

OXFORD COUNTY LIBRARY BOARD
MINUTES

August 17, 2020

Council Chamber, Oxford County Administration Building, Woodstock

Members Present	Chair Marcus Ryan Warden Larry Martin Laura Langford Regina Smith
Members Absent	Vice-Chair David Mayberry Councillor Don McKay
Staff Present	L. Miettinen, CEO/Chief Librarian L. Buchner, Director of Corporate Services M. McCuaig, Manager of Information Technology

1. CALL TO ORDER

1:33 p.m. with Marcus Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Larry Martin
Seconded By: Regina Smith

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 July 20, 2020

RESOLUTION NO. 2

Moved By: Laura Langford
Seconded By: Regina Smith

Resolved that the Library Board minutes of July 20, 2020 be accepted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

NIL

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 Statistics

RESOLUTION NO. 3

Moved by: Laura Langford

Seconded by: Larry Martin

That the statistics for the seven months ending July 31, 2020 be accepted.

DISPOSITION: Motion Carried

8.2 Financial Reports

RESOLUTION NO. 4

Moved By: Regina Smith

Seconded By: Laura Langford

That the COVID-19 Monthly Financial Update be accepted.

DISPOSITION: Motion Carried

8.3 2020-14 Librarian's Report

RESOLUTION NO. 5

Moved By: Laura Langford

Seconded By: Regina Smith

That the Board receive Report No. 2020-14 for information and discussion purposes.

DISPOSITION: Motion Carried

8.4 2020-15 COVID-19 Pandemic Recovery Action Plan – Stage 3

RESOLUTION NO. 6

Moved By: Larry Martin
 Seconded By: Laura Langford

That Report No. 2020-15 entitled "COVID-19 Pandemic Recovery Action Plan – Stage 3" be received for information.

DISPOSITION: Motion Carried

8.5 2020-16 Wireless service improvement options

RESOLUTION NO. 7

Moved By: Laura Langford
 Seconded By: Regina Smith

1. That the recently increased wireless access speeds at OCL branches be monitored and customer satisfaction levels gauged over the next two months;
2. And that staff be directed to report back to the Board at an upcoming meeting regarding customer feedback in order to inform the 2021 Budget discussions.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

NIL

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

NIL

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

Library Board adjourns at 2:31 p.m.

CHAIR

SECRETARY