

OXFORD COUNTY LIBRARY BOARD

MINUTES

June 20, 2022

Members Present	Chair Marcus Ryan Vice-Chair David Mayberry Warden Larry Martin (arrives at 1:58 p.m.) Julia Harris Laura Langford Regina Smith
Member Absent	Councillor Don McKay
Staff Present	L.M. Williams, CEO/Chief Librarian L. Buchner, Director of Corporate Services L. Mansbridge, Coordinator of Legislative Services/Deputy Clerk

1. **CALL TO ORDER**

Oxford County Library Board meets in regular session this twentieth day of June, 2022, in the Council Chamber, Oxford County Administration Building, Woodstock at 1:03 p.m. with Chair Marcus Ryan in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved by: David Mayberry

Seconded by: Julia Harris

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

4. **ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

RESOLUTION NO. 2

Moved by: Laura Langford

Seconded by: Regina Smith

Resolved that the Library Board Minutes of May 16, 2022 be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

NIL

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 Statistics

RESOLUTION NO. 3

Moved by: David Mayberry

Seconded by: Regina Smith

1. That the statistics for materials circulation and attendance be received as information.

DISPOSITION: Motion Carried

8.2 2022-08 2021 Oxford County Library Financial Statements

RESOLUTION NO. 4

Moved by: Laura Langford

Seconded by: Regina Smith

1. That the Oxford County Library Financial Statements for the year ended December 31, 2021 be accepted.

DISPOSITION: Motion Carried

8.3 2022-09 Librarian's Report

RESOLUTION NO. 5

Moved by: David Mayberry

Seconded by: Laura Langford

1. That the Library Board receive the Librarian's Report No. 2022-09 for information and discussion.

DISPOSITION: Motion Carried

8.4 2022-10 Library Code of Conduct

RESOLUTION NO. 6

Moved by: Regina Smith

Seconded by: David Mayberry

1. That the Library Board approve the revised and updated Code of Conduct, formerly Rules of Conduct, as attached to Report No. 2022-10.

DISPOSITION: Motion Carried

8.5 2022-11 Collection Development Policy

RESOLUTION NO. 7

Moved by: Laura Langford

Seconded by: Regina Smith

1. That the Library Board approve the revised and updated Collection Development Policy as attached to Report No. 2022-11.

DISPOSITION: Motion Carried

8.6 2022-12 Oxford County Library Board Adoption of County Policies

RESOLUTION NO. 8

Moved by: David Mayberry

Seconded by: Laura Langford

1. That the Library Board approve formal re-adoption of all County Policies and Forms, as found in the Oxford County General Policy Manual as governing the operation of County library services and staff.

DISPOSITION: Motion Carried

8.7 2022-13 Policy Review Update

RESOLUTION NO. 9

Moved by: Regina Smith

Seconded by: David Mayberry

1. That the Library Board receive Report No. 2022-13 entitled " Review of Board Policies Update" as information and schedule an additional Board meeting on July 11, 2022 for the purpose of considering policies necessary to meet re-accreditation requirements.

DISPOSITION: Motion Carried**9. UNFINISHED BUSINESS**

NIL

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

Chair Marcus Ryan thanks L.M. Williams for the statistics reporting on the agenda and for the work on Drag Story Time.

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

The Oxford County Library Board adjourns its proceedings at 2:04 p.m. until the next meeting scheduled for July 11, 2022 at 1:00 p.m.

Minutes adopted on July 11, 2022 by Resolution No. 2.

“Marcus Ryan”

CHAIR

“Lisa Marie Williams”

SECRETARY