

OXFORD COUNTY LIBRARY BOARD
MINUTES

July 20, 2020

Council Chamber, Oxford County Administration Building, Woodstock

Members Present	Chair Marcus Ryan Regina Smith Warden Larry Martin Councillor Don McKay
Members Absent	Laura Langford Councillor David Mayberry
Staff Present	L. Miettinen, CEO/Chief Librarian L. Buchner, Director of Corporate Services S. McDonald, Systems Support Librarian

1. CALL TO ORDER

1:00 p.m. with Marcus Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Don McKay

Seconded By: Larry Martin

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 June 15, 2020

RESOLUTION NO. 2

Moved By: Regina Smith

Seconded By: Larry Martin

Resolved that the Library Board minutes of June 15, 2020 be accepted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

NIL

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 Statistics

RESOLUTION NO. 3

Moved by: Don McKay

Seconded by: Larry Martin

That the statistics for the four months ending June 30, 2020 be accepted.

DISPOSITION: Motion Carried

8.2 COVID-19 Monthly Financial Update

RESOLUTION NO. 4

Moved By: Regina Smith

Seconded By: Larry Martin

That the COVID-19 Monthly Financial Update be accepted.

DISPOSITION: Motion Carried

8.3 2020-10 Librarian's Report

RESOLUTION NO. 5

Moved By: Don McKay

Seconded By: Regina Smith

That the Board receive Report No. 2020-10 for information and discussion purposes.

Staff were directed to bring a Report to the August meeting on options and costings for enhancements to wireless service at Oxford County Library branches.

DISPOSITION: Motion Carried

8.4 2020-11 2019 Oxford County Library Financial Statements

RESOLUTION NO. 6

Moved By: Larry Martin
Seconded By: Regina Smith

That the Oxford County Library Financial Statements for the year ended December 31, 2019 be accepted.

DISPOSITION: Motion Carried

8.5 2020-12 COVID-19 Pandemic Recovery Action Plan – Phase 2 – Limited On-Site Services

RESOLUTION NO. 7

Moved By: Don McKay
Seconded By: Larry Martin

That Report No. 2020-12 entitled “COVID-19 Pandemic Recovery Action Plan – Phase 2 – Limited On-Site Services”, be received for information.

DISPOSITION: Motion Carried

8.6 2020-13 Modernization Funding Request – RFID technology project

RESOLUTION NO. 8

Moved By: Don McKay
Seconded By: Regina Smith

That the Board authorize staff to prepare a Modernization Funding Request for 2021 Budget consideration.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

NIL

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

NIL

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

Library Board adjourns at 2:32 p.m.

CHAIR

SECRETARY