

**OXFORD COUNTY LIBRARY BOARD  
SPECIAL MEETING MINUTES**

**March 21, 2022**

- Members Present      Chair Marcus Ryan  
                                 Warden Larry Martin  
                                 Councillor David Mayberry  
                                 Councillor Don McKay  
                                 Laura Langford
- Members Absent      Julia Harris  
                                 Regina Smith
- Staff Present            M. Duben, Chief Administrative Officer  
                                 A. Smith, Director of Human Resources  
                                 L. Buchner, Director of Corporate Services

**1. CALL TO ORDER**

Oxford County Library Board meets electronically in a special meeting this twenty-fourth day of March, 2022 at 3:05 p.m. with Marcus Ryan in the chair

RESOLUTION NO. 1

Moved By: David Mayberry  
Seconded By: Larry Martin

Resolved that, for the purpose of this Special Meeting, the Board hereby appoints Lynn Buchner, Treasurer of Oxford County Library Board and Director of Corporate Services for the County of Oxford as Secretary of the Board.

DISPOSITION: Motion Carried

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 2

Moved By: Larry Martin  
Seconded By: Laura Langford

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
4. **ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**
5. **DELEGATIONS AND PRESENTATIONS**
6. **CONSIDERATION OF DELEGATIONS AND PRESENTATIONS**
7. **CONSIDERATION OF CORRESPONDENCE**
8. **REPORTS**
9. **UNFINISHED BUSINESS**
10. **NOTICE OF MOTIONS**
11. **NEW BUSINESS / ENQUIRIES / COMMENTS**
12. **CLOSED SESSION**

RESOLUTION NO. 3

Moved By: Laura Langford

Seconded By: David Mayberry

Resolved that the Board rise and go into a Closed Session to consider a verbal report from the Chair regarding a matter related to labour relations or employee negotiations.

DISPOSITION: Motion Carried at 3:05 p.m.

Oxford County Library Board meets electronically in Closed Session, as part of a special meeting, this twenty-fourth day of March, 2022.

3:06 p.m. with Marcus Ryan in the Chair.

All Members of the Board present with the exception of Julia Harris and Regina Smith.

Staff Participants	M. Duben, Chief Administrative Officer
	A. Smith, Director of Human Resources
	L. Buchner, Director of Corporate Services

**DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

NIL

**CONSIDERATION OF CORRESPONDENCE:**

NIL

**REPORTS:**

1. Verbal report from the Chair.

**DELEGATIONS AND PRESENTATIONS:**

NIL

**UNFINISHED BUSINESS:**

NIL

**TIME OF COMPLETION OF CLOSED SESSION:**

RESOLUTION NO. 4

Moved By: David Mayberry  
Seconded By: Larry Martin

Resolved that Board reconvene in Open session.

DISPOSITION: Motion Carried at 3:21 p.m.

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

RESOLUTION NO. 5

Moved By: David Mayberry  
Seconded By: Don McKay

Resolved that the Chair's verbal report recommendations be adopted.

DISPOSITION: Motion Carried

**14. ADJOURNMENT**

The Board adjourns its proceedings at 3:23 p.m.

Minutes adopted on April 18, 2022, by Resolution No. 4.

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CHAIR

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SECRETARY