

**OXFORD COUNTY LIBRARY BOARD****MINUTES****June 17, 2019**

Oxford County Administration Building Room 222

Members Present            Chair John Lessif  
                                    Vice-Chair Cathy Hamel  
                                    Julia Harris  
                                    Warden Larry Martin (arrives at 1:32 p.m.)  
                                    Councillor David Mayberry  
                                    Councillor Don McKay (arrives at 1:14 p.m.)  
                                    Councillor Marcus Ryan

Staff Present                L. Buchner, Director of Corporate Services  
                                    L. Miettinen, CEO/Chief Librarian  
                                    B. St. Clair, Recorder/Administrative Support Coordinator

**1. CALL TO ORDER & CHAIR'S COMMENTS**

1:07 p.m. with John Lessif in the chair.

Chair John Lessif extends his appreciation for the time Board members and staff gave to meet with him individually, and believes that it was time well spent.

The Chair proposes that, coming out of discussion on Board Planning (Report 2019-09), the Board consider passing a resolution to undertake a tactical planning exercise.

**2. APPROVAL OF AGENDA****RESOLUTION NO. 1**

Moved By: David Mayberry

Seconded By: Cathy Hamel

That the agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

4.1 May 27, 2019

RESOLUTION NO. 2

Moved By: Julia Harris  
 Seconded By: Marcus Ryan

That the Library Board minutes of May 27, 2019 be accepted.

DISPOSITION: Motion Carried

**5. DELEGATIONS AND PRESENTATIONS**

NIL

**6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS**

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Kiwanis Club of Ingersoll - Library Mobile Outreach Donation

RESOLUTION NO. 3

Moved By: David Mayberry  
 Seconded By: Julia Harris

That the communication from the Kiwanis Club of Ingersoll be received.

DISPOSITION: Motion Carried

**8. REPORTS**

8.1 2019-09 Librarian's Report

RESOLUTION NO. 4

Moved By: Marcus Ryan  
 Seconded By: Cathy Hamel

That the Board receive Report No. 2019-09 for information and discussion purposes.

DISPOSITION: Motion Carried

The Chair suggests that a letter be prepared, under the Chair's name, to congratulate the two Oxford County Library employees who were recently awarded County Long Service Awards, and to thank them for their service and contributions to the success of Oxford County Library.

RESOLUTION NO. 5

Moved By: David Mayberry  
 Seconded By: Larry Martin

That both the July and August Board meeting agendas include a facilitated tactical planning workshop.

DISPOSITION: Motion Carried

RESOLUTION NO. 6

Moved By: David Mayberry

Seconded By: Don McKay

That Julia Harris and Councillor Marcus Ryan be appointed to an Ad Hoc Tactical Planning Committee, said committee to also include Chair John Lessif, the CEO/Chief Librarian, plus one other designated staff member.

DISPOSITION: Motion Carried

8.2 2019-10 2018 Oxford County Library Financial Statements

RESOLUTION NO. 7

Moved By: Larry Martin

Seconded By: Marcus Ryan

That the Oxford County Library Financial Statements for the year ended December 31, 2018 be accepted.

DISPOSITION: Motion Carried

8.3 2019-11 Board Orientation - Advocacy Role of a Public Library Board

RESOLUTION NO. 8

Moved By: Don McKay

Seconded By: David Mayberry

That the Board receive Report No. 2019-11 for discussion purposes.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

NIL

**10. NOTICE OF MOTIONS**

NIL

**11. NEW BUSINESS / ENQUIRIES / COMMENTS**

NIL

**12. CLOSED SESSION**

NIL

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

**14. ADJOURNMENT**

Library Board adjourns at 2:16 p.m. until the next meeting scheduled for July 15, 2019 at 1 p.m. at the Norwich Public Library.

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CHAIR

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SECRETARY