

**OXFORD COUNTY LIBRARY BOARD**  
**MINUTES**

**November 16, 2020**  
**Online via YouTube**  
**[www.ocl.net/livestream](http://www.ocl.net/livestream)**

Members Present      Chair Marcus Ryan  
                                 Warden Larry Martin  
                                 Councillor David Mayberry  
                                 Councillor Don McKay  
                                 Julia Harris  
                                 Laura Langford

Members Absent      Regina Smith

Staff Present              L. Buchner, Director of Corporate Services  
                                 L. Miettinen, CEO/Chief Librarian

**1.      CALL TO ORDER**

1:04 p.m. with Marcus Ryan in the chair.

**2.      APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By:      David Mayberry

Seconded By: Larry Martin

That the Agenda be approved.

DISPOSITION: Motion Carried

**3.      DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4.      ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

4.1      October 19, 2020

RESOLUTION NO. 2

Moved By: Laura Langford

Seconded By: David Mayberry

Resolved that the Library Board minutes of October 19, 2020 be accepted.

DISPOSITION: Motion Carried

**5. DELEGATIONS AND PRESENTATIONS**

NIL

**6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture

Re: 2020-21 Public Library Operating, Pay Equity, and First Nation Salary Supplement Grants

RESOLUTION NO. 3

Moved by: Don McKay

Seconded by: Laura Langford

That the correspondence from the Minister of Heritage, Sport, Tourism and Culture Industries be received.

DISPOSITION: Motion Carried

7.2 Thamesford Public Library Advisory Committee

Re: September 2020 update and Annual Report

RESOLUTION NO. 4

Moved by: Laura Langford

Seconded by: David Mayberry

That the Thamesford Public Library Advisory Committee September 2020 update and Annual Report be received.

DISPOSITION: Motion Carried

7.3 Janet and Doug Curtis, Thamesford Library patrons

Re: Thamesford Public Library

RESOLUTION NO. 5

Moved by: Larry Martin  
Seconded by: Don McKay

That the correspondence from Janet and Doug Curtis be received.

DISPOSITION: Motion Carried

## 8. REPORTS

### 8.1 Statistics

#### RESOLUTION NO. 6

Moved by: Laura Langford  
Seconded by: David Mayberry

That the statistics for the ten months ending October 31, 2020 be accepted.

DISPOSITION: Motion Carried

### 8.2 Financial Reports

#### RESOLUTION NO. 7

Moved By: Larry Martin  
Seconded By: Laura Langford

That the COVID-19 October update be accepted.

DISPOSITION: Motion Carried

### 8.3 2020-23 Librarian's Report

#### RESOLUTION NO. 8

Moved By: Don McKay  
Seconded By: Laura Langford

That the Board receive Report No. 2020-23 for information and discussion purposes.

DISPOSITION: Motion Carried

### 8.4 2020-24 CEO Performance Appraisal Goals and Objectives

#### RESOLUTION NO. 9

Moved By: Larry Martin  
Seconded By: David Mayberry

That the Board approve the key objectives for the CEO to support the library’s strategies and goals, as presented in Report No. 2020-24.

DISPOSITION: Motion Carried

8.5 2020-25 Tavistock Library lease agreement renewal

RESOLUTION NO. 10

Moved By: Don McKay

Seconded By: Laura Langford

- 1. That the Board receive Report No. 2020-25 as information.
- 2. And further, that the Board recommend to County Council that Council authorize renewal of a lease agreement for the Tavistock Library branch.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

NIL

**10. NOTICE OF MOTIONS**

NIL

**11. NEW BUSINESS / ENQUIRIES / COMMENTS**

NIL

**12. CLOSED SESSION**

NIL

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

NIL

**14. ADJOURNMENT**

Library Board adjourns at 1:37 p.m.

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CHAIR

\_\_\_\_\_  
SECRETARY