried

**5. DELEGATIONS AND PRESENTATIONS**

NIL

**6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

NIL

**8. REPORTS**

8.1 Statistics

RESOLUTION NO. 3

Moved by: Don McKay

Seconded by: Laura Langford

That the statistics for the nine months ending September 30, 2020 be accepted.

DISPOSITION: Motion Carried

8.2 Financial Reports

RESOLUTION NO. 4

Moved By: Larry Martin

Seconded By: Laura Langford

That the COVID-19 September 2020 update be accepted.

DISPOSITION: Motion Carried

8.3 2020-21 Librarian's Report

RESOLUTION NO. 5

Moved By: David Mayberry

Seconded By: Don McKay

That the Board receive Report No. 2020-21 for information and discussion purposes.

DISPOSITION: Motion Carried

8.4 2020-22 2021 Library Budget

RESOLUTION NO. 6

Moved By: D. Mayberry

That the proposed budget be increased by \$20,000 for the purposes of increased advertising and promotion of library services.

DISPOSITION: Motion Not Carried

RESOLUTION NO. 7

Moved By: Don McKay

Seconded By: Larry Martin

That the Board recommends that County Council approve the 2021 Oxford County Library Business Plan and Budget to provide a levy of \$3,994,008 subject to possible minor adjustments to interdepartmental charges.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

NIL

**10. NOTICE OF MOTIONS**

NIL

**11. NEW BUSINESS / ENQUIRIES / COMMENTS**

Chair Ryan reported on his meeting with Woodstock Public Library Board Chair Ken Whiteford. They had a constructive discussion and agreed that there is potential for staff of both library systems to work together as opportunities arise. The Library CEOs are encouraged to continue to work together and bring ideas forward to their respective Boards.

**12. CLOSED SESSION**

NIL

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

NIL

**14. ADJOURNMENT**

Library Board adjourns at 1:45 p.m.

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CHAIR  
\_\_\_\_\_

SECRETARY