

OXFORD COUNTY LIBRARY BOARD
MINUTES

January 18, 2021
Online via YouTube
www.ocl.net/livestream

Members Present Chair Marcus Ryan
 Vice-Chair David Mayberry
 Warden Larry Martin
 Councillor Don McKay
 Julia Harris
 Laura Langford
 Regina Smith

Staff Present L. Buchner, Director of Corporate Services
 L. Miettinen, CEO/Chief Librarian

1. CALL TO ORDER

1:00 p.m. with Marcus Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: David Mayberry

Seconded By: Larry Martin

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 November 16, 2020

RESOLUTION NO. 2

Moved By: Don McKay

Seconded By: Julia Harris

Resolved that the Library Board minutes of November 16, 2020 be accepted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

NIL

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 Statistics

RESOLUTION NO. 3

Moved by: David Mayberry

Seconded by: Laura Langford

That the statistics for the twelve months ending December 31, 2020 be accepted.

DISPOSITION: Motion Carried

8.2 Financial Reports

RESOLUTION NO. 4

Moved By: Larry Martin

Seconded By: Regina Smith

That the COVID-19 December update be accepted.

DISPOSITION: Motion Carried

8.3 2021-01 Librarian's Report

RESOLUTION NO. 5

Moved By: David Mayberry

Seconded By: Laura Langford

That the Board receive Report No. 2021-01 for information and discussion purposes.

DISPOSITION: Motion Carried

8.4 2021-02 Library Board meeting schedule

RESOLUTION NO. 6

Moved By: David Mayberry
 Seconded By: Larry Martin

That the Oxford County Library Board adopt a schedule for 2021 regular Library Board meetings as set out in Report No. 2021-02 with each regular meeting held at 1:00 p.m..

DISPOSITION: Motion Carried

8.5 2021-03 Schedule of Review of Board Policies

RESOLUTION NO. 7

Moved By: Larry Martin
 Seconded By: Julia Harris

1. That the Oxford County Library Board adopt the schedule of policy review as set out in Report No. 2021-03.

DISPOSITION: Motion Carried

8.6 2021-04 Approval of fundraising revenue expenditure – Peg Caffyn Bequest

RESOLUTION NO. 8

Moved By: David Mayberry
 Seconded By: Don McKay

1. That the Oxford County Library Board approve the expenditure of \$7,500 to finance the creation of Circulating Maker Kits, Read With Me bookpicks, and educational resources for the Tillsonburg Library Children’s Area, to be funded from Donation Deferred Revenue.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

NIL

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

L. Buchner reminded Board members that all expense claim forms must be submitted by the year-end deadline. There will be a new expense claim form for 2021, which will be distributed to members.

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

Library Board adjourns at 1:47 p.m.

CHAIR

SECRETARY