

OXFORD COUNTY LIBRARY BOARD
MINUTES

November 15, 2021

Oxford County Administration Building

Members Present Chair Marcus Ryan
 Vice-Chair David Mayberry
 Councillor Don McKay
 Warden Larry Martin
 Julia Harris
 Laura Langford
 Regina Smith (by Webex)

Staff Present L. Miettinen, CEO/Chief Librarian
 L. Buchner, Director of Corporate Services
 M. Duben, Chief Administrative Officer

1. CALL TO ORDER

Oxford County Library Board meets in the Council Chamber, County Administration Building, Woodstock at 1:00 p.m. with Marcus Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: David Mayberry

Seconded By: Larry Martin

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 October 18, 2021

RESOLUTION NO. 2

Moved By: Julia Harris

Seconded By: David Mayberry

That the Library Board minutes of October 18, 2021 be accepted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

NIL

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 Statistics

RESOLUTION NO. 3

Moved by: Larry Martin

Seconded by: Laura Langford

That the statistics for the ten months ending October 31, 2021 be accepted.

DISPOSITION: Motion Carried

Councillor Don McKay arrives

8.2 2021-24 Librarian's Report

RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Laura Langford

That the Board receive Report No. 2021-24 for information and discussion purposes.

DISPOSITION: Motion Carried

8.3 2021-25 Local History Policy Review

RESOLUTION NO. 5

Moved By: Larry Martin

Seconded By: Laura Langford

That the Library Board adopt the revised Local History Policy, as attached to Report No. 2021-25.

DISPOSITION: Motion Carried

8.4 2021-26 Community Information Policy Review

RESOLUTION NO. 6

Moved By: Laura Langford
 Seconded By: David Mayberry

That the Library Board adopt the revised Community Information Policy, as attached to Report No. 2021-26.

DISPOSITION: Motion Carried

8.5 2021-27 CEO Performance Appraisal Goals and Objectives

RESOLUTION NO. 7

Moved By: Larry Martin
 Seconded By: Laura Langford

That the Library Board approve the key objectives for the CEO to support the library's strategies and goals, as presented in Report No. 2021-27.

DISPOSITION: Motion Carried

8.6 2021-28 2022 Library Board meeting schedule

RESOLUTION NO. 8

Moved By: Larry Martin
 Seconded By: Laura Langford

That the Library Board adopt the schedule for 2022 regular Library Board meetings as set out in Report No. 2022-28, as amended, with each regular meeting being held at 1 p.m.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1. Library Board Governance Review – 2021

RESOLUTION NO. 9

Moved By: Don McKay
 Seconded By: Laura Langford

That the Library Board receive and file the briefing note.

DISPOSITION: Motion Defeated

Regina Smith leaves the meeting at 2:30 p.m.

RESOLUTION NO. 10

Moved By: David Mayberry
 Seconded By: Larry Martin

That the Library Board move towards a governance structure in which the Board is fully autonomous and to whom the new CEO would report, and that the Board composition be five public representatives and two Council representatives.

DISPOSITION: Motion Defeated

Chair Ryan vacated the Chair and Vice-Chair Mayberry assumed the Chair.

RESOLUTION NO. 11

Moved By: Marcus Ryan
 Seconded By: Laura Langford

That the Library move toward becoming a library service included as a County division or department, and that staff be directed to begin the CEO recruitment immediately.

DISPOSITION: Motion Defeated

Vice-Chair Mayberry vacated the Chair and Chair Ryan resumed the Chair.

RESOLUTION NO. 12

Moved By: David Mayberry
 Seconded By: Laura Langford

That discussion on the briefing note be deferred to a December meeting.

DISPOSITION: Motion Carried

RESOLUTION NO. 13

Moved By: David Mayberry
 Seconded By: Don McKay

That staff be instructed to move ahead with CEO recruitment as soon as practicable, and that the recruitment panel consist of the Board Chair, two of the citizen appointee Board members, the County CAO, and the Director of Corporate Services.

DISPOSITION: Motion Carried

Laura Langford leaves meeting at 3:14 p.m.

9.2. Communications and Engagement Activities – 2021 and 2022

RESOLUTION NO. 14

Moved By: David Mayberry
 Seconded By: Don McKay

That the Library Board receive and file the briefing note.

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

The CEO/Chief Librarian informs the Board that the 2021 meeting schedule does not include a meeting in the month of December and that the number of meetings required for 2021 has been met. The Board provides staff direction to schedule, and provide notice of, a meeting in December for the sole purpose of furthering discussions regarding Library Board Governance.

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

Library Board adjourns at 3:23 p.m.

CHAIR

SECRETARY